



CITY OF HOQUIAM

City Council Meeting Minutes

August 12, 2024

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Hinchon led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Brooks, Carlstrom (Asked to leave at 8:20 PM), Hinchon, Larsen, Nelson, Puvogel, Reid, Smith, and Thronton. Absent Councilmember Anderson, Davis, and Pauley.

Staff in attendance were Police Representative Lt. Jeff Salstrom, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

HDR Engineering – WWTP Solids Handling

Shelby Smith presents the Wastewater Treatment Plant presentation. This is a follow-up from the March 11th presentation.

Four options are available for solids handling in the future; Pumping liquid solids to Aberdeen, hauling liquid solids to Aberdeen, Onsite Treatment to produce Class B solids, Onsite Treatment Class A solids. Option 3 (Onsite Treatment Class B) has the highest score based on established criteria.

PUBLIC COMMENT

Discussion held on the Wastewater Treatment Plant Options by the Council.

Public comment on the presentation of the Wastewater Treatment Plant. Discussion continued.

CONSENT AGENDA

Councilmember Brooks moved to approve consent agenda item A, as presented and his motion was seconded.

COUNCIL

ACTION/DISCUSSION

Committee Reports

No Committee Reports.

Officers Reports

Truck Mounted Sign Board Purchase

Purchase of Truck Mounted Sign Board. \$35,000 put into budget. The cost on the state contract is nearly 50% lower than



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Rubrik Expansion

what was budgeted. Discussion on what area this is budgeted from and what it will be used for.

Councilmember Puvogel move to accept. Motion seconded. Motion to approve passed by voice vote.

Staff recommends that the Council approve the purchase for the Rubrik expansion. Increases IT data/storage/backup capacity. Discussion on the topic.

North Shore Levee West

Councilmember Puvogel moved to approve. Motion seconded. Motion to approve passed by voice vote.

Druzianich Property Purchase. Motion to authorize the purchase and give authority to Mayor and staff to sign closing documents passed by voice vote. This purchase was necessary for the NSL West Project. The owner gave the city a substantial discount on the purchase price through his charitable foundation.

Cemetery Digital Mapping and Database

Councilmember Puvogel moved to approve. Motion Seconded. Motion to approve passed by voice vote.

Staff recommends that the Council approve the purchase of the Cemetery mapping and database solution through Chronicle. Discussion on what the program provides.

Councilmember Brooks moved to approve. Motion Seconded. Motion to approve passed by voice vote.

MAYOR REPORTS

Tracy Wood

Mayor Winkelman thanks Tracy for everything she has done for the City of Hoquiam. Enjoy Retirement!

Public Works, Police, & Fire

Mayor Winkelman thanks Public Works, Police, and Fire – with the challenging times the past few weeks. Citizen stated that they have never seen so many projects going on in the city.

School

School starts in a few weeks. We could use the new street sign to remind citizens to watch out for the kids.

COUNCIL REPORTS



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Pride Prom Friday	Councilmember Puvogel reminds everyone of Pride Prom this Friday. Pay what you can.
Seaport Pride Festival	Councilmember Puvogel wants everyone to know Saturday Seaport Pride Festival starts at 1:00 PM to 5:00 PM.
LEGAL BUSINESS	
Ordinances	None Presented.
Resolutions	None Presented.
Other Legal	
Renewal of Building Permit Software Contract	Councilmember Puvogel moved to approve. Seconded. Brian Shay provides a brief background and the motion passed by voice vote. This is the on-line building permit software program. The company provided the city a discount on the annual price by agreeing to a five-year contract.
OLD BUSINESS	
Off-Road Vehicle Permitted to be on Main Roads	Councilmember Hinchin moved to refer to the public safety committee to review. Seconded. Motion passed by voice vote. Discussion on where off-road vehicle can be driven. Not on the highway.
Sign Code Revitalization	Discussion on many different options to put into place immediately as the last time this code was changed it took over a year. Nothing was determined or put into motion.
Utility Bill	Councilmember Smith asked about the flyer for the utility bill.
NEW BUSINESS	
	Councilmember Anderson and Pauley absent. Councilmember Puvogel moved to excuse. Seconded. Passed by voice vote. Councilmember Davis not in attendance at the June 24 th , July 22 nd , and August 12 th Council meetings, and was not excused by Council. Councilmember Larson Moved to remove from Council. Seconded. Passed by voice vote. Declare vacancy for Ward 4. Brian Shay will put notice in paper.



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	<p>Councilmember Reid states that the next Public Safety meeting is August 26th, 2024, at 5:00 PM in the Council Chambers.</p>
<p>EXECUTIVE SESSION</p>	<p>Not held.</p>
<p>SECOND PUBLIC COMMENT</p>	<p>None.</p>
<p>ADJOURN</p>	<p>Councilmember Brooks moved to adjourn at 8:28 PM. Seconded. Passed by voice vote.</p> <hr/> <p>BEN WINKELMAN – Mayor</p> <hr/> <p>KAYLA NIELSEN – City Council Secretary</p>