



**CITY OF HOQUIAM
Council Meeting Minutes**

March 27, 2023

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Brand led the flag salute.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Brand, Brooks, Carlstrom, Hinchey Pauley, Pellegrini, Puvogel, and Reid. Absent from the meeting were Councilmember George and Councilmember Nelson.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PUBLIC COMMENT

Paul McMillan – BBQ and Coin Hunt

Paul McMillan, 119 M St., reminded council that the employee barbeque is held in the fall and to give their donation to Denise Anderson. The recent coin hunt was a great success, there were a group of preschoolers who went out on a leprechaun hunt and but only found some coins. He also congratulated the City for the funding they just received through the legislature.

CONSENT AGENDA

Councilmember Brooks moved to accept the agenda items as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of February 27, 2023;
- The Regulatory Committee Report recommending approval and payment of already approved claim check numbers 100183 through 100339 in the amount of \$2,024,795.82 (correcting corrected amount); claim check numbers 100340 through 100716 in the amount of \$2,242,003.86; claim ACH and EFT numbers 599 through 614 in the amount of \$79,280.63; payroll check numbers 30409 through 30454 in the amount of \$394,186.03; payroll ACH and EFTs in the amounts of \$947,475.56 and \$490,896.00 respectively; and that payroll and benefits for the months of February and March, 2023 be approved and issued at the proper time.
- A lease agreement with Hoquiam Youth Fastpitch for use of the Gable baseball fields;
- A lease agreement with Cascade Collegiate League for use of the Stadium field;
- A lease agreement with Hoquiam Youth Baseball for



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use of the minor and major league fields at the stadium;

The motion to accept and approve the consent agenda passed by voice vote.

OFFICER REPORTS

Purchase of Sander/Salter

Staff presented a written report to the Council requesting approval to purchase a new road sander/salter to winter road safety. Staff recommends that Council authorize the purchase through the Sourcewell Contract in the amount of \$16,247.25. Councilmember Puvogel moved to accept the staff report and his motion was seconded.

Timber Sales 2023-1 and 2023-2

A formal call for bids for Timbers Sales 2023-1 and 2023-2 was advertised recently. Timber Sale 2023-1 was a scale sale whereas Timber Sale 2023-2 was a lump sum sale. Five bids were received on each sale with Chehalis Valley Timber being the high bidder on TS 2023-1 in the amount of T\$2,049,129 and Harbor Timber being the high bidder on TS-2023-2 in the amount of \$717,855.78. Staff recommends that Council award the sales to the two high bidders. Councilmember Puvogel moved to approve the timber bids and his motion was seconded. Following a brief discussion with the City Forester, the motion passed by voice vote.

Fire Department Heat Pump Replacement

Staff presented information to the Council regarding the replacement of a broken heat pump at the Fire Department Headquarters Building. Three bids were received as follows: Actionaire - \$13,953.00; Advanced Heating and Air - \$16,976.42 and Robbins Air - \$15,567.00. Staff recommends that council authorize the purchase and replacement of the heat pump through Actionaire as the apparent low bidder. Councilmember Puvogel moved to approve the report and his motion was seconded and passed by voice vote.

MAYOR REPORTS

Summer Help

Mayor Winkelman reminded council and citizens that we will be hiring summer help for part-time workers.

Response from Public Works

Mayor Winkelman thanked the public works department for their response for the break on Paulsen and their response for the bridge issue last week. The closure of the bridge reminded us that we have some older bridges and we are talking about ways we could redirect traffic faster.



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Public Hearing – CDBG Grant

On April 24th the City will hold a public hearing to close the CDBG grant.

Councilmember George

Good healing thoughts to Councilmember George.

Recent Events

The Mayor participated in some recent events as follows:

- Our School District was the first HOPE squad in the state of Washington. They receive training in helping to mentor their peers. Originally when it first came to Hoquiam it dealt more with alcohol and drugs, but has now branched out to suicide prevention as well. The Doctor who put together the HOPE squad program was here a few weeks ago and did a presentation that everyone was invited to. He will be looking into a way to get training for the Council, staff and leaders of the community. If we can train 25% of our community that would be amazing. If we can eliminate suicide every life saved is important. This is something we can do to help our society.
- Joy Hour is hosted at the Harborena and open to the public. All ages and families are invited. The purpose is about connections with others. There is generally food, table games, ping pong, etc. It is a safe place to go and connect with others. It is held the 2nd and 4th Tuesday's of each month from 4:00 to 6:00 p.m.
- Mayor Winkelman thanked Mr. McMillan for the coin hunt.
- He also wished Rudy Spanich a Happy 100th birthday.
- The City Easter Egg Hunt will be Thursday April 6th at the Stadium.
- Our Municipal Judge, Jean Cotton, took another position and the Mayor would like to appoint Jim Parker as the new Municipal Judge starting April 1st.

COUNCIL REPORTS

Watershed Meeting

Councilmember Puvogel stated that there were not enough members to hold the Watershed meeting that was recently set so they will be rescheduling that meeting for a future date.

Diversity, Equity, Inclusion and Belonging Committee

Councilmember Carlstrom attended her first meeting of the Diversity, Equity, Inclusion and Belonging Committee meeting. She is looking forward to bringing more information to the council and county.



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Public Utilities Committee Councilmember Brand stated that Public Utilities met this evening and elected her to be chair. They discussed a possible sliding scale for utility discounts.

RFA Forum Councilmember Puvogel attended the community forum on the RFA. There will be one more held at Cosmopolis tomorrow night at 6:00. A flyer was sent out to residents of all three communities.

Greater Grays Harbor, Inc. Lunch with the Mayor's The GGH lunch with the Mayor's will be held tomorrow. Please let the Mayor know if there is anything that council feels he should bring up.

LEGAL BUSINESS

Resolutions

Surplus Property – Misc. A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.54.005, 1.64.010 and 1.64 020. Councilmember Puvogel moved to approve the resolution and his motion was seconded and passed by voice vote.

Surplus Property – Misc. A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.54.005, 1.64.010 and 1.64 020. The items being surplus consist of miscellaneous vehicles with the following Vehicle Fleet #'s: 95, 60, 57, 104, 100, 62, 64, a front scoop caterpillar, a Miller Welder and a Swenson Sander, City Inventory # 407. Councilmember Brooks moved to approve the resolution and his motion was seconded. Following a brief discussion on the disposal of vehicles, the motion passed by voice vote.

OTHER LEGAL

Wildfire Mobilization Agreement Included in the packet was a Mobilization Cooperation Interlocal Agreement for Regional Wildfire Mobilization. Several agencies throughout GH County are part of this agreement. Councilmember Puvogel moved to accept the agreement and his motion was seconded and passed by voice vote.

NEW BUSINESS

Set Public Hearing – CDBG Grant Closeout Staff requested that Council set a Public Hearing on the Olympic Stadium CDBG Grant Closeout for April 24, 2023 at 7:00 p.m. Councilmember Puvogel moved to set the hearing and his motion was seconded and passed by voice vote.



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Set Public Hearing –
Shoreline Master Plan

Staff requested that Council set a Public Hearing for the Shoreline Master Plan Update/Program for April 24, 2023 at 7:00 p.m. Councilmember Puvogel moved to set the hearing as requested and his motion was seconded and passed by voice vote.

Confirmation of Appointment
– Municipal Court Judge

Councilmember Puvogel moved to confirm the appointment of James Parker as the Municipal Court Judge. His motion was seconded and passed by voice vote.

Levy Project

Councilmember Puvogel thanked everyone who was involved in getting the funding for the levy projects. Mr. Shay thanked representative Tharinger for his support. Mr. Shay will be testifying again tomorrow on the House Floor.

Excuse Absent Members

Councilmember Puvogel moved to excuse the absent members and his motion was seconded and passed by voice vote.

Vacant Council Position

Council requested that staff invite those individuals who have expressed interest in the vacant position to attend the first meeting in April.

Employee Barbeque

Councilmember Anderson reminded Council that donations are being accepted for the staff barbeque and that any Councilmember who could volunteer to help that day is appreciated.

PUBLIC COMMENT

Pickle Ball Court

Paul McMillan, 119 M St., asked what the status of the Pickle ball Court on Beacon Hill was. Staff stated that the net and court stencils just came in and we will be looking at a plan to get that installed. Mr. McMillan also reminded staff that the old Tully sign at the farm stand still needs to be removed.

ADJOURN

Councilmember Pellegrini moved to adjourn the meeting at 7:39 p.m. and his motion was seconded and passed by voice vote.

BEN WINKLEMEN – MAYOR

TRACY WOOD – COUNCIL SECRETARY



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