



CITY OF HOQUIAM

April 28, 2025

City Council Meeting Minutes

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Gillis led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Gillis, Hinchey, Larsen, Pauley, Puvogel, Smith and Thornton. Absent from the Council Meeting were Councilmember Carlstrom, Nelson, and Reid.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

APPROVAL OF THE AGENDA

Councilmember Puvogel moved to amend the agenda to move the second public comment before the executive session. This amendment was Supported and passed by voice vote. Councilmember Brooks moved to accept the Agenda, Councilmember Pauley supported, and it was passed by voice vote.

COMMUNICATION

Big Brothers Big Sisters

Allianna Elgin spoke on what the Big Brothers Big Sisters program does for our community.

PUBLIC COMMENT

No Public Comments were Presented.

CONSENT AGENDA

Council Minutes of March 24, 2025

Councilmember Brooks moved to approve Council Minutes of March 24, 2025. His motion was seconded by Councilmember Pauley and passed by voice vote.

Claims & Payroll

Councilmember Brooks moved to approve the Claims & Payroll report. His motion was seconded by Councilmember Pauley and passed by voice vote.

COUNCIL ACTION/DISCUSSION

Committee Reports

No Committee Reports were presented.



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Officers Reports

Police Body Worn
Cameras

The police department is requesting to use the \$28,235.20 in grant funds, supplemented by \$20,078.59 of drug funds to purchase ten BWCs (Body Worn Cameras) with a five-year contract.

Councilmember Puvogel moved to approve this purchase. His motion was seconded by Councilmember Smith. Discussion was opened by the Police Chief, Joe Strong. Passed by voice vote.

Mayors Reports

Shorebird Festival

Thank you to all the volunteers and visitors to the Shorebird Festival.

Historic Hoquiam

Historic Hoquiam will be located at the Emerson Manor this year.

Coffee with a Council

Coffee with a Council went very well. Requesting name tags and business cards for Councilmembers. Councilmembers if you have issues with your email please contact the Council Secretary.

Fountain in front of City
Hall

The community is requesting that the Fountain in front of City Hall is repaired or replaced. A new plaque should be made. The Beautification Committee is asking that a water facet get installed so they may water the plants at City Hall more efficiently.

Handicap Signage

It has been requested that the handicap signage be modified at City Hall so that it is more visible. Along with the bicycle parking signs.

Council Reports

Councilmember Puvogel

Councilmember Puvogel walked the Emerson Trail and would like the parking code to be reevaluated as it does not match the parking signs along Emerson Ave. Councilmember Smith includes his opinion on the trees potentially being removed by Delta Park.



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Councilmember Smith

Councilmember Smith enjoyed the Coffee with the Council and would like to see it happen more often.

LEGAL BUSINESS

Ordinances

No Ordinances were presented.

Resolutions

No Resolutions were presented.

Other Legal

Grays Harbor Transit – Yard Sweeping

This agreement is between the City of Hoquiam and Grays Harbor Transit. This allows the City of Hoquiam to street sweep for the Transit Company no more than 3 hours per sweep.

Council member Puvogel moved to approve this agreement. His motion was seconded by Councilmember Hinchin. Discussion was opened by Councilmember Smith and then passed by voice vote.

Richard Brooks – Property Lease

This agreement is between the City of Hoquiam and Richard Brooks as a commercial lease for \$1500 per month.

Councilmember Pauley moved to change the name and address on the lease and to approve the lease. His motion was seconded by Councilmember Puvogel. Councilmember Brooks abstains from the discussion and vote. Councilmember Puvogel opened the discussion on this topic and the lease was passed by voice vote.

SECOND PUBLIC COMMENT

Cassandra Harrison – Cherry St.

Spoke on the due date of the water bill, wishes the date was changed to later in the month.

EXECUTIVE SESSION

Real Estate – Setting a Minimum Price

Councilmember Puvogel moved to start the Executive session at 7:40pm and end the Executive session at 8pm, this was supported and passed by voice vote.

The Executive session started at 8:41pm and Council came back to order in Regular Session at 8:00 pm



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OLD BUSINESS

No Old Business was presented.

NEW BUSINESS

May 26th, 2025, Council Meeting

Councilmember Puvogel moved to cancel the Council Meeting on May 26th, 2025, due to Memorial Day. Councilmember Pauley seconded this motion, and it passed by voice vote.

Councilmember's Absences

Councilmember Thornton moved to excuse the absence of Councilmember Carlstrom and Nelson as they called in and informed staff of their absence. Councilmember Anderson seconded and passed by voice vote.

Regulatory Meeting

Councilmember Pauley scheduled the next Regulatory Meeting for May 12th, 2025, at 6:15pm in the Mayor's Office.

ADJOURN

Councilmember Brooks moved to adjourn the meeting at 8:05 p.m. and his motion was seconded by Councilmember Hinchey and passed by voice vote.

Handwritten signature of Ben Winkelman in black ink.

BEN WINKELMAN – Mayor

Handwritten signature of Kayla Nielsen in black ink.

KAYLA NIELSEN – City Council Secretary