



CITY OF HOQUIAM

City Council Meeting Minutes

APRIL 24, 2023

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Carlstrom led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Winkelman and Councilmembers Brand, Brooks, Carlstrom, George (via Zoom), Hinchey, Pauley, Pellegrini, Puvogel and Reid. Absent from the meeting were Councilmembers Anderson and Nelson.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

SWEARING IN OF NEW COUNCILMEMBER

Mayor Winkelman swore Greg Larsen in as the new councilmember for Ward 4 and he took his seat.

PUBLIC HEARING

Olympic Stadium CDBG
Grant Closeout

Councilmember Puvogel moved to open the public hearing at 7:03 p.m. for the Olympic Stadium CDBG Grant Closeout. The motion was seconded and passed by voice vote. Mr. Shay explained that we are required to hold the public hearing as a part of the closeout procedures. Councilmember Reid stated she appreciates the work that has been done and how the stadium looks now. There were no other comments and Councilmember Puvogel moved to close the hearing at 7:05p.m. His motion was seconded and passed by voice vote.

Shoreline Master Program

Councilmember Puvogel moved to open the public hearing on the Shoreline Master Program at 7:05 p.m. His motion was seconded and passed by voice vote. Nicole Stickney, AICP, made a presentation to the Council. She stated that State law requires the City's Shoreline Master Program be reviewed and revised if needed, on an 8 year schedule. This hearing is part of that process. The proposed changes include minor typographical edits and revisions, updating/adding various definitions, added exceptions for certain local review, various changes according to ORMA and MSP, added a 90-day target for local review of WA DOT projects, and adding section 3.02 to HMC 11.05.270 (Shoreline Environment Descriptions, etc.). The Forestry use regulations will be changed; and have also edited language about annexation protocols to reflect that there is not an Urban Growth Area. Updates to Tables HMC 11.05.820-3 and -4 in reference



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PUBLIC COMMENT

Conservation District
Annexation

to wetland buffers per best available science and ecology published guidance will be made as well as updates to various sections in HMC 11.05.840 and 11.05.850 to match the city's critical areas regulations. Have also proposed mapping changes to the SMP. The previous update was pretty extensive. No other changes to mapping except the one proposed will be made and no changes to the development standards. End of the comment period is May 10th. There were no questions from the council or citizens and Councilmember Puvogel moved to close the hearing at 7:28 p.m. and his motion was seconded and passed by voice vote.

Representatives from the Conservation District were in attendance regarding the vote of the Council to annex into the Conservation District. Mayor Winkelman stated that he will speak on this under his Mayor reports.

CONSENT AGENDA

Councilmember Pellegrini moved to amend the Consent Agenda to include the Officer report from Fire Chief Miller regarding an additional award of \$10,000 from Department of Ecology to fund the purchase of foam, personal thermal imaging cameras and multi-gas detectors. The report was included in packet but was not included on the agenda. His motion was seconded and passed by voice vote.

Councilmember Brooks moved to accept items a through c and the Officer report included under the amendment and his motion was seconded. Those items included on the consent agenda were as follows:

- The Council Minutes of April 10, 2023;
- The Regulatory Committee report recommending approval and payment of claim check numbers 100717 through 100910 in the amount of \$1,185,995.44 and payroll check numbers 30455 through 30477 in the amount of \$204,737.22; payroll ACH's in the amount of \$473,440.78; and payroll EFT's in the amount of \$248,975.99; and that payroll and benefits for the month of April be approved and issued at the proper time;
- An Enterprise Lease for a 5 Year Extension with the State of Washington Department of Licensing for lease of the Train Station;



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OFFICER REPORTS

Purchase of Emergency Generator

- A request from Fire Chief Miller to authorize acceptance of an additional \$10,000 from Department of Ecology for purchase of equipment.

The motion for the approval of the consent agenda, as amended, passed by voice vote.

Mr. Shay provided a written report to the Council requesting authorization to purchase an emergency generator for the 10th St. Pump Station Purchase Emergency Generator for 10th St. Pump Station off of Sourcewell. Staff recommends that council authorize the purchase. Councilmember Puvogel moved to approve the request and his motion was seconded and passed by voice vote.

Olympic Stadium Phase III Bid Award

Mr. Shay provided a written report to the Council regarding the recent request for bids for the Phase III Stadium Repairs and Improvements. Four bids were received with the low bid from Coastline Roofing and Construction from South Bend at a total of \$349,161.72. The total amount for this project is \$450,000. And staff is also requesting authorization to utilize the remaining funds on additional repairs/improvements to maximize the grant. Councilmember Puvogel moved to approve the staff request and his motion was seconded and passed by voice vote.

Set Public Hearing for Application for Vacation – Larson

John and Carrie Larson have submitted an application proposing to vacate a portion of the alley that is located between platted McBride Street and platted Mead Street. Staff is requesting that Council set a public hearing date for May 22, 2023, at 7:00 p.m. to consider this application. Councilmember Puvogel moved to accept the report and his motion was seconded and passed by voice vote.

Set Public Hearing for Application for Vacation – Huffman

Charles Huffman has submitted an application proposing a vacation of a portion of Moore Street that is located north of his property. Staff is requesting that Council set a public hearing date of May 22, 2023, at 7:00 p.m. to consider this application. Councilmember Puvogel moved to accept the staff report and his motion was seconded and passed by voice vote.

MAYOR REPORTS

Conservation District

Mayor Winkelman reminded Council that the Conservation District made a presentation to them a few months ago to ask the



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	<p>City to annex into the conservation district. He hopes that the Council will review and approve this request.</p>
Delta Park Dedication	<p>The Committee who worked on Delta Park will hold their dedication on May 20th noon. He hopes that members of the Council will be able to attend.</p>
Road Closures	<p>There will be several road closures in the upcoming months. WADOT has outlined 6 different work zones north of Hoquiam. Detours will be placed for up to 12 days at a time to replace culverts regarding fish habitat. Work will begin after the 4th of July and run through August.</p>
Flood Project Funding	<p>Mayor thanked Brian for all of the work in securing funds for the flood protection project. Mr. Shay stated that the State has awarded \$18.5M in the next budget and another \$17M the following two years. He thanked all of our Representatives and Legislators for their work in securing these funds. They have also secured \$72.6M to build the grade separation (rail overpass) near Walmart.</p>
COUNCIL REPORTS	
Council of Governments	<p>Councilmember Pellegrini attended the COG meeting last week and reported on what they discussed.</p>
School District Meetings	<p>Councilmember Puvogel stated that council and citizens are invited to attend the District meetings which will be held at 6:00 p.m. at Central School on Tuesday and 6:00 p.m. on Wednesday at Lincoln School. They are exploring closing either Central or Emerson.</p>
Legislature	<p>Councilmember Puvogel stated that the Legislature will probably come back in special session to speak about Substance Abuse.</p>
Hoquiam Memories and DEIB Meeting	<p>Councilmember Carlstrom reminded everyone about the Historic Hoquiam Memories event this Saturday. She also attended her first Diversity, Equity, Inclusion, and Belonging (DEIB) meeting and she is excited about bringing information back for the council on what we could do here in Hoquiam.</p>



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LEGAL BUSINESS

Resolutions

Declaring an Emergency –
Police Heating Boiler

A Resolution declaring an emergency pursuant to RCW 39.04.280 (1)(c), and waiving the bid requirements of RCW 35.23.352, and authorizing the immediate purchase of a replacement for the existing heating boiler at the Hoquiam Police Department building. Councilmember Puvogel moved to approve the resolution after the correction has been made to the title to reflect the heating boiler. His motion was seconded and passed by voice vote.

Setting Public Hearing –
Larson Vacation Application

A Resolution pertaining to the vacation of a portion of an unimproved alley running between lots 10, 11, 12, 13 and 14, and lots 22, 23, 24, 25 and 26, Block 14, Riverdale Addition to the City of Hoquiam, the vacation of a portion of an unimproved alley running between lots 1, 2, 3, and 4 and lot 10, Block 14, Riverdale Addition to the City of Hoquiam, and a portion of Park Avenue adjacent to lots 1, 2, 3, and 4, Block 14, Riverdale Addition to the City of Hoquiam setting, a public hearing for the proposed vacation procedure. Councilmember Puvogel moved to approve the resolution and set the public hearing for May 22, 2023 at 7:00 p.m. His motion was seconded and passed by voice vote.

Setting Public Hearing –
Huffman Vacation
Application

A Resolution pertaining to the vacation of a portion of an unimproved Moore Street adjacent to the North one-half of lots 17, 18, 19, and 20, Block 5, Riverdale Addition to the City of Hoquiam, setting a public hearing for the proposed vacation procedure.

OTHER LEGAL

MOU AFSCME

A Memorandum of Understanding between the City and AFSCME Local 275 increasing the salary for the position of Animal Control and adding a position of Electrician 1 to the bargaining unit and establishing salaries for Electrician 2 and Electrician 1. Councilmember Brooks moved to approve the MOU and his motion was seconded. Following a brief discussion the motion passed by voice vote.

OLD BUSINESS

Annexation into the
Conservation District

Councilmember Puvogel moved to have a petition for annexation brought to the next meeting for the City to join the Conservation District. His motion was seconded and passed by voice vote.



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NEW BUSINESS

Excuse Absent Members

Councilmember Puvogel moved to excuse the absent members and his motion was seconded and passed by voice vote.

PUBLIC COMMENT

Increase in Utility Services

Ruth Marie Davis, 270 Queets Ave, Hoquiam, read a statement to the council regarding the recent increase in the water bill. She stated they felt that the city can't manage their budgets so now they are putting in on the backs of the citizens. Every citizen is struggling to pay bills, gas, and they are now being asked to pay more for the water. Mayor Winkelman spoke regarding increases. He explained that the city does not have large utility users so it falls back to the citizens. Larger businesses are needed. The City and staff are trying to find a way to make it cost less. Councilmember Puvogel stated that the members of the council are also paying those bills and are aware of the impact.

Conservation District

Mike Nore, Raymond, WA is the manager of the Conservation District. He is glad that the city will be putting the annexation on the next agenda. The Conservation District is here to help. They look at resource concerns regardless of what type of resource it is. He hopes the Council will support this annexation. The City of Aberdeen just voted to annex in.

Polson Museum Fundraiser

Gary Patterson, 316 Karr Avenue, stated that the museum is again offering raffle tickets for their vehicle give away. This year it is a 2023 Ford Bronco Sport. Cost of the tickets this year is \$100 but only 1,000 tickets will be sold and there will also be some cash prizes.

ADJOURN

Councilmember Brooks moved to adjourn the meeting at 8:24 p.m. His motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary



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