



CITY OF HOQUIAM

City Council Meeting Minutes

October 14, 2024

CALL TO ORDER

Pro Tem Mayor Brooks called the meeting to order at 7:00 p.m. Councilmember Reid led the flag salute.

OATH OF OFFICE

Pro Tem Mayor Brooks swore in Robert Gillis as Councilmember of Ward 4.

ROLL CALL

Those in attendance at the meeting were Pro Tem Mayor Brooks and Councilmembers Hinchey, Larson, Puvogel, Reid, Smith and Thornton. Absent from the meeting was Mayor Winkelmann, Councilmember Anderson and Nelson.

Staff in attendance were Lt. Jeff Salstrom, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

PUBLIC HEARING

Preliminary review of the 2025-26 budget

Councilmember Puvogel moved to open the Public Hearing. Councilmember Pauley supported.

Finance Director Corri Schmid presented a slide show on the Budget Summary and Grant Funded Purchase's/Projects. Discussion followed presentation. No public comment.

Councilmember Puvogel moved to close Public Hearing. Councilmember Hinchey supported.

COMMUNICATION

Grays Harbor PUD

Presentation by the Grays Harbor PUD. Goals – Meeting electrical load growth, strengthening system by replacing poles, substation improvements, and focusing on vegetation management. Currently at 90% emissions free – aiming for 100%.

Hoquiam Timberland Library

Presentation given by Sara Livingston. Timberland Library is expanding by offering many different events, clubs, and a variety of items that can be checked out.

PUBLIC COMMENT

None Presented.

CONSENT AGENDA

Councilmember Puvogel moved to approve Council Minutes of September 23, 2024, as presented and the request for release of Timber Sale Bond – HOQ-TS-2024-02. His motion was seconded and passed by voice vote.



**COUNCIL
ACTION/DISCUSSION
Committee Reports**

None Presented.

Officers Reports
Wastewater Treatment
Plant Tractor Purchase

Staff recommended that the Council authorize the purchase of the tractor off the state contract.

This purchase was anticipated in the current budget. This piece of equipment will be highly used in the regular maintenance at the wastewater plant. The total price with sales tax totals \$41,543.61.

Councilmember Puvogel moved to approve the purchase of this tractor. His motion was seconded by Councilmember Pauley. Discussion followed. Passed by voice vote.

Olympic Stadium Security

Staff recommends that the Council authorize the upgrade of Olympic Stadium locks to be awarded to Rae Security.

This will improve security and create a more controlled environment for those who have access to the Olympic Stadium. This will be paid for with excess park grant funds. The total for this project is \$20,521.13.

Councilmember Puvogel moved to approve this project being awarded to Rae Security. His motion was seconded by Councilmember Pauley. Discussion followed. Passed by voice vote.

Mayors Reports
Cancelled Council
meetings

Councilmember Puvogel moved to cancel Council meetings on November 11, 2024, and December 23, 2024, due to holidays. Councilmember Hinchon Seconded and passed by voice vote.

Re-appointing Planning
Commission

Denise Burke, Nancy Taylor, and Jennifer Winkelman were Re-appointed as the Planning Commissioners.

Council Reports
Councilmember Puvogel

Councilmember Puvogel moved to confirm the Mayor's appointments, Council member Pauley supported and passed by voice vote.



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Councilmember Smith

Councilmember Puvogel shared an invitation from Grays Harbor Audubon Society to celebrate the completion of “Our Backyard Birds” mural painted by Jenny Fisher on the 6th street side of 605 Simpson Avenue in Hoquiam on October 30, 2024.

Councilmember Smith went to the QPR (Question, Persuade, Refer) training held at Grays Harbor College. He has literature for those who are interested.

LEGAL BUSINESS

Ordinances

None Presented.

Resolutions

Support the flow through dam on the Chehalis River

A resolution of the Mayor and City Council of the City of Hoquiam, Washington, expressing support for the proposed flow through dam project for flood control in the Chehalis River Basin.

Discussion on the presentation of the flow through dam. No motion was made.

Authorize Ecology Loan – Sewer Pump Stations

A resolution authorizing the City of Hoquiam to accept a loan in the amount of \$1,255,000 and authorizing City Administrator Brian J. Shay to sign the Water Quality Combined Financial Assistance Agreement between the State of Washington Department of Ecology and the City of Hoquiam.

Councilmember Puvogel moved to approve. Councilmember Hinchin seconded and passed by voice vote.

Other Legal

HDR – Sewer Pump Station Design Project (*funded by the Dept. of Ecology*)

This short form agreement allows for services from HDR in connection with the project known as Wastewater Pump Station Upgrades.

Doug Bitar – Public Defense Contract

Councilmember Puvogel moved to approve agreement. Councilmember Reid seconded and passed by voice vote.



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	<p>This contract is for the purpose of providing a public defense service to indigent persons charged with criminal offenses in the Hoquiam Municipal Court.</p> <p>Councilmember Puvogel moved to approve the contract. Councilmember Hinchon seconded and passed by voice vote.</p> <p>OLD BUSINESS</p> <p>None Presented.</p> <p>NEW BUSINESS</p> <p>Attendance</p> <p>Councilmember Thornton moved to excuse absent Councilmembers Anderson and Nelson. Councilmember Pauley seconded; motion passed by voice vote.</p> <p>Safety Meeting</p> <p>Councilmember Reid scheduled the next Safety Meeting on October 28, 2024, at 5:00 PM in the Council Chambers.</p> <p>SECOND PUBLIC COMMENT</p> <p>Councilmember Puvogel made a motion to move Second Public Comment before Executive Session. Seconded. Passed by voice vote.</p> <p>No Public Comment Presented.</p> <p>EXECUTIVE SESSION</p> <p>IAFF Union Negotiations</p> <p>Council meeting adjourned at 8:20 PM. Will reconvene at 8:35 PM. Council came back to order in Regular session at 8:35 PM.</p> <p>ADJOURN</p> <p>Councilmember Pauley moved to adjourn the meeting at 8:37 PM and his motion was seconded by Councilmember Puvogel and passed by voice vote.</p> <hr/> <p>BEN WINKELMAN – Mayor</p> <hr/> <p>KAYLA NIELSEN – City Council Secretary</p>
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