



CITY OF HOQUIAM

City Council Meeting Minutes

MAY 9, 2022

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Brand led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brand, Brooks, Carlstrom, Dick, McMillan, Nelson, Pellegrini, Puvogel and Reid. Absent from the meeting were Councilmembers George and Hinchin.

Staff in attendance were Police Chief Jeff Myers, Deputy Police Chief Joe Strong, Assistant Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay and Finance Director Corri Schmid.

CONSENT AGENDA

Councilmember McMillan moved to approve item a, the Hoquiam City Council Minutes of April 25, 2022, as written. His motion was seconded and passed by voice vote.

MAYOR REPORTS

Volunteers – Mother’s Day and Historic Hoquiam Event

Mayor Winkelman thanked everyone who helped put together some interesting and honoring things for Mother’s Day this past weekend. Also, all of the hard work that went into the Hoquiam Memories Event last weekend. It was another great and successful event.

Summer Help

The City will be accepting applications for summer seasonal work. If you know of anyone who might want a summer job encourage them to apply.

Appointment of Fire Chief and Honoring Chief Hubbard on his Retirement

It is his honor to appoint our next Fire Chief, who has had great support from co-workers and community members. Mayor Winkelman appointed Matthew Miller as the next Fire Chief. The city also presented a plaque to Chief Tom Hubbard who has acted as the Chief for the City of Hoquiam. Chief Hubbard has announced his retirement. Mayor Winkelman thanked him for his service to our community. Councilmember McMillan moved to confirm Matt Miller as the new Fire Chief. His motion was seconded. Councilmember Puvogel spoke briefly regarding the Disaster Plan they have been working on and commended Mr. Miller on his professionalism and work that he has been doing. The motion to confirm Mr. Miller as the fire Chief passed by voice vote.



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COUNCIL REPORTS

HBA

Councilmember Carlstrom reported that the Hoquiam Business Association is working on a “second Saturday” for the businesses to encourage people to shop in the downtown. She will report on this more as details are finalized.

LEGAL BUSINESS

Resolutions

RCO

A Resolution for the Recreation and Conservation Office Application and Authorization authorizing Brian Shay to act on behalf of the City. Councilmember Puvogel moved to approve the resolution and his motion was seconded. Mr. Shay reviewed the five projects that the city has applied for: the West fork Dam Removal; Hoquiam Community Forest Grant; Old Cannery park shoreline Stabilization Project; John Gable Park Pickle Balls Courts, Parking and Recreation Viewing Improvements and Olympic Stadium Phase 4. The motion to approve passed by voice vote.

OTHER LEGAL

AHBL 2023 SMP Update

Included in the packet was a Contract for SMP Periodic Review and Consultant support on the updates to the Shoreline master Program. Councilmember McMillan moved to approve the contract and authorize the Mayor to sign. The motion was seconded and passed by voice vote.

Interlocal Agreement – Fire Marshal Services

Included in the packet was an Interlocal Agreement with the City of Aberdeen and the City of Hoquiam for Fire Marshal Services. Ms. Schmid stated that one change needs to be made to indicate that the City of Hoquiam now has a Fire Chief. Councilmember McMillan moved to approve the amended contract and his motion was seconded. A brief discussion was held as to whether this change needed to be made after which the motion to approve passed by voice vote.

Financial Consulting Group – Ambulance Utility Rate Study

Included in the packet was a contract between Financial Consulting Services and the City of Hoquiam to complete the Hoquiam Ambulance Utility Rate Study. Councilmember McMillan moved to approve the contract after the date of 2022 is changed to 2023. His motion was seconded. A brief discussion followed on the date change which was discussed at the last meeting and the time frame for the contract. Ms. Schmid stated that they will start on this next fall. Following the discussion, the motion passed by voice vote.



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OLD BUSINESS

Emerson Avenue

Councilmember Reid asked a question regarding the speed of traffic on Emerson Avenue. She asked Mr. Shay if DOT has put out the markers/counters and if they have determined any changes. Mr. Shay will check with DOT – Ms. Reid asked that this information be provided to the Public Safety Committee once it is provided to the City.

Thanksgiving Day Game

Councilmember McMillan spoke briefly regarding the Thanksgiving Day game. The City might want to approach different groups and also set up something at the community foundation for donations toward having this event.

NEW BUSINESS

Matching Funds for RCO Grants

Councilmember Dick asked Mr. Shay about the match needed for the grants. Can the stimulus money be used for matching funds? Mr. Shay stated that he will check on this. Some of these do encourage outdoor recreation. Stimulus funds need to be expended by 2025. Mr. Shay will be attending a workshop regarding projects that qualify for use of the stimulus funds.

AWC conference

Councilmember McMillan encouraged the other councilmembers to attend the AWC conference that is coming up soon. He has attended them in the past and they are very informational.

6 Year St. Plan – Public Hearing Date

Councilmember Puvogel moved to set a public hearing for the 6 Year Street Plan for June 27, 2022. His motion was seconded. This is a yearly hearing that needs to be held for the plan. A brief discussion was held on the plan and the projects that are included on it. The motion passed by voice vote.

6th Street Bridge

A brief discussion was held on cleaning the 6th St. Bridge – Mr. Shay stated that is DOT’s responsibility. It is State Highway.

Fountain in Front of City Hall

A discussion was held regarding the fountain in front of City Hall. Councilmember Dick stated that we should look at the plaque that is on it. This has been discussed during council before and staff was looking at options in the past.

Excuse Absent Members

Councilmember Puvogel moved to excuse the absent councilmembers and his motion was seconded and passed by voice vote.



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COMMUNICATIONS

Lack of Stop Signs

A letter was received from Tammy at 148 Chenault regarding the lack of stop signs in that area. Traffic is travelling at a high speed and there are many children in the area and it is only one block away from the school. She also asked about whether the post office could install a wheelchair ramp. A discussion followed on the area in question around Buchanan.

Parking Along Queets

A letter was received from Jack who lives on Queets. He is experiencing problems regarding Queets Avenue parking. Queets is very narrow and some vehicles are blocking the driveways of other neighbors. Also there are vehicles that have been parked there that have not moved for months. A discussion followed on parking in residential areas and problems that have been happening. Mayor Winkelman encouraged members to report abandoned vehicles.

K Street Traffic

Bill Whieland, 600 Washington Court, spoke to the Council regarding the food bank and traffic entering K Street when they exit the food bank. The visibility causes safety issues for those trying to enter K Street from the parking lot. Mr. Shay suggested that the food bank might want to look at having people enter on K and exit onto 8th. He stated the City could possibly provide some temporary signage for the days they are open.

EXECUTIVE SESSION

Real Estate

A motion was made at 7:45 to recess for 5 minutes after which the council will adjourn to executive session for 10 minutes to discuss real estate.

ADJOURN

A motion was made to adjourn the meeting at 8:00 p.m. and the motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary



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