



**CITY OF HOQUIAM
Council Meeting Minutes**

June 10, 2024

CALL TO ORDER

Mayor Winkelman called the meeting to order and Councilmember Larsen led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Brooks, Carlstrom, Davis, Hinchey, Larsen, Puvogel, Reid, Smith and Thornton. Absent from the meeting were Councilmembers Nelson and Pauley.

Staff in attendance were Police chief Joe Strong, Fire chief Matt Miller, City Attorney Steve Johnson, city Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PUBLIC HEARING

6 Year Transportation Improvement Program (TIP)

Councilmember Puvogel moved to open the public hearing at 7:02 p.m. and his motion was seconded and passed by voice vote. Mr. Shay provided information on the 2025 through 2030 6 year TIP. He explained that we added several new projects for grinding and repaving of several streets. Councilmember Hinchey asked if 28th Street would classify and Mr. Shay answered no, that only one block would qualify. Following further explanation from Mr. Shay, Councilmember Puvogel moved to close the hearing at 7:05 p.m. His motion was seconded and passed by voice vote.

Vacation of Alley

An application was received from Hometown Rentals LLC to vacate a portion of an unimproved alley between platted harbor Street and platted Second Street. Hometown Rentals LLC would like to use the vacated portion of the alley for future expansion. Councilmember Puvogel moved to open the hearing at 7:05 p.m. The motion was seconded and passed by voice vote. Mr. Shay explained where the property was located. Mr. Tim Spradlin, 177 US Hwy 101 asked if Hometown Rentals owns the property on each side. Mr. Shay stated they do and that any other property owner that was adjacent to the vacation was contacted. There were no further questions and Councilmember Puvogel moved to close the hearing at 7:08 p.m. The motion was seconded and passed by voice vote.

PROCLAMATION

Jane Roloff

Mayor Winkelman issued a proclamation recognizing Jane Roloff for her accomplishments and State Championship. Proclamation – Jane Roloff – State Track Champion – congratulating her on her accomplishments as an athlete for the



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Hoquiam School District. Shane Krohn, the Hoquiam School District Athletic Director and Mr. Dave Rodgers, Coach for the track team also spoke regarding Jane and her hard work and dedication.

COMMUNICATION

Blue Zone

Blue Zones Chris Frye Executive Director of Blue Zones, spoke to the council about upcoming events and what the group has been working on over the past year. They recently completed an audit of pedestrian safety with an Urban Planner from Portland. They looked at walkability, bike safety, pedestrian safety, etc. on 101. They had done a previous audit on Emerson Avenue. This Wednesday is the Bike Rodeo sponsored by Hoquiam Police Department and Thursday the kids will do a walk, bike or roll to Central school. They will start at the Police Department. On Friday there will be a walk, bike or roll from Immanuel Baptist to Lincoln School. Blue Zone and the City are looking at the opportunities for trails and bike lanes. Mr. Frye spoke about installing bike maintenance stations throughout the city which would have bike racks and a maintenance tower. They would also like to look at an outdoor gym in one of the city parks. At this point they are looking at Central Playfield. At this point, they plan to move forward and start designing a trail course from John Gable Park into to Walmart and/or Grays Harbor College in Aberdeen. The trail would be accessible on google maps with information on the maintenance equipment, etc. The current equipment has been funded by Choice Health who is also funding Blue Zones at this point.

CONSENT AGENDA

Councilmember Brooks moved to approve item A, the City Council minutes of May 13, 2024, as presented. His motion was seconded and passed by voice vote.

OFFICER REPORTS

SR 109 Bike Lanes and Sidewalk Bids

The city issued a call for bids for the SR 109 Bike Lanes and Sidewalks Project. Three bids were received as follows:

Rognlin's Inc. Schedule A \$1,032,385; Schedule B \$405,275; Total: \$1,437,660

Quigg Bros. Inc. Schedule A \$1,229,110; Schedule B \$557,800; Total \$1,786,910

Granite Construction Schedule A \$1,605,867; Schedule B \$569,975; Total \$2,175,742



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Staff recommends that the Council authorize awarding the bid and contract to Rognlin's Inc for \$1,437,660; and that staff has the authority to negotiate any necessary change orders that arise. Councilmember Puvogel moved to accept the report, his motion was seconded and following a brief discussion wherein Mr. Shay provided a summary of the project, the motion passed by voice vote.

Demolition of Dangerous Building 509 Simpson

The city issued a call for bids to demolish the dangerous building at 509 Simpson which has been condemned for several years. Five bids were received as follows:

- Quigg Brothers Inc. \$39,748.50
- 3 Kings construction \$48,388.50
- Rognlin's Inc. \$50,638.50
- Connell Tractor \$68,057.66
- Ken Miller construction \$94,371.50

Staff recommends that the Council authorize awarding the bid and contract to Quigg Bros. Inc. for \$39,371.50 which includes WA State Sales tax and that staff has the authority to negotiate any necessary change orders that might arise. Councilmember Puvogel moved to accept the report and bid and his motion was seconded. Mr. Shay was asked when the project would start. He stated probably within 30 days. The City will also file a lien against the property owner to recoup the costs. Following a brief discussion, the motion passed by voice vote.

Train Station Painting

The City issued a call for bids to repaint the Hoquiam Train Station. Four bids were received as follows:

- Finnery Construction \$33,759.00
- S&W Craftsman LLC \$49,168.35
- Hultman Construction \$80,923.59
- Western Washington Construction \$97,858.63

Staff recommends that the Council authorize awarding the bid and contract to Finnery construction which includes WA State Sales tax and that staff has the authority to negotiate any necessary change orders that might arise. Councilmember Puvogel moved to approve the report and his motion was seconded. Following a brief discussion the motion passed by voice vote.



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Camera Security System

The City needs to upgrade their camera security system. The current system is outdated and does not meet code compliance standards. Staff obtained a quote from ADT Commercial off of the State contract in the amount of \$23,259.22 and staff recommends that the Council approve the upgrade through ADT Commercial. Councilmember Brooks moved to approve the report and amount. His motion was seconded and following a discussion regarding the need, the motion to approve passed by voice vote.

MAYOR REPORTS

Graduates

Mayors Winkelman congratulated all of graduates. The Graduation Ceremony will be at Olympic Stadium on Friday.

Blue Zone Walkability Audit

The Mayor was unable to attend the recent walkability audit, but did attend the first one. The speed limit was something that came up with the professionals who attended. When they were asked if the speed limits should be lowered, they actually said no. There were ways to design elements which would encourage them to slow down.

City Wide Clean-up

Miss Rainier, Elle Winkelman and the Hoquiam Rotary Club. As well as several volunteers recently completed a city wide clean-up. A large amount of garbage was gathered up and bagged and the City crews disposed of that.

5K Walk/Run

Blue Zones working on a couple other projects too. On June 22nd at 9:00 a.m. there will be a 5K walk/run in conjunction with Ms. Rainier, Elle Winkelman recognizing the American Heart Association.

Code Compliance

He and staff are working on Code Compliance. Please let him know if there are properties in your wards that need some clean up or repairs.

LEGAL BUSINESS

Resolutions

6 Year TIP

A Resolution adopting the comprehensive street program prepared by the City Administrator pursuant to RCW 35.77. Councilmember Puvogel moved to approve the resolution and his motion was seconded and passed by voice vote.

Other Legal

Region 3 Mutual Aid Agreement

Included in the Council Packet was the Region 3 Mutual Aid Agreement. Councilmember Puvogel moved to authorize



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signing the agreement and his motion was seconded. Following a brief discussion, the motion passed by voice vote.

OLD BUSINESS

Information on Utility Bill

What is the revenue from my utility paying for? This information was put in the council boxes to obtain some feedback. Councilmember Hinchon stated that people would like to receive information on paper, not everyone is computer savvy. If the Council has any feedback please get that to Corri or Brian before next meeting

NEW BUSINESS

Staff BBQ

Councilmember Anderson stated that a preliminary date of September 16th has been set for the staff BBQ. Also please contact her to make your donations.

Excuse Absent Member

Councilmember Thornton moved to excuse the absent members and her motion was seconded and passed by voice vote.

28th St. to Queets

Councilmember Hinchon asked if staff could look into getting 28th extended towards Queets. The roadway is in terrible condition. Staff will look at getting an estimate for the cost to get it repaired.

Amend Agenda

Councilmember Puvogel made a motion to move the second public comment before the scheduled executive session. His motion was seconded and passed by voice vote.

Public Comment

Pellet Manufacturing

Mr. Richard Pennant, 506 K St., Hoquiam, spoke to the council regarding his opposition to the Pellet Manufacturing Plant. He asked if the Councilmembers had watched the movie "Burn". This project will destroy our bird sanctuary. This plant will operate 24 hours a day, tons of trucks and noise, not a good thing it will destroy our sanctuary. It will also cause a great amount of wear and tear on our roads, with dozens of trucks every hour. The Port needs to leave that property alone.

Loggers' Playday

Don Bell, 3673 Wishkah Road, Aberdeen, here tonight as a member of the Loggers Playday. It is important to him and the community. All the money they raise goes back to the community. There has been some past controversy regarding the fireworks display. He would like to have some discussion on this. It is a big deal as part of their show. They had to fill out a lease this year, which they have never done, this show is



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put on by a professionally licensed and bonded pyrotechnic company. He would like the council's help in this matter.

Turn Lane on Riverside and
ATV/Side by Sides on City
Streets

Robbin Emery, 911 Broadway, reminded the City of the City Wide garage sale scheduled for June 21st through 22nd. She also commented that the State needs to repaint the turn lane on Riverside. She also asked that the city reconsider ATV/side by sides laws – maybe these could be updated to allow these vehicles on city streets.

EXECUTIVE SESSION

Acquisition of Real Estate

Councilmember Puvogel made a motion at 8:13 p.m. that Council take a short recess after which they convene in executive session for 10 minutes with the Executive Session ending at 8:30 p.m. His motion was seconded and passed by voice vote.

ADJOURN

Council came back to order in Regular session at 8:30 p.m. Councilmember Hinchin moved to adjourn the meeting at 8:31 p.m. and his motion was seconded and passed by voice vote.

BEN WINKELMAN – MAYOR

TRACY WOOD – COUNCIL SECRETARY