



CITY OF HOQUIAM

City Council Meeting Minutes

Oct 11 , 2021

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember George led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Carlstrom, George, Hinchey, McMillan, Pellegrini, Puvogel, Reid and Ushman. Absent from the meeting were Councilmembers Dick, Grun and Nelson.

Staff in attendance were Police Chief Jeff Myers, Assistant Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

Mayor Winkelman asked for a moment of silence in honor of past Fire Department Captain John Bickar.

PUBLIC HEARING

Revenue Hearing

Councilmember McMillan moved to open the public hearing at 7:03 p.m. on the 2022 revenues and the motion was seconded and passed by voice vote. Ms. Schmid stated that she has not received the assessed values from the County but she has included her estimate. She will update the council when she receives that. After reviewing where the taxes are divided out to, she stated that if the RFA is approved, the EMS levy would go away. The EMS Bond is done in 2022, as it will be paid off. The Fire Engine (pumper) is the new one approved by the voters. Total look at 2022 – \$2,082,174.00. Puvogel moved to close the hearing and his motion was seconded and passed by voice vote at 7:08.

COMMUNICATIONS

Greater Grays Harbor, Inc.

Lynette Buffington, Chief Executive officer of Greater Grays Harbor, Inc., made a presentation to the Council regarding their past years accomplishments. She stated that this is the second year since arrival that she has done her presentations via zoom. They have been providing COVID relief and business assistance over the past year and have assisted 96 businesses. They also provide a business directory on line for businesses located in Grays Harbor as well as relocation information, events



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CONSENT AGENDA

information etc. Councilmember Puvogel asked if the City has access to the Chamber events as part of our contract. Ms. Buffington stated she stays in continuous contact with Mr. Shay and Mayor Winkelman.

Councilmember McMillan moved to approve consent agenda item A as presented and his motion was seconded. Appearing on the consent agenda as item A was:

- The City Council Minutes of September 27, 202;

The motion for approval passed by voice vote.

OFFICER REPORTS

Water Supply Project

Mr. Shay provided a written report to the Council requesting that Council authorize hiring Aspect Consulting LLC to assist with applying for grants and other preliminary engineering services for possible development of a ground water source near the water treatment plant. The cost for this is \$24,000 and could be funded through Watershed Reserves. Councilmember McMillan moved to approve the staff recommendation and his motion was seconded. Following a brief discussion, the motion passed by voice vote.

Patrol Vehicle Replacement

Chief Myers provided a written report to the Council regarding the necessity to replace patrol vehicle #304 which has experienced a transmission failure. This replacement was not budgeted in the 2021-2022 Budget. Staff recommends that Council approve the purchase of a new patrol car off the available State Bid pricing using police ER&R funds and add the \$58,000 to the 2021-2022 budget through a supplemental budget. They also are requesting that the Council declare vehicle #304 as surplus. Councilmember McMillan moved for adoption of the Staff recommendation and his motion was seconded. Following a brief discussion on the number of hours vehicles are in use, etc., the motion passed by voice vote.

Pump Motor Bids

The City recently called for bids for the purchase of two 125 HP Pump Motors for use in the sewer/storm pump stations. Only



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	<p>one bid was received from Industrial Electric Machinery for \$59,378.10. This is included in the 2021-2022 budget. Staff recommends that the Council award the bid Industrial Electric Machinery. Councilmember McMillan moved for approval of the staff recommendation and his motion was seconded and passed by voice vote.</p>
MAYOR REPORTS	
HBA Downtown Trick or Treating	HBA has organized a downtown trick or treating event for the kids on October 23 rd from 1:00 to 3:00.
Rabies Clinic	A Rabies Clinic will be held at the Police Department the morning of October 23 rd .
Halloween Laser Show	A Halloween laser show will be held October 30 th at the Seabreeze Oval/Gable Park with trick or treating provided for the kids.
Great Shakeout	City Staff will be participating in the Great Shakeout on October 21 st . All departments at the City will participate. Mayor Winkelman asked Councilmembers to participate if they can. The evacuation route for this side of Hoquiam is the City Cemetery. The other side of the bridge should go to Beacon Hill or hospital hill.
Concert and Laser Show at Olympic Stadium	Several sponsors and the City recently offered a concert and laser show at the Stadium. A choice was made not to do a great deal of advertising to avoid large crowds attending. There were some problems with opening bands, etc. but those in attendance seemed to enjoy themselves. He would like to suggest to the council that we look at a "summer concert series".
Gable Park Lighting	The installation of lights at the Gable Park fields is near completion.
Trading Cards	The Mayor would like to put together some trading cards of City staff. This is being done in other communities. He would like to start with the Fire Department.



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COUNCIL REPORTS

HBA

Councilmember Carlstrom stated that along with the Downtown Trick or Treating, there will be character actors in costume walking through town for the kids and after trick or treating families can enjoy the Lego movie, which will be shown in the evening at 7:00 at 7th St. Theatre.

National Coming Out Today and Grays Harbor Pride Festival

Councilmember Puvogel spoke briefly about National Coming Out Today. He also announced that The Grays Harbor Pride will hold their event on October 23rd on line. It will be live streaming beginning at 3:00 on Facebook and You Tube.

Yard of the Month and Christmas Coins

Councilmember McMillan reminded the other members to get their Yard of the Month selections into Corri by Monday 10/18; he asked that each Ward pick up their signs after that so they can select two homes for December (each for 2 weeks), to be recognized. He also stated that there will be over 200 coins spread out around town again this Christmas season will 5 Silver dollars that will be included (each over 100 years old).

Public Safety Committee Intersections on Lincoln

Councilmember Reid stated that Public Safety met before the regular meeting to discuss safety issues on Lincoln and Soule and Lincoln and Washington. They will be submitting a report to the Council asking for approval for a no parking sign at Lincoln and Soule and Code Compliance will look at the shrubbery on Lincoln and Washington.

LEGAL BUSINESS

Other

RCO Grant Agreement for Olympic Stadium

Included in the Council packet was the Recreation and Conservation Office Grant Agreement for the Grant we received for the Olympic Stadium Project for \$350,000. Councilmember McMillan moved to authorize the City Administrator to sign the agreement and his motion was seconded. Mr. Shay briefly explained what this grant would cover and thanked Tracy for the work she put in on this grant. The motion to authorize Mr. Shay to sign the agreement passed by voice vote.



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Greater Grays Harbor, Inc.

Included in the Council packet was a service contract between Greater Grays Harbor, Inc. and the City. \$5,500 was budgeted for the 2022 year. Councilmember McMillan moved to approve the grant and authorize the Mayor to sign the agreement. His motion was seconded. Following a brief discussion, Councilmember Reid moved to table the agreement until the next meeting. Her motion was seconded but failed by voice vote. The main motion for approval of the agreement passed by voice vote.

NEW BUSINESS

Excuse Absent members

Councilmember McMillan moved to excuse the absent members who notified staff and his motion was seconded and passed by voice vote.

Cancellation of October 25th Meeting

Councilmember Hinchin reminded the other Councilmembers that a motion was made at the September 27th meeting to cancel the October 25th regular meeting. He also commented that the lighting at Gable is great!

ADJOURN

Councilmember McMillan moved to adjourn the meeting at 7:52 p.m. His motion was seconded and passed by voice vote

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary