



**CITY OF HOQUIAM**  
City Council Meeting Minutes

Dec 12, 2022  
7:00 PM

**CALL TO ORDER**

**ROLL CALL**

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Pellegrini led the flag salute.

In attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brand, Brooks, Carlstrom, Dick, George, Hinchey, Pauley, Pellegrini, Puvogel and Reid. Absent was Councilmember Nelson.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

**COMMUNICATIONS**

Swearing in Officer Crawford

Chief Strong introduced Officer Jenny Crawford. She came to the department from Grant County. Mayor Winkelman swore her in as a Hoquiam Police Officer and her husband Dennis pinned her badge on her.

Port Update

Gary Nelson and Stan Pinnick were in attendance at the meeting to provide an update of what the Port has been working on. AGP is enlarging their facility and will be building one of the largest soymeal facility on the West Coast at the Port. They are adding 4 more silo's at T-2 as well as currently making other improvements to the export facility. AGP told the Port they wanted to double their capacity. The demand for this product has increased. The Port will be able to meet their expansion requirements by using the T-4 site. There will also be retro fits to the storm water system at T-4. Mr. Nelson spoke regarding the increase of rail and vessels which is estimated for 2025 and answered questions for the council. More information of this project should be available in the spring.

**PUBLIC HEARING**

2023-2024 Budget

Councilmember Puvogel moved to open the hearing at 7:30 p.m. and his motion was seconded and passed by voice vote. Ms. Schmid provided a brief summary of the budget. The two funds of concern are the Cemetery and Street funds. The General Fund can carry the Cemetery fund, but



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**CONSENT AGENDA**

not the amount needed for the Street fund. If the Council increased utility taxes by 3%, it would bring in \$350,000 for the biennium. The general fund will absorb the remaining \$600,000. The Watershed fund will cover the water, sewer, storm by transferring \$3.5M. The budget is balanced at this point. Councilmember Puvogel moved to close the hearing and his motion was seconded and passed by voice vote at 7:33 p.m.

Councilmember Puvogel moved to approve consent agenda items a through c and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of November 28, 2022;
- A Change Order with Brumfield Construction for \$15,000 for the Landfill Project;
- An Interlocal Agreement between the City of Aberdeen and City of Hoquiam for use of their Image Trend Server.

The motion for approval of the Consent Agenda passed by voice vote.

**MAYOR REPORTS**

Appointment to Council of Governments (COG) Board

Mayor Winkelman appointed Councilmember Pellegrini to serve as the City representative on the COG Board. Councilmember Puvogel serve as his alternate if he is unavailable. The next COG meeting is December 15<sup>th</sup>.

Coin Hunt

The Coin Hunt is in full swing. Mayor Winkelman thanked Bryan and Sons Jewelers for donating the gold!

Beautification Team

Mayor Winkelman thanked the Hoquiam Beautification Team for decorations to the downtown. He also thanked the Councilmembers who have nominated houses for the Mayor's Award for the best decorated home.

Greater Grays Harbor, Inc.

GGH Inc. is bringing back Showcase Grays Harbor next year. It will be held in September.

RCO Grant – Pump Stations

The City was notified that we have been awarded an RCO Grant for \$950,000 for upgrades to the pump stations on Queen Avenue, 10<sup>th</sup> St. and K St. The City just received



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Merry Christmas and a Happy New Year

the information today so staff is asking that the council authorize the Mayor to sign the necessary paperwork at tonight's meeting.

Mayor Winkelman wished everyone a Merry Christmas and a Happy New Year.

**COUNCIL REPORTS**

RFA

Councilmember Puvogel stated that last Thursday the Central Grays Harbor Regional Fire Authority met and approved the last sections of the plan. The Committee would like to have it go to the ballot in Spring. It would only require 50% majority – as there is no benefit.

Ho Ho Hoquiam and HBA Fundraiser

Councilmember Carlstrom reported that the numbers were down this year for the Ho Ho Hoquiam event. It was cold!! Jamie and Jo Brand did a fantastic job. She reminded everyone of the fundraiser at Red Cedar on New Year's Eve. The HBA is going through some transformation, new Board Members and new projects being done!

**LEGAL BUSINESS  
Ordinances**

2023-2024 Budget

An Ordinance adopting the budget for the City of Hoquiam, Washington, for the fiscal biennium of 2023-2024. Ms. Schmid read the Ordinance by title. Councilmember Puvogel moved to adopt the Ordinance and his motion was seconded. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous roll call vote.

Supplemental Budget 22-4

An Ordinance adopting a supplemental budget no. 22-4 and appropriating funds. Ms. Schmid read the Ordinance by title after which Councilmember Puvogel moved to approve the Ordinance and his motion was seconded. Ms. Schmid read the Ordinance by title a second time after which the motion to approve the Ordinance passed by unanimous roll call vote.



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7:00 PM

2023 Salary Ordinance

An Ordinance fixing the compensation of all employees of the City of Hoquiam from and after January 1, 2023; and repealing Ordinance No. 2022-09. Ms. Schmid read the Ordinance by title after which Councilmember Brooks moved to approve the Ordinance and his motion was seconded. Councilmember Pellegrini moved to amend the Ordinance to increase the Judges salary. His motion was seconded. A discussion was held wherein it was stated that this position is part time and that the Ordinance already includes a 6% increase. The Judge is also receiving pension which was never included in previous contracts. If this increase is approved it would go up to \$4400. Councilmember Hinchin stated he would rather see this go to full time employees. The motion to amend the Ordinance failed by a voice vote of 6 to 5 with Councilmembers Anderson, Brooks, Pauley, Pellegrini and Puvogel voting aye. Following the second reading, the main motion passed by unanimous roll call vote.

**Other Legal**

TIP Safe Routes to School  
Agreement

Included in the packet was an agreement between the State of Washington Transportation Improvement Board and the City of Hoquiam for the Safe Routes to School Project. The TIB will pay up to \$361,000 of eligible expenses for this project. which would be added to what we have already received from State funds. Construction will begin in the summer. Councilmember Puvogel moved to authorize the agreement and his motion was seconded. Following a brief discussion, the motion passed by voice vote. .

Broadway Avenue Safety Project  
Amendment

Staff requests that Council authorize Amendment#3 to the Broadway Ave Safety Project with HDR Engineering for an increased cost of \$77,095.98. This was anticipated for this project, but not included in the original agreement. Councilmember Puvogel moved to approve the amendment and his motion was seconded and passed by voice vote.

RCO Grant for Pump Stations

Councilmember Puvogel moved to authorize the agreement for the RCO Pump Station Grant. His motion was seconded and passed by voice vote.



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**NEW BUSINESS**

Farm Stand/Farmers Market Guard  
Rail

Councilmember Reid asked staff if there were any updates to the request for a guardrail by the Farm Stand. Mr. Shay stated that the local DOT reached out to State, but it does not meet threshold to do something more permanent. They are still working on it. Our Insurance does offer grants to improve safety and we could look at a grant through WCIA – the city could make improvements to that corner but those improvements would need to be on the City property.

Excuse Absent Membe

Councilmember Puvogel moved to excuse the absent member and his motion was seconded and passed by voice vote.

Councilmember Puvogel reminded Council that new committee assignments and a new Council president will need to be done in January.

**ADJOURN**

Councilmember Pellegrini moved to adjourn the meeting at 8:09 p.m. and his motion was seconded and passed by voice vote.

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BEN WINKELMAN – Mayor

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TRACY WOOD – City Council Secretary