

BATH COUNTY HIGH SCHOOL 2026-2027



STUDENT HANDBOOK

At A Glance

ALL RULES IN THE BCHS STUDENT HANDBOOK MUST BE FOLLOWED, WITH SPECIAL EMPHASIS PLACED ON THE FOLLOWING:

1. BCHS cell phone policy will comply with **BCPS regulation JFCZ** per legislative executive order passed July 1, 2025.
2. Any issues with cyber bullying that occur outside of school hours that impact the school day will be investigated and students will be subject to consequences. (BCHS Student Handbook p. 24)
3. Please refer to the dress code (BCHS Student Handbook p. 25-26). The Dress code will be amended at the principal's discretion if not properly followed.
4. All backpacks will remain in student lockers. (BCHS Student Handbook p. 26)
5. All students are encouraged to bring a personal lock for PE locker room lockers. **BCHS will NOT be responsible for articles that are stolen.** (BCHS Student Handbook p. 15)
6. Students who are absent will have 1 day per day missed to complete make-up work with no penalty. If students do not complete make-up work in the allotted time, the grade will become a "0". (BCHS Student Handbook p.11)
7. BCHS students must be in good standing to participate in any extracurricular activity. Good standing refers to a student's grades, attendance, and/or disciplinary record. Extra-curricular activities include, but are not limited to: sports, cheerleading, band (activities outside the classroom), clubs, field trips, dances, etc. (BCHS Student Handbook p. 22)
8. Grade reports will be run on Thursdays at 3:00. To ensure a student remains in good standing for extra-curricular activities; if he/she/they are failing a class, mandatory after-school tutoring must be attended until the grade is passing. (BCHS Student Handbook p. 22)
9. A student must attend school to be eligible to participate in or to attend any after-school activity. If a student checks into school, he/she/they must be here for a total of 2 class periods. (BCHS Student Handbook p. 22)
10. Excessive tardies to school or to individual classes can/will result in suspension of or possible loss of a student's driving privileges. If a student reaches 3 unexcused tardies in a quarter, he/she/they will be assigned 1 hour after-school detention. Once a student reaches 6 unexcused tardies in a quarter, he/she/they will be assigned 2 hours after-school detention. Once a student reaches 9 unexcused tardies in a quarter this will result in removal from ALL extra-curricular activities. (BCHS Student Handbook p. 10)
11. ALL students must check with the main office before leaving the building (parking lot, car, etc.). (BCHS Student Handbook 11)
12. BCHS is a closed campus. Any student who checks out of school is expected to be gone for the remainder of the day, unless he/she/they returns with a note from a doctor, lawyer, etc. or has prior approval from the administration/designee. (BCHS Student Handbook p. 12 & 35)
13. BCHS encourages all parents and students to sign-up for the Parent Portal to keep track of student grades, attendance, and tardies. **There will be someone who can help with this process at Back to School Night. (BCHS Student Handbook p. 13)
14. Students who plan to attend athletic or other school sponsored events that do not begin immediately after school **must leave the building and grounds and return closer to the event start time unless directly supervised by a staff member.** (BCHS Student Handbook p. 22)

*8th Grade follows VHSL

I HAVE READ AND UNDERSTAND THE ABOVE IN ADDITON TO THE ENTIRE BCHS STUDENT HANDBOOK AND RULES.

Student Printed Name: _____ Student Signature: _____

Parent Printed Name: _____ Parent Signature: _____

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ACCOUNTABILITY

TEAMWORK

GRADES

EXPECTATIONS

ATTENDANCE

PUNCTUALITY



**BATH COUNTY HIGH SCHOOL
MERTZ CAREER AND TECHNICAL
2026-2027 FACULTY and STAFF
540-839-2431**



Administration

Suzanne Paxton: Principal/Mertz Director
Jake Phillips: Athletic Director
Jane McMullen: Mertz Coordinator/Principal Designee
Jeanie Rooklin: Principal Designee

School Counselor

Caroline McKean

SRO

Thomas McRoberts

Art

Kasey Phillips (2nd Sem) (8th Grade Spon)

English

Kalyn Harmon (11th Grade Spon)
Jeanie Rooklin (8th Grade Spon)
Brian Shutt (12th Grade Spon)
Allison Watkins (11th Grade Spon)

Foreign Language

Chad Fleming

Mathematics

Lisa Hamilton (9th Grade Spon)
Kalyn Harmon (11th Grade Spon)
Amanda Long

Music/Band

Gabe Gravini
Melinda Hooker

Physical Ed./Driver Education

Jake Phillips (8th Grade Spon)
Kris Phillips (9th Grade Spon)

Science

Brandon Clemons (11th Grade Spon)
Maria Secoy
Samantha Shutt (9th Grade Spon)

Social Studies

Rusty Bragg (10th Grade Spon)
Brandon Clemons (11th Grade Spon)
Adam Frye (10th Grade Spon)

Special Education

Christina Harmon (12th Grade Spon)
Lisa Miller (12th Grade Spon)
Gypsy Ryder

Career & Technical Education

Joey Altizer - Carpentry (8th Grade Spon)
Matthew Altizer - Electricity
Roy Burns - Automotive Tech (19th Grade Spon)
Jane McMullen - Busi & Info. Tech (8th Grade Spon)
Samantha Shutt - Culinary Arts

Instructional Assistants

Kylie Brinkley (10th Grade Spon)
Cheyenne Keys (11th Grade Spon)
Mary Rogers (12th Grade Spon)
Gussie Young (10th Grade Spon.)

Secretarial

Katie Keyser, Secretary/Bookkeeper
Lucy McCune, Registrar/Counseling Office

Cafeteria

Kelsey Robertson, Manager
Monique Ingram
Dominique Spurgeon
Francis "Shorty" Wolfe

Custodial

Jake Altizer
Scott Carpenter
Bruce Farley

Maintenance

Katie Keyser, Liaison

EMT/Medical

Kylie Brinkley

2026-2027 BATH COUNTY PUBLIC SCHOOLS DIVISION CALENDAR

SB APPROVED: 2/3/2026

July 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY	
2	CLOSED - Observe July 4th Holiday
30	New Teachers Report 8:15 am-3:30 pm

August 2026						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST (15 days)	
3-10	All Teachers Report 8:15 am-3:30 pm (Inservice/Teacher Workdays)
11	FIRST PUPIL DAY

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SEPTEMBER (21 days)	
7	SCHOOLS CLOSED - Labor Day
15	Progress Reports Sent Home
18	EARLY RELEASE 12:30 PM (If Delayed Opening-Becomes Full Day)
	Teacher Workday (Data Day) 1:00-3:30 pm

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OCTOBER (21 Days)	
16	EARLY RELEASE 12:30 PM (If Delayed Opening-Becomes Full Day)
	1st Grading Period Ends (48 days)
	Teacher Workday 1:00-3:30 pm
22	PUPIL HOLIDAY
	All Staff Report @ 11:30 AM
	Parent-Teacher Conferences (Report Cards) 1:00-4:00 PM & 4:30-7:00 PM

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER (16 days)	
19	Progress Reports Sent Home
23-27	SCHOOLS CLOSED - Fall Break

December 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DECEMBER (14 days)	
18	EARLY RELEASE 12:30 PM (If Delayed Opening-Becomes Full Day)
	2nd Grading Period Ends (39 days)
	Teacher Workday 1:00-3:30 pm
21-31	SCHOOLS CLOSED - Winter Break

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY (18 days)	
1	SCHOOLS CLOSED - Winter Break
4	PUPIL HOLIDAY
	Teacher Workday 8:15 am-3:30 pm
5	School Resumes / Students Return
11	Report Cards Sent Home
18	SCHOOLS CLOSED - Martin L. King Jr. Day

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

FEBRUARY (18 days)	
11	EARLY RELEASE 12:30 PM
	Parent-Teacher Conferences (Progress Reports) 1:00-4:00 PM & 4:30-7:00 PM
12-15	SCHOOLS CLOSED - Spring Break

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MARCH (20 days)	
12	EARLY RELEASE 12:30 PM (If Delayed Opening-Becomes Full Day)
	3rd Grading Period Ends (46 days)
	Teacher Workday 1:00-3:30 pm
18	Report Cards Sent Home
26-30	SCHOOLS CLOSED - Spring Break

April 2027						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

APRIL (22 days)	
21	Progress Reports Sent Home

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MAY (15 days)	
21	EARLY RELEASE 12:30 PM (If Delayed Opening-Becomes Full Day)
	4th Grading Period Ends (47 days)
	LAST PUPIL DAY (180 days)
	Teacher Workday 1:00-3:30 pm
24-25	Teacher Workday 8:15 am-3:30 pm
27	Report Cards Sent Home
31	CLOSED - Memorial Day

SCHOOL DAYS = 180
PUPIL HOLIDAYS = 24
EARLY RELEASES = 6
TEACHER INSERVICE/WORKDAYS = 11
UNSCHEDULED WORKDAYS = 9

2/6/2026 1:23 PM

BATH COUNTY PUBLIC SCHOOLS

BUS ROUTES for 2026-2027 SCHOOL YEAR

The following is a list of bus numbers, bus drivers and bus routes for Bath County Public Schools. Students return to school **Tuesday Aug. 12, 2025**. Adjustments may be made to drop off and pick up times during the first few weeks.

- **Bus 1, Jonathan Paul:** Pick Up Starting Time 6:35 AM – Rt. 609 to Westminster to Williamsville by turning left on Rt. 625 (River Road), continue straight on Rt. 678 (Indian Draft Rd.), Hatchery Lane, Junction Rd. Rt. 625 East (River Road), turn left on Rt. 629 East (Deerfield Rd.), right on Rt. 678 (Indian Draft Rd., traveling south to Rt. 39, transfers students at Windy Cove Church with Bus #11 and Bus #9 at 7:45 AM, Rt. 39 West to Rt. 220 South to Bath County High School.

- **Bus 2, Timmy Hodge:** Pick Up Starting Time 7:10 AM – Rt. 220 North toward Little Valley (Rosie's Hunting Camp, turnaround at Highland County line, Rt. 220 South, Rt. 621 (McGuffin Rd.) Rt. 39 E. to Route 687 (Bacova Rd.), turn around at Rt. 603 (Richardson Gorge), Rt. 39 to Rt. 220 South to Bath County High School, Rt. 220 South, Rt. 649 (Mitchelltown Rd. – Grand View Dr.) picking up elementary students, Rt. 220 South to Valley Elementary School.

- **Bus 3, Harold Keyser:** Pick Up Starting Time 7:15 AM - Airport Mountain Road; Rt. 703, Rt. 606, Rt. 220 North, Rt. 699, Rt. 647, Rt. 220 North picking up students to Valley Elementary School, Rt. 220 North, Rt. 649 (Mitchelltown Rd.-Grand View Dr.) picking up high school students, Route 220 North to Bath County High School.

- **Bus 4, Mason Ailstock:** Pick Up Starting Time 7:12 AM – Rt. 609 (from bridge to Highland line), Rt. 614 (from Burnsville to Route 220), Rt. 220 South picking up students from Sand Hill to Rt. 680 (Chimney Run Road) turnaround, Rt. 220 South, Rt. 619 (Klondike), Rt. 220 South to Bath County High School, Rt. 220 South to Valley Elementary School.

- **Bus 5, Kevin Williams:** Pick Up Starting Time 7:15 AM - Rt. 220 South, Rt. 608 (Tinkertown), Rt. 220 North, Rt. 612 (Ashwood Dr.), Rt. 613 (Forestry Road), Rt. 695, Rt. 697 (Virginia Hill), Rt. 695, Rt. 220 North to Rt. 615 (Hot Springs Main Street) to Rt. 617 (Thomastown) Rt 616/650 Pinehurst Heights, Rt. 220 South to Valley Elementary School, Rt. 220 North, Rt. 618 (Mitchelltown Rd.-Dunn's Gap Rd.) picking up high school students to Bath County High School.

- **Bus 6, Darrell Chestnut:** Pick Up Starting Time 7:00 AM –Rt. 601 (Little Back Creek Road) Rt. 600 North (Big Back Creek Road), Rt. 600 South (Big Back Crk. Rd)- Hitching Post, Rt. 39 East to Warm Springs, Rt. 220 South Routier Hill, Bath County High School, Rt. 220 South to Valley Elementary School.

- **Bus 7, TBD:** Pick Up Starting Time 7:00 AM - Douthat Road; Rt. 629 North picking up students along the way to Rt. 39 West, Rt. 630 (Stage Coach Road) to Oak Ridge Station, Rt. 39 East, picking up students on Bath Alum turnaround, transfer students at Windy Cove Church with Bus # 13 at 7:45 AM, Rt. 42, left on Rt. 633 (Crooked Spur), left on TC Walker turnaround then left on Crooked Spur to Millboro Elementary School.

- **Bus 8, Steve Sweitzer:** Pick Up Starting Time 7:10 AM – Rt. 687, (picking up all students from Alleghany County at County Line, Rt. 605 (Coles Mtn. Road), Rt. 693 (Campbell Hollow Rd), Rt. 687 (Bacova Rd.), Rt. 220 North picking up students from Hot Springs to Bath County High School, Rt. 220 South to Valley Elementary School.

- **Bus 9, Jason Fischer:** Pick Up Starting Time 7:20 AM The Rock on Rt. 42, picking up students while traveling North, transfer students at Windy Cove Church with Bus #1 at 7:45 AM, Rt. 39 to TC Walker, left on Cauthorn Lane, to Lower Yard Rd, to Cabin Draft Rd., Turnaround at Wellman Drive, Church Street, to Millboro Elementary School.

- **Bus 11, Tammy Stinespring:** Pick Up Starting Time 6:50 AM - Millboro; Rt. 633 (Crooked Spur), Plecker Dr., Rt. 633 Ice Pond, Cauthorn Rd, Lower Yard, Rt. 655 Cabin Draft Rd., turnaround Wellman Dr., to Tunnel Hill, to TC Walker across Rt. 39- turnaround, transfer students at Windy Cove Church with Bus # 1 at 7:45 AM, Rt. 39 to TC Walker, Tunnel Hill to Millboro Elementary School.

- **Bus 13, David Ransom:** Pick Up Starting Time 6:40 AM –Rt. 633 (Pig Run), Right on Rt. 629 (Deerfield Rd), turnaround, Rt. 640 (Mill Creek Rd), West on Rt. 39 to Kool-Dri, transfer students at Windy Cove Church with Bus #7, at 7:45 AM, Rt. 39 West, Rt. 220 South to Bath County High School

Note:

Should you have any questions, please contact the school your child will be attending: Bath County High School 839-2431, Millboro Elementary School 997-5452, or Valley Elementary School 839-5395.

2026-27 Bell Schedule

Regular Bell Schedule

A Lunch

First Bell 8:20
 Block 1 8:27-9:57 (90m)
 (2nd Chance Breakfast)
 Block 2 10:07-11:37 (90m)
 A Lunch 11:43-12:08 (25m)
 Block 3 12:14-1:44 (90m)
 Period 4 1:50-3:25 (95m)

B Split Lunch

First Bell 8:20
 Block 1 8:27-9:57 (90m)
 (2nd Chance Breakfast)
 Block 2 10:07-11:37 (90m)
 Block 3 (Split) 11:43-12:28 (45m)
 B Lunch 12:31-12:56 (25m)
 Block 3 (Split) 12:59-1:44 (45m)
 Period 4 1:50-3:25 (95m)

C Lunch

First Bell 8:20
 Block 1 8:27-9:57 (90m)
 (2nd Chance Breakfast)
 Block 2 10:07-11:37 (90m)
 Block 3 11:43-1:13 (90m)
 C Lunch 1:19-1:44 (25m)
 Period 4 1:50-3:25 (95m)

Activity Bell Schedule

MORNING ACTIVITY

A Lunch

First Bell 8:20
 Block 1 8:27-9:37 (70m)
 (2nd Chance Breakfast)
 Block 2 9:47-10:57 (70m)
 Activity 11:02-11:42 (40m)
 A Lunch 11:48-12:13 (25m)
 Block 3 12:19-1:49 (90m)
 Period 4 1:55-3:25 (90m)

B Split Lunch

First Bell 8:20
 Block 1 8:27-9:37 (70m)
 (2nd Chance Breakfast)
 Block 2 9:47-10:57 (70m)
 Activity 11:02-11:42 (40m)
 Block 3 (Split) 11:48-12:33 (45m)
 B Lunch 12:36-1:01 (25m)
 Block 3 (Split) 1:04-1:49 (45m)
 Period 4 1:55-3:25 (90m)

C Lunch

First Bell 8:20
 Block 1 8:27-9:37 (70m)
 (2nd Chance Breakfast)
 Block 2 9:47-10:57 (70m)
 Activity 11:02-11:42 (40m)
 Block 3 11:48-1:18 (90m)
 C Lunch 1:24-1:49 (25m)
 Period 4 1:55-3:25 (90m)

AFTERNOON ACTIVITY

A Lunch

First Bell 8:20
 Block 1 8:27-9:57 (90m)
 (2nd Chance Breakfast)
 Block 2 10:07-11:37 (90m)
 A Lunch 11:43-12:08 (25m)
 Block 3 12:14-1:24 (70m)
 Activity 1:29-2:09 (40m)
 Period 4 2:15-3:25 (70m)

B Split Lunch

First Bell 8:20
 Block 1 8:27-9:57 (90m)
 (2nd Chance Breakfast)
 Block 2 10:07-11:37 (90m)
 Block 3 (Split) 11:43-12:18 (35m)
 B Lunch 12:21-12:46 (25m)
 Block 3 (Split) 12:49-1:24 (35m)
 Activity 1:29-2:09 (40m)
 Period 4 2:15-3:25 (70m)

C Lunch

First Bell 8:20
 Block 1 8:27-9:57 (90m)
 (2nd Chance Breakfast)
 Block 2 10:07-11:37 (90m)
 Block 3 11:43-12:53 (70m)
 C Lunch 12:59-1:24 (25m)
 Activity 1:29-2:09 (40m)
 Period 4 2:15-3:25 (70m)

12:30 Early Release

A Lunch

First Bell 8:20
 Block 1 8:27-9:14 (47m)
 Block 2 9:19-10:06 (47m)
 A Lunch 10:11-10:37 (26m)
 Block 3 10:42-11:38 (56m)
 Period 4 11:43-12:30 (47m)

B Split Lunch

First Bell 8:20
 Block 1 8:27-9:14 (47m)
 Block 2 9:19-10:06 (47m)
 Block 3 (Split) 10:11-10:39 (28m)
 B Lunch 10:42-11:07 (25m)
 Block 3 (Split) 11:10-11:38 (28m)
 Period 4 11:43-12:30 (47m)

C Lunch

First Bell 8:20
 Block 1 8:27-9:14 (47m)
 Block 2 9:19-10:06 (47m)
 Block 3 10:11-11:07 (56m)
 C Lunch 11:12-11:38 (26m)
 Period 4 11:43-12:30 (47m)

NO 2nd Chance Breakfast

**DO NOT RELEASE ANY
STUDENTS EARLY FOR
LUNCH**

2 Hour Delay

A Lunch

First Bell 10:20
 Block 1 10:27-11:33 (66m)
 A Lunch 11:39-12:04 (25m)
 Block 3 12:10-1:11 (61m)
 Block 2 1:17-2:18 (61m)
 Period 4 2:24-3:25 (61m)

B Split Lunch

First Bell 10:20
 Block 1 10:27-11:33 (66m)
 Block 3 (Split) 11:39-12:10 (31m)
 B Lunch 12:13-12:38 (25m)
 Block 3 (Split) 12:41-1:11 (30m)
 Block 2 1:17-2:18 (61m)
 Period 4 2:24-3:25 (61m)

C Lunch

First Bell 10:20
 Block 1 10:27-11:33 (66m)
 Block 3 11:39-12:40 (61m)
 C Lunch 12:46-1:11 (25m)
 Block 2 1:17-2:18 (61m)
 Period 4 2:24-3:25 (61m)

NO Breakfast

NO 2nd Chance Breakfast

ZERO BLOCK

First Bell 8:20
Block 1 8:27-9:47 (80m)
 (2nd Chance Breakfast)
Block 2 9:57-11:17 (80m)

ZERO BLOCK

Lunch 1 11:22-11:56 (34m)
8th, 9th
Other Location 10th, 11th, 12th

Lunch 2 12:01-12:35 (34m)
10th, 11th, 12th
Other Location 8th, 9th

Block 3 12:40-2:00 (80m)
Block 4 2:05-3:25 (80m)

SCHOOL ATTENDANCE GUIDELINES

Every student has a right to educational opportunities that will enable the student to develop his/her/their fullest potential. Regular school attendance is a critical factor for academic success. Consistent school attendance has a positive correlation with academic success and eventually graduating from high school. Since school is a partnership, parents are expected to make sure their children attend school on a regular basis. Students at the Secondary level must earn 140 clock hours to be awarded course credit in accordance with the Code of Virginia.

Good school attendance requires cooperation among parents, teachers, students, and administrators. Parents are expected to contact the school by 10AM if their child is going to be absent from school for any reason. When the student returns to school, the parent or guardian must provide a written note stating the reason for the student's absence. Parents or guardians will be notified by telephone whenever a student does not attend school, and the school is not aware of the reason for the absence.

Time lost from class for any reason represents a significant loss of educational opportunity for all students. The primary objective of Bath County Schools School Attendance Guidelines is to establish minimum attendance requirements to ensure the academic success of every student and adhere to the Code of Virginia.

Student Attendance Policy

Student attendance is a cooperative effort, and the School Board involves parents and students in accepting the responsibility for good attendance. Each parent/guardian or person having control or charge of a child within the compulsory attendance age shall be responsible for such child's regular and punctual attendance at school as required under provisions of the law. All absences shall be identified as documented (note/excuse received) or not documented (no note/excuse received). Each student should present documentation to the main office **within 2 days of absence**.

Absences, check-ins, or check-outs for any of the reasons listed below **shall not** contribute to the maximum number of absences allowed by this policy:

1. state mandated testing or other school/division testing programs.
2. school-sponsored field trips or activities.
3. all VHSL activities.
4. late bus or buses which fail to run.
5. conference with school counselor, administrator, or other related staff members.
6. involuntary court appearance (copy of court order or subpoena required).
7. death in the family or household (verification may be required).
8. religious holidays (verification may be required).
9. College/Technical School visits (letter from Admissions office required).

A student is considered Present if he/she/they:

1. reports to the classroom or other approved area at the time of the tardy bell
2. attends a school sponsored event

A student is considered Tardy if he/she/they:

1. reports to school after 8:27
 2. reports to class after the tardy bell
- *3 unexcused tardies per quarter will result in 1 hour after school detention**
- *6 unexcused tardies per quarter will result in 2 hours after school detention**
- *9 unexcused tardies per quarter will result in removal from ALL extracurricular activities**

A student is considered Absent if he/she/they:

1. does not report to school
 2. checks in late missing a class period or periods
 3. fails to report to class (skipping) class during the class period
 4. checks out early missing a class period or periods
- *Period absence is 45 minutes or more missed (1/2 class)**

Students and their parents/guardians shall be notified in writing by the principal or the principal's designee when a student's total absences in any courses have accumulated to the following levels:

Five (5) Absences per state requirement:

1. A five-day notification letter
2. Phone conference with parent/guardian (s) and student

Ten (10) Absences per state requirement:

1. A 10-day notification letter
2. Mandatory in-person conference with parent/guardian(s) and student
3. Driving privileges will be revoked
4. Beginning of documentation of referral to Juvenile Court

Fifteen (15) Absences per state requirement:

1. A 15-day notification letter
2. Mandatory credit review meeting with parent/guardian(s) and student
3. Referral to Juvenile and Domestic Relations Court

To ensure that BCHS students remain in good school standing, when a student exceeds four (4) absences in a quarter, he/she/they will have mandatory after school recovery. If a student chooses not to attend after school recovery, this could result in removal from ALL extracurricular activities until time is recovered.

Dismissal Precautions

Principals do not release a student during the school day to any person not authorized by the student's parent/guardian to assume responsibility for the pupil. Students are released only on request and authorization of parent or guardian. The superintendent establishes procedures for the release of pupils who are not residing with or under the supervision of a parent/guardian. The burden of proof on the authority of the person to receive the student is on the requested party. A formal check-out system is maintained in each school.

ALL students must check with the main office before leaving the building (parking lot, car, etc.)

Make-up work

1. Please be aware that teachers adjust their lesson plans according to proper pacing of class progress; therefore, it is difficult to collect make-up work the same day of a student's absence. Students are responsible for collecting their make-up work upon return.
2. If you anticipate a student missing three (3) or more days due to viruses, injuries, surgeries, etc., please call the Main Office before 9:00AM on the 3rd day to request make-up work. All make-up work-up should be picked up that afternoon before 4:30PM.
3. Students have one (1) day per day missed to make-up work **without penalty**. Tests should be scheduled within one day of returning. If students do not complete make-up work in the allotted time, the grade will become a zero (0).
4. The building administrator may make exceptions for extenuating circumstances (Example: hospitalization).

Checking in

Any student arriving late should:

- Report to the office, sign-in and turn in a note from a parent/guardian, doctor, dentist, or other professional appointment. No notes will be accepted two days after the absence.
- All students must obtain an admit slip before going to class.
- James River Governor School & Mountain Gateway Community College Welding/CNA. Students must check in at the school counseling office immediately upon arriving in order to be counted present.
- Student drivers need to remember that driving is a privilege and excessive absences and tardies will not be tolerated.
 - After 6 tardies to school student drivers will lose their parking passes for 5 days.
 - After 12 tardies to school student drivers will lose their parking passes for 10 days.
 - After 24 tardies to school student drivers will lose their parking passes indefinitely.

Checking out

Any student leaving early should:

- Present a note to the office **prior to 8:40AM in the morning**. Parents must write a note in the morning for all anticipated early dismissals.
- Student Drivers may check out younger siblings with written parent permission.
- Anyone picking up a student must be 18 years of age and will be required to come to the main office for checking out. Please have your driver's license ready to check out the student. Students will not be permitted to meet the individual picking them up outside the building.
- Parental permission is required for all students to check out regardless of age. Notes are required for each checkout.
- BCHS is a closed campus. Any student who checks out of school is expected to be gone for the remainder of the day, unless he/she/they returns with a note from a doctor, lawyer, etc. or has prior approval from administration/designee.

The school reserves the right to ask for identification from any person checking out a student. It is the responsibility of parents to ensure that students do not ride home with others than those designated in writing. Students waiting for transportation should wait in the office. Failure to do so will result in disciplinary action.

VISITORS

Bath County High School is a closed campus. All visitors will be required to enter the building through the front or courtyard entrance and come directly to the main office to sign in. All visitors will be required to present a photo ID or driver's license. Unknown people or those who cannot produce proper identification will be asked to leave school property. The following individuals may also be asked to leave the property:

- Anyone whose purpose is unclear or who does not have a legitimate reason for visiting the school
- Any parents/guardians without custodial rights
- Individuals who are not listed on emergency care forms
- Minors who are not students of BCHS who do not have a legitimate reason
- Students may not bring guests to school.
- Students who are suspended or expelled are not allowed on campus anytime during the suspension or expulsion.
- Students who have dropped out are not allowed on campus at any time while school is in session and risk being charged with trespassing.

TRESPASSING (BCPS Policy KK; Revised 6/24/08)

Anyone, including students, who enters a school at night without the consent of an authorized person, except to attend an approved meeting or service, or who enters or remains on any school property, including school buses, in violation of (i) any direction to vacate the property by an authorized individual or (ii) any posted notice which contains such information, posted at a place where it reasonably may be seen, may be prosecuted. Unauthorized persons who fail to leave the school grounds or school activity as requested will be considered trespassers. The School Board authorizes the superintendent to take all necessary actions regarding the safety, order, and preservation of the educational environment on School Board property or at school division sponsored activities. Law enforcement may be called to enforce this policy.

PARENTAL INVOLVEMENT

Our goal is for students to enjoy successful school experiences at BCHS. We hold high expectations for our students, and we welcome the opportunity to work cooperatively with parents/guardians as we maintain quality programs and seek to make needed improvements. The support of family and the community is important to school success, and parents and guardians are encouraged to take an active role in their children's education. Parents are strongly encouraged to participate in the volunteer opportunities presented throughout the year.

- Parents/guardians are encouraged to call teachers, school counselors, and administrators to ask questions, share concerns, and make suggestions at any time. They are strongly encouraged to call or schedule appointments with their child's teachers to discuss individual student progress or specific student concerns. If a parent/guardian would like to contact an individual teacher, please call the main office and leave a message for the teacher, please do not call teachers at home.
- Non-custodial Parents/Guardians as specified by the Code of Virginia and the Family Education Rights Privacy Act (FERPA), non-custodial parents have the full rights as parents for access to student records and for

participating in school activities, **“unless otherwise ordered by the court for good cause shown.”** It is the responsibility of the custodial parent to provide documentation of any restrictions on a non-custodial parent. Duplicate copies of report cards and other written communication will be made available to the non-custodial parents upon request. If a person not known to school officials attempts to contact or pick up a child at school, a photo ID and other verification of identity/relationship to a student (including confirmation with the custodial parent) may be required before releasing the student.

If a student or parent/guardian has a concern about a school policy or an employee, they are strongly encouraged to contact the staff member with whom they have a complaint to discuss the problem as quickly as possible. If either person feels the need to include a third party, or they are unable to resolve the issue, he/she/they should contact the school principal.

ELECTRONIC COMMUNICATION

Each BCHS staff member has an email address. Email addresses, along with other useful information related to school activities, may be found on the BCHS website <http://www.bath.k12.va.us/bchs/default.aspx>. **To receive emails and school messenger calls, please make certain that your phone and email contact information is up to date in our PowerSchool system.**

Parents/guardians will also have access to their child's school information and progress electronically through Parent Portal, available from the BCHS website. Through a secure connection over the internet, authorized parents/guardians will be able to view and monitor their child's attendance, assignments, class schedule, and grades. Student information is available in “real time” for parental view as soon as it is posted by teachers. This powerful database encourages communication between the school and home. More immediate access to student records provides the means for teachers and parents/guardians to work together to better address the instructional needs of students and to keep them on track for success in school. Teachers will do their best to grade assignments and post grades/update their gradebooks weekly. **A blank space in the gradebook indicates that the assignment has not yet been graded or posted. A zero in the grade book means that the assignment was not turned in or the student earned a zero.**

Interim Progress Reports will be provided at week 4.5 in a 9-week grading period and **will no longer be mailed home**. If a parent/guardian does not have access to a computer with an Internet connection, he/she/they may request a hard copy of their child's progress report from guidance.

STUDENT FEES

Student fees including class/club dues, any monies owed from the prior year, and parking pass fees can be paid during orientation, open house, and the first few days of school.

STUDENT DRIVER INFORMATION

Students who choose to drive to school are reminded that permission to drive to school **is a privilege that may be revoked if rules and procedures are not followed**. Student driver procedures are established with the safety of all students in mind.

Only students who hold a valid Driver's License may apply for a permit to park a vehicle in the BCHS student parking lot with parent permission.

Parking permits are issued by the Principal. The cost of a parking permit as established by the Bath County School Board is \$25.00. Any student who is encumbered may not apply for a parking permit until his/her/their debt is satisfied. This amount entitles a student with a completed application to receive a parking permit. Students that begin driving second semester will pay \$12.50.

The vehicle's owner must understand that school officials have the right to search the vehicle if there is reasonable suspicion to believe that the student has a prohibited substance, weapon, or any other dangerous or illegal item in the vehicle. This applies while the vehicle is on school property and at any school-sponsored events on or off school property. (BCPS Policy JFG)

Student parking is restricted to the rear parking lot. During hours of school operation (7:30-3:45 unless there is a valid school related reason) students will enter and exit via the North (first) entrance. Upon arrival to school, vehicles are to be vacated immediately and are not to be entered, without administrative/faculty permission, until the student is ready to depart from school. No student driver should transport any other student to and from school without **prior written** permission from the parent/legal guardian of both the driver and passenger.

Students are not permitted to drive to the football field or new parking lot for any practice or class during or after school.

Students are not permitted to ride in the back of a pick-up truck, spin tires on school grounds, or turn audio systems to a level deemed disruptive to an orderly arrival or dismissal from school.

Students are not allowed to drive to school without a parking permit after **the first full week of school**. If a student fails to obtain a permit within the allotted time frame his/her/their vehicle is subject to being towed. A student, who has an approved application and permit to drive, but must unexpectedly drive a car without a rearview mirror tag, should see the SRO or office immediately upon arrival to school.

School administrators, designees, and the SRO will check that students are following all procedures and Virginia traffic laws.

Driving Privileges Will Be Suspended, Denied, or Revoked for:

1. Parking anywhere but the student parking lot.
2. Driving to school without obtaining a permanent or temporary permit.
3. Using a vehicle to leave school early without administrative approval.
4. Speeding or spinning tires on school property.
5. Turning audio systems to a disruptive level.
6. Carrying unauthorized passengers to and from school.
7. Bringing dangerous articles to school such as guns, knives, bow and arrows, etc.
8. Any driving violation related to school bus safety regulations.
9. Carrying passengers in the back of a pick-up truck.

Students will lose their driving permit for 5 to 15 school days for the first offense. A second violation would result in the loss of driving privileges for 15-30 school days. A third violation would result in the permanent loss of driving privileges. The SRO is deputized and may issue a legal citation at any time for any violation of the VA Code.

It is the responsibility of parents to monitor student drivers and passengers following school sponsored practices and activities.

Virginia's driving restrictions are not meant to penalize teen drivers, but to help them stay safe while they gain valuable driving experience. Studies have found that these restrictions work to reduce the number of car crashes among young drivers.

Please refer to the Virginia Teen Driving Restrictions at <https://www.dmv.virginia.gov/drivers/#restrictions.asp>.

Restrictions on the Number of Passengers - If you are under age 18, you may carry only one passenger under age 21, unless accompanied by a licensed parent, or other adult acting in place of a parent, in the front passenger seat. However, after you have held your license for one year, you may carry up to three passengers under age 21 in the following situations:

- Travel to and from a school-sponsored activity.
- A licensed driver 21 or older is in the front passenger seat; or
- In case of an emergency.

Learner's permit holders may not carry more than one passenger under age 18.

(Passenger restrictions do not apply to family members)

TEXTBOOKS

Textbooks for Bath County students will be furnished free of charge. All lost or damaged textbooks must be replaced. Fees will be charged according to the extent of the damage (\$2.00 minimum) and replacement costs will be figured based upon cost of the textbook when new and depreciation for years in use. All other class materials will be the responsibility of the student. Additional materials may be required for certain courses. Each teacher will have their own means of addressing failure to be prepared for class.

LOCKERS

Lockers are to be used to store personal items (cell phones, books, purses, backpacks, coats, etc.). Students are to keep their locker locked at all times. Lockers are the property of Bath County Public Schools and may be searched for “just cause.” Drug dogs will routinely be brought in by the sheriff’s department. No indecent materials will be allowed inside students’ lockers. No displays of any kind will be allowed on the outside of the locker (Birthday greetings, balloons, etc). Students are responsible for maintaining proper care of their lockers. Damage to the lockers, defacing lockers, and broken locks will be charged to the student in the amount of no less than \$25.00 depending on the severity of damage.

VALUABLES

Parents should discourage students from bringing large amounts of cash or expensive jewelry/possessions to school. When this cannot be avoided, students are to store cash or valuables in their lockers. Students are to lock both academic and physical education lockers and should report any missing items to an administrator immediately. Money or valuables should never be left in any unsecured location. If a theft occurs, the administration will make an effort to find and return the valuables. **The school and/or school system will not be held responsible for the theft or replacement of the valuables.** In all cases, the student is ultimately responsible. Should the theft warrant it, the sheriff’s department will be contacted and a request for an investigation made. Any student found guilty of theft while at Bath County High School will be prosecuted to the fullest extent of the law and will be suspended for a minimum of 3 to 5 days.

ACCIDENTS & SAFETY

Students are expected to always conduct themselves in a safe and orderly manner while at school. Adequate adult supervision is provided during all school-sponsored activities to ensure the safety and welfare of students as well as to make sure students behave appropriately. Every effort is made to create and maintain the safest environment possible for our students and staff. While safety is a priority, accidents will occur, the office is equipped to handle routine treatment (i.e. Band-Aids, etc.). Contact with a parent/guardian will be attempted for injuries or emergencies of a more serious nature. It is important that a reliable daytime telephone number at which a parent/guardian may be contacted, and the name and telephone number of an emergency contact person, be on file and kept current for every student. It is the responsibility of the parent/guardian to update this pertinent medical information as needed.

Anyone who is injured on school grounds should report the injury to a teacher, coach, the nurse, or the main office immediately. The principal must be notified and an accident form must be completed.

- **School Related Accidents.** **SEE Division Wide Requirement Notify Handbook for information**
- **Nurse/Designee.** A school nurse or designee will administer medications, investigate and evaluate student complaints of illness, evaluate and treat injuries, and make other health-related decisions. Students may be referred to the school nurse designee for a variety of health-related concerns. Students who wish to see the nurse designee during the school day must come with a pass from their teacher before reporting to the nurse designee. Except in the case of an emergency, the nurse designee will not see a student without a pass. Students who are ill need to check out with parental and administrative approval. All efforts will be made to contact parents should “checking out” be necessary. The high school nurse designee is in the health clinic to administer medication daily. School employees do not make a medical diagnosis or prescribe any medication. Specific non-medically trained persons will give medication in the absence of the school nurse designee. It is our intent to ensure that students have the opportunity to attend class while requiring medication and that we are not in violation of our substance abuse policy. (See BCPS policy JHCD Administration of Medication for Students)
*Students should check-in with the nurse/designee to be evaluated prior to leaving for a medical condition.
- **Emergency Medical Care.** Students in need of medical assistance will be referred to Bath Community Hospital.

YOUTH HEALTH RISK BEHAVIOR SURVEY

The school board must notify parents of each student enrolled in a middle or high school selected for participation in the survey of student health risk behaviors pursuant to VA Code §32.1-73.8 that their child may be randomly selected to participate in the survey unless the parent denies consent for the student’s participation in writing prior to administration of the survey. The notice must be in writing and be given at least 30 days prior to the administration of the survey. The notice will inform the parents/guardians regarding

- The nature and types of questions included in the survey
- The purposes and age-appropriateness of the survey

- How information collected by the survey will be used
- Who will have access to such information
- Whether and how any findings or results will be disclosed
- The steps that will be taken to protect students' privacy.

Parents have the right to review the survey prior to its administration. (VSBA Policy KFB Administration of Surveys and Questionnaires; VA Code §22.1-79.3.

SCHOOL COUNSELING PROGRAM (See BCPS Policy IJ)

The school counseling program at Bath County High School assists students in the development of academic, career, and social emotional learning domains through the school counseling curriculum, individual student planning and counseling and responsive services. The counseling curriculum focuses on teaching student competencies in areas such as social emotional aspects, study skills, communication, problem-solving, conflict resolution, responsibility and career development through individual, small group, and classroom instruction. Counselors may assist students in resolving personal and social issues that impact upon their educational performance through short-term individual counseling.

A positive relationship between school and home helps to aid in the academic, social, and emotional growth of children. Counselors invite parents to meet with them concerning their child. Parental permission is required for students to participate in a small group, multi-session counseling which focuses on specific concerns. The exception is in cases of crisis intervention or when parents/guardians cannot be reached after documented efforts. Parents may review the materials which are used in the school counseling program by contacting the high school counseling office. Parents/guardians must notify the school in writing if they do not want their child to participate in the personal/social school counseling curriculum.

Refer to the counseling webpage for other programs offered.

SCHEDULING PROCESS

The scheduling registration process begins in January/February and will conclude with schedule distribution in August. Careful consideration and serious attention will occur throughout this process. Counselors will have group and individual conferences with each Bath County High School and rising eighth grade student. The conclusion of the conferences will occur when final choices of course selections are made and prioritized, including alternate choices for electives. The school reserves the right to assign students to their alternate choice of scheduling if conflicts occur. Higher-grade level students will be given selection priority should conflicts occur.

Counselors will explore courses needed for graduation, post-secondary admission, employment, Advanced Studies Diploma and requirements for NCAA athletic eligibility. Academic progress in the past, aptitudes, interests, and plans after graduation will also be discussed. Placement in particular classes will be carefully determined by past performance, consideration of current teachers' recommendations, successful completion of prerequisites, and in some cases diagnostic test results.

In selecting subjects, the students should recognize the fact that employment and post-secondary admission opportunities are highly competitive. The quality of the subjects studied, and the quality of academic performance will be crucial factors in decisions made by employers and college admissions personnel. Therefore, it will be an advantage for students to select subjects which will present a challenge, and which will serve as a recommendation for them. **When students request a course for which they are not recommended, a parental conference with the recommending teacher/counselor/administrator will be required.** This process is incorporated to ensure that students take courses in which they can be successful.

Students will take their completed schedule choice sheets home for parent consultation and signature and return signed sheets to their counselor. **Those with signed class registration forms will have priority in class selection.**

After schedule distribution, **no change will occur without administrative approval (* see further explanation below).** No course additions will be made after the first week of school, unless students have been placed in the wrong class. After this time a "dropped course" will be coded as a "WF" on the student's transcript. Class offerings for each upcoming academic year will be carefully considered. Course availability will be based on student enrollment, teacher availability,

and public-school funding. For this approval, required course changes must be in agreement with teachers involved, parent and counselor, and must not adversely affect the student's schedule or the class load.

Dual Enrollment/Advanced Placement/Governor's School/ Special Programs: Students have the opportunity to take advantage of the availability of dual enrollment, advanced placement classes, and Academic Year Governor's School Programs. Contact the school counselor for the qualifications and fees for enrolling in such classes and programs. Financial assistance to low-income students is available for advanced placement and International Baccalaureate examinations. Bath County Public Schools agrees to pay tuition fees upon enrollment. **However, in any Dual Enrollment course that the student does not achieve a grade of "C" or better, the student/parents/guardian agree(s) to reimburse Bath County High School for the full cost of tuition for that course. Governor School students must maintain a "C" or better in every course to remain enrolled in Gov. School.**

Virtual Virginia: Virtual Virginia is a state online course provider that offers required or supplemental courses as available. These courses may be available if they are not otherwise provided in the base school or are not accessible due to scheduling conflicts. See your counselor for details regarding these opportunities. Principals must approve any student who takes a class through Virtual Virginia. **Please note that if a student drops the Virtual Virginia course after the drop deadline, the student is responsible to pay the \$75 drop fee associated with this course.** The available courses can be located on the Virtual Virginia website at www.virtualvirginia.org.

Educere/Imagine Learning/Edgenuity: Educere and Imagine Learning/Edgenuity are Virginia Department of Education approved online course providers that offer required or supplemental courses as available. These courses may be available if they are not otherwise provided in the base school or are not accessible due to scheduling conflicts. See your counselor for details regarding these opportunities. Principals must approve any student who takes a class through Educere or Imagine Learning/Edgenuity. **Students dropping the course after the drop deadline will be charged the full course fee.**

GRADUATION REQUIREMENTS, DIPLOMA TYPES, AND CERTIFICATES

The School Board will award diplomas to all secondary school students, including students who transfer from nonpublic schools or from home instruction, who earn the units of credit prescribed by the Board of Education, pass the prescribed tests, and meet such other requirements as are prescribed by the School Board and approved by the Board of Education. Bath County School Board will award diplomas and certificates in accordance with state laws and regulations. The requirements for a student to earn a diploma are those in effect when he or she enters ninth grade for the first time.

Requirements for Graduation

The revised regulations reduce the number of SOL tests students must pass to earn a high school diploma — while maintaining high expectations for learning in English, math, science and history/social science — and implement the "Profile of a Virginia Graduate," a set of skills and attributes identified by employers and higher education as critical for success in the workplace and in college. These expectations are often referred to as the "5 C's": creativity, critical thinking, communication, collaboration, and citizenship.

These graduation requirements place increased emphasis on the practical application of learned skills and content knowledge by expanding the use of performance-based assessments for the awarding of verified credits. In addition, the career-planning component of the new graduation requirements provides the opportunity for students to learn about employment options aligned with their interests in their own communities and elsewhere.

While there is no specific activity that a student must experience (such as an internship, job-shadowing assignment, or participation in a career fair) to graduate, school divisions are required to collaborate with local employers to create opportunities for students to learn about the workplace expectations, regardless of their plans after high school.

School divisions also must ensure that students understand and demonstrate civic responsibility and community engagement.

Key points for the advanced and standard diploma include but are not limited to the following:

ADVANCED STUDIES DIPLOMA 2026 - 2027

Subject	Standard Units of Credit Required	Verified Credits Required
English	4	2
Mathematics	4	1
Science	4	1
History/Social Science	4	1
World Language	3	
Health & Physical Education	2	
Fine Arts or Career & Technical Education	1	
Economics & Personal Finance	1	
Electives	3	
TOTAL	26	5

STANDARD DIPLOMA 2026 - 2027

Subject	Standard Units of Credit Required	Verified Credits Required
English	4	2
Mathematics	3	1
Science	3	1
History/Social Science	3	1
Health & Physical Education	2	
World Language, Fine Arts or Career & Technical Education	2	
Economics & Personal Finance	1	
Electives	4	
TOTAL	22	5

Other Graduation Requirements:

- 1) a career and technical education credential within the Standard Diploma.
- 2) a requirement for the completion of one virtual course to earn a Standard or Advanced Studies Diploma; and
- 3) accommodations for students with disabilities to earn a Standard Diploma.
- 4) a career and technical education credential and completion of an economics and personal finance course, for students enrolled in an individual student alternative education program (ISAEP).
- 6) Students will be trained in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators in order to be awarded a Standard or an Advanced Studies Diploma.

- **Community Service Hours**

All BCHS students are required by Bath County School Board to complete 50 community service hours. Students are to pick up forms from the school counseling to be completed by the person(s) or organization. Forms are then to be turned into the guidance department. Students will have two weeks to turn in documentation, or the hours will not count. See the school counseling office for communities' opportunities.

- **Verified Credits**

1. Verified credits are earned by passing both the course and the end of course Standards of Learning test.
2. The Board of Education has approved substitute tests for verified credit. See your school counselor for more information about these tests.
3. Students who have not been successful on the Standards of Learning tests are offered remediation.

HIGH SCHOOL CREDIT-BEARING COURSES TAKEN IN MIDDLE SCHOOL GRADES

For any high school credit-bearing course taken in middle school grades, parents may request that grades be omitted from the student's transcript and the student not earn high school credit for the course in accordance with policies adopted by the local school board. Notice of this provision must be provided to parents with a deadline and format for making such a request. VSBA Policy JO Student Records; 8 VAC 20-131-90.

STUDENT RECORDS (See Policy JO)

- **Release of Student Record to Armed Forces Recruiters and Educational Institutions**

BCHS will release the names, addresses, and telephone numbers of students to all military recruiters or institutions of higher education that request them unless the parent specifically requests that this information not be released.

- **Student Records** (State Law 22.1-287; September 1995)

In order to protect the confidentiality of student information, Bath County Schools have established procedures for the management of student scholastic records consistent with state and federal requirements.

- **The maintenance of scholastic records in the school counseling office is the responsibility of the principal.**

Bath County schools' professional staff is allowed access to student records as necessary for the provision of comprehensive educational services. Other persons (e.g. social services, auditors, etc.) with a legitimate educational interest in the student may be granted access by the principal in accordance with state and federal regulations. Parents and students over the age of eighteen will be granted a copy of the student's scholastic record free of charge within five working days of a request being sent to the school. Requests to amend the record may be made through the principal. Parents and students over the age of eighteen are protected by state and federal procedures (Family Educational Rights and Privacy Act) to resolve differences regarding the content of the student's scholastic record. Certain personally identifiable information in a student's scholastic record may be classified as "directory information" *including name, address, phone number; dates of attendance; participation in school activities and sports; awards and honors received; and other similar information.

*Directory information may be released to the public as determined by the school administration for purposes of positive public relations and other appropriate purposes. Parents and students over age eighteen may determine if any or all such directory information shall be disclosed without prior consent (Virginia Code 22.1-287.1). **A copy of the school board policy regarding the management of scholastic records may be obtained at the Bath County School Board Office, P. O. Box 67, Warm Springs, VA 24484.**

*School Records and Special Education Records on file will be disposed of pursuant to the records retention and disposal according to the schedule GS21 and Code 224. Anyone wishing to pick up his/her/their records may do so by contacting the School Counselor office at Bath County High School.

GRADING SYSTEM

The following grading system is in effect in Bath County Schools for report cards:

A	90-100	Excellent
B	89-80	Above Average
C	79-70	Average
D	69-60	Below Average
F	59 & below	Failing
I	Incomplete, work must be made up to receive a grade	

Grading/Report Cards/Progress Reports

Report cards will be issued twice for semester classes and four times for year-long classes during the school year, at the end of each grading period. Progress Reports (for all students) will be issued twice for semester classes and four times for year-long classes during the school year. Progress Reports will be available in the main office for pick up at the midpoint of each marking period. Parents/guardians shall sign report cards and progress reports, as requested, and return to the school.

The principal, teacher, and guidance counselor will review all student failures at the end of each grading period. This committee (principal, teacher, and guidance counselor) may suggest differentiation in the classroom, remedial work, and other alternatives for the student, or further referral to the Child Study Team. Any remedial or alternative program to which a pupil is referred by the Child Study Team shall require written parental permission. Copies of these contracts are to be approved by the principal.

The semester grades for the report card will be calculated using the following formula: the average of two nine-week grades shall count 80% of the semester grade with the exam counting 20%. The annual grade shall be the average of the two semester grades.

Honor Roll

An honor roll containing the names of all students who earn “A” or “B” honor roll status will be published at the end of each semester (90 days). A certificate will be awarded to students who achieve “A, A/B, and B” honor roll status for the average of all grading periods (2 for semester classes and 4 for year-long classes).

EXAMS:

- Students will take mandatory midterm exams for yearlong classes.
- Students in non-SOL or non-CTE credential classes will be required to take a final exam.

A student may be exempt if:

SOL/CTE Credential Tests-

- If a student passes the SOL/CTE credential test in grades 8-12, he/she/they may be exempt from taking the final exam for that course, if passing the course.
 - SOL and CTE credential tests may count as final exams **IF PASSED**.
 - Passing SOL scores will receive 95% for the final exam.
 - Students receiving Pass Advance will receive a 100% final exam grade

Non-SOL/CTE Credential Courses-

- A student maintaining an A average **for the course** and missing no more than three (3) unexcused absences in the course may be exempted from taking the final exam for that course.
- A student maintaining a B average **for the course** and missing no more than two (2) unexcused absences in the course may be exempted from taking the final exam for that course.
- A student maintaining a C average **for the course** and missing no more than one (1) absence in the course may be exempted from taking the final exam for that course.

***Three (3) unexcused tardies/early releases will count as one (1) unexcused absence per semester toward exam exemption.**

***Parent notes are not considered excused absences for exam exemptions.**

****Students must have a parent note to check-out after they complete their exam.**

*****After School Recovery WILL NOT count for exam exemptions.**

PROMOTION/RETENTION

At the high school level, SOL test results may be used as part of the requirements for applicable courses, such as pre-requisites for higher level classes, etc. The Bath County Public Schools will **NOT** use SOL test results to withhold awarding a standard unit of credit for a course solely because a student failed a related SOL test.

Placement without academic progress is discouraged and may be made only in the primary grades at the insistence of the parents after a review by the principal. Such pupils are to be designated as placed rather than promoted. Pupils placed by parents shall be reviewed by the Child Study Team quarterly. Parents will be invited to participate in the review. After being placed, failure of such pupils to achieve a 60% average will result in automatic retention the following year. The Principal shall have the authority and responsibility to assign pupils to the appropriate classes and teachers. The resolution of disagreements regarding the grading system or promotion - retention issues shall be followed through the Principal, the Superintendent, and finally to the School Board.

ANNOUNCEMENTS:

Every effort is made to minimize the disruption of instructional time with announcements. School-wide announcements will be made over the intercom each morning following The Pledge of Allegiance (See BCPS Policy IEA), Moment of Silence (See BCPS Policy IE) and any schoolwide announcement.

EMERGENCIES

If there were to be an emergency, all parents/guardians will be notified by BCPS. If you do not receive any type of notification, then we are conducting a drill. **Students are not to use their cellphones during either scenario because it only causes unnecessary confusion.** Crisis manuals are available for parents to review upon request.

INCLEMENT WEATHER

When inclement weather is an issue, you can find information or be notified the following:

- A. Allegheny Mountain Radio 107.1
- B. All local television stations (Channels 7 & 10)
- C. School system website
- D. The rapid notification system home and/or cell phone*
- E. Text message*
- F. Email*

***Please note: If you do not provide BCHS with the most current phone numbers and/or email address, you will not receive these messages.**

ATHLETICS

Students are encouraged to participate in high school and middle school sports. BCHS is proud to offer VHSL sports including football, volleyball, cross-country, cheerleading, golf, tennis, basketball, wrestling, soccer, track, softball, baseball, and e-sports.

- **Eligibility – ALL GRADES 8-12**

In order to be eligible for any athletic team or season, students, grades 8-12, must have been enrolled in and passed three. (3) classes. Athletes who take a course, which was previously passed, may not count this class toward athletic eligibility based on Virginia High School League Rules. Students must be in good school standing to participate in any extracurricular activity. Athletes are also required to have a yearly sports physical, which are provided free in the spring before the next school year. An activity bus is provided Monday through Thursday leaving BCHS with the drop-off locations below:

Bath County Public Schools Activity Bus Schedule 2026-2027

- The Activity Bus will run on a special schedule beginning Monday, August 3, 2026.
- All players must have a VHSL sports physical prior to practice.
- Please plan to be at the bus stop 10-15 minutes early the first few days.

PRACTICE DATES	ARRIVE AT BCHS	DEPART BCHS
August 3 th – 10 th	3:30 p.m.	8:15 pm
August 11 th – Through the remainder of the school year		6:00 pm

Arrival Pick-Up Times listed below:

<i>Bus #1 Jonathan Paul Pick-Up Times 3:30 pm Arrival</i>	<i>Location If no students ride the First Week, that stop will be eliminated</i>	<i>Bus #2 TBD Pick-Up Times 3:30 pm Arrival</i>	<i>Location If no students ride the First Week, that stop will be eliminated</i>
2:00 pm	Jason's Pizza	2:50 pm	Millboro Elementary
2:05 pm	McGuffin Lane	3:00 pm	Windy Cove Church
2:10 pm	Warm Springs Market	3:10 pm	Fairview Community Center
2:30 pm	Cedar Creek Shop	3:20 pm	Warm Springs Pools
2:40 pm	Bacova Junction	3:30 pm	Bath County High School
3:00 pm	Carloover		
3:10 pm	Valley Elementary		
3:30 pm	Bath County High School		

Beginning August 3, 2026, Activity buses will only run Monday through Thursday for the remainder of the school year. No Activity buses will run on Fridays, however, coaches may schedule practices on Fridays and communicate the schedule to students and parents. Activity Buses will NOT run on early release days and pupil holidays.

- **BCHS Policy on School Activities, Games, and Practices on Days when School is Closed**

There are days during the school year when it is determined that it is too dangerous for students to attend school. Weather (snow, bitter cold, icy roads, floods, etc.) or other phenomena may cause these situations. Whenever the Superintendent makes a determination that it is not wise for students to attend school, all activities involving students will be left to the discretion of the athletic director and/or school administration.

EXTRA-CURRICULAR ACTIVITIES

BCHS offers extra-curricular opportunities in athletics, academics, band, and clubs. Students are encouraged to participate in or support these activities; however, participation and attendance for extra-curricular activities is a **privilege**. Students must be in good standing to participate in clubs, athletics, competitions, school activities, dances, or field trips. Good school standing will be determined by the principal and/or athletic director.

- **Grade reports will be run on Thursdays at 3:00. To ensure a student remains in good standing for extra-curricular activities; if he/she/they are failing a class, mandatory after-school tutoring must be attended until the grade is passing.**
- **Encumbered (balances owed)** Any encumbered BCHS student that owes monies because of class dues, fundraisers, fees (school equipment, textbooks, etc.) or uniforms may not be allowed to dress or participate in athletic, band, graduation exercises or any other school functions and activities as determined by administration until payment is satisfied. **Checks that are returned to BCHS for insufficient funds will be assessed a \$50.00 service fee.**
- Students who plan to attend athletic or other school sponsored events that do not begin immediately after school **must leave the building and grounds and return closer to the event start time unless directly supervised by a staff member.** A parent/guardian should prearrange transportation to pick up their child after such events. **Failure to follow this directive will result in one day of Extended Evening School.**

Appropriate conduct, academic effort, and positive attitudes are prerequisites for participation in any co-curricular or extra-curricular activity, including athletics. **Any student who is suspended, or absent for two (2) periods or more without proper documentation cannot participate in any extra-curricular activities including athletics and band on that day (including games).**

- **Graduating Classes**

Every student automatically becomes a member of his/her/their graduating class. Each class is assigned sponsors found on the staff roster page. Part of being in a class means:

1. Class sponsors may plan meetings that students are expected to attend.
2. **Students must pay class dues directly to sponsors** in order to be involved in class activities including Junior/Senior Prom.
3. Students are encouraged to participate in various fundraisers to help defray class expenses.

Clubs –BCHS requires all students to join two clubs to broaden their interests and to serve their community.

- Clubs will meet twice a month throughout the school year.
- All students are limited to two (2) clubs excluding co-curricular clubs, Beta, and SCA.
- The sponsor must approve all club activity requests prior to presentation to the principal.
- If required, dues must be paid by **October 1st** of each school year to be a member.

Dances

1. Students must have permission from the principal to invite a guest from other high schools. Guests must be signed up by 1:00 p.m. on the Tuesday preceding the dance.
2. Guests of BCHS students who are over the age of 20 **may not** attend school dances.
3. Students and their guests are expected to dress appropriately in formal attire. The sponsor, principal, or teacher shall have the privilege of refusing entrance to or the removal of any student or guest whose appearance or behavior is questionable.
4. Elementary students, dropouts, students suspended, encumbered, or with excessive absences and/or discipline referrals **may not** attend any school-sponsored dance.
5. Students must escort their guests through the admission gate and be responsible for their behavior. Students who sign in guests must leave the dance when their guests leave.
6. The doors will not open until the scheduled start of the dance. Students should not arrive early. All dances will terminate at the announced time.
7. Any student who leaves the dance **will not** be readmitted. After leaving the dance, the students must leave the school grounds. Students are not permitted to sit in parked vehicles.
8. Students are expected to dance appropriately. Students who do not behave appropriately may be asked to leave.
 - a) Students will be warned once; those students or guests who do not follow the BCHS guidelines or whose behavior is inappropriate at the dance, **will be** asked to leave and parents will be called.
9. If a student is asked to leave a dance, that student will not be permitted to attend the next BCHS dance.

- **Junior/Senior Prom**

In addition to the Dance Policy, the following rules govern the Junior/Senior Prom:

1. The junior class sponsors will be responsible for providing the principal with a list of students and their guests attending the prom two weeks before the date of the prom.
2. **ALL** BCHS students must have their **class dues paid before** being placed on the attendance list.
3. Students and their guests who leave the prom area will not be readmitted, and they must leave the grounds immediately.
4. Eighth grade students **are not** permitted at the Junior/Senior Prom.

BATH COUNTY PUBLIC SCHOOLS STANDARDS OF STUDENT CONDUCT

The following are standards of student conduct established by the School Board for all students. The consequences of any act are determined on the basis of the facts presented in each situation in the reasonable discretion of the Board, its designated committees and other appropriate school officials.

1. Assault and Battery
An assault is a threat of bodily injury. A battery is any bodily hurt, however slight, done to another in an angry, rude or vengeful manner. A student shall not assault or commit battery upon another person on school property, on school buses or during school activities on or off school property.
2. Attendance; Truancy
Students shall attend school on a regular and punctual basis unless otherwise excused in accordance with School Board policy or regulation. (See Policy JED Student Absences/Excuses/Dismissals.) If a student who is under 18 years of age has 10 or more unexcused absences from school on consecutive school days, the principal may notify the juvenile and domestic relations court, which may take action to suspend the student's driver's license.
3. Bomb Threats
Students shall not engage in any illegal conduct involving firebombs, explosive or incendiary materials or devices or hoax explosive devices or chemical bombs as defined in the Code of Virginia. Moreover, students shall not make any threats or false threats to bomb school personnel or school property.
4. Bullying
"Bullying" means any aggressive and unwanted behavior that is intended to harm, intimidate, or humiliate the victim; involves a real or perceived power imbalance between the aggressor or aggressors and victim; and is repeated over time or causes severe emotional trauma. "Bullying" includes cyber bullying. "Bullying" does not

include ordinary teasing, horseplay, argument or peer conflict. A student, either individually or as a part of a group, shall not bully others either in person or by the use of any communication technology including computer systems, telephones, pagers, or instant messaging systems. Prohibited conduct includes, but is not limited to, physical, verbal, or written intimidation, taunting, name-calling, and insults. Cyber bullying, on and off school property, will be addressed.

The principal notifies the parents of any student involved in an alleged incident of bullying of the status of any investigation within five school days of the allegation of bullying.

5. Bus-Related Offenses
Students shall not behave in a disruptive manner or otherwise violate these Standards of Conduct while waiting for a school bus, while on a school bus or after being discharged from a school bus.
6. Cheating
Students are expected to perform honestly on schoolwork and tests. The following actions are prohibited:
 - cheating on a test or assigned work by giving, receiving, offering and/or soliciting information
 - plagiarizing by copying the language, structure, idea and/or thoughts of another
 - falsifying statements on any assigned schoolwork, tests or other school documents
 - AI must be used responsibly. Please refer to the BCHS AI policy at the end of this document.
7. Communication Devices
Students may possess a cellular telephone, smart phone, tablet, or other communications device on school property, including school buses, provided that the device must remain off and out of sight during instructional time unless it is being used for instructional purposes at the direction of the student's teacher.
8. Defiance of the Authority of School Personnel
Students shall comply with any oral or written instructions made by school personnel within the scope of their authority as provided by Board policies and regulations.
9. Disruptive Conduct
Students are entitled to a learning environment free of unnecessary disruption. Any physical or verbal disturbance which interrupts or interferes with teaching and orderly conduct of school activities is prohibited
10. Extortion
No student may obtain or attempt to obtain anything of value from another by using a threat of any kind.
11. Felony Charges
Students charged with any offense, wherever committed, that would be a felony if committed by an adult may be disciplined and/or required to participate in prevention/ intervention activities.
12. Fighting
Exchanging mutual physical contact between two or more persons by pushing, shoving or hitting with or without injury is prohibited.
13. Gambling
A student shall not bet money or other things of value or knowingly play or participate in any game involving such a bet, on school property, on school buses or during any school related activity.
14. Gang Activity
Gang-related activity is not tolerated. Symbols of gang membership are expressly prohibited (i.e., clothing that symbolizes association, rituals associated with, or activities by an identified group of students). (See Policy JFCE Gang Activity or Association.)
15. Harassment
A student shall not harass another student or any school employee, volunteer, student teacher or any other person present in school facilities/at school functions. (Policy JFHA/GBA Prohibition Against Harassment/ Retaliation).

16. Hazing
Students shall not engage in hazing. Hazing that is reckless or intentionally endanger the health or safety of a student or students or to inflict bodily harm on a student or students in connection with or for the purpose of initiation, admission into or affiliation with or as a condition for continued membership in a club, organization, association, fraternity, sorority, or student body regardless of whether the student or students so endangered or injured participated voluntarily in the relevant activity. The principal of any school at which hazing which causes bodily injury occurs shall report the hazing to the local Commonwealth Attorney.
17. Internet Use
Students shall abide by the BLANK School Division's Acceptable Computer Use Policy and Regulation. (See Policy IIBEA Acceptable Computer System Use.)
18. Laser Pointers
Students shall not have in their possession laser pointers.
19. Possession or Use of Weapons or Other Dangerous Articles

Students shall not have in their possession any type of unauthorized firearm or other dangerous weapon or device. (See Policy JFCD Weapons in School.)
20. Profane, Obscene or Abusive Language or Conduct
Students shall not use vulgar, profane or obscene language or gestures or engage in conduct that is vulgar, profane, obscene or disrupts the teaching and learning environment.
21. Reports of Conviction or Adjudication of Delinquency
Any student for whom the superintendent has received a report pursuant to Va. Code § 16.1-305.1 of an adjudication of delinquency or a conviction for an offense listed in subsection G of Va. Code § 16.1-260 may be suspended or expelled.
22. Stalking
Students shall not engage in a pattern of behavior that places another person in fear of serious harm.
23. Student Dress (Dress Code) and Accessories
Based on the belief that school is a place of business where students are learning both academic and social skills, students are expected to dress appropriately as deemed by principal or designee, for a K-12 educational environment. Any clothing that interferes with or disrupts the educational environment is unacceptable.
- Messages on clothing and jewelry and personal belongings that relate to drugs, alcohol, tobacco, vapor products, sex, vulgarity, profanity, gangs, or that reflect adversely because of their race, sex, color, creed, national origin or ancestry are not permitted.
 - Students must wear clothing that does not present a substantial risk of disruption to the educational process. See-through apparel, tube tops and halter tops/backless shirts are not acceptable.
 - Shirts/blouses must fit appropriately and must be worn at all times, with shoulder straps at least one (1) inches wide. Shirts made of sheer material need to have the appropriate tank top underneath. Shirts/blouses altered or enlarged at the waist, neck or under arms are NOT appropriate attire. **Excessive chest and stomach exposure are not permitted.** Undergarments should NOT be visible through shirts, pants or tops. Bra straps and underwear should NOT be visible at any time (this does not include bralettes that are designed to show).
 - Shorts must have an inseam of 4 inches. Dresses and skirts must be at or below the students thumb tip.
 - For health and safety, appropriate footwear must be worn at all times and shoes with laces must be tied correctly to secure the footwear to the foot – **bare feet are not acceptable.** All students enrolled in a P.E. course must have appropriate athletic shoes and clothing.
 - Leggings worn as pants need to be accompanied by a top that is thumb tip length in the front, side, and back.

- **Jeans/Pants** will NOT have holes, rips, or tears above the 4-inch inseam. Pants must be worn around the waist as designed with belts. Sagging pants and shorts hanging on hips are forbidden. Any pants worn low enough to expose boxers or underwear, even when covered with a shirt, are unacceptable and will need to be changed.
- Students involved in laboratory or CTE classes/activities may also be required to follow additional rules regarding student dress as it relates to their individual program needs or teacher requirements. Such additional requirements may include, but not limited to specific footwear, need of long pants, safety/protective clothing and equipment, protective eyewear, and headwear (hairnets, etc.).
- **Hats and sunglasses will not be worn inside the school building between the hours of 8:00AM and 3:30PM including Mertz CTE classes and must be left in student lockers. Fish hooks on hats are NOT permitted and will be confiscated and disposed of safely. Hooded sweatshirts are acceptable; however, hoods may NOT be worn in the building the school day.**
- Backpacks must be placed in lockers and may **NOT** be carried to class.
- **Blankets are to be placed in the lockers and NOT to be carried around the school.**

Decisions regarding the appropriateness of clothing, footwear, and accessories will be made by the building principal or designee. **The first time a student violates this policy, students will be asked to cover the noncomplying clothing, change clothes, or go home.** Parents will be notified; additional violations will be managed in accordance to the Policies and Regulations of Student Conduct.

*Parents of students requiring accommodation for religious beliefs, disabilities, or other causes should contact the principal.

24. Theft

A student shall not intentionally take or attempt to take the personal property of another person by force, fear or other means.

25. Threats or Intimidation

Students shall not make any verbal, written, or physical threat of bodily injury or use of force directed toward another person. Students shall not use electronic technology or communication devices, such as the internet or cell phones, to intimidate or threaten for any reason.

26. Trespassing

Students shall not trespass on school property or use school facilities without proper authority or permission, or during a period of suspension or expulsion.

27. Use and/or Possession of Alcohol, Tobacco Products, Nicotine Vapor Products, and Other Drugs

A student shall not attempt to possess, use, consume, procure and/or purchase, any of the restricted substances listed below or what is represented by or to the student to be any of the restricted substances listed below or what the student believes is any of the restricted substances listed below on school property on school buses, or during school activities on or off school property. A student shall not be under the influence of any of the restricted substances listed below, regardless of whether the student's condition amounts to legal intoxication.

Restricted substances include but are not limited to alcohol, tobacco products as defined in Policy JFCH Tobacco Products and Nicotine Vapor Products, nicotine vapor products as defined in Policy JFCH Tobacco Products and Nicotine Vapor Products, inhalant products, and other controlled substances defined in the Drug Control Act, Chapter 15.1 of Title 54 of the Code of Virginia, such as anabolic steroids, stimulants, depressants, hallucinogens, marijuana, imitation and look-alike drugs, drug paraphernalia and any prescription or non-prescription drug possessed in violation of School Board policy.

The School Board may require any student who has been found in possession of, or under the influence of, drugs or alcohol in violation of School Board policy to undergo evaluation for drug or alcohol abuse, or both, and, if recommended by the evaluator and with the consent of the student's parent, to participate in a treatment program.

In addition to any other consequences which may result, a student who is a member of a school athletic team will be ineligible for two school years to compete in interscholastic athletic competition if the school principal and the

division superintendent determine that the student used anabolic steroids during the training period immediately preceding or during the sport season of the athletic team, unless such steroid was prescribed by a licensed physician for a medical condition.

28. Vandalism

Students shall not willfully or maliciously damage or deface any school building or other property owned or under the control of the School Board. In addition, students shall not willfully or maliciously damage or deface property belonging to or under the control of any other person at school, on a school bus or at school-sponsored events.

29. Other Conduct

In addition to these specific standards, students shall not engage in any conduct which materially and substantially disrupts the ongoing educational process or which is otherwise a violation of federal, state or local law.

CORRECTIVE ACTIONS

The facts and circumstances of each offense are considered fully in determining reasonable corrective actions. The following actions are among those available to the school administration for violation of the Student Code of Conduct:

1. Counseling
2. Admonition
3. Reprimand
4. Loss of privileges, including access to the School Division's computer system
5. Parental conferences
6. Modification of student classroom assignment or schedule
7. Student behavior contract
8. Referral to student assistance services
9. Removal from class
10. Initiation of child study process
11. Referral to in-school intervention, mediation, or community service programs
12. Tasks or restrictions assigned by the principal or his designee
13. Detention after school or before school
14. Suspension from school-sponsored activities or events prior to, during, or after the regular school day
15. In-school suspension
16. Out-of-school suspension
17. Referral to an alternative education program
18. Notification of legal authority where appropriate
19. Recommendation for expulsion including recommendation for expulsion for possessing a firearm, destructive device, firearm muffler, firearm silencer or pneumatic gun on school property or at a school-sponsored event and recommendation for expulsion for having brought a controlled substance, imitation controlled substance or marijuana onto school property or to a school sponsored activity
20. Evaluation for alcohol or drug abuse
21. Participation in a drug, alcohol or violence intervention, prevention or treatment program

Adopted: 7/2/2020

Legal Refs.: Code of Virginia, 1950, as amended, §§ 18.2-56, 18.2-83, 18.2-85, 18.2-87.1, 18.2-119, 18.2-308, 18.2-308.1, 18.2-308.7, 18.2-371.2, 18.2-433.1, 22.1-70.2, 22.1-78, 22.1-202, 22.1-253.13:7.C.3, 22.1-276.3, 22.1-277, 22.1-277.07:1, 22.1-277.08, 22.1-277.2, 22.1-279.1, 22.1-279.6, 46.2-323, 46.2-334.001.

Student Code of Conduct Policy Guidelines (Virginia Board of Education October 2015).

Model Policy to Address Bullying in Virginia Public Schools (Virginia Department of Education October 2013).

Cross Refs.:	CLA	Reporting Acts of Violence and Substance Abuse
	ECAB	Vandalism
	GAB/IIBEA	Acceptable Computer System Use
	GAB-R/IIBEA-R	Acceptable Computer System Use Regulation

IEA	Pledge of Allegiance
IGAG	Teaching About Drugs, Alcohol and Tobacco
JED	Student Absences/Excuses/Dismissals
JFC	Student Conduct
JFCD	Weapons in School
JFCE	Gang Activity or Association
JFCF	Drugs in School
JFCH/GBEC/KBC	Tobacco Products and Nicotine Vapor Products
JFHA/GBA	Prohibition Against Harassment and Retaliation
JGA	Corporal Punishment
JGD/JGE	Student Suspension/Expulsion
JGDA	Disciplining Students with Disabilities
JGDB	Discipline of Students with Disabilities for Infliction of Serious Bodily Injury
JHCD	Administering Medicines to Students
JN	Student Fees, Fines and Charges

BCPS Student Conduct: See Policies and Regulations JFC/JFC-R

Infraction	Definition	1st Offense	2nd Offense	3rd Offense
Alcohol	The sale, possession or communication of alcohol, BCPS Policy JFCI	10 Days OSS, refer for criminal charges	Refer to Superintendent for long term suspension; refer for criminal charges	Possible recommendation of expulsion; refer for criminal charges
Bomb Threats or Bomb Facsimile, Possession, False Fire Alarm	Bomb threats or false alarm.	10 Days OSS, recommendation of expulsion; refer for criminal charges	Refer to Superintendent for long term suspension; refer for criminal charges	Possible recommendation of expulsion; refer for criminal charges
Bullying/Cyber Bullying on and off school property	Using repeated unwelcomed behaviors intended to frighten or cause harm, verbal, written threats or physical harm. BCPS Policy JFC-R	1 ASD; Mediation; notify parent/guardian and student behavior contract	1-3 Days OSS; notify parent/guardian; review/modification of student behavior contract	3-10 Days OSS; notify parent/guardian; refer to Superintendent for further action
Bus Misconduct & Bus Related Offenses	Students shall not behave in a disruptive manner or otherwise violated these standards of conduct while waiting for a school bus, while on the school bus, or after being discharged from a school bus.	1 Day ASD and/or 1-10 Days Bus Suspension; may result in loss of privilege to ride bus	2 Days ASD and/or 1-10 Days Bus Suspension; may result in loss of privilege to ride bus	2 Days EES; 1-10 Days Bus Suspension; may result in loss of privilege to ride bus
Campus Disruption, Disruptive Conduct	Students are entitled to a learning environment free of unnecessary disruption. Any physical or verbal disturbance which interrupts or interferes	10 Days OSS; refer to superintendent recommendation of long-term suspension; refer for criminal charges	10 Days OSS; refer to superintendent recommendation of expulsion; refer for criminal charges	Possible recommendation of expulsion; refer for criminal charges

	with teaching and orderly conduct of school activities is prohibited.			
Communication Devices, Cell Phones, Other Electronic Devices (BCPS Policy JFCZ)	Unauthorized display and/or use of cell phones or other communication devices on school property between 8:25am and 3:25pm	Students takes cell phone to office for the remainder of the day and may be picked up by the student; Warning Referral	Students takes cell phone to office; may be picked up by parent/guardian at the end of the day; Referral; 1 Day ASD	Students takes cell phone to office; may be picked up by parent/guardian at the end of the day; Referral; 2 Day ASD/EES
Dress Code Violation	Failure to adhere to dress code policy. See BCHS Handbook.	Request change of clothing; parent/guardian notification	Request change of clothing; parent/guardian notification; 1 Day ISS	Request change of clothing; parent/guardian notification; 1 Day ASD
Driving and/or Parking Violation	Speeding or failure to observe safe driving practices on school property and/or parking violation. See BCHS Handbook. Failure to purchase parking pass	Parking privilege revoke for 5 to 10 days Towed	Parking privilege revoked for 30 days; parent/guardian notification Towed	Loss of parking privilege; parent/guardian notification Towed
Drugs in School	Violation of BCPS policy JFCF	10 Days OSS; refer for criminal charges	Refer to Superintendent for long term suspension; refer for criminal charges	Possible recommendation of expulsion; refer for criminal charges
Failure to Attend an Assigned ISS, ASD or EES	Not reporting to assigned ISS, ASD or EES	2 Day ASD	2-3 OSS Day Possible removal from activities	5 Days OSS possible removal from activities; driving privileges revoked
Fighting	Exchanging mutual physical contact between two or more persons by hitting with or without injury is prohibited	1-5 Days OSS; parent/guardian conference; restitution as necessary; refer for criminal charges	5-10 Days OSS; parent/guardian conference; restitution as necessary; refer for criminal charges	Refer to discipline committee; conference; restitution as necessary; refer for criminal charges
Forgery	Signing notes or use of forgery or altered document	1 Day ASD; parent/guardian notification	1 Day EES; parent/guardian notification	1 Day OSS; parent/guardian notification
General Misconduct: Refusal to Follow Directions; Insubordination; Defiance and Disrespect to Any Staff Member	Examples: failure to work in class; sleeping in class; gambling; spreading rumors; horseplay; minor insubordination; throwing items; possession of lighter or non-school related item; disrespect or defiance; profanity and/or obscenity directed towards	1-3 Days ISS; parent/guardian notification	1 Day ASD; parent/guardian notification	1 Day EES; parent/guardian notification

	another person.			
Instigating; horseplay, pushing, or shoving.	Causing a fight; exchanging physical contact between two or more persons by pushing or shoving.	1-3 Days ISS; parent/guardian conference	1-3 ASD; parent/guardian conference	1-2 EES; parent/guardian conference
Medication Policy Violation	Carrying in one's possession non-prescription medication or prescription medication.	Prescription – 1 Day EES – 1 Day OSS Non-prescription warning; parent/guardian notification	Prescription 1-3 Days EES or OSS Non-prescription 1 Day ASD; parent/guardian notification	Prescription 3-5 Days EES or OSS Non-prescription 1 Day EES; parent/guardian notification
Misrepresentation, Cheating on Quizzes, Tests, Papers and/or Projects	Copying another's work or test answers, cheat sheets, giving or receiving information during a test, plagiarism, copyright violation.	Parent/guardian notification; assignment will receive a zero	Parent/guardian notification; assignment will receive a zero; 1-3 Day ISS	Parent/guardian notification; assignment will receive a zero; 1 Day EES - 1 Day OSS
Profanity and/or obscenity	Students shall not use vulgar, profane or obscene language or gestures or engage in conduct that is vulgar, profane, obscene or disrupts the teaching and learning environment.	1-3 Days ISS; parent/guardian notification	1 Day ASD; parent/guardian notification	1 Day EES; parent/guardian notification
Profanity and/or obscenity directed at a staff member	Students shall not direct vulgar, profane, or obscene language at a staff member.	1-2 ASD; parent/guardian notification	1-2 EES parent/guardian notification	1-5 OSS; parent/guardian notification/conference
Public Display of Affection	Any display of affection other than hand holding.	Warning	Warning; parent/guardian conference	1 Day ASD; parent/guardian notification/conference
Sexual/Racial Harassment	Unwanted and/or welcome behavior as defined by BCPS Policy JFHA/GBA	Responses may range from mediation and/or counseling to recommendation of expulsion with referral for criminal charges	Responses may range from mediation and/or counseling to recommendation of expulsion with referral for criminal charges	Responses may range from mediation and/or counseling to recommendation of expulsion with referral for criminal charges
Skipping Class or School	Being in an area without permission or an area that is off limits.	1 Day ASD; parent/guardian notification	1 Day EES; parent/guardian notification	1-2 Days EES; parent/guardian notification/conference
Tardies/Early Release	Students not in the classroom when the bell rings.	3 Tardies - 1 hour ASD	Additional 3 Tardies - 1 Day ASD	Additional 3 Tardies - 2 Days ASD
Technology Violations	Inappropriate conduct and misuse of computer technology as described in BCHS	The failure of any student, teacher or administrator to follow the terms of	The failure of any student, teacher or administrator to follow the terms of	The failure of any student, teacher or administrator to follow the terms of the computer

	Policy IIBEA/GAB and IIBEA-R/GAB-R	the computer and technology agreement, policy or regulation may result in loss of computer system privileges, disciplinary action, and/or appropriate legal action	the computer and technology agreement, policy or regulation may result in loss of computer system privileges, disciplinary action, and/or appropriate legal action	and technology agreement, policy or regulation may result in loss of computer system privileges, disciplinary action, and/or appropriate legal action
Theft	Stealing property belonging to another person or school; BCPS Policy JFC-R	3 or more days of OSS; refer for criminal charges	3-10 OSS; refer for criminal charges	Refer to Superintendent for long term suspension; refer for criminal charges
Tobacco/Vaping	A student shall not possess, use, or distribute any of the restricted substances on school property, on buses or during school activities, on or off school property.	Referral for a 2-day mandatory intervention program through the American Lung Association "InDepth" Refusal to participate in the intervention program results in: 2 days ASD; refer for criminal charges	Referral for a 5-day mandatory intervention program through the American Lung Association "N-O-T" Refusal to participate in the intervention program results in: 2 Days EES; refer for criminal charges	5 Days OSS; refer for criminal charges
Trespassing	Students shall not trespass on school property or use school facilities without proper authority or permission, or during a period of suspension or expulsion	Refer to Superintendent for long term suspension	Refer to Superintendent for long term suspension	Refer to Superintendent for long term suspension
Vandalism	The willful destruction or defacement of school or student property. BCPS Policy ECAB	1-3 Days ISS; parent/guardian conference; restitution as necessary; refer for criminal charges	1-3 Days OSS; refer for criminal charges; parent/guardian conference; restitution as necessary	3-5 Days OSS; refer for criminal charges; parent/guardian conference; restitution as necessary
Verbal and Non-Verbal Abuse and/or Threats, Harassments or Intimidation	A student shall not harass another student or any school employee, volunteer, student teacher or any other person present in school facilities or at school functions. BCPS Policy JFHA/GBA	1 Day ISS; Mediation; notify parent/guardian	1 Day ASD; notify parent/guardian	1 Day OSS; notify parent/guardian
Violence: Premeditated Violent Physical Attack;	Premeditated violent attack on any student or staff member.	5-10 Days OSS; refer for criminal charges	Refer to Superintendent for long term suspension; refer for criminal	Possible recommendation of expulsion; refer for criminal charges

Threatening, Stalking, and/or Assaulting a Student or School Employee			charges	
Weapons in School	Violation of BCHS Policy JFCD	10 Days OSS; refer for criminal charges	Refer to Superintendent for long term suspension; refer for criminal charges	Possible recommendation of expulsion; refer for criminal charges
Administration has the discretion to implement a different disciplinary action based upon special circumstances. We reserve the right to remove driving and/or social privileges (attending games, dances, etc.) for misconduct as well as habitual tardies and/or absences. Please be advised these rules apply during extracurricular activities occurring on school property. ASD = After School Detention (3:30 – 5:50) EES = Extended Evening School (3:30 – 7:30) ISS – In-School Suspension OSS = Out of School Suspension Reports of Conviction or Adjudication of Delinquency – Any student for whom the superintendent has received a report pursuant of VA Code 16.1 – 305.1 of an adjudication of delinquency or a conviction for an offense listed in subsection G of VA Code 16.1-260 may be suspended or expelled.				

DIGITAL DEVICE REGULATION

(Cellular phones, mp3 players, iPods, iPads, tablets etc.) **BCPS regulation JFCZ**

Possession of cellular telephones, or similar devices: Students may possess a **cellular telephone, or other communications device, mp3 player, iPod, iPad, or other Tablet** on school property, including school buses, provided that the device is used according to school or bus rules. If a student uses a digital device other than as permitted in this policy, in addition to other disciplinary sanctions which may be imposed, the device may be confiscated from the student and returned only to the student's parent. Bath County Public Schools recognize parental concern about student safety at school and while traveling to and from school and events. Therefore, BCPS will allow students to possess digital devices (including any electronic recording, play-back or storage device) provided the following rules are strictly adhered to: **Classroom rules must be followed or device may be confiscated per consequences outlined below:**

- Bath County Public Schools faculty or staff members **will not** be held responsible at any time for any form of loss, theft, and/or damage to any digital device that is brought to school.
- Digital devices should be silenced and placed in a secure location. Those not silenced will be subject to confiscation if heard or otherwise creates a distraction or disruption.
- Students are expected to report to the office to make any outgoing calls or receive any incoming calls.
- Parents are expected to call the school to contact their children.
- At no time should a student ask a bus driver to speak to a parent or guardian on a cellular phone. All changes in bus transportation **MUST** be routed through the main office so that proper bus passes and documentation can occur. Should an unfortunate event occur, it is imperative that the school have accurate information as to the whereabouts of each student.
- When a staff member identifies that a student is in violation of the policy, the student must bring the digital device to the office where it will be confiscated and brought to the office for the day. The device will only be returned to the parent or guardian. Additional consequences are identified in the discipline chart above.
- Offenses beyond three: The digital device will be confiscated for the day, and the student may be suspended from school. The device will only be returned to the parent or guardian.
- Refusal to relinquish device: A student may be asked by the principal to relinquish their digital device. Failure to do so will be viewed as defiance and referred to the office. The principal then reserves the right to confiscate the device for any of the established time periods and to suspend the student

The above consequences will apply regardless of to whom the digital device belongs. In other words, student A borrows student B's phone and is in violation of the policy. Student B's phone is confiscated. Student A has committed his/her first offense. Next offense by student A will place him/her at the 2nd offense level. The principal may request the student's parent or parents, if both parents have legal and physical custody of such a student, to meet with the principal or his

designee to review the school board's standards of student conduct and the parent's responsibility to participate with the school in disciplining the student and maintaining order, and to discuss improvement of the child's behavior and educational progress.

ACCEPTABLE COMPUTER SYSTEM USE File: GAB-R/IIBEA-R

All use of the Bath County School Division's computer system shall be consistent with the School Board's goal of promoting educational excellence by facilitating resource sharing, innovation and communication. The term computer system includes, but is not limited to, hardware, software, data, communication lines and devices, terminals, printers, CD-ROM devices, tape or flash drives, servers, mainframe and personal computers, tablets, cellular phones, smart phones, the internet and any other internal or external network.

- **Computer System Use-Terms and Conditions:**

1. **Acceptable Use.** The use of the Division's computer system is a privilege, not a right. Access to the Division's computer system shall be for the purposes of education or research and be consistent with the educational objectives of the Division or for legitimate school business.
2. **Unacceptable Use.** Each user is responsible for his or her actions on the computer system. Prohibited conduct includes but is not limited to:
 - using the network for any illegal or unauthorized activity, including violation of copyright or contracts, or transmitting any material in violation of any federal, state, or local law.
 - sending, receiving, viewing or downloading illegal material via the computer system.
 - unauthorized downloading of software.
 - using the computer system for private financial or commercial purposes.
 - wastefully using resources, such as file space.
 - gaining unauthorized access to resources or entities.
 - posting material created by another without his or her consent.
 - submitting, posting, publishing, or displaying any obscene, profane, threatening,
 - illegal or other inappropriate material.
 - using the computer system while access privileges are suspended or revoked.
 - vandalizing the computer system, including destroying data by creating or spreading viruses or by other means.
 - intimidating, harassing, bullying, or coercing others.
 - threatening illegal or immoral acts.
3. **Network Etiquette.** Each user is expected to abide by generally accepted rules of etiquette, including the following:
 - be polite, not forge, intercept or interfere with electronic mail messages.
 - use appropriate language. The use of obscene, lewd, profane, lascivious, threatening or disrespectful language is prohibited.
 - users shall not post personal information other than directory information as defined in Policy JO Student Records about themselves or others.
 - users shall respect the computer system's resource limits.
 - users shall not post chain letters or download large files.
 - users shall not use the computer system to disrupt others.
 - users shall not modify or delete data owned by others.
4. **Liability.** The School Board makes no warranties for the computer system it provides. The School Board shall not be responsible for any damage to the user from use of the computer system, including loss of data, non-delivery or missed delivery of information, or service interruptions. The School Division denies any responsibility for the accuracy or quality of information obtained through the computer system. The user agrees to indemnify the School Board for any losses, costs, or damages incurred by the School Board relating to or arising out of any violation of these procedures.
5. **Security.** Computer system security is a high priority for the school division. If any user identifies a security problem, the user shall notify the building principal or system administrator immediately. All users shall keep their passwords confidential and shall follow computer virus protection procedures.
6. **Vandalism.** Intentional destruction of or interference with any part of the computer system through creating or downloading computer viruses or by any other means is prohibited.

7. **Charges.** The School Division assumes no responsibility for any unauthorized charges or fees as a result of using the computer system, including telephone, data, or long- distance charges.
8. **Electronic Mail.** The School Division's electronic mail system is owned and controlled by the School Division. The School Division may provide electronic mail to aid students and staff in fulfilling their duties and as an education tool. Electronic mail is not private. Students' electronic mail will be monitored. The electronic mail of staff may be monitored and accessed by the School Division. All electronic mail may be archived. Unauthorized access to an electronic mail account by any student or employee is prohibited. Users may be held responsible and personally liable for the content of any electronic message they create or that is created under their account or password. Downloading any file attached to an electronic message is prohibited unless the user is certain of that message's authenticity and the nature of the file.
9. **Enforcement.** Software will be installed on the division's computers having Internet access to filter or block internet access through such computers to child pornography and obscenity. The online activities of users may also be monitored manually. Any violation of these regulations shall result in loss of computer system privileges and may also result in appropriate disciplinary action, as determined by School Board policy, or legal action.

Please refer to Bath County Public Schools Technology Integration Programs 1:1 Computer Guidelines for further details and Insurance information.

TELEPHONES

School/Parent Communication during school hours

- Students must ask to use the office phones with the approval from office staff. The telephone in the office is placed there for school business.
- Parents should call the school to contact a student when necessary.
- Students are excused from class to use the telephone only in case of emergency.
- Students who become ill during school should visit the nurse, who will then call the parent or guardian. The student will then be called from class to sign out.

FLOWER ARRANGEMENT, BALLOONS, AND OTHER DELIVERIES

Flowers and other items are often sent to school by well-meaning individuals. The recipients of these items will be told of deliveries during their lunch period. Items may be picked up at **the end of the day** in the main office. It will become the responsibility of the student to arrange to get items home since it is not permitted to carry them on the school bus.

CAFETERIA GENERAL

Bath County Public Schools offer meals that meet the USDA Dietary Guidelines for Americans. Students are encouraged to enjoy the nutritious school meals that support learning and academic success.

Breakfast Ends at 8:22 a.m.

Students who plan to eat breakfast must be in the cafeteria prior to 8:22 a.m. The cafeteria doors will close, allowing students to be in first period on time.

Cafeteria Behavior

Schools will communicate appropriate expectations to students to promote enjoyable mealtimes for all.

Meals at No Charge for ALL Enrolled Students

All schools in the division will be participating in Provision 2 under the Richard B. Russell National School Lunch Act (42 USC 1759a). Enrolled students will be provided a nutritious meal for breakfast and lunch each day at no charge to the household. Although enrolled students will receive meals at no charge, extras and a la carte items must be purchased through available funds in the cafeteria meal account.

Extras/A la Carte

- Extras and a la carte items must be purchased through available funds in their cafeteria account.
- **Extras or a la carte items may not be charged.** (Policy JHCH)

Payment for Extras or A la Carte

- Meals will be provided at no charge to enrolled students; however, fees apply for extras and a la carte purchases.
- Pre-payments on your child's cafeteria account will promote speedier transactions at the register and cover expenses for extras and a la carte items. You may pre-pay by the week, month, or for longer periods. Pre-pay through <https://www.myschoolbucks.com>

Food Allergies

Parents/guardians of a student with an allergy or special dietary needs must submit, annually, a "Physicians Statement for Students with Special Dietary Needs." The form is available in the main school office and must be completed and returned to the school cafeteria manager. The doctor should list the food substitutions to be followed. Lactose-free milk will be offered for those students with a milk allergy; juice may NOT be served as a substitute.

CLOSED CAMPUS LUNCH POLICY

BCHS is a closed campus, and students are not allowed to leave the school premises for any reason, including buying lunch or food. In addition, **outside food is not to be purchased and brought to school to be delivered to the student during lunch.** Students are allowed to bring their own lunch with them to school. Parents are not allowed to call school and dismiss students to go off campus for lunch.

Safety Drills

The VDOE requires schools to participate in a variety of safety drills. The state requires schools to conduct at least four lockdown drills per school year – 2 of which must take place during the first 20 days of school. It is our aim to create the safest school environment possible.

AI Policy for Students

AI Use Policy for Students in the 8-12 Educational Environment

Introduction to Artificial Intelligence (AI): Artificial Intelligence (AI) refers to the simulation of human intelligence in machines that are programmed to think and learn. It can perform tasks that typically require human intelligence, such as understanding language, recognizing patterns, solving problems, and making decisions. In the educational context, AI can support personalized learning, automate administrative tasks, and provide interactive and engaging learning experiences. As AI technologies evolve, it's imperative to establish clear guidelines to leverage these tools effectively and ethically within our schools.

Purpose: This policy outlines the principles and rules governing the use of Artificial Intelligence (AI) tools by students within the educational environment. The aim is to ensure that students engage with AI technologies responsibly, ethically, and effectively to enhance their learning experiences while safeguarding their privacy and well-being.

Policy Scope: This policy applies to all AI technologies and platforms accessed or used by students within the school premises, for school-related tasks, or through school-provided devices and networks.

Responsible AI Use: AI resources, such as software, chatbots, or assistants should be used responsibly and not abused for the ease of use in creating original content. Students should ensure that AI tools are used responsibly, without unnecessary ethical implications.

Educational Purpose: Students must use AI tools solely for educational purposes as directed by teachers or school authorities. Using AI for non-educational activities or submitting AI work as original student work within the school context is prohibited.

Ethical Conduct: Students are expected to use AI technologies ethically, respecting copyright laws, privacy norms, and the intellectual property rights of others. AI should not be used to engage in plagiarism, cheating, or any form of dishonesty in academic work. AI work must not be submitted in the place of student work.

Privacy and Data Protection: Students must be cautious when interacting with AI tools that require personal information. Sharing sensitive or personal data without proper authorization or oversight is prohibited. Students should understand the risks and implications of data sharing and seek guidance from teachers when necessary.

Respectful Interaction: Any form of communication with or through AI tools, including chatbots or virtual assistants, must adhere to the same standards of respect and decency expected in human interactions. Abusive, harmful, or disrespectful conduct through AI platforms is unacceptable.

Safety and Security: Students must not use AI to access or disseminate harmful or inappropriate content. They should immediately report any security breaches, suspicious activities, or exposure to inappropriate content encountered during AI use to school authorities.

Resource Responsibility: AI resources, such as software, chatbots, or assistants should be used responsibly and not abused for the ease of use in creating original content. Students should ensure that AI tools are used responsibly, without unnecessary ethical implications.

Monitoring and Compliance: The school will monitor the use of AI technologies to ensure compliance with this policy. Monitoring will be conducted in an ethical manner, respecting the privacy and rights of students.

Violations of this policy may result in disciplinary action, including but not limited to, restriction of access to AI resources, educational interventions, or other disciplinary measures as deemed appropriate by the school administration.

1st Offense: Forfeiture of grade on assignments and a teacher conference.

2nd Offense: Forfeiture of grade on assignments and a parent/teacher conference.

3rd Offense: Forfeiture of grade on assignments and an administrator conference.

All additional offenses will be handled by administration.

Review and Update: This policy will be reviewed and updated annually to reflect new developments in AI technology, changes in legal and ethical standards, and the evolving needs of the educational environment.

Conclusion: The responsible use of AI by students in the 8-12 educational setting is essential for fostering a safe, ethical, and productive learning environment. By adhering to this policy, students will be better equipped to leverage AI technologies for their educational advancement while respecting the norms and values of our school community.