



CITY OF HOQUIAM
City Council Meeting Minutes

October 28, 2024

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Gillis led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Carlstrom, Gillis, Larsen, Nelson, Pauley, Puvogel, Reid, Smith and Thornton. Absent from the meeting was Councilmember Hinchey.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

SWEARING IN

Police Service Officer
Damon Gardner

Police Chief Joe Strong introduces and gives a brief history on Damon Gardner. Mayor Winkelman swore in Damon Gardner as a Patrol Officer.

PUBLIC COMMENT

None Presented.

CONSENT AGENDA

Councilmember Brooks moved to approve Council Minutes of October 14, 2024, with the amendment to add Councilmember Carlstrom as in attendance and not absent. His motion was seconded by Councilmember Nelson and passed by voice vote.

Councilmember Brooks moved to approve the Claims and Payroll, as presented. His motion was seconded by Councilmember Nelson and passed by voice vote.

**COUNCIL
ACTION/DISCUSSION**

Committee Reports
Off-Road Vehicle Update

The Safety Committee had a Public Safety meeting today about the Off-Road Vehicle topic. It was a very productive discussion. The Committee Report will be in the next meeting packet.

Officers Reports
Public Hearing Request

John Larson submitted an application proposing to vacate of platted McBride Street. John and Carrie Larson would like to



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	use the vacated portion of the undeveloped platted street for future residential development. Councilmember Puvogel moved to accept report and to have a resolution at the next meeting. Councilmember Nelson supported and passed by voice vote.
2009 Boom Mower/Tractor Replacement	Staff recommends that the Council authorize the purchase of the 2024 John Deere 190GW Excavator with boom mower and digging attachments from the Sourcewell contract totaling \$387,477.93 with Washington State sales tax. Councilmember Puvogel moved to accept the purchase of this Excavator with attachments. His motion was seconded by Councilmember Pauley and passed by voice vote.
Coastal Harvest Property Purchase NSLW	Staff Recommends that the Council authorize the purchase of the property from Coastal Harvest. The cost to purchase the property is \$31,730. Funding to purchase the property is provided through the Washington State Legislature's 2023-2025 Capital Budget appropriation. Councilmember Puvogel moved to approve the purchase of this property. His motion was seconded and passed by voice vote.
Range Improvements	The Police Department is requesting the City Council approve the \$16,000 bid from Lakeside Industries to move forward with the flooring project using drug forfeiture funding. This request is to pave the upper shooting portion this year with the second phase to begin spring of 2025. Councilmember Brooks moved to approve this bid. His motion was seconded by Councilmember Nelson and passed by voice vote.
Mayors Reports Councilmember Brooks	Mayor Winkelman thanks Councilmember Brooks for stepping in as Pro Tem Mayor at the last meeting.
Albino Sasquatch	There was a report of an Albino Sasquatch running down Simpson straight to the new Jitter House! ... AKA our Mayor



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Election Day Celebration

visited the new Jitter House. Jitter House is incorporating new local items. Come check it out!

Downtown Trick or Treat

George Powers has sent out an invitation inviting everyone to come down to the corner of 8th and Simpson. November 5th, 2024, from 4-6 PM. Everyone is welcome with their chairs and flags. Any questions please contact George at 360-532-6219.

DOT Signage Schedule

Big thank you to the Hoquiam Rotary Club for keeping the tradition alive this year. Thank you to all the volunteers that helped this year!

Council Reports

Councilmember Brooks

If you have any positive or negative feedback, please report to Brian Shay. DOT is still working on Levee Street signs and signs for the Levy Project.

Councilmember Brooks spoke about the road conditions on Levy Street.

Councilmember Brooks motioned that "The City assess Levy Street for potholes and potential grading weekly". Councilmember Nelson support motion passed by voice vote.

Councilmember Puvogel

Councilmember thanks the Public Safety Committee, Brian Shay, and Transportation. Roads are getting painted, and signs are going up. Looking forward to seeing what changes will happen with drivers and safety.

LEGAL BUSINESS

Ordinances

Property Taxes

An Ordinance relating to ad valorem tax; setting and levying the ad valorem tax levies for the General Fund, Emergency Management Services, the Fire Truck Bond Fund and Fire Ladder Truck Bond Fund of the City of Hoquiam for fiscal year 2025.

Councilmember Puvogel moved to approve the Ordinance, and his motion was seconded by Councilmember Pauley. Ms. Schmid read the Ordinance by title a second time after which the motion to approved passed by unanimous voice vote.



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Resolutions

Refund Levies

A Resolution of the City of Hoquiam, Washington, declaring the need to recover the 2025 ad valorem tax levy over the 2025 tax levies.

Councilmember Puvogel moved to approve. Councilmember Anderson seconded and passed by voice vote.

Surplus – Police Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020.

Councilmember Puvogel moved to approve. Councilmember Nelson seconded and passed by voice vote.

Surplus – Public Works

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020.

Councilmember Puvogel moved to approve. Councilmember Nelson seconded and passed by voice vote.

Surplus – Fire Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020.

Councilmember Puvogel moved to approve. Councilmember Nelson seconded and passed by voice vote.

Other Legal

HDR – T-3 Utilities Extension Design and Permitting

The City of Hoquiam selected HDR Engineering, Inc. to prepare bid ready documents for the utility improvements needed for both water and sewer on Paulson Road for this T3 Utility Design Project. Upgrades are required for the project include electrical service, water, and sewer. Fully covered with Economic Development Grant.

Councilmember Puvogel moved to approve, and his motion was seconded by Councilmember Nelson. Discussion followed. The motion to approve passed by voice vote.



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Washington State Patrol –
Fire Safety Plan reviews and
Inspections

WSP Contract: K20857. Washington State Patrol shall conduct fire safety reviews and inspections of construction projects at the request of the city as needed.

Councilmember Puvogel moved to approve, and his motion was seconded by Councilmember Brooks. Discussion followed. The motion to approve passed by voice vote.

L&I – Firefighter Injury and
Illness Reduction Program

Program is to reduce firefighter injuries and illnesses through proactive risk management and implementation of best practices.

Councilmember Puvogel moved to approve, and his motion was seconded by Councilmember Pauley. Discussion followed. The motion to approve passed by voice vote.

Grays Harbor County –
Medication of Opioid Use
Disorder in Jails Program

Washington State Health Care Authority provides grant funding regarding the Medication of Opioid Use Disorder in Jails Program.

Councilmember Puvogel moved to approve, and his motion was seconded by Councilmember Pauley. Discussion followed. The motion to approve passed by voice vote.

Paladin Background
Screening Service

Support a comprehensive treatment program to incarcerated individuals with Opioid Use Disorder and Alcohol Use Disorder.

Councilmember Puvogel moved to approve, and his motion was seconded by Councilmember Pauley. Discussion followed. The motion to approve passed by voice vote.

OLD BUSINESS

None Presented.

NEW BUSINESS

Attendance

Councilmember Puvogel moves to excuse absent councilmember Hinchey. His motion was seconded by Councilmember Anderson, motion passed by voice vote.



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Water Shed Meeting

Councilmember Smith asks to schedule a meeting with the Water Shed on November 25, 2024 at 5:30PM in Council Chambers

EXECUTIVE SESSION

None.

**SECOND PUBLIC
COMMENT**

None Presented.

ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 7:52 p.m. and his motion was seconded by Councilmember Pauley and passed by voice vote.

BEN WINKELMAN – Mayor

KAYLA NIELSEN – City Council Secretary