



CITY OF HOQUIAM

City Council Meeting Minutes

FEB 27, 2023

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Reid led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Brand, Brooks, Carlstrom, George, Hinchey, Pauley, Pellegrini, Puvogel and Reid. Councilmembers Anderson and Nelson were absent.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PROCLAMATION

American Red Cross Month

A Proclamation declaring March 2023 as American Red Cross Month in the city of Hoquiam.

CONSENT AGENDA

Pellegrini moved to approve the consent agenda item a, the City Council minutes of February 21, 2023, as presented. His motion was seconded and passed by voice vote.

COMMITTEE REPORTS

LTAC 2023 Funding
Recommendations

The Lodging Tax Advisory Board met on February 22, 2023, to review submitted applications for LTAC funding for 2023. They made a recommendation to the council to fund the following:

Hoquiam Beautification Team flowers/baskets: \$4,500
Olympic Stadium Renovations: \$15,000
Olympic Stadium Baseball Field Improvements: \$10,000
Old Cannery Park Improvements: \$10,000
Pushrods of Hoquiam – Advertising: \$2,500
7th St. Theatre, Event Advertising: \$3,000
Hoquiam Logger’s Playday – Advertising: \$3,500
Polson Museum – Signage/Advertising: \$2,500**
PAWS of Grays Harbor: \$2,000

TOTAL REQUESTS - \$53,000

TOTAL FUNDS AVAILABLE - \$62,093

**** This project was funded last year but due to material delivery/construction of signs could not be paid in 2022.**

The LTAC Committee recommends that the Council approve the funding requests as listed for 2023.

Councilmember Puvogel moved to accept the report and his



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OFFICER REPORTS

Water Supply Project

motion was seconded. Councilmember Puvogel stated that he knows it is a lot of work to review these and put this report together for the Council. The motion to approve the staff report and recommendation passed by voice vote.

A written report was provided to the council regarding the Water Supply Project/West Fork Dam Removal. Staff recommends that the council authorize staff to sign the necessary agreements with NOAA and the new contract agreement with Aspect Consulting for the next phase of the project. Councilmember Puvogel moved to accept the report and authorize staff to sign the agreements and his motion was seconded. Mr. Shay stated that the City received a \$1.23M grant from NOAA, which would cover costs for Aspect who will help us pursue other grants for building two wells near the plant. The motion to approve passed by voice vote.

MAYOR REPORTS

Information Provided with Utility Bills

Mayor Winkelman stated that the recent Utility Bills had the informational letter prepared by staff and Council regarding the recent increase in the rates. The Council has studied the information provided on the rates and made the decision for the increase. He stated that in the future, maybe the City could look at whether or not we should have a billing rate for actual usage which would encourage conservation.

Resignation of Municipal Court Judge Cotton

Mayor Winkelman stated that the city has received a letter of intent to resign from Judge Cotton. She is moving on to be the first full time superior court commissioner in Grays Harbor County. She intends to start that position April 1st. He will need to appoint a new judge for the Municipal Court.

Hoquiam Girls Basketball

Mayor Winkelman congratulated the Girls Basketball team for making it to State. There were many supporters there from Hoquiam. Band, Cheerleaders and a lot of fans!

COUNCIL REPORTS

Problems with Hybrid Meetings and Recording/Sound System

Councilmember Puvogel encouraged staff to solve some of our issues with the system and the problems with the hybrid meetings.

Public Safety Committee – Riverside Corner

Councilmember Reid stated that the Public Safety Committee met with DOT representatives who has made the city aware of



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LEGAL BUSINESS

Resolutions

Surplus Property –
Miscellaneous Fire
Department Property

some possible solutions to make the Riverside/Farmers Market corner safer.

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.54.005, 1.64.010 and 1.64.020. The property consists of miscellaneous items from the fire department such as ladders, a thermal imager and hydrocarbon detectors. Councilmember Puvogel moved for adoption of the resolution and his motion was seconded. Councilmember Pellegrini asked if there is a concern with liability if someone purchases this equipment and the equipment fails. City Attorney Johnson stated that the resolution states those items will be destroyed. Following this brief discussion, the motion passed by voice vote.

Surplus Property – Stryker
Gurneys

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.54.005, 1.64.010 and 1.64.020. The property consists of Stryker Gurneys no longer needed by the Fire Department. Councilmember Puvogel moved to approve the resolution, with the correction of the word Gurney on the first listed item. His motion was seconded and passed by voice vote.

Surplus Property – 1979 Fire
Engine and Miscellaneous
Items

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.54.005, 1.64.010 and 1.64.020. The property consists of miscellaneous items from the fire department such as handheld GPS systems, a digital camera, a MSA gas detector, a hydraulic pump, a HP monitor and a 1979 Arrow Fire Engine no longer needed by the Fire Department. Councilmember Puvogel moved to approve the resolution and his motion was seconded. Councilmember Puvogel asked if these items will go to bid. Ms. Schmid stated that there are several options for selling surplus items and the city will take the best option. The motion to approve passed by voice vote.

OLD BUSINESS

Increase in Rates

Councilmember George stated that there are some citizens not very happy with the utility rate increases. People need to understand that none of the council are in favor of higher taxes and he believes that taking the step to educate people such as the bill insert might help. He suggested posting it on our website to.



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Low Income/Sr. Income
Utility Discount
Excuse Absent Member

Councilmember Carlstrom moved to refer the current amount for Low Income/Sr. Income Utility Discount to the Public Utilities Committee for their review and recommendation to the Council. Her motion was seconded and passed by voice vote. Councilmember Carlstrom set a meeting of the Public Utilities Committee for 5:00 p.m. at the first meeting of March in the Council Chambers.

NEW BUSINESS
Watershed Committee
Meeting

Councilmember Puvogel set a Watershed Committee meeting for 5:00 on March 27th. The Committee will discuss timber bids for sales, the 10 year plan, etc. They will meet in the Council Chambers.

Excuse Absent Members

Councilmember Pellegrini moved to excuse the absent members and his motion was seconded and passed by voice vote.

ADJOURN

Councilmembers Pellegrini moved to adjourn the meeting at 7:30 p.m. and his motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary