



# CITY OF HOQUIAM

October 13, 2025

City Council Meeting Minutes

## **CALL TO ORDER**

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Carlstrom led the flag salute.

## **ROLL CALL**

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Carlstrom Gillis, Hinchey, Larsen, Nelson, Pauley, Puvogel, Reid, Smith and Thornton.

Staff in attendance were Lt Jeff Salstrom, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

## **APPROVAL OF THE AGENDA**

Councilmember Brooks moved to accept the agenda. Supported by Councilmember Nelson. Passed by voice vote.

## **PUBLIC HEARING**

Cost to Demolish 509 Simpson Ave.

Councilmember Puvogel opened the Public Hearing. Councilmember Pauley supported, and it passed by voice vote. No discussion followed. Councilmember Puvogel moved to close the Public Hearing, Supported, and it passed by voice vote.

## **PUBLIC HEARING**

Property Taxes

Councilmember Puvogel opened the Public Hearing. Councilmember Nelson supported, and it passed by voice vote. Corri Schmid spoke on the topic of property taxes. Councilmember Puvogel moved to close the Public Hearing, Councilmember Pauley supported, and it passed by voice vote.

## **COMMUNICATION**

Blue Zone Update

Chris Frye spoke about the Blue Zone coming to an end and what the next goals are.

## **PUBLIC COMMENT**

Gwendolyn Gates

Spoke on the Littering Ordinance.

## **CONSENT AGENDA**

Council Minutes of September 22, 2025

Councilmember Brooks moved to approve Council Minutes of September 22, 2025. His motion was seconded by Councilmember Nelson and passed by voice vote.



# CITY OF HOQUIAM

October 13, 2025

## City Council Meeting Minutes

Release of Retainage –  
Rognlin’s – Safe Routes to  
School

Councilmember Brooks moved to approve the release of retainage to Rognlin’s. His motion was seconded by Councilmember Nelson and passed by voice vote.

Assistance to Firefighter  
Grant – Headquarters  
Station Improvements

Councilmember Brooks moved to approve the Assistance to Firefighter Grant. His motion was seconded by Councilmember Nelson and passed by voice vote.

### **COUNCIL ACTION/DISCUSSION**

#### **Committee Reports**

No Committee Reports Presented.

#### **Officers Reports**

Costs for Demolition – 509  
Simpson Ave.

Staff recommend that the City Council adopt a resolution assessing a charge of \$42,036.26 against 509 Simpson Avenue, Hoquiam, Washington, as a special assessment.

Councilmember Brooks moved to approve this request. His motion was seconded by Councilmember Puvogel. Discussion was opened. Passed by voice vote.

Public Records –  
NextRequest

Staff recommend the city purchase the NextRequest software to manage their public records.

Councilmember Puvogel moved to approve this purchase. His motion was seconded by Councilmember Pauley. Discussion was opened. Passed by voice vote.

Assistance to Firefighter  
Grant – Headquarters  
Station Improvements

Staff recommend that the City Council accept this grant for the Assistance Fire Fighter for \$90,476.19 with the city required to match an additional \$4,523.81.

Councilmember Puvogel moved to approve this request. His motion was seconded by Councilmember Hinchey. Discussion was opened. Passed by voice vote.

**Mayors Reports**  
Speed Limits

Request for the Public Safety Committee to review speed limits.



# CITY OF HOQUIAM

October 13, 2025

## City Council Meeting Minutes

Nuisance Issues	Nuisance Issues are being tackled quickly.
Daylight Savings	Daylight Savings coming around the corner – turn your headlights on.
<b>Council Reports</b>	
Councilmember Gillis	Councilmembers are invited to the Key Leader Event hosted by MyTOWN and Harbor Strong on October 14, 2025.
Councilmember Larsen	Buddy Moo’s Trunk or Treat is on October 31 <sup>st</sup> , between 6-9pm in the parking lot. We need more trunks.
Councilmember Carlstrom	Thank you everyone for allowing me to continue to be a Councilmember through this last year.
<b>LEGAL BUSINESS</b>	
<b>Ordinances</b>	
Littering – Adopting revised state statutes	An Ordinance relating to Littering; amending Section 5.55.010 of the Hoquiam Municipal Code. Councilmember Puvogel moved to adopt the Ordinance, and his motion was seconded by Councilmember Nelson. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.
<b>Resolutions</b>	
Police Surplus – 2018 Ford Explorer	A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember Brooks moved to adopt the Resolution, and his motion was seconded by Councilmember Puvogel. A discussion followed and it was passed by voice vote.
509 Simpson Ave Cleanup Costs	A resolution confirming the report of the Building Department specifying the work done and the itemized and total cost of the work done to demolish and abate the building located at 509 Simpson Avenue, Hoquiam, Washington; and ordering that the total charge shall be the amount of \$42,036.26 and further ordering that the charge shall be assessed against the property and recorded on the assessment roll of Grays Harbor County. Brooks moved to adopt the Resolution, and his motion was



# CITY OF HOQUIAM

October 13, 2025

## City Council Meeting Minutes

Setting Public Hearing to vacate a portion of Monroe St south of Eklund on November 10, 2025

seconded by Councilmember Puvogel. A discussion followed and it was passed by voice vote.

A resolution pertaining to the vacation of a portion of Monroe Street, south of Eklund Ave, extending less than one block to where Monroe Street dead ends at the Hoquiam River; and setting a public hearing for the proposed vacation procedure. Councilmember Puvogel moved to adopt the Resolution, and his motion was seconded by Councilmember Pauley. Passed by voice vote.

### **Other Legal**

PLIA Grant Agreement – Cleanup of former Arnold Building (lot next to Hoquiam Brewery)

This agreement is to conduct cleanup actions allowable within the grant funding amount. Councilmember Puvogel moved to approve this agreement, and his motion was seconded by Councilmember Brooks. Passed by voice vote.

FIIRE Program 2026

Councilmember Puvogel moved to approve this agreement, and his motion was seconded by Councilmember Pauley. Passed by voice vote.

### **OLD BUSINESS**

Music Park

Councilmember Thornton asked for an update on the Music Park. Mr. Shay spoke on the topic.

Rezoning

Councilmember Reid asked for an update on the Rezoning. A consultant has done a draft; staff has reviewed said draft. Revitalization Committee has also reviewed the draft, and it is now going to the Planning Commission on October 29, 2025. Potentially, to expect something in November.

Community Services Advisory Board

Councilmember Anderson asked for an update on the Community Services Advisory Board. Mayor Winkelman stated that there was no interest, and we should potentially repeal the Ordinance.

Cross Walks

Councilmember Smith spoke about increasing the marking on the crosswalks. He would like to hear from the city about the plan.



# CITY OF HOQUIAM

October 13, 2025

## City Council Meeting Minutes

---

Fairway Store stripping	Councilmember Thornton spoke on the stripping at the Fairway Store.
Public Safety meeting Update	Councilmember Reid asked for an update on the results of the Public Safety Recommendation. Mr. Shay spoke on the steps are taking place to implement the recommendation.
<b>NEW BUSINESS</b> Updated Council Meeting Dates	Councilmember Puvogel moved to cancel November 24 and December 22 Council Meetings. Councilmember Pauley supported, discussion was opened and passed by voice vote.
Regulatory Meetings	Councilmember Puvogel scheduled the Regulatory Meetings for November 10 and December 8 at 6PM.
Public Hearing	Councilmember Puvogel moved to set a second Public Hearing for property taxes on November 10, 2025, at 7PM. Councilmember Carlstrom seconded, passed by voice vote.
Public Safety Committee	Councilmember Reid scheduled a Public Safety Committee meeting to discuss the speed limits on October 27, 2025, at 6PM in the Council Chambers.
Behavior Navigator	Councilmember Gillis motioned to authorize the city to discuss the shared cost with the county and/or Quinault Nation for the Behavioral Navigator. This motion was supported by Councilmember Brooks then supported by Councilmember Hinchin to amend to include Quinault Nation. Discussion was opened and passed by voice vote.
4 <sup>th</sup> of July Planning Committee	Councilmember Gillis motioned to put a planning committee together for the July 4 <sup>th</sup> , 2026, celebration with fireworks and street parade. Councilmember Hinchin supported this motion. Discussion was opened and was passed by voice vote.
Plot between License Department and Fire Department	Councilmember Anderson asked the City if the plot between the Licensing Department and Fire Department was a designated park. Mr. Shay spoke on the topic; this plot of land is not a designated park.



# CITY OF HOQUIAM

October 13, 2025

City Council Meeting Minutes

## SECOND PUBLIC COMMENT

Lynn Ogren – Center Street

Spoke on the musical instrument park.

Gwendolyn Gates

Spoke on the musical instrument park.

Betsy Seidel – 2<sup>nd</sup> Street

Spoke on the musical instrument park.

Chris Gunderson – Cleveland

Spoke on wanting to join the July 4<sup>th</sup>, 2026, committee. Also invited others to join the Revitalization Committee for the business association at [cgunderson@gmail.com](mailto:cgunderson@gmail.com)

Kim Chase – Aberdeen Ave.

Written comments on businesses that needed to be cleaned up, the street sweeper, and some grass on the sidewalk.

## EXECUTIVE SESSION

Teamsters Negotiations

Council meeting adjourned by Councilmember Puvogel at 9:00 p.m. Supported by Councilmember Hinchey and passed by voice vote. Will reconvene at 9:20 p.m.

Council came back to order in Regular session at 9:00 p.m.

## ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 9:20 p.m. and his motion was seconded by Councilmember Pauley and passed by voice vote.



\_\_\_\_\_  
BEN WINKELMAN – Mayor



\_\_\_\_\_  
KAYLA NIELSEN – City Council Secretary