



CITY OF HOQUIAM

City Council Meeting Minutes

SEPTEMBER 26, 2022

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Mr. Jay Fry to lead the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brand, Brooks, Carlstrom, George, Pellegrini, Puvogel and Reid. Absent were Councilmember Nelson, Hinchin and Dick.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

COMMUNICATIONS

Swearing in New Councilmember

Mayor Winkelman swore in Brandon Pauley as the new Ward 1 Councilmember and Mr. Pauley introduced his family who were in attendance and took his seat at the council table.

Application to Live in Mobile Trailer

Sokunthea Toch, 817 L. St., Hoquiam, spoke to the council regarding his application to be permitted to live in his trailer at this address for the time being.

CONSENT AGENDA

Councilmember Puvogel moved to approve agenda items a and b as presented. His motion was seconded and passed by voice vote. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of September 12, 2022;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 99326 through 99520 in the amount of \$789,903.44; claim auto pays and EFTs, numbers 564 through 570 in the amount of \$26,946.03; payroll check numbers 30274 through 30308 in the amount of \$202,178.45; claim ACJ and EFT's in the amount of \$453,679.08 and \$238,386.82 respectively; and that payroll and benefits for the month of August 2022 be approved and issued at the proper time.

The motion for the approval of the consent agenda items as presented passed by voice vote.

OFFICER REPORTS

DAHP Preservation Grant

The City applied for a CLG Grant for \$15,000 from the State



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Taser Lease

DAHP. The award was granted to the City to conduct a reconnaissance level survey of approximately 160 homes located in west Hoquiam. Councilmember Puvogel moved to accept this grant. His motion was seconded and passed by voice vote.

The Police Department submitted a request to the Council to approve the “sole source” annual lease of eighteen Taser 7 Units for a total cost of \$13,327.90 per year. Councilmember Puvogel moved to accept the report and his motion was seconded. Chief Strong explained the need for these Tasers after which the motion to approve the lease passed by voice vote.

Shorelines Master Plan Update

The City is undertaking a periodic review of its Shorelines master Program as requirements by the Washington State Shoreline management Act. The SMA requires each plan be reviewed and revised, if needed on an eight-year schedule. In accordance with the Ecology Grant agreement AHBL has prepared a Public Participation Plan which must be approved by the City and the State. Staff requests that the Council approve the Public Participation Plan for the City. Councilmember Puvogel moved to approve the plan and his motion was seconded. Mr. Shay explained this is the Public Participation Plan which explains how the city will provide information to the public. The motion passed by voice vote.

MAYOR REPORTS
Homes and Businesses

Mayor Winkelman stated that he has noticed citizens are improving their homes and businesses. He spoke briefly about Code Compliance. He understands it can be frustrating on both sides. He continues to encourage communications with his office.

Irrigation Systems in Parks

Mayor Winkelman spoke briefly about installing Irrigation systems in the parks. When the water is used throughout the city on city property, the departments pay for that water just like any customer. The Council lowered the Capital Facilities charge a few years ago. This charge is if water has not been active or never been at that address and it covers the cost of the lines and meters. Do we look at the cost to provide water to the city parks? There have been issues in the past with the misuse of these water services and some are not on because of this. We could look at locking spigots or boxes? He also stated that he appreciates all of the work of the volunteers and summer staff



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COUNCIL REPORTS

Grays Harbor Pride

and others for the hanging baskets and flowers throughout town.

Councilmember Puvogel spoke briefly about the recent Grays Harbor Pride Festival. Friday was the Prom at Events on Emerson and they had good attendance. The Festival continued on Saturday at the Historic Seaport. There were a lot of people in attendance and a lot of great vendors.

RFA

The RFA met on Thursday in Cosmopolis. The Cosmopolis Council has voted to join the RFA and the committee is looking at moving the targeted ballot date to April. The Councils would need to vote on the ballot issue by January to put this on the ballot. The next meeting is October 13th at 6:00 in Cosmopolis.

LEGAL BUSINESS

Ordinances

Salary Ordinance

An Ordinance fixing the compensation of administrative employees of the City of Hoquiam from and after October 1, 2022; and repealing Ordinance No. 2021-12. Ms. Schmid read this ordinance by title and Councilmember Brooks moved to approve the ordinance. His motion was seconded. A brief discussion followed and Ms. Schmid read the ordinance by title a second time and the motion passed by unanimous roll call vote.

Supplemental Budget

An Ordinance adopting a supplemental budget No. 22-3 and appropriating funds. Ms. Schmid read the ordinance by title and Councilmember Pellegrini moved to approve the Ordinance. His motion was seconded. Ms. Schmid explained that there was a correction under Section 1 – that the Supplemental Budget No. should read 22-3. She also stated that this is the same ordinance presented at an earlier meeting with the dollar amounts being corrected. Following the second reading, the motion passed by roll call vote.

Council Ward Boundaries

An Ordinance relating to City Council Ward Boundaries; amending Sections 1.28.011, 1.28.021, 1.28.031, 1.28.041, 1.28.051 and 1.28.061 of the Hoquiam Municipal code. Ms. Schmid read the Ordinance by title and Councilmember Puvogel moved to approve the Ordinance. His motion was seconded. Mayor Winkelman thanked those who reviewed the descriptions and the City Attorney for his work on this ordinance. Ms. Schmid read the ordinance by title a second time after which the motion to approve passed by unanimous roll call vote.



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Resolutions

Surplus

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Section 1.64.005, 1.64.910 and 1.64.020. Councilmember Puvogel moved to approve the resolution and his motion was seconded and passed by voice vote.

Joint Resolution – State
Capital Budget

A Joint Resolution between the cities of Aberdeen, Cosmopolis and Hoquiam City Councils committing city personnel necessary to ensure 2023-25 State Capital budget decision-makers have the confidence and assurance they need to fully fund all pump-related plans and projects described herein.. Councilmember Puvogel moved to approve the joint resolution and his motion was seconded. Mr. Shay provided background information on why this resolution is required. This resolution is in support of the grant applications that have been submitted by the 3 cities for the levy projects. Following further discussion, the motion to approve the resolution passed by voice vote

OLD BUSINESS

Employee BBQ

Councilmember Anderson stated that the council changed the date of the employee BBQ to October 5, 2022. Unfortunately Councilmember Nelson cannot get off work that day and will not be able to attend and cook the burgers and hotdogs. Does the council want to still have it this date and if so, is there someone who is willing to cook. Councilmember Brand will take care of the grilling.

Stop Sign Request – 1st and L

Councilmember Reid stated that the item concerning installation of stop signs at 1st and L by Mr. Graham, was referred to the Public Safety Committee. As Chair she requested an accident report for this intersection from the Police Department. Finding no accidents at this intersection, a Public Safety meeting will not be called and no action will be taken at this time.

NEW BUSINESS

Application/Permit to live in
Mobile Trailer

Tea's Landscaping submitted an application for a permit to live in a mobile trailer on his property at 817 L. St. Per Chapter 3.2.080 of the Hoquiam Municipal Code a resident can apply to the city and can have a public hearing to determine if a citizen can live on their property for up to a year in a travel trailer. Staff request that Council schedule a Public Hearing for the 2nd meeting of October to allow for proper notice. Councilmember Puvogel moved to schedule the hearing for the second meeting



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Purchase of Vehicles

in October. His motion was seconded and passed by voice vote.

Councilmember Puvogel stated he has had a discussion with the Public Works Superintendent regarding the purchase of two Ford Rangers which are currently in stock at a cost of \$30,970 each. These vehicles were scheduled for purchase in 2023 but by purchasing them now we can get them at the lower price. Councilmember Puvogel moved to authorize Josh or Brian to purchase these two pick-ups on State contract within the available reserve balance and his motion was seconded and passed by voice vote.

Excuse Absent Members

Councilmember Puvogel moved to excuse absent members who called in. His motion was seconded and Councilmember Nelson and Dick were excused by voice vote.

COMMUNICATIONS

Eldon Bargewell Park

Jay Fry, 805 Bluff, Hoquiam, who is the Chairman of the Bargewell foundation creating the park at Emerson, Maple and N. Mr. Fry informed Council that the dedication ceremony will be on May 20th and who the speakers would be. 75th ranger brigade from Fort Lewis will be part of the dedication also. Mr. Fry also spoke regarding the issue with water/.irrigation services at the park. Over 220 veterans have donated money to this project. They are all planning to travel here for the dedication. The Committee has been informed that there will be a \$1,500 charge for the Capital Facilities. A new meter is only \$400 and would take approximately one hour to install, so he would like at explanation as to why the charge is \$1,500. With the labor, it still leaves \$850 of the \$1500 required. For the first year, watering would be during the summer for four days a week for about 20 minutes. This would come out to be about \$202 for the season. He would like the council to consider using the extra \$850 to pay for the water for the first several years. The Committee is still working on the power and would like the City to include this park on their regular garbage pick-up. They are also asking that the city do the regular maintenance such as weed eating and mowing. They are still looking at security cameras for vandalism and the cost associated for the internet service. Councilmember Puvogel stated that the Committee might look at applying for LTAC funds to help with some of these costs. He moved to refer the issues brought up by Mr. Fry to the Public



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Traffic on Karr

Utilities for their review and recommendation to the council. His motion was seconded and passed by voice vote.

Richey Sparks 454 Karr Hoquiam, spoke to the Council regarding pedestrian safety in this area. She is asking that council consider installing speed bumps along Karr and other streets in that area to slow the traffic down. They are travelling 40 mph in this area because there are no stop signs or deterrents. Mayor Winkelman thanked her for speaking at the meeting. Speed bumps are controversial to control speed but there are other things that could possibly be looked at. Also, the Council recently approved some stop signs going in around Buchanan.

Chalet and Kamp Kiwanis

Dan Boeholt 7105 Briarwood Dr., Central Park. He is chairman of coalition fighting the destruction of the Chalet in Enchanted Valley and the takeover of Kamp Kiwanis. He provided two resolutions to the Council for their consideration opposing the Parks Agenda to remove or burn down the Chalet and opposing the takeover of Kamp Kiwanis by Olympic National Park. He provided some background information on these two areas and asked that the Council consider the two resolutions.

ADJOURN

Councilmember Pellegrini moved to adjourn the meeting at 8:11 p.m. and his motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary