

**CITY OF METTER
REGULAR MEETING
MONDAY, DECEMBER 8, 2025
5:30 P.M.**

A regular meeting of city council was held on Monday, December 8, 2025, at 5:30 p.m. in the Council Chambers at City Hall.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Chyrileen Kilcrease
Councilman Gregg Stewart
Councilwoman Rashida Taylor
Councilwoman Victoria Gaitten
City Manager Scott Wood
City Attorney Brent Carter
City Clerk Angie Conner
Police Chief McKinley Lewis
Fire Chief Jason Douglas
Jerri Goodman – Metter Advertiser

Councilman James McKie was not at this meeting.

GUESTS

Cliff Hendrix
Debbie and Chad Wallace – Metter Animal Shelter
Margo Hart
Juan Taylor – Metter Fire Department
Amy Harrison – Downtown Development Authority/Main Street Metter
Laura Hoover
Shelly Strange
Keith Aldrich
Gabe Cliett
Anthony and Tamra Wells
Tara Jeffers
Candler Youth Leadership Group
Various members of the public

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

INVOCATION

City Manager Scott Wood gave the invocation.

APPROVAL OF AGENDA

Mayor Boyd requested approval of the agenda with the following changes:

- Removal of Item D – Consideration of a request to contribute \$10,000 to Phase One of Memory Lane Park.
- Addition of Item D – Consideration of a motion to approve a change to the City’s lease agreement with Mama E’s at the GGIC Phase 2 facility on East Lillian Street.

Councilwoman Kilcrease made a motion to approve the amended agenda. Councilwoman Taylor seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the following minutes:

- a) Regular Meeting, Monday, November 10, 2025, 5:30 p.m.

Councilwoman Taylor seconded the motion, and the vote was unanimous.

PRESENTATIONS

Amy Harrison – Downtown Development Authority / Main Street Metter

Ms. Harrison presented a proposed job description for an Executive Director position for Downtown Development Authority and Main Street Metter. She stated that this was not a request to hire but a planning tool to ensure continued operations during current budget constraints. Council thanked Ms. Harrison for her leadership and volunteer service.

PUBLIC COMMENTS

Shelly Strange addressed Council regarding concerns with reduced animal shelter services and requested a return to an open-admission public shelter policy.

Laura Hoover spoke in support of Ms. Strange’s comments and discussed historical shelter operations, enforcement, staffing concerns, and oversight.

Tara Jeffers addressed Council regarding water testing results and requested that Council delay hiring a City Manager until the newly elected Mayor and Council are seated.

OLD BUSINESS

No old business.

NEW BUSINESS

Job Description Executive Director Downtown Development Authority/Main Street Metter

Councilwoman Kilcrease made a motion to approve a job description for the Executive Director Downtown Development Authority/Main Street Metter position subject to clarification that the position is a city employee. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Update to Alcohol Ordinance

Councilwoman Taylor made a motion to request the City Attorney to update the alcohol ordinance to correspond with state law on sale of mixed drinks for off premises consumption. Councilwoman Kilcrease seconded the motion. After some discussion, Mayor Boyd called for the vote. The vote was two in favor and two against. Councilwoman Taylor and Councilwoman Kilcrease voted against the motion, and Councilman Stewart and Councilwoman Gaitten voted in favor of the motion. Mayor Boyd cast the deciding vote in favor of the motion. The motion passed.

Approval of Retail Alcohol Beverage License

Councilwoman Taylor made a motion to approve an application for retail alcoholic beverage license for off-premises consumption of beer and wine and package sales for off premises consumption of distilled spirits submitted by Anthony and Tamra Wells on behalf of Anthony and Tamra Wells Investments, LLC, DBA One Stop Liquor and Wine located at 1301 Crabby Lane, Metter, GA. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Update to Lease Agreement with Mama E's

Councilwoman Taylor made a motion to approve a change to the City's lease agreement with Mama E's at the GGIC Phase II facility on E. Lillian St. This change would allow her to lease an additional three hundred square feet for an additional \$105 per month; and to authorize City Attorney Brent Carter to update the current lease to reflect this change. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Bid Approval Pump Station Upgrades

Councilwoman Kilcrease made a motion to approve the bid from Tyson Utilities in the amount of \$318,208.80 for the Aline Avenue and Bevricks pump station upgrades. The

Aline Avenue station will be a total upgrade with a new station and the Bevricks station will be raised four feet, all new electrical installed and new stabilization around the station. The project is budgeted to be paid for with ARPA funds and renewal and replacement funds. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Appointment to Downtown Development Authority/Main Street Metter

Councilwoman Kilcrease made a motion to approve a resolution appointing Mr. Rolando Rodriguez Jr. to the DDA/Main Street Board to fulfill the unexpired term of Mr. Ben Parker who recently resigned. This term will expire on December 31, 2026.

Councilwoman Taylor seconded the motion, and the vote was three in favor and one abstention. Councilwoman Taylor abstained from voting due to a conflict of interest. She serves on the DDA/Main Street board.

Appointment to Airport Authority

Councilwoman Taylor made a motion to table the appointment to the Airport Authority until the next regular meeting to give the applicants an opportunity to be at the meeting. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Public Works Consulting Agreement – Cliff Hendrix

Councilwoman Kilcrease made a motion to approve a Service Agreement between the City of Metter and Cliff Hendrix for Public Works Consulting. The city agrees to pay Mr. Hendrix \$4,800.00 monthly, the same representing 20 hours per week for public works consulting. Any additional hours for public works consulting will be billed at \$90.00 per hour. The term of this Agreement shall be for a period of one year from the date of executing. Councilwoman Taylor seconded the motion. Councilwoman Gaitten said she would need to look into this further to see how often we need a building inspector before she can agree to \$4,800.00 per month and \$90.00 per hour after the additional 20 hours a week. The vote was three in favor and one opposed. Councilwoman Gaitten cast the opposing vote.

Mayor Pro tem to Certify Documents for the CDBG Project

Councilwoman Taylor made a motion to authorize the Mayor Pro-tem to certify any and all documents regarding the CDBG project. Councilwoman Kilcrease seconded the motion. The vote was three in favor and one abstention. Councilwoman Taylor abstained from voting due to a conflict of interest. She owns property in the target area.

Resolution – New Fire Station Project

Councilwoman Kilcrease made a motion to approve a resolution declaring the official intent of Mayor and council to reimburse from tax-exempt proceeds capital expenditures for the new Fire Station Project in the maximum amount of \$4,700,000.00. Councilman

Stewart seconded the motion, and the vote was three in favor and one opposed. Councilwoman Gaitten cast the opposing vote. Councilwoman Gaitten said that she is all for a new fire department but is concerned over how we are going to fund it as of right now. She would like to know what the payments would be before agreeing to \$4,700,000.00.

OTHER BUSINESS FROM COUNCIL

There was no other business.

DEPARTMENTAL REPORTS

Written reports were placed in the agenda packets for council to review.

CITY MANGER'S REPORT

Mr. Wood recognized Cliff Hendrix for 28 years of service to the city and introduced James McCray as assuming primary Public Works responsibilities. He announced the mayor elect's installation is scheduled for December 30, 2025, with a reception to follow at the Pond House. He also announced that there will be a reception for Mayor Boyd on December 16 at City Hall. Mr. Wood also discussed potential improvements to the council chambers.

MAYOR'S REPORT

Mayor Boyd thanked staff and volunteers for the Lighting of Metter event, provided an update on Memory Lane Park fundraising, and expressed appreciation to Council, staff, and the community as he concludes his term.

ADJOURNMENT

After no further discussion, Councilwoman Taylor made a motion to adjourn the meeting at 6:56 p.m. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Angie Conner, City Clerk