



CITY OF HOQUIAM

September 8, 2025

City Council Meeting Minutes

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Brooks led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Carlstrom Gillis, Hinchey, Larsen, Nelson, Pauley, Puvogel, Reid, Smith and Thornton. Absent from Council Meeting was Councilmember Smith.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

APPROVAL OF THE AGENDA

Councilmember Puvogel moved to amend the agenda to add Communications with the Hoquiam School District after the Proclamation. Supported. Passed by voice vote.

PROCLAMATION Constitution Week

Mayor Winkelman read the Proclamation – proclaiming September 17-23, 2025, is Constitution Week in the City of Hoquiam.

COMMUNICATION Hoquiam School District

Tamara Helland and students from Hoquiam School District spoke on Spirit inclusion within the community.

PUBLIC COMMENT Chris Gunderson - Cleavland

Wanted to let the Council know of a typo on one of the Ordinances.

Diane

Thanked the Council and Mayor for the Proclamation.

CONSENT AGENDA Council Minutes of August 11, 2025

Councilmember Brooks moved to approve Council Minutes of August 11, 2025. His motion was seconded by Councilmember Pauley and passed by voice vote.

COUNCIL ACTION/DISCUSSION



CITY OF HOQUIAM

September 8, 2025

City Council Meeting Minutes

Committee Reports

Officers Reports

Terminal 3 Utilities Project
Bid Award

No Committee Reports Presented.

Staff recommend that the Council award the bid to Eadon Prairie Construction for \$381,150 which includes Washington State Sales Tax and that staff have the authority to negotiate any necessary change order that arises throughout the project.

Councilmember Brooks moved to approve this contract. His motion was seconded by Councilmember Puvogel. Discussion was opened – Grants covers all costs and construction begins immediately. Passed by voice vote.

Police Shooting Range
Lean-To Bid Award

Staff recommend that the Council authorize the contract with Coastline Construction for \$40,134.88 which includes Washington State Sales Tax and that staff have the authority to negotiate any necessary change order that arises throughout the project.

Councilmember Puvogel moved to approve this contract. His motion was seconded by Councilmember Brooks. Discussion was opened – Grant covers all costs. Passed by voice vote.

K Street Pump Station
Motors and Pumps Bid
Award

Staff recommend that the Council authorize the purchase from Granich Engineered Products Inc., totaling \$424,520.51 which includes Washington State Sales Tax.

Councilmember Hinchon moved to approve this purchase. His motion was seconded by Councilmember Brooks. Discussion was opened. Passed by voice vote.

Mayors Reports

Loggers Playday

Thank you to all the volunteers and employees.

July 4, 2026

250 Year Celebration. Should we have a public fireworks display?

Haunted Hoquiam – Trunk
or Treat

If you would like to host this event reach out to the city for your next steps.

Council Retreat

This year was wrapped around safety. It was great!



CITY OF HOQUIAM

September 8, 2025

City Council Meeting Minutes

Equestrian Student

Mayor Winkelman recognizes our only Equestrian Student – Emme Conley at Hoquiam High School.

Council Reports

Councilmember Larsen

Buddy Moos will be hosting a Trunk or Treat this year.

Councilmember Brooks

Commented on the Council Retreat.

Councilmember Puvogel

Grays Harbor Pride Prom is September 12, 2025, at 7PM at Events on Emerson. The festival is Saturday in Aberdeen.

Councilmember Gillis

Council has a flyer with a QR code, this is an invitation only event for MyTOWN Coalition.

Councilmember Pauley

Spoke on Loggers Playday and Eldon Bargewell Park being on a podcast.

Councilmember Anderson

Hoquiam Beautification Team did great this year!

LEGAL BUSINESS

Ordinances

National Electrical Code
2023

An Ordinance relating to building regulations; adopting the “National Electrical Code, 2023 Edition”. Councilmember Puvogel moved to adopt the Ordinance, and his motion was seconded by Councilmember Pauley. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.

Public Records 2025

An Ordinance relating to Public Records, amending Section 1.24.100 to the Hoquiam Municipal Code. Councilmember Puvogel moved to adopt the Ordinance, and his motion was seconded by Councilmember Pauley. A discussion followed. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.

International Property
Maintenance Code

An Ordinance relating to building regulations and dangerous buildings; adopting amendments to the “International Property Maintenance Code”. Councilmember Brooks moved to adopt the Ordinance, and his motion was seconded by Councilmember Hinchey. A discussion followed. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.



CITY OF HOQUIAM

September 8, 2025

City Council Meeting Minutes

Building Code Council
Repeal

An Ordinance relating to building regulations; repealing Chapter 2.64 of the Hoquiam Municipal Code, abolishing the Building Code Council. Councilmember Puvogel moved to adopt the Ordinance, and his motion was seconded by Councilmember Pauley. A discussion followed. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.

Resolutions

No Resolutions were Presented.

Other Legal

HDR – T3 Utilities Design
Amendment to Agreement

This agreement amends the original agreement. Councilmember Brooks moved to approve this change in the agreement, and his motion was seconded by Councilmember Pauley. Passed by voice vote.

MOU with WSDOT for
Active Transportation
Planning

Councilmember Puvogel moved to approve this MOU, and his motion was seconded by Councilmember Brooks. Discussion followed and was passed by voice vote.

OLD BUSINESS

Rezoning

Councilmember Reid asked for an update on the rezoning. Mr. Shay stated that it had been discussed with staff and consultants. It is being sent to the Planning Commission.

NEW BUSINESS

Public Hearing – Demolish
509 Simpson Ave.

Councilmember Puvogel moved to schedule a Public Hearing on October 13, 2025, at 7PM in the Council Chambers to establish cost. Councilmember Pauley supported and passed by voice vote.

Councilmember Absences

Councilmember Puvogel moved to excuse the absence of Councilmember Smith. Councilmember Hinchey seconded and passed by voice vote.

Fireworks at Loggers
Playday



Councilmember Thornton asked the reasoning why there were no fireworks at Loggers Playday. The committee applied for fireworks but did not follow through with permits.



CITY OF HOQUIAM

September 8, 2025

City Council Meeting Minutes

Public Safety Committee	Councilmember Reid states there will be a report presented qat the next meeting.
SECOND PUBLIC COMMENT	
Damien Calstom – M Street	Spoke on the water bill.
Chris Gunderson - Cleavland	Spoke about a tree blocking a stop sign at K and 6 th . Spoke on the Great Shake Out and the Loggers Playday fireworks.
EXECUTIVE SESSION	No Executive Session was held.
ADJOURN	Councilmember Puvogel moved to adjourn the meeting at 8:01 p.m. and his motion was seconded by Councilmember Nelson and passed by voice vote.
	 _____ BEN WINKELMAN – Mayor
	 _____ KAYLA NIELSEN – City Council Secretary