



CITY OF HOQUIAM

City Council Meeting Minutes

AUGUST 22, 2022

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Hinchon led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brand Brooks, Carlstrom, Dick, George, Hinchon, Puvogel and Reid. Absent from the meeting were Councilmember Nelson and Pellegrini.

PUBLIC HEARING

Vacation of a Portion of Franklin Avenue

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, City Finance Director Corri Schmid and Council Secretary Tracy Wood.

Councilmember Puvogel moved to open the hearing at 7:02 p.m. His motion was seconded and passed by voice vote. Mayor Winkelman issued the fair hearing doctrine. Tana Greene, 125 Wheeler, submitted a request to vacate a portion of Franklin Avenue that is located at the end of her property. She would like to construct a driveway access to her property where she is building a new house. Larry Erickson, 420 Adams St., submitted a letter opposing the vacation due to possible disturbance of slope stabilization. Councilmember Brooks moved to close the hearing at 7:06 p.m. The motion was seconded and passed by voice vote.

COMMUNICATIONS

Retirement – Sgt. Shane Krohn

Chief Strong recognized Sgt. Shane Krohn who officially retired as of today. Chief Strong provided a summary of Sgt. Krohn's service and thanked him for all he has done for the community. Retired Chief Myers spoke briefly about everything he did for the department and community. Sgt. Krohn spoke to the council about his years here and the opportunity he had to serve the community.

Lateral Incentive for Police Officers and Hometown Sanitation Increase

Paul McMillan, 119 M St., asked the council to raise the Police Lateral Incentive to \$6,000. He also asked that the Council take a hard look at the Hometown Sanitation increase as this will affect everyone in town.

CONSENT AGENDA

Councilmember Puvogel moved to approve consent agenda items a through c as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:



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OFFICER REPORTS

Governor’s Smart Communities Award

- The City Council Minutes of August 8, 2022;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 99111 through 99325 in the amount of \$2,262,847.58; Claim auto pays and EFT numbers 560 through 563 in the amount of \$37,028.09; and numbers 5610 through 5611 in the amount of \$20,865.33; payroll check numbers 30242 through 30273 in the amount of \$206,089.89; Payroll ACH and EFT’s in the amount of \$434,227.63 and \$230,694.36 respectively; and that payroll and benefits for the month of August, 2022, be approved and issued at the proper time;
- A Request for Release of Timber Sale Bonds for Timber Sale HOQ-TX-2021-02 to Sierra Pacific.

The motion for approval of the consent agenda items passed by voice vote.

RMAP Award

Mr. Shay announced that the City has received the Governor’s Smart Communities Award for our downtown and stadium revitalization projects. Only 8 cities were honored with this award and we have received this award 4 times since 2010.

Mr. Shay announced that the City recently received the DNR RMAP Award from Hillary Fronz, Commissioner of Public Lands. We were the only municipal government to receive this award. Many things had to be completed to qualify for this award. City Forester, Loren Hiner, worked hard to identify things that were needed.

North Shore Levee – FEMA Announcement

FEMA selected the North Shore Levee to receive a \$50,000,000 grant to go into the construction of the Levee. There were over 500 applications submitted nationwide and 70 were awarded funds. Only 3 received the maximum of \$50,000,000. Councilmember Reid thanked Mr. Shay and everyone who has worked on these grants. This will benefit everyone in the City.

Lateral Officer Incentive Contract

Chief Strong presented a written report to the Council regarding the incentive offered for police officers who transfer into our Department. They are currently offered \$3,000. The Staff is requesting that the incentive contract be increased to \$6,000. Councilmember Puvogel moved to accept this report and his



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Ward Boundaries

motion was seconded. Councilmember Puvogel moved to amend the report to increase the incentive by \$7,500 paid in 3 installments of \$3,500. The total incentive would be \$10,500 which includes the currently offered \$3,000 plus the additional \$7,500 proposed by this motion. The motion to amend the report passed by voice vote. The main motion with the amended report passed by voice vote.

Mr. Shay stated that the Council was provided with a proposed ward boundary map a few weeks ago. He explained that staff took the map that was previously reviewed and drew up the legal descriptions. Staff is requesting that Council review the descriptions and notify staff if there are any required changes. They are asking that Council take action on the new boundaries at the next meeting.

MAYOR REPORTS

Administrative Salaries Committee

Mayor Winkelman stated he would like to appoint a special committee next year the first meeting in September, to consider the administrative salaries. We want to keep the administrators that we have and not lose them and we need to also look at the ways we hire our administrators. Hopefully Regulatory can review in early September so it can be discussed at the 2nd meeting in September.

Timers for Loggers' Playday

He has historically organized the timers for Loggers' Playday. If anyone is interested in helping with timing this year, please reach out to him.

Old Newspaper Article –
Event at Stadium

Mayor Winkelman stated that the officer's reports on the awards we heard tonight were amazing. He found an old Newspaper Headline which reads "The River Will Flow". It is about the Hoquiam Jubilee which was held at the stadium. He would like to see some spectacular events at the stadium such as the annual city birthday celebration, music events, laser events, etc.

Promotions/Retirements

Mayor Winkelman congratulated everyone who has been promoted and those who have retired.

COUNCIL REPORTS

RFA Meeting

Councilmember Puvogel reported on the August 11th RFA meeting. The City of Cosmopolis is still looking at whether they will join the RFA. Plan is to have everything ready to go in February.



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Business Association	Councilmember Carlstrom stated the Business Association will meet Tuesday August 30 th at Harbor Beads. They are looking at planning an event for October 27 th -29 th .
Loggers' Playday	Councilmember Anderson stated that the Loggers' Playday Committee met last Thursday. Karyn Blood has been crowned as Queen. Buttons are out for sale and shirts will be available this week.
Verizon Cell Tower	Councilmember Brand stated she met with Verizon at 7 th St. Theatre and they are planning on upgrading their towers.
Public Safety Committee	Councilmember Reid stated that the Public Safety Committee met today and elected her as the new chair of the committee
LEGAL BUSINESS	
Other Legal	
Addendum to Hoquiam Sanitation Contract	Included in the Council packet was an Addendum to the Hometown Sanitation Contract reflecting requested changes to their charges and CPI. Councilmember Hinchey moved to accept the addendum as written and the motion was seconded. Councilmember Puvogel provided a summary of the changes that had been discussed at the previous council meeting. Mayor Winkelman spoke briefly about alternative payment options that Hometown is looking at. Following these discussions, the motion to approve passed by voice vote.
OLD BUSINESS	
Bargewell Park	Councilmember Reid asked if there were any updates to the Bargewell Park project. Mr. Shay stated that Quigg Brothers is planning on doing a lot of the work and they are hoping to open on Armed forces day in the Spring of 2023.
Security Cameras	Councilmember Dick asked if the city could consider installing security cameras at Old Cannery Park and along the 109 bypass where everyone keeps dumping trash. Staff stated there is no internet service which is needed. Mayor Winkelman stated that the "Eyes in the Woods" group are willing to help.
NEW BUSINESS	
Street Vacation of a Portion of Franklin Avenue	Mr. Shay stated that the Council needs to direct staff on whether to proceed or not proceed with the vacation. If the vacation is being granted it will require an Ordinance. Councilmember Dick asked if the concerns from Mr. Erickson regarding a geotechnical review can be included as part of the requirements



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Excuse Absent Member

in the Ordinance. An appraisal of the property is also required and Ms. Greene would need to make payment for that appraised value. Councilmember Puvogel moved to approve the vacation with language in the Ordinance requiring a geotechnical review as well as the appraisal costs being paid to the city. The motion was seconded and passed by voice vote.

COMMUNICATIONS

Brandon Pauley, Hometown Sanitation

Councilmember Puvogel moved to excuse the absent members. His motion was seconded and passed by voice vote.

Mr. Brandon Pauley 2035 Panama, spoke briefly about whether the city might look at allowing residents to take their own garbage to the transfer station and not have to go through Hometown Sanitation.

Wood Along Bay and 5th St.

Paul McMillan, 119 M. Street, stated the city needs some kind of signage to notify people that they are not allowed to harvest wood/driftwood off of city property.

Internet Service – Mr. T’s

Chris Nitti, 301 N. Park St., Digital Age Coordinator for the Hoquiam School District and is also a board member of the GH Sports Association. The Association is very proud to be a part of Mr. T’s and the Olympic Stadium complex. They have been told Internet Service will cost them \$900 a month for what is needed at Mr. T’s. The Board is requesting to be able to use the stadium service so they do not have to pay for the new service to be installed. Could an agenda item be proposed to share the internet service with Mr. T’s. Staff will look to see what kind of solutions there might be for this.

ADJOURN

Councilmember Hinchin moved to adjourn the meeting at 8:35 p.m. His motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary