



CITY OF HOQUIAM

June 23, 2025

City Council Meeting Minutes

CALL TO ORDER

Pro Tem Mayor Brooks called the meeting to order at 7:00 p.m. Chief Matt Miller led the flag salute.

ROLL CALL

Those in attendance at the meeting were Pro Tem Mayor Brooks and Councilmembers Anderson, Gillis, Hinchey, Larsen, Pauley, Puvogel, Reid, Smith and Thornton. Absent from the Council Meeting were Mayor Winkelman and Councilmember Carlstrom and Nelson.

Staff in attendance were Officer Luce, Office Martinez, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

APPROVAL OF THE AGENDA

Councilmember Puvogel moved to accept the agenda. Councilmember Pauley supported. Passed by voice vote.

PUBLIC COMMENT

No Public Comment Presented.

CONSENT AGENDA

Council Minutes of January 27, 2025

Councilmember Puvogel moved to approve the Council Minutes of June 9, 2025. His motion was seconded by Councilmember Pauley and passed by voice vote.

Claims & Payroll

Councilmember Puvogel moved to approve the Claims & Payroll. His motion was seconded by Councilmember Pauley and passed by voice vote.

Retainage – Quigg Bros Inc. – 10th Street Pump Station

Councilmember Puvogel moved to approve the Retainage for Quigg Bros Inc on the 10th Street Pump Station. His motion was seconded by Councilmember Pauley and passed by voice vote.

COUNCIL ACTION/DISCUSSION

Committee Reports

No Committee Reports Presented.

Officers Reports

No Officers Reports Presented.

Pro Tem Mayors Reports



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Council Retreat

The date, time, and location had been set for the Council Retreat. August 18th, 2025, 7pm at Solid Coffee in Vasa Hall.

Council Reports

Councilmember Hinch

The softball associate had positive reviews for our field and lights.

LEGAL BUSINESS

Ordinances

No Ordinances Presented.

Resolutions

No Resolutions Presented.

Other Legal

Interlocal Agreement with E-911

This Interlocal Agreement is for the installation of radio systems. Councilmember Puvogel moved to approve this agreement. His motion was seconded by Councilmember Anderson and passed by voice vote.

MOU with Columbia Southern University

This MOU allows city employees to receive a discount on tuition and other benefits through Columbia Southern University. Councilmember Puvogel moved to approve this MOU. His motion was seconded by Councilmember Pauley. Chief Matt Miller spoke on the benefits of the MOU. This motion was passed by voice vote.

Parametrix Scope of Work for 2025 Landfill Testing and Monitoring

This agreement allows Parametrix to monitor the requirements for the 2025 Solid Waste Closure Permit issued by the Grays Harbor County Department of Environmental Health. Councilmember Puvogel moved to approve this agreement. His motion was seconded by Councilmember Hinch. Discussion followed and was passed by voice vote.

OLD BUSINESS

No Old Business was Presented.

NEW BUSINESS

Councilmember's Absences

Councilmember Puvogel moved to excuse the absence of Mayor Winkelman and Councilmember Carlstrom and Nelson. Councilmember Pauley seconded and passed by voice vote.



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Utilities Meeting

Councilmember Thornton scheduled the next Utilities meeting for July 14, 2025, at 6:00PM.

SECOND PUBLIC COMMENT

Kenneth Mroczek – Simpson Ave.

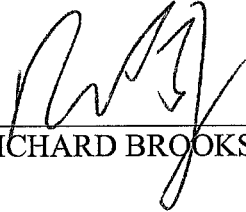
Kenneth spoke on the status of the building as a tenant.

EXECUTIVE SESSION

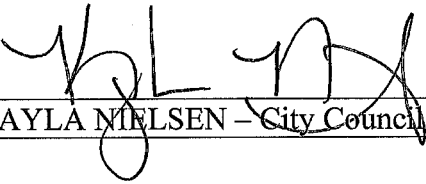
No Executive Session was Held.

ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 7:11 p.m. and his motion was seconded by Councilmember Pauley and passed by voice vote.



RICHARD BROOKS JR. – Pro Tem Mayor



KAYLA NIELSEN – City Council Secretary