



# CITY OF HOQUIAM

September 22, 2025

City Council Meeting Minutes

## **CALL TO ORDER**

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Gillis led the flag salute.

## **ROLL CALL**

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Gillis, Hinchey, Larsen, Pauley, Reid, Smith and Thornton. Absent from Council Meeting was Councilmember Carlstrom, Nelson, and Puvogel.

Staff in attendance were Police Lieutenant Jeff Salstrom, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

## **APPROVAL OF THE AGENDA**

Councilmember Brooks moved to approve the Agenda. Supported by Councilmember Pauley. Passed by voice vote.

## **COMMUNICATION**

Lynn Ogren – Musical Instruments for Park

Lynn Ogren spoke on the possibility of putting in musical instruments at the park between the train station and fire department.

## **PUBLIC COMMENT**

No Public Comment Presented.

## **CONSENT AGENDA**

Council Minutes of September 8, 2025

Councilmember Brooks moved to approve Council Minutes of September 8, 2025. His motion was seconded by Councilmember Pauley and passed by voice vote.

Claims and Payroll

Councilmember Brooks moved to approve the Claims and Payroll. His motion was seconded by Councilmember Pauley and passed by voice vote.

Request for Release of Timber Sale Bonds

Councilmember Brooks moved to approve the request for release of Timber Sale Bonds to Chehalis Valley Timber Inc. His motion was seconded by Councilmember Pauley and passed by voice vote.

## **COUNCIL ACTION/DISCUSSION**



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#### **Committee Reports**

Public Safety & Law  
Committee Report

The Public Safety & Law Committee made a recommendation to create a no parking zone from the corner of 25<sup>th</sup> eastward on Sumner for 100 feet. Moving the speed monitoring sign from Riverside to Sumner Avenue near Ontario. Install crosswalk lights and signage across Sumner at the corner of 25<sup>th</sup>.

Councilmember Brooks moved to accept the report and was seconded by Councilmember Hinchey. Discussion followed and was passed by voice vote.

Public Safety & Law  
Committee Report

The Public Safety & Law Committee recommended that the RV parking on Emerson at Bargewell Park be not by approved because of visibility issues for cross traffic.

Councilmember Brooks moved to accept the report and was seconded by Councilmember Pauley. Discussion followed and was passed by voice vote.

#### **Officers Reports**

Communications Gear for  
CRU Members

The police department is requesting to use \$5,183 of drug funds to purchase four sets of INVISIO T7 headsets to be assigned to the HPD members of the Aberdeen Regional Special Response Team.

Councilmember Pauley moved to approve this purchase. His motion was seconded by Councilmember Brooks. Discussion was opened – Lt. Salstrom spoke on the topic. Passed by voice vote.

Replacement of Patrol  
Vehicle

The police department is requesting the City Council approve the purchase of a new patrol car vehicle off available State Bid pricing using budgeted funds.

Councilmember Brooks moved to approve this purchase. His motion was seconded by Councilmember Smith. Passed by voice vote.

#### **Mayors Reports**

Arcade in Hoquiam

New Arcade opening in the old Safeway building – 214 6<sup>th</sup> Street, Hoquiam



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Speed

Encourage Public Safety Committee to bring all safety issues to the Council and to consider reducing the speed through town.

Musical Instruments in Park

Thank you, Lynn Ogren, for your presentation and thank you to the donors of the musical instruments.

Loggers Playday

Looking at the improvements during Loggers Playday.

### **Council Reports**

Councilmember Larsen

Buddy Moos will be hosting a Trunk or Treat this year from 6PM-9PM.

## **LEGAL BUSINESS**

### **Ordinances**

Parking on Sumner

An Ordinance relating to parking on Sumner Avenue; amending Section 7.80.030 of the Hoquiam Municipal Code. Councilmember Brooks moved to adopt the Ordinance, and his motion was seconded by Councilmember Pauley. A discussion followed. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.

Business License – Out of City threshold exemption 2025

An Ordinance relating to business license, increasing the threshold exemption for businesses that do not maintain a place of business with the city; amending Section 4.05.005 of the Hoquiam Municipal Code; and establishing an effective date. Councilmember Brooks moved to adopt the Ordinance, and his motion was seconded by Councilmember Pauley. A discussion followed. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.

### **Resolutions**

Surplus – Fire Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010, and 1.64.020. Councilmember Brooks moved to adopt the Resolution, and his motion was seconded by Councilmember Smith. A discussion followed and it was passed by voice vote.



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### **Other Legal**

GHFD#8 EMS Agreement

Councilmember Brooks moved to approve this agreement, and his motion was seconded by Councilmember Pauley. Discussion followed and passed by voice vote.

DNR Property Purchase –  
Community Forest

Councilmember Brooks moved to approve this purchase, and his motion was seconded by Councilmember Pauley. Discussion followed and was passed by voice vote.

### **OLD BUSINESS**

Musical Instruments for Park

Councilmember Thornton motioned for staff to work on a design for a musical park and to accept the donation. Councilmember Pauley moved to support and passed by voice vote.

### **NEW BUSINESS**

Public Hearing – Property  
Taxes

Councilmember Pauley moved to schedule a Public Hearing on October 13, 2025, at 7PM in the Council Chambers to discuss property taxes. Councilmember Brooks supported and passed by voice vote.

Councilmember Absences

Councilmember Thornton moved to excuse the absence of Councilmember Carlstrom, Nelson, and Puvogel. Councilmember Pauley seconded and passed by voice vote.

Grand Avenue

Councilmember Anderson spoke on repainting the lines and replacing the streetlight.

### **SECOND PUBLIC COMMENT**

Lynn Ogren

Spoke on reducing the speed in town.

### **EXECUTIVE SESSION**

Labor Negotiations

Council meeting adjourned by Councilmember Pauley at 8:28 p.m. Supported by Councilmember Hinchey and passed by voice vote. Will reconvene at 8:45 p.m.

Council came back to order in Regular session at 8:46 p.m.



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## ADJOURN

Councilmember Pauley moved to authorize the city to open negotiations with ASFME. Councilmember Anderson seconded and passed by voice vote.

Councilmember Brooks moved to adjourn the meeting at 8:47 p.m. and his motion was seconded by Councilmember Pauley and passed by voice vote.

A handwritten signature in blue ink, appearing to read "B Winkelman".

BEN WINKELMAN – Mayor

A handwritten signature in blue ink, appearing to read "Kayla Nielsen".

KAYLA NIELSEN – City Council Secretary