



CITY OF HOQUIAM

City Council Meeting Minutes

November 25, 2024

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Puvogel led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Gillis, Hinchey, Larsen, Pauley, Puvogel, Reid, Smith and Thornton. Absent from the meeting was Councilmember Carlstrom and Nelson.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

PUBLIC HEARING

Final 2025/2026 Budget Hearing

Councilmember Puvogel moved to open the Public Hearing. The motion was seconded.

Discussion to follow with Finance Director Corri Schmid. There was no comment from the public.

Councilmember Puvogel moved to close the Public Hearing. Councilmember Pauley supported and passed by voice vote.

PUBLIC COMMENT

Robin Emery

Asks Council to consider passing ATV Ordinance

CONSENT AGENDA

Councilmember Brooks moved to approve Council Minutes of October 28, 2024, his motion was seconded and passed by voice vote.

Councilmember Brooks moved to approve the Claims and Payroll, as presented. His motion was seconded and passed by voice vote.

COUNCIL

ACTION/DISCUSSION

Committee Reports

Planning Commission – Feathered Flags/Banners

Councilmember Puvogel moved to accept the report. Supported. Discussion to follow. Passed by voice vote.



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Public Safety – Wheeled All-terrain Vehicles	Councilmember Reid move to accept committee report. Supported. Discussion and explanation to follow. Passed by voice vote.
Officers Reports	
North Shore Levee West Property Purchase – Sunset West	Staff Recommends that the Council authorize the purchase of the property from Sunset West/Dean Daniels. Councilmember Puvogel moved to approve the purchase of the Sunset West Property. His motion was seconded. Discussion followed. Passed by voice vote.
North Shore Levee West Property Purchase – Debra Dowse and Carol McFall	Staff recommends that the Council authorize the purchase of the property from Debra Dowse and Carol McFall on Fir Street. Councilmember Puvogel moved to accept the purchase of this property. His motion was seconded. Discussion followed. Passed by voice vote.
Vehicle Pursuit Technology	The Police Department is requesting that the Council authorize the purchase of two Star Chase units and use of the Star Chase software with grant funding. Councilmember Puvogel moved to approve the purchase for the Police Department. His motion was seconded and passed by voice vote.
Assistance to Firefighters Grant Writing Contract	Staff recommends the Council approve the Mayor or City Administrator to sign the agreement for the grant writer services. Councilmember Brooks moved to approve. His motion was seconded and passed by voice vote.
Mayors Reports	
Storm Volunteers	Mayor Winkelman thanks the community, city employees, and volunteers for all their help during the lightning storm and draining issues.
Giving Thanks	With Thanksgiving right around the corner, the Mayor expressed thanks to the City.



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Aberdeen-Hoquiam Water balloon donnybrook	If you have any questions, ask Mayor Winkelman or Councilmember Puvogel for more information.
Paul McMillian	Paul McMillian has provided the Mayor with an award to give to the best decorated house the 3rd week of December. Mr. McMillian is giving an award to the best decorated department in the City of Hoquiam. Reminder to look for coins inside business!
Levee Street	The city will be closing the side of the street with the potholes. Businesses will still be open with plenty of parking. The goal is to reopen the street during the spring/summer.
Council Reports Councilmember Pauley	The council of Governments participated in a 2-day Transportation Commission meeting about bridges and transportation issues. Simpson Bridge is a top priority for our County. Also, Transit rides will be free again for the year 2025.
Councilmember Smith	The watershed meeting was well attended and a good meeting.
Councilmember Puvogel	The city will receive a Community Forest Grant in January due to one of the statewide initiatives failing. Announced the Donnybrooks water balloon fight on Thanksgiving from 12-12:05 PM. Don't forget to clean up afterwards!
LEGAL BUSINESS Ordinances 2025/2026 Biennial Budget	An Ordinance adopting the budget for the City of Hoquiam, Washington, for the fiscal biennium of 2025-2026. Discussion followed. Councilmember Puvogel moved to adopt. Supported. Discussion followed. Roll call vote – Passed unanimously.
Resolutions	



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Setting Public Hearing – Portion of Unimproved Alley Vacation – Blocks 13 & 14 of undeveloped platted McBride Street	A resolution pertaining to the vacation of a portion of platted but unimproved McBride Street, adjacent to lots 1, 10, and 11, Block 14, Riverdale Addition to the City of Hoquiam, and lot 1, Block 13, Riverdale Addition to the City of Hoquiam, setting a public hearing for the proposed vacation procedure. Councilmember Brooks moves to set a Public Hearing for January 13, 2024, the motion was seconded. Approved and passed by voice vote.
Other Legal Greater Grays Harbor Contract	This agreement allows for Greater Grays Harbor to preform certain services as set forth, requiring specialized skills. Councilmember Puvogel moved to approve. Supported. Discussion followed. Passed by voice vote.
Aspect Consulting – West Fork Dam Removal and Source Replacement Project	Contract change with Aspect Consulting to provide additional time and materials budget to allow assistance to the City in preparing grant materials. Councilmember Puvogel moved to approve. Supported. Discussion followed. Passed by voice vote.
Lease – Farm Stand with Resin Roots LLC	Commercial Lease agreement with S. Hernandez for the Farm Stand (Resin Roots LLC) on Riverside Drive. Councilmember Brooks moved to approve. Supported. Discussion followed. Passed by voice vote.
Extension to the Dept of Natural Resources – Forestland Response Agreement	Amendment No. 2 to Forestland Response Agreement, DNR Contract No. 93-098342. This extension is to allow more time for the development of revised DNR FLRA Agreement with Fire District and Departments. Councilmember Puvogel moved to approve. Supported. Discussion followed. Passed by voice vote.
EXECUTIVE SESSION	No executive session was held.
OLD BUSINESS	



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Levee Lumber	Councilmember Smith asked about the status of the property purchases from Terry Emmert including the old Levee Lumber building. Discussion followed regarding the current delay in the sale related to legal action against Mr. Emmert by a former business partner.
NEW BUSINESS	
Public Hearing	Councilmember Puvogel scheduled a Public Hearing on December 9, 2024, for the Feather Banners/Flags. Supported and passed by voice vote.
Safety Meeting	Councilmember Reid scheduled the next Public Safety Meeting on January 13, 2025, at 6:00 PM in the Council Chambers. Supported and passed by voice vote.
ATV Holiday Parade	Councilmember Hinchin asks if the ordinance will be in effect by December 21 st , 2024. Discussion followed.
Attendance	Councilmember Puvogel moves to excuse absent Councilmembers Carlstrom and Nelson. His motion was seconded. Motion passed by voice vote.
Plaque	Councilmember Puvogel requests a name plaque be created for Councilmember Gillis. Council was informed that plaques for Councilmember Gillis and Thornton was order and should be completely soon.
Regulatory Meeting	Councilmember Pauley scheduled the next Regulatory meeting on December 9, 2024, in the Mayor's Office at 6:15 PM.
Delinquent RV's	Councilmember Pauley made a motion for Staff to draft an ordinance related to RV parking similar to the City of Lacey and Aberdeen. This was referred to Public Safety. Discussion followed. Passed by voice vote.
Public Utilities Meeting	Councilmember Anderson scheduled the next Public Utilities Meeting on December 9, 2025, in Council Chambers at 5:30 PM.
SECOND PUBLIC COMMENT	
Robin Emery	Hopes everyone has a great Thanksgiving. Asks for the zoom recordings to be posted on the website for citizens to view.



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Paul McMillian

The coin hunt – ALL coins will be hidden INSIDE stores this year.

Suggests we invite Greater Grays Harbor to a Council meeting to hear what they want to do for Hoquiam. Brian Shay states they will be here January 13, 2025.

ADJOURN

Councilmember Brooks moved to adjourn the meeting at 8:13 p.m. and his motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

KAYLA NIELSEN – City Council Secretary