



**CITY OF HOQUIAM
Council Meeting Minutes**

April 22, 2024

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Pauley led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Winkelman and Councilmembers Pauley, Puvogel, Reid, Smith, Thornton, Anderson, Brooks, Carlstrom Davis, Hinchey, Larsen and Nelson.

Staff in attendance were Police Chief Strong, Fire Chief Miller, City Attorney Johnson, City Administrator Shay and Council Secretary Tracy Wood.

PUBLIC COMMENT

SCBA Equipment Purchase

Tyler Lunde, 625 8th St., representing the Fire Department, stated that the Union would like to thank the council for their consideration of the purchase of new SCBA equipment for the Fire Department. It has been a long process over the past few months. The Department has chosen the MSA G1 equipment. The Union also thanked the council for their support of the purchase of the new ambulance which is currently in production. This equipment ensures the safety of the department personnel.

Old SCBA Equipment

Tim Spradlin, 167 US Hwy 101, Hoquiam, asked if once the new SCBA equipment is received will the City surplus the current equipment.

CONSENT AGENDA

Councilmember Brooks moved to approve consent agenda items a and b as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The Hoquiam City Council Minutes of April 8, 2024;
- The Regulatory Committee report recommending approval and payment of claim check numbers 102971 through 103174 in the amount of \$932,972.52; claim auto pays and EFT numbers 702 through 706 in the amount of \$28,687.88; payroll check numbers correcting the February check numbers which were incorrect 30760 through 30776; payroll check number 30777 through 30800 in the amount of \$215,942.19; payroll ACH and EFTs in the amount of \$510,646.34 and \$271,129.44 respectively and that payroll and benefits for the month of April 2024 be approved and



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issued at the proper time.

The motion for approval of the consent agenda passed by voice vote.

OFFICER REPORTS

SCBA Equipment Purchase

The Fire Department submitted a request that the Council approve the purchase of SCBA equipment for the Department. Councilmember Puvogel moved to approve the officer report. His motion was seconded. Councilmember Pauley asked the Chief to provide information on the purchase. Chief Miller stated it will take approximately 60 days to receive and 30 days for training once the equipment arrives. Cost of the equipment is \$296,206.64. Councilmember Reid asked how this purchase is being funded. Chief Miller stated it will come from ARPA funds. They have tried to get grants but they are very competitive. The motion to approve the officer report passed by voice vote.

**Bid Award – Timber Sale
Number 2024-1 and 2024-2**

The city issued a call for bids for two timber sales, 2024-1 and 2024-2. Staff recommends awarding the 2024-1 sale to Chehalis Valley Timber in the amount of \$997,383.80 and 2024-2 to Meade LLC in the amount of \$557,269.84. Councilmember Puvogel moved to accept the report and his motion was seconded. City Administrator Shay explained that timber sale funds will go into the Watershed fund which can be used for pump stations, utility improvements, etc. The motion to approve passed by voice vote.

**Washington Cities Insurance
Authority (WCIA) Grant**

City Administrator Shay submitted an officer report stating that WCIA has awarded the City a \$20,000 risk reduction grant to install a dynamic curve warning system at the sharp curve where Sumner turns into Riverside Avenue. Staff recommends that the Council accept the grant and proceed with the purchase and installation of the warning signs. Councilmember Brooks moved to accept the officer report and his motion was seconded. Councilmember Smith asked for clarification on the equipment and purchase. Councilmember Puvogel provided some background information on the increase of accidents on that corner in the past few years and this equipment would hopefully alleviate some of the problems. Following further discussion, the motion passed by voice vote.



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Set Public Hearing – Vacation of a Portion of Property 608 Bayview Avenue

Dorian Wylie, Hoquiam Building Official submitted a request to set a public hearing date for an application submitted by Hometown Rentals LLC to vacate a portion of an unimproved alley between platted Harbor Street and platted second Street. Councilmember Puvogel moved to set the public hearing for June 20, 2024 at 7:00 p.m. His motion was seconded and following a brief discussion, the motion passed by voice vote.

Police Department – Purchase of Vehicle for Off-site Training Transportation

The Police Department is asking for Council approve to purchase a used 2017 Dodge Caravan at a cost of \$15,975.00 to be used for off-site training transportation. Councilmember Puvogel moved to approve the report. His motion was seconded. Chief Strong stated that the Department recently sold three surplus vehicles for \$23,500.00 and the funds for the purchase of this vehicle will come from that. With no further discussion, the motion passed by voice vote.

MAYOR REPORTS

Active Shooter Emergency Drill/Training

Mayor Winkelman attended the Active shooter Emergency Training that was at Lincoln School this past Saturday. He thanked the County Emergency Management and our Departments for all of the work that they put into this exercise.

Shorebird Festival

The Shorebird Festival is coming up the first weekend of May. There are many activities at the Middle School and opportunities to view the birds. For more information go the shorebirdfestival.com.

Mayor’s Prayer Breakfast

Mayor Winkelman reminded those who are interested that the Mayor’s Prayer Breakfast is May 2, 2024, at 7:00 a.m. at the Rotary Pavilion. He thanked retired Senator Jim Hargroves for his organization and continued support of this.

Liberty Tree

This Thursday, April 25th, there will be a dedication of a Liberty Tree at the corner of Emerson and K. The Sons of the American Revolution will be attending that.

Clean-up Efforts

Mayor Winkelman spoke briefly about clean-up efforts for abandoned vehicles and clean-up of properties. He encouraged Councilmembers to listen to the citizens and forward those complaints to staff or him. The City is trying to utilize Facebook to provide information.



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Revitalization - Blue Zone Walk Around Town Mayor Winkelman thanked those who participated in the walk around town with the Revitalization Committee. There was discussion regarding the flow of traffic, condition of sidewalks, speed limits, pedestrian safety and other things.

COUNCIL REPORTS

Sons of the American Revolution Councilmember Brooks thanked the Mayor for giving him the opportunity to represent the city at the Sons of the American Revolution. They had a ceremony of a burial of a plaque at sea for Veterans and Service members who were buried at sea. He also had the opportunity to meet and speak with the mayor of Ocean shores.

Active Shooter Drill Councilmember Pauley stated he also attended the Active Shooter Emergency Drill and commented on the participation of our public safety members.

Council of Governments Councilmember Pauley stated that transit has some changes coming up with increases in service for Aberdeen and Hoquiam, and also Dial a Ride will be available on the weekends. There was also a comment made regarding the population increases in Ocean Shores.

Historic Hoquiam Memories Councilmember Carlstrom reminded everyone about the Historic Hoquiam Memories event scheduled for Saturday, April 27th. If you have not attended in the past you should. It is from 12:00 to 5:00 at the Emerson Manor. New this year they have added some walk about tours as well as tours of the 7th St. Theatre. The tours will be at 1:00 and 3:00.

Information Regarding Utility Services Mayor Winkelman stated that he wanted to update the council on the motion made by Councilmember Smith at the last meeting. Staff and administration are working on the Utility information to provide to the citizens.

Fire Mobilization Interagency Agreement Included in the Council packet was a Fire Mobilization Interagency Agreement between the State of Washington-Washington State Patrol and the City of Hoquiam to provide reimbursement to the City if Fire Fighters/Paramedics are requested for deployment to wild fires around the state. Councilmember Puvogel moved to authorize signing this agreement and his motion was seconded. Chief Miller provide some background information after which the motion passed by voice vote.



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Clocks for Council Chambers and Lobby Councilmember Carlstrom asked that the clocks in the lobby and council chamber be replaced.

OLD BUSINESS

Posting of After Hours Numbers Councilmember Smith brought up a comment from a citizen at an earlier meeting regarding not being able to get in touch with utility staff on the weekend. Mr. Shay stated that after hours or on the weekends citizens can call the non-emergency 911 number or contact the afterhours which are also published on the web page. Staff explained that she was looking in the “Red Book” which is a third party telephone book publication. Emergency numbers are listed on the web page.

NEW BUSINESS

May 27th City Council Meeting Councilmember Puvogel moved to cancel the May 27th regular meeting as it falls on Memorial Day. His motion was seconded. If a meeting is necessary a meeting can be called for another night. His motion passed by voice vote.

Regulatory Committee Councilmember Pauley stated that the Regulatory Committee will meet on May 13th at 6:15 p.m.

Proposal for Cost of Staff to Work with the Administration of Grants Councilmember Puvogel asked that staff bring information to the Regulatory Committee regarding proposals for costs for a staff member to work with managing grants and other administrative duties involved with the grants. His motion was seconded and passed by voice vote.

Digital Water Meters Councilmember Puvogel moved to have staff provide information to the Council regarding the costs for digital meters in the City. His motion was seconded. A discussion was held regarding the change – it would provide for the ability to do monthly billings without increasing staff and timber sale funds could be used to cover the cost of switching the meters. Following further discussion, the motion passed by voice vote.

Bids for Police Department Flooring Councilmember Reid asked Chief Strong if there were bids received for the flooring at the police department. Chief Strong stated at least one bid was received.

PUBLIC COMMENT

Utility Bill Several students from the Hoquiam School District were in attendance at the meeting to get their civic hour. They were as



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follows: Ivan Connelly, Brandon Matthews, Kim Lederras, Candice Johnson, Trever Turpin and Ivan Krenowski.

Earth Day and Clean and Healthy Environment

Ellie Winkelman, 315 Prospect Avenue. She wanted to say Happy Earth Day. She is Miss Rainier, and her community service initiative which is the environment. She appreciates the post that she saw that states our city strives to keep our community clean every day not just on Earth Day. She commends everyone who works to do this. She challenged everyone that to keep our environment clean and healthy. When you are walking, pick up the litter you see. Let's ensure that we and future generations can enjoy it.

Use of Stadium – Babe Ruth

Gordy Ray, 702 4th St., attended tonight representing Hoquiam Baseball and Babe Ruth. He spoke regarding the charges for Babe Ruth to use the Stadium. Parents are tapped out. He spoke about fundraising efforts Babe Ruth has done in the past to improve the equipment such as the Scoreboard and PA System, the concession stand, etc. He is asking the council to remove these fees. They want to bring back tournaments, the Roger Jump tournament, the Aaron Foote Tournament and they would like to add another tournaments in honor of Colby Standstipher. He asked that Council consider the request for the reduction in fees.

Support of Babe Ruth

Keith Myer, 1742 Broadway Avenue, also spoke in support of the request to reduce the fee's that Babe Ruth will be charged. Some of the charges are for the use of the scoreboard and equipment that the group has fundraised to improve. These programs are important for our youth.

ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 7:53 p.m. His motion was seconded and passed by voice vote.

BEN WINKELMAN – MAYOR

TRACY WOOD – COUNCIL SECRETARY