



CITY OF HOQUIAM

City Council Meeting Minutes

JAN 10, 2022

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember George led the flag salute.

SWEARING IN OF ELECTED OFFICIALS

Mayor Winkelman issued the oath of office to Councilmembers McMillan, Pellegrini, George, Nelson, Brand and Reid.

Mayor Winkelman stated that Grays Harbor Hospital was scheduled to be at the meeting tonight but could not attend. Due to scheduling, they cannot attend until March. He encouraged Council to reach out to their commissioners.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Jamie Brand, Brenda Carlstrom, Al Dick, Jim George, Dave Hinchey, Paul McMillan, Bill Nelson, John Pellegrini, Stephen Puvogel and Elizabeth Reid.

Staff in attendance were Police Chief Jeff Myers, Asst. Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Recent Weather Event

Mayor Winkelman thanked all of the staff who helped during the recent weather events. It is hard to communicate sometimes with the citizens but the police department did a good job getting accurate information out. Appreciates the sacrifices that everyone puts in every day. Systems were working, but it was an enormous amount of water, which caused some flooding.

CONSENT AGENDA

Councilmember McMillan moved to approve consent agenda item a and his motion was seconded.

- City Council Minutes of December 13, 2021.

His motion passed by voice vote

OFFICER REPORTS

Emerson Pump Station Bids

The city recently called for bids for the construction of a new Wastewater Pump Station. Three bids were received as follows: Quigg Brothers, Inc. \$1,834,305.07, Rognlin's Inc.



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Purchase of Pump Station
Emergency Generator

\$2,355,321.87, and Harbor Pacific Contractors \$2,388,429.32. Staff recommends that Council award the contract to Quigg Brothers Inc. as the apparent low bidder at \$1,834,305.07 and authorize any change orders up to a total of \$75,000. Councilmember Puvogel moved to approve the staff recommendation as written and his motion was seconded. I brief discussion was held concerning the recent flooding after which the motion to award the contract passed by voice vote.

The City received a quote through Sourcewell to purchase an emergency Cummins diesel generator to be located at the new Emerson Avenue Pump Station. This is a planned purchase and is eligible for purchase through the Ecology Loan. The price is \$113,548.00 plus tax and staff recommends that Council authorize the purchase. Councilmember McMillan moved to approve the staff recommendation and his motion was seconded. Mr. Shay stated that the City will purchase generator and our staff will install it. Motion to approve passed by voice vote.

MAYOR REPORTS

Weather Events

Mayor Winkelman stated that he has spoken with many other Mayors who have been dealing with the issues of the past few weeks. It's hard to be humble when you are from Hoquiam. He is proud that he lives here and that all of the citizens work to make this a great place to live.

Walking with the Mayor

Mayor Winkelman encouraged citizens and Councilmembers to sign up to Walk with the Mayor. This is a great opportunity for citizens to take your Mayor through your neighborhood and community and point out things that are important to you. For anyone interested, call 532-5700, ext. 211 and leave him a message. He will call you back to schedule a time. He is looking forward to doing this.

Hospital Board

Mayor Winkelman again encouraged Councilmembers to reach out to their hospital board and commissioners to get some of our questions answered.

COUNCIL REPORTS



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PDC Reports

Councilmember McMillan reminded Council that PDC reports need to be filed.

LEGAL BUSINESS

Ordinances

2022 Supplemental Budget

An Ordinance adopting a supplemental budget No. 22-1 and appropriating funds. Ms. Schmid read the ordinance by title and Councilmember McMillan moved for the approval of the Ordinance and his motion was seconded Ms. Schmid read the Ordinance by title a second time after which the motion for approval passed by unanimous roll call vote.

Other Legal

Connections

Included in the council packet was a Municipal Services Agreement between the City and Connections, A Center for Healthy Families. Councilmember McMillan moved to authorize the Mayor to sign the agreement and his motion was seconded. Councilmember Puvogel stated Connections was previously called the Child Advocacy Center. Councilmember Reid asked what services they will provide. Chief Myers stated that they help with forensic child victim interviews for assaults, etc., as well as provide training when requested. The motion for approval of the contract passed by voice vote

Amendment to Parametrix Contract for PE Services – Hoquiam Landfill

Included in the packet was a proposal from Parametrix for post-closure landfill engineering services to meet the requirements of the Post-Closure Permit Conditions. The city is required to limit public access, prevent scavenging and control, minimize or eliminate the escape of wastes. Councilmember McMillan moved for the adoption of the amendment and his motion was seconded. A brief discussion followed where in Mr. Shay explained that in discussions with the health department, there is seepage coming out of the landfill and they have deemed that there is a historic landfill out by the highway. They are requiring that we route these through the sewer system and that we cover the historic landfill. Construction cost for this will be approximately \$30,000. Parametrix will design this. The motion for approval passed by voice vote.



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Community Foundation
Endowment Fund –
Olympic Stadium

Included in the Council packet was an agreement between the City and the Grays Harbor Community Foundation to establish the Olympic Stadium Endowment Fund. Councilmember McMillan moved to approve the agreement and to establish this fund through the foundation. His motion was seconded. Mr. Shay explained that this will allow us to pursue more funds and allow citizens to donate to the fund. Councilmember George stated he will abstain from voting due to his employment with the foundation. Councilmember Reid asked if the City would transfer the grant monies we have received. Mr. Shay stated no, that this endowment allows for anyone to donate to the fund or leave money from their estate and the City could draw money from the fund to help for future improvements. Having the fund set up through the foundation allows for those wishing to donate to do so as a tax deductible donation. The motion to approve the agreement and establish the endowment fund passed by voice vote.

NEW BUSINESS

Schedule Public Hearing –
Water System Plan and
Water Use Efficiency Goals

Staff requested that Council set a public hearing date of January 24th at 7:00 p.m. to review the Water System Plan and Water Use Efficiency Goals. Councilmember McMillan moved to set the hearing for January 24th and his motion was seconded. Mr. Shay explained that the City is required to do a Water System Plan every 6 to 10 years. It has been 6 years since our last one. We will go on a 10 year rotation on the updated plan. We are required to set our Water Use Efficiency goals as part of that plan. The motion to set the hearing for January 24th passed by voice vote.

Schedule Public Hearing –
13th St. Vacation

Staff requested that Council set a public hearing date of February 14th to consider the vacation of a portion of 13th St. by C Street Properties. Councilmember Puvogel moved to set the public hearing for February 14th at 7:00 p.m. Councilmember McMillan suggested that Council change the regular meeting date to February 7th for those who might have something planned for Valentine's Day on the 14th. Due to publication notice requirements, he offered a friendly amendment to change the hearing date to February 28th. His motion to amend was



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Purchase of Property –
Grays Harbor County

seconded. His amendment passed by voice vote, after which the main motion to set the hearing passed as amended.

The County submitted an offer to purchase the real property owned by the City at 615 8th St., for \$60,000. Ms. Schmid explained that the City owns the property, but not the building. This offer is for the purchase of the property. Councilmember Puvogel moved to authorize the Mayor to sign and his motion was seconded. A brief discussion followed on the value of the land and a boundary line adjustment to split the property into separate legal parcels. Following this discussion, the motion to approve the purchase passed by voice vote.

Council President for 2022

Council held elections for the 2022 Council President. Councilmember Nelson nominated Councilmember McMillan to serve as President. There were no other nominations and Councilmember McMillan was elected by voice vote.

Formation of Committee on
Committees

Councilmember McMillan stated that the Committee on Committee's will be formed to assign Councilmember to the Council Committees. The Committee consists of the current Council President, the past Council President and a member at large from the Council. Councilmember McMillan moved to appoint Councilmember Nelson as the third member of the Committee on Committees. His motion was seconded and passed by voice vote. The Committee will consist of Councilmember McMillan, Councilmember Puvogel and Councilmember Nelson. Councilmembers were asked to submit their top choices for the committee they would like to serve on before the next meeting. Ms. Wood will send out information on the committees and each councilmember should prioritize their top four selections. The Committee on Committees will meet at 5:00 p.m. via Zoom on January 24th.

Ward 3 Council Vacancy

The City recently requested Letters of Interest from citizens residing in the Third Ward to fill the Council vacancy left from the resignation of Tracey Ushman. Two letters were received. Richard P. Brooks, Jr. who resides at 306 Semler Court and Kathe Rowe who resides at 320 L. St.



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February 14th Council Meeting

Excuse Absent Member

Councilmember McMillan asked Mr. Brooks to introduce himself. Mr. Brooks is a Psychiatric Nurse with Behavioral Counseling Associates in Aberdeen. He has lived in Hoquiam for the past 7 years. He was previously an Army Medic and has his Bachelors as a Registered Nurse. He previously worked at Harborview and left to work more closely with the community. He and his wife have two children who attend school here and he is planning on working towards his Doctorate this fall. Councilmember Puvogel asked Mr. Brooks if there was one change he would like to see in Hoquiam. Mr. Brooks stated that he would like to see improvements to access to mental health services.

Councilmember McMillan asked Ms. Rowe to introduce himself. Ms. Rowe is a fourth generation Hoquiamite. She has deep roots in our community. She grew up here and moved back to Hoquiam with her children 20 years ago. She has been associated with the Driftwood Theatre as a board member and theatre participant. She retired from Respiratory Therapy and now believes she has more time to give back to her Community., Councilmember Puvogel asked her what the one thing she would like to see in Hoquiam. Kathe stated that she wants to see Hoquiam keep things positive and growing. For many years change was hard; she wants to be a part of that positive change and growth.

Council voted to fill the vacancy and it was a tie vote. Mayor Winkelman stated that we have two excellent people, he voted to appoint Mr. Brooks who will take his seat as the Ward 3 Councilmember at the meeting of January 24, 2022.

Councilmember McMillan moved to change the first meeting of February from February 14th to February 7th. His motion was seconded and passed by voice vote.

Councilmember McMillan moved to excuse the absent member and his motion was seconded and passed by voice vote



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Recent Weather Event

A discussion was held on the recent weather event and flooding that was experienced. Mr. Shay stated that the flooding was caused by a combination of many events, snowmelt, excessive rain and a King Tide.

ADJOURN

Council moved to adjourn the meeting at 8:18 p.m. The motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary