

CITY OF METTER
REGULAR MEETING
AGENDA
TUESDAY, MAY 12, 2026
5:00 p.m.

1. CALL TO ORDER
2. WELCOME
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. MOTION TO APPROVE THE AGENDA.
6. MOTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:
 - a) Regular Meeting, Monday, April 13, 2026, 5:30 p.m.
 - b) Called Meeting, Monday, April 20, 2026, 5:30 p.m.
 - c) Called Meeting, Monday, April 27, 2026, 3:00 p.m.
7. PRESENTATIONS
8. PUBLIC COMMENTS
9. OLD BUSINESS
10. NEW BUSINESS
 - a) Consideration of a motion to approve an ordinance to repeal Appendix A. Zoning Ordinance of the City of Metter Municipal Code and to replace it with Appendix A. Zoning Ordinance. (Second Reading)
 - b) Consideration of a motion to approve or deny a Request from Ricardo Fann to charge vendors a fee to set up on city property during and event for kids at the Lee Street Park.
 - c) Consideration of a motion to approve the first main marker for Memory Lane Park submitted by Wendell Summerlin.
 - d) Consideration of a motion to approve the recommendation from Public Works Director James McCray to submit the following projects in the amount of \$96,054.73 for the 2026 LRA Program:
 1. Pine Street from South Leroy Street to South Terrell Street – Resurface 24' width roadway, adding centerline and edge line striping, crosswalk and stop bars. Estimated cost \$19,464.00.
 2. Pine Street from South Terrell Street to Terminus – Construct 24' width dirt roadway, adding centerline and edge line striping. Estimated cost \$38,100.00.

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3. Jeanette Street/South Williams Street from South College Street to West Hiawatha Street – Resurface 24' width roadway, adding centerline and edge line striping, and three stop bars. Estimated cost \$42,360.00.

e) Consideration of a motion to approve a tentative lease agreement with Family Connection/The Bridge to be drafted by the City Attorney for property located at 803 ½ E. Lillian Street which includes two rooms (Suite B and Suite D) totaling 1556.74 square feet and to include \$100 per month for electricity and \$50 per month for water usage.

11. OTHER BUSINESS FROM CITY COUNCIL

12. DEPARTMENTAL REPORTS

13. CITY MANAGER'S REPORT

14. MAYOR'S REPORT

15. ADJOURNMENT

**CITY OF METTER
REGULAR MEETING
MONDAY, APRIL 13, 2026
5:30 P.M.**

A regular meeting of City Council was held on Monday, April 13, 2026, at 5:30 p.m. in the Council Chambers at City Hall.

Attending the Meeting were the Following Officials

Mayor Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilwoman Victoria Gaitten
Councilwoman Tara Tremblay
City Clerk Angie Conner
Police Chief McKinley Lewis
Fire Chief Jason Douglas
Planning Director Teresa Concannon
Taylor Crosby, Metter Advertiser

Councilman Gregory Thomas and Councilman James McKie were not present.

GUESTS

Linda Walls
Brie Scansaroli
Joey Burke
David Hicks
George Ward
Simone White
Claire Shockley
Cody Tran
Musang Lee
Jong Wan Kim
Lacy Jeffers
Rebecca Thomas
Jana Sasser
Jan Trapnell
Lydia Kahout
Pace Turner
Bentley Smith
Lily Rackett
Isabella Glanton
Bem Griner

CALL TO ORDER AND WELCOME

Mayor Rashida Taylor called the meeting to order and welcomed everyone in attendance.

INVOCATION

Councilwoman Kilcrease delivered the invocation.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilwoman Tremblay seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the minutes of the March 9, 2026, Regular Meeting and the March 23, 2026, Called Meeting. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

PUBLIC HEARING - ZONING ORDINANCE AMENDMENT

A public hearing and first reading of the amended zoning ordinance was presented. The purpose of the hearing is to allow for public comments on the proposal to repeat Appendix A. Zoning Ordinance of the City of Metter Municipal Code and to replace it with Appendix A. Zoning Ordinance.

The proposed new ordinance expands upon the existing zoning ordinance by adding definitions, special uses, and expanding the list of conditional and permitted uses. In addition, the section on Planned Development has been revised and expanded to provide

guidance for staff and developers a new chapter on Design Standards and Guidelines has been added to provide guidance for development.

Based on feedback from public workshops, the sections on Overlay Districts and Administrative Variances have been removed.

Mayor Taylor called for comments. After hearing none, Mayor Taylor moved to the next item on the agenda.

PUBLIC HEARING - CONDITIONAL USE REQUEST – PAMPERED PALS

The next item on the agenda was a public hearing and consideration of a motion to approve or deny a request by Brie Scansaroli for a conditional use to permit a kennel and boarding service at a pet grooming business in the CR-Neighborhood / General Commercial zoning district at 15 North Kennedy Street (map and parcel# M33 079).

Staff has reviewed the application and has determined that the request for a Conditional Use to permit a kennel/dog-boarding at a pet grooming business in the CR-Neighborhood/General Commercial zoning district is in compliance with the Zoning Ordinance and Comprehensive Plan.

If this application is approved by city council, staff recommend the following conditions:

1. The applicant shall meet all building permit requirements for any improvements to the structure and begin renovations within six months after approval of the conditional use by the city council.
2. The applicant shall maintain a kennel license from the GA Department of Agriculture.

The Planning Commission voted unanimously on April 7, 2026, to recommend approval of the request for a Conditional Use to permit a kennel/dog-boarding at a dog grooming business in CR-Neighborhood/General Commercial zoning district.

Ms. Scansaroli explained the need for this service in the City of Metter. Councilwoman Tremblay had some concerns of this business being located next to a child daycare business. Ms. Scansaroli assured her that all dogs would have to be on a leash and she would not except any aggressive dogs. There is also a 6 ft. privacy fence between the properties.

Ms. Samone White spoke in favor of the need for the business and for the approval of the conditional use.

After no further comments, Councilwoman Kilcrease made a motion to approve the request as presented. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

PUBLIC HEARING - CONDITIONAL USE REQUEST – 715 FORTNER ROAD

The next item on the agenda was a public hearing and a consideration of a motion to approve or deny a conditional use request made by Jong Wan Kim to permit residential use for visiting Doowon employees in a existing house in the Light Industrial Zoning District at 715 Fortner Road (map and parcel# 037-046).

Staff has reviewed the application and has determined that the request for a Conditional Use to permit residential use for visiting Doowon employees in an existing house in the L-1 Light Industrial zoning district is in compliance with the Zoning Ordinance and Comprehensive Plan.

If this application is approved by city council, staff recommend the following conditions:

1. The applicant shall meet all building permit requirements for any improvements to the structure and begin renovations within six months after approval of the conditional use by the City Council.
2. There shall be a maximum of five guest rooms within the single-family dwelling that are utilized by Doowon employees or contractors. A guest room shall contain not less than 70 square feet of living space, not including closets.
3. A maximum of one off-street parking space shall be provided for each guest room. Such off-street parking spaces may be provided in an existing driveway.
4. The conditional use permit shall be voided upon a change of land use, or the sale or transfer of the property ownership.

The Planning Commission voted unanimously on April 7, 2026, to recommend approval of the request for a conditional use to permit residential use for visiting Doowon employees in an existing house in the L-1 Light Industrial zoning district.

Planning Director Teresa Concannon explained that the residence had been vacant for more than one year, causing the previous grandfathered residential use to expire, and the request would allow residential occupancy again under conditional use approval.

After hearing no comments from the public, Councilwoman Kilcrease made a motion to approve the request as presented. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

PUBLIC HEARING - VARIANCE REQUEST – JOEY BURKE

The next item on the agenda was a public hearing and a consideration of a motion to approve or deny a request regarding a variance request from Joey Burke seeking a waiver from subdivision regulation requirements to include sidewalks, curb, and gutter within a proposed workforce housing development on Fortner Road. Mr. Joey Burke explained that requiring sidewalks, curb, and gutter would not allow him to sell the houses at a workforce housing price.

Councilwoman Kilcrease made a motion to deny the request. Councilwoman Gaitten seconded the motion.

Staff have determined that the request for a variance from Sec 751 (sidewalks) and Sec 738 (curb & gutter) of the Subdivision and Land Development Ordinance in a workforce housing development at Fortner Road & W. Hiawatha Street is in compliance with the Zoning Ordinance and Comprehensive Plan. If this application is approved by city council, staff recommend consideration of the following conditions:

1. The applicant shall begin land clearing and infrastructure construction within three months after approval of the variance by City Council.
2. The applicant shall enter into a development agreement with the city that specifies the number and type of housing units being built and the projected sale price and /or rental prices to be charged if the houses are made available for rent. The agreement may contain language to void the variance should construction not begin within three months or should housing price conditions not be met.
3. The applicant shall limit home purchases to one per buyer and/or limit rentals to 20% of all units constructed.
4. Rental units must satisfy the affordability requirements for a period of the (10) years from date of CO.

The Planning Commission voted unanimously on April 7, 2026 to recommend approval of the request for a Variance from Sec. 751 (sidewalks required) and Sec. 738 (curb & gutter required) of the City of Metter Subdivision and Land Development Ordinance in a workforce housing development at Fortner Road & W. Hiawatha Street during the initial infrastructure construction process, with the condition that the infrastructure be constructed as each house is built.

Ms. Jana Sasser spoke against council allowing this variance.

Councilwoman Tremblay said she does like the options for the drainage. She said she also thought sidewalks are important in an area with that many people. Potentially doing that

as you need to with a deadline date for completion would probably be better and more receptive.

After no further comments, Mayor Taylor called for the vote. The vote was unanimous to deny the variance request made by Mr. Burke.

MEMORANDUM OF UNDERSTANDING

Councilwoman Kilcrease made a motion to approve a Memorandum of Understanding between the City of Metter, Georgia by and through its duly elected governing authority and the Memory Lane Park Corp. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

REQUEST FROM MEMORY LANE PARK COMMITTEE

Councilwoman Kilcrease made a motion to approve a request from Wendell Summerlin and the Memory Lane Park committee for the city to place a water meter at Memory Lane Park and assume all costs. Councilwoman Gaitten seconded the motion. Mayor Taylor explained that the Memory Lane Park Committee is paying for the cost of the water meter. There is no cost to the city for the tap fee. The contractor has already issued a check to the city for the tap fee. The city will absorb the cost of the water used for irrigation. Mayor Taylor said it would be approximately \$30 per month. It would only be for irrigation. There will not be a faucet there.

Solar lighting will be used so there will be no cost for electricity.

REQUEST FROM MASONIC LODGE

Councilwoman Kilcrease made a motion to approve a request from the Masonic Lodge to close the sidewalk and three parking spots in front of their property located at 47 Northeast Broad Street for repairs to the building. Councilwoman Gaitten seconded the motion. Mr. David Hicks was present representing the Masonic Lodge. He explained that the building was damaged during Hurricane Helene. Mr. Jay Phillips is the contractor who will be doing the masonry work and fixing the roof. Mr. Phillips will have to put up a scaffolding system out in front of the building to do the brick work and because of safety issues we need permission to shut down the sidewalk in front of the Masonic Lodge and the Flower Gallery. The two businesses on both sides of the lodge are not in business, and we will block those parking spaces off. They will be laying brick work, and we don't want anyone or any vehicles to be hit. We are asking permission to shut that part of the sidewalk and parking spaces down until the work is done.

Mayor Taylor reminded Mr. Hicks that the contractor would need to supply the city with a copy his liability insurance before the work begins. She also said that the city would run a public notice in the paper advising people of the sidewalk closure. Mr. Hicks said that the lodge would pick up the cost for the notice.

Mayor Taylor asked Mr. Hicks how long the repairs would take. He said about ten days. Council agreed to give him three weeks until May 4th.

Letters were hand delivered to the businesses in that block to inform them of the request and that council would consider it at tonight's meeting. There were no complaints.

After no further comments, Mayor Taylor called for the vote. The vote was unanimous to allow the Masonic Lodge to block the sidewalk and three parking places in front of their property until May 4th for repairs.

OTHER BUSINESS FROM CITY COUNCIL

Councilwoman Gaitten wanted to know if the city is still on schedule with advertising for a city manager on May 1st and ending on June 15th. We agreed to run it for 45 days.

Mayor Taylor said that we are still talking about the city manager position, but we do not necessarily have a date yet. We need to do that in open session.

The group decided to schedule a called meeting to discuss advertising for the city manager position.

Councilwoman Tremblay gave a recap on the paving situation. She said that she had heard some things from concerned citizens regarding the incomplete paving that had started and not been finished. After multiple complaints we had public works to look into it and meet with the contractors/pavers. It sounds like they have to be finished by the end of April, or the city can actually charge back a per day fee as a penalty for not being complete. They do plan to complete things, and they are working on it. She apologized for not having things more transparent and having more information from these folks when the public asks and has concerns. It is our job to put out accurate data and to amend that data when it is not accurate.

Mayor Taylor said it is her understanding that our Public Works Director and parttime public works personnel met with the contractors and so it is not on us. It is on them not being able to be discreet and say what they are going to do and what they are capable of doing. We can only convey what they tell us.

DEPARTMENTAL REPORTS

Departmental reports were provided to council members in the meeting binder and distributed electronically prior to the meeting.

Planning Director Teresa Concannon informed council that she submitted a project for regional review today. We have been meeting with developers on two parcels on Fortner Road and I-16. One is on Fortner Road, and one is farther West. This would involve annexation and rezoning.

They have provided no data for water and wastewater usage. We will get that information going forward. Ms. Concannon shared with council the proposed concept plan. This property on Fortner & I-16 will involve some commercial types of business, possibly a hotel, possibly a retail strip and possibly a cold storage facility for produce like the one in Claxton.

The parcel farther west is industrial, and we have zero information on that other than the fact at full build out it could be warehouse space.

CITY MANAGER REPORT

Interim City Manager, Scott Wood was not present at the meeting so there was no report.

MAYOR'S REPORT

Mayor Taylor reported the following:

- Georgia Cities Week is April 20 -25. Activities will be posted online.
- Great American Cleanup will be held in the park on April 25.
- Juneteenth will be held in the park on June 6.
- The Another Bloomin' Festival was held on April 4th downtown in the city parks. It was a great turnout.

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilwoman Gaitten seconded the motion, and the vote was unanimous. The meeting was adjourned at 6:15 p.m.

City Clerk Angie Conner

CITY OF METTER
Called Meeting
Monday, April 20, 2026
5:30 P.M.

A called meeting was held on Monday, April 20, 2026, at 5:30 p.m. in the Council Chambers at City Hall.

Attending the meeting were the following officials:

Mayor Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilwoman Tara Tremblay
Councilman Gregory Thomas
HR-Purchasing Manager Missy Edenfield
City Attorney Brent Carter

GUESTS ATTENDING

There were no guests present.

PLEDGE OF ALLEGIANCE

Councilwoman Tara Tremblay led the Pledge of Allegiance.

INVOCATION

Councilman Gregory Thomas gave the invocation.

CALL TO ORDER AND WELCOME

Mayor Taylor called the meeting to order and welcomed everyone.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilwoman Tremblay seconded the motion, and the vote was unanimous.

PURPOSE /EXECUTIVE SESSION

Councilman Thomas made a motion to go into executive session for personnel pursuant to O.C.G.A. 50-14-2(1) 5:35 p.m. Councilwoman Kilcrease seconded the motion and the vote was unanimous.

RECONVENE IN OPEN SESSION

Called Meeting, April 20, 2026

At 6:10 p.m., Councilwoman Kilcrease made a motion to reconvene in open session. Councilman Thomas seconded the motion, and the vote was unanimous.

No votes were taken during or after executive session.

MAYOR'S REPORT

Mayor Taylor reported on the following:

- 1.) Rescheduling the May Regular Council Meeting, council agreed to reschedule the meeting to May 12th with a start time of 5:00 p.m. instead of 5:30 p.m.
- 2.) Georgia Cities Week activities – April 20th through April 25th
- 3.) The upcoming Literacy Event at the Splash Pad on May 26, 2026. Council would like there to be some type of Literacy event on a monthly basis.
- 4.) Juneteenth Celebration on June 6th and Juneteenth Honors Night on May 7th
- 5.) GMA Convention & Training on June 26-30 in Savannah.

ADJOURNMENT

After no further comments, Councilman Thomas made a motion at 6:24 p.m. to adjourn the meeting. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. The meeting was adjourned at 6:24 p.m.

Missy Edenfield, HR-Purchasing Manager

CITY OF METTER
Called Meeting
Monday, April 27, 2026
3:00 P.M.

A called meeting was held on Monday, April 27, 2026, at 3:33 p.m. in the Council Chambers at City Hall. The meeting was delayed by thirty-three minutes waiting for a quorum to arrive.

Attending the meeting were the following officials:

Mayor Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilwoman Tara Tremblay
Councilman Gregory Thomas
City Clerk Angie Conner
Public Works Director James McCray
Cliff Hendrix

GUESTS ATTENDING

There were no guests present.

INVOCATION

Councilman Gregory Thomas gave the invocation.

PLEDGE OF ALLEGIANCE

Councilwoman Kilcrease led the Pledge of Allegiance.

CALL TO ORDER AND WELCOME

Mayor Taylor called the meeting to order and welcomed everyone.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman Thomas seconded the motion, and the vote was unanimous.

PURPOSE

Consideration of a motion to approve Change Order #1 in an amount not to exceed \$162,024.00 to replace gravity sanitary sewer line across the stream bed for Tyson Utilities Construction, Inc. associated with the Fortner Road (Bevricks Pump Station) Project.

Fortner Road Pump Station Upgrades – Sanitary Sewer Pipe Replacement Change Order
– EMC Project No: 25-200.01

On Monday April 6, 2026, Tyson Utilities, Contractor of Record for this project, pumped down the water in the drainage channel to begin the work of rehabilitating the lift station's West slope. Once the water was pumped down to expose the channel bed it was discovered that the eight inch ductile iron gravity sewer line was exposed in the base of the channel. The pipe exhibits severe scaling rust and has undermined, allowing water to flow above and below it. In addition, there are large sections of displaced concrete laying on the pipe. The condition of this compromised and vulnerable pipe has led EMC Engineering to recommend the removal and replacement of this sewer line with a new pipe and installation methodology that matches the conditions of the drainage channel.

EMC Engineering recommends the sewer line be replaced from the West manhole to the lift station for 73 feet. The portion of the pipe that crosses the drainage channel should be encased in a solid steel casing to protect the pipe from damage or future compromise. The casing would be protected in concrete on either side of the channel to ensure its stability. There are many challenges associated in performing this replacement due to the depth of the pipe and required excavation around the existing structures. EMC Engineering has discussed this work in depth with Tyson Utilities and finds them to have a thorough understanding of the work required to accomplish this replacement. In addition, Tyson Utilities has the requisite experience for this type of repair.

EMC Engineering Services, Inc. recommends this pipe be replaced at this time in association with the current Fortner Road Pump Station Upgrades Project.

The cost of this repair will be covered 75% by FEMA and the rest from SPLOST and Renewal and Replacement.

Councilwoman Kilcrease made a motion to approve Change Order #1 in an amount not to exceed \$162,024.00 to replace gravity sanitary sewer line across the stream bed for Tyson Utilities Construction, Inc. associated with the Fortner Road (Bevricks Pump Station) Project. Councilwoman Tremblay seconded the motion, and the vote was unanimous.

PAVING UPDATES

Councilwoman Tremblay asked for an update on the paving projects particularly Holly and Hope Streets. She asked if they had paved any other streets. Mr. Hendrix said that they had paved Brannen St. and started on Holly and Hope. She was concerned about the safety of the streets and also the appearance. Mr. Hendrix said that Sikes Bros. never completes a project on time. He said this project has been the worst one. He recommended that council not approve a bid from them in the future even if they have the lowest bid. They can be held accountable for liquidated damages which will amount to \$300 per day they go over the project deadline. Mr. Hendrix offered to draft a letter to Sikes Bros.

Called Meeting, April 27, 2026

ADJOURNMENT

After no further comments, Councilman Thomas made a motion at 3:45 p.m. to adjourn the meeting. Councilwoman Tremblay seconded the motion, and the vote was unanimous. The meeting was adjourned at 3:45 p.m.

Angie Conner, City Clerk

AN ORDINANCE AMENDING APPENDIX A. ZONING OF THE CODE
OF ORDINANCES OF THE CITY OF METTER, GEORGIA

THAT WHEREAS, the City of Metter, Georgia, regulates zoning within its jurisdiction; and

WHEREAS, the City of Metter provides zoning regulation and the like as the city council deems necessary and reasonable to ensure a safe, healthy, and aesthetically pleasing community; and

WHEREAS, the Metter Municipal Code, *Appendix A. Zoning*, is being replaced with a new ordinance that reflects best practices in zoning.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Metter, Georgia, in regular session assembled as follows:

Section 1. That *Appendix A. Zoning*, of the Code of Ordinances of the City of Metter, Georgia, is hereby repealed and replaced with *Appendix A. Zoning*.

BE IT FURTHER ORDAINED that said ordinance shall otherwise remain in full force and effect from and after its date of adoption on two separate readings:

FIRST READING: _____

SECOND READING: _____

CITY OF METTER, GEORGIA

BY:

Rashida Taylor, Mayor

Chyrileen Kilcrease, Council Member

Victoria Gaitten, Council Member

James McKie, Council Member

Tara Jeffers, Council Member

Gregory Thomas, Council Member

ATTEST:

Angie O. Conner, City Clerk

Angie Conner

From: Teresa Concannon
Sent: Friday, May 1, 2026 5:22 PM
To: Angie Conner
Subject: May meeting agenda
Attachments: Monthly City Council Meeting Report_May 2026.pdf; Zoning Ordinance_Proposed Amendment_05012026.docx

Angie,

Here is my department report. Also, I drafted a sample ordinance amendment document for 1st and 2nd reading. I was looking at the subdivision adoption and realized we had one of these for council to sign.

I will have my city phone with me on my trip so email me next week if anything comes up. I put an out of office response on my email and directed people to you (sorry!).

I have the following item for the May meeting agenda:

New Business:

Consideration of a motion to approve an ordinance to repeal Appendix A. Zoning Ordinance of the City of Metter Municipal Code, and to replace it with Appendix A. Zoning Ordinance. (2nd Reading)



Teresa Concannon, AICP
Planning Director at City of Metter
Phone: 912-685-2527 (Office)
912-426-1916 (Cell)
Email: tconcannon@cityofmetterga.gov
49 South Rountree Street, Metter, GA 30439

RECEIVED
APR 24 2026

CITY OF METTER
CITY PARK APPLICATION

BY: _____
Date: 4-24-26

APPLICANT INFORMATION:

Applicant Name: Ricardo Fann

Applicant Address : 320 West Lillian St Metter, Ga 30439

Telephone #: 912-314-3642

Email Address: majorcoggolale@gmail.com

Name of Organization: _____

Name of Private Citizen/Chairman: _____

RENTAL INFORMATION

Date of Rental: May 31st 2026 Name of Event: Kids giveaway

Time Requested for Use of Park: 11:30 AM am/pm until 8:00 PM am/pm

Expected Number of Persons in Attendance: Maybe 25 at the most

PARK(S) TO BE USED:

☐ William 'Billy' Trapnell Downtown West Park

☒ Lee St. Park

☐ Downtown Central Park

☐ East Lillian St. Pavilion Park

☐ Downtown East Park

☐ Request to Close S. Rountree Street from S. Broad Street to N. Broad Street (Request is only allowed when renting West and Central Downtown Park. Council approval is required.)

I, Ricardo Fann, request permission to be allowed use of a City Park for the following reasons:

Event for kids given away clothes shoes bottles
and more

*If our organization is going to be selling food, other than baked goods, it is my understanding that I must provide a letter of approval from the Candler County Health Department prior to a permit being approved.

*If our organization is going to be giving food away, it is my understanding that I do NOT need a letter of approval from the Candler County Health Department.

Downtown West, Central and East Park

<u>Deposit</u>	<u>Rental Fee</u>	
\$50.00	\$100.00	Private Citizen's Use.
\$50.00	\$0	School, Civic Club, City, County or Non-profit Fund Raisers.

Lee Street Park and East Lillian Street Pavilion

<u>Deposit</u>	<u>Rental Fee</u>	
\$50.00	\$50.00	Private Citizen's Use.
\$50.00	\$0	School, Civic Club, City, County or Non-profit Fund Raisers.

*** \$50.00 Deposit to be refunded in accordance with Park Regulations.**

Paid: \$ 100.00 Date: 4.24.26

***Applicants will need to contact Allgreen Services at 912-852-5700 for any event requiring polycart/trash pickup services.**

HOLD HARMLESS AGREEMENT

The undersigned releases the City of Metter and its employees, contract laborers, and agents from any and all liability and negligence with the exception of willful negligence.

I certify that I have received a copy of the City of Metter's Park Regulations and agree to abide by those rules.

Date: 4/24/26 Name: Richard [Signature]
(Print Name)

Authorized Signature

The City of Metter reserves the right to accept or reject an applicant based on the City of Metter's Park Regulations as adopted by city council on September 8, 2008.

Application approved By City of Metter Public Works Department:

_____ Date: _____

Deposit Refund Approved: Yes () No ()

_____ Date: _____

Park Use Regulations

Introduction

A user is responsible for adhering to and complying with all rules and regulations pertaining to the use of city parks for special events, with all permit directions and conditions and with all applicable laws and ordinances.

Permits for a given space are granted on a first come, first served basis. Applications for special events shall be made no later than **10 days in advance**.

Use

Nonprofit organizations, including civic and school clubs, local governments, and local churches, shall be allowed the use of the park free of charge. However, they will still need to pay a **(\$50.00) deposit**, which will be refunded if the park is left clean and orderly, and there are no damages to anything in the park's. Private Citizens or groups desiring to hold political events shall also have use of the park free of charge, but they must secure a permit. Private citizens may use the park for weddings, receptions and special events. No business enterprise or private citizen is authorized to operate from the park on a regular basis.

Rental of the Park

The rental fee for use of any of the park areas for private citizen's use is one hundred and fifty dollars **(\$150.00)** paid in advance at the time of reservation. Fifty dollars **(\$50.00)** of this amount shall be refunded if the park is left clean and orderly, and there are no damages to anything in the park's (plants, sprinkler system, fountain, etc).

Only adults will be authorized to lease the park's (an adult is a person 21 years of age or over). An adult shall also be responsible for registering and signing a Hold Harmless Agreement prior to the event to assure responsibility for the conduct of the participants as well as the obeying of the rules and regulations of the park.

The City of Metter reserves the right to deny a person or group use of the facilities if their usage of the park results in violation of any of the park regulations.

Regulations

No person shall possess, consume or sell any alcoholic beverages or illegal drugs in the parks or on its premises. This restriction applies to all adjacent parking areas and governmental facilities located near the park.

No vehicle traffic is allowed on the grass area or sidewalks of the parks.

No anchors of any kind will be driven into the ground of the West Park due to the underground sprinkler system in this park. If there are any damages to the sprinkler system, it will be repaired by the City and that cost deducted from the deposit or billed to the renter.

"Everything's Better in Metter!"

Park Use Regulations

The City of Metter Police Department shall have the authority to enforce these regulation and to request a group to leave the park. Except as expressly permitted herein, use and conduct of the parties using any of the parks shall comply with all federal laws, state laws, and city laws and ordinances otherwise in effect. Remedies for violation of these regulations shall be cumulative of any other remedies provided by federal, state, or local law, rule or ordinances.

Set Up & Break Down

Set-up for events cannot begin before 6:00 a.m. All functions at the parks shall cease at 9:00 p.m.; breakdown and cleanup must end by 10:00 p.m.

Sanitation and Clean Up

Clean-up must be done during events as needed, receptacles emptied, and litter picked up. All trash accumulated during the event must be removed from the site. If poly-carts are needed for an event, the user is responsible for calling Allgreen Services at 912-852-5700.

Signage & Sign Permit

All signs, including banners, which pertain to a special event or public gathering must comply with the following provision of the City Code:

- Section 9.035 *Special Event or Spectacular Signs.*

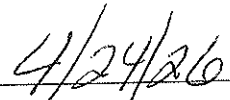
No signage can be erected within any municipal right-of-way that would impede sight distance for vehicular traffic. Contact the Building Inspector at 685-7845 for specific details and fees associated with erecting signage. No signs are to be **staked** into the ground in the West Park area. Note: No fees shall apply for participants hosting or holding political events.

Sound (Noise)

Users planning to use devices that would cause them to exceed the requirements of the City of Metter Noise Ordinance must secure a permit from the Metter Chief of Police (Section 9.20.120: Permit to exceed). Contact Metter Police Department at 685-5437 for details and to pay the appropriate fee. Note: No fees shall apply for participants hosting or holding political events.

The applicant has read and understands this policy:


Applicant

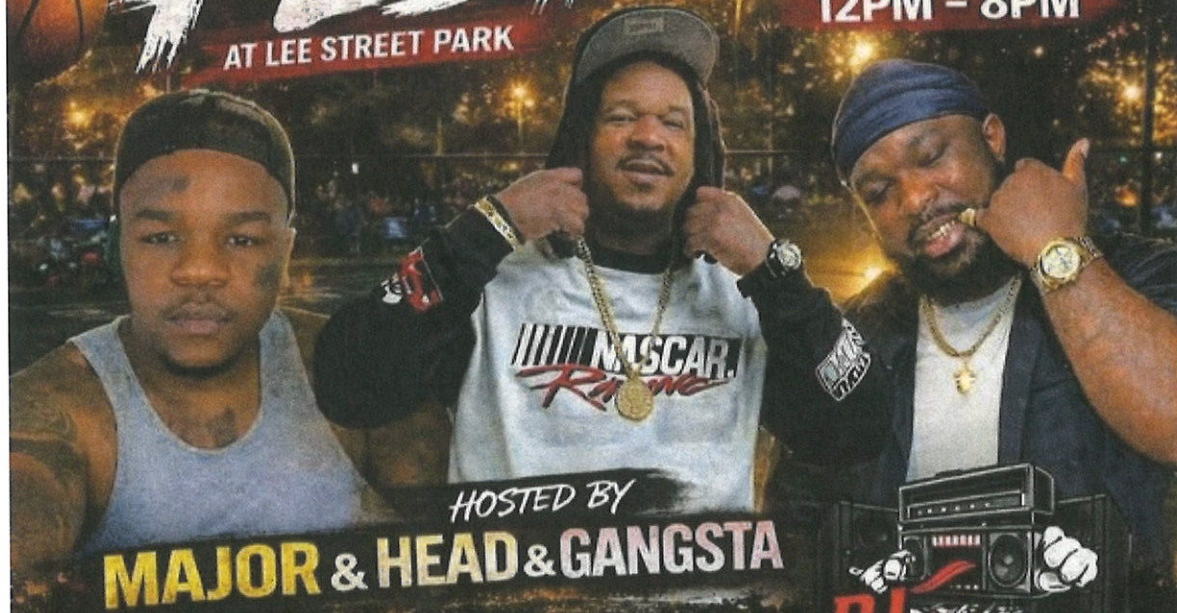

Date

(Rev. 08/25)

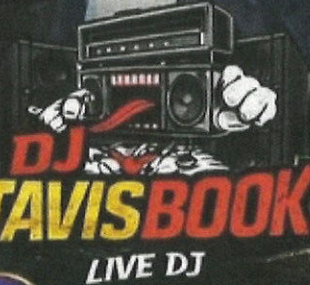
VENDOR FEST

AT LEE STREET PARK

31ST
12PM - 8PM



HOSTED BY
MAJOR & HEAD & GANGSTA



**3-ON-3**
BASKETBALL
TOURNAMENT
\$225 CASH PRIZE
FOR WINNERS


BOUNCE HOUSE
WATER FUN FOR KIDS

**LIVE MUSIC BY**
DJ TAVISBOOK

EVENT DETAILS

- ✓ NO VIOLENCE
- ✓ BYOB (BRING YOUR BOTTLE)
- ✓ GOOD VIBES ONLY
- ✓ COME HAVE A TIME TO REMEMBER!

VENDORS WANTED!

- ★ **\$25 VENDOR FEE**
- ★ CALL TO SECURE YOUR VENDOR SPOT
- ★ CALL TO SIGN UR TEAM UP

 **CALL / TEXT 912-314-3642** · LIKE US ON
FACEBOOK
 LIKE US ON FACEBOOK Majorbagg, Dct Fann

VENDORS WANTED!

- \$25 VENDOR FEE**
- ✓ CALL TO SECURE YOUR VENDOR SPOT
- ✓ CALL TO SIGN UR TEAM UP

BRING YOUR
3ON3
TEAM & JERSEYS

LET'S BUILD • LET'S CONNECT • LET'S MAKE A DIFFERENCE

Angie Conner

From: wendell summerlin <miataman1961@yahoo.com>
Sent: Thursday, April 30, 2026 1:09 PM
To: Angie Conner
Subject: Fw: quote

Hi Angela,

Im sending the first main marker for Memory Lane Park for approval.

Thank you

Wendell Summerlin

[Yahoo Mail: Search, Organize, Conquer](#)

----- Forwarded Message -----

From: "wendell summerlin" <miataman1961@yahoo.com>
To: "vgf@pannier.com" <vgf@pannier.com>
Sent: Wed, Apr 22, 2026 at 8:27 AM
Subject: RE: quote

Good morning,

Call me at your convenience

Wendell Summerlin
Memory Lane Park
404-735-5952

[Yahoo Mail: Search, Organize, Conquer](#)

On Tue, Apr 21, 2026 at 3:28 PM, Fay, Victoria G.
<vgf@pannier.com> wrote:

Hi Wendell!

So sorry I missed your call! That would be a bit custom, but the closest thing we have would likely be around \$1,000 and the panel would be around \$625.

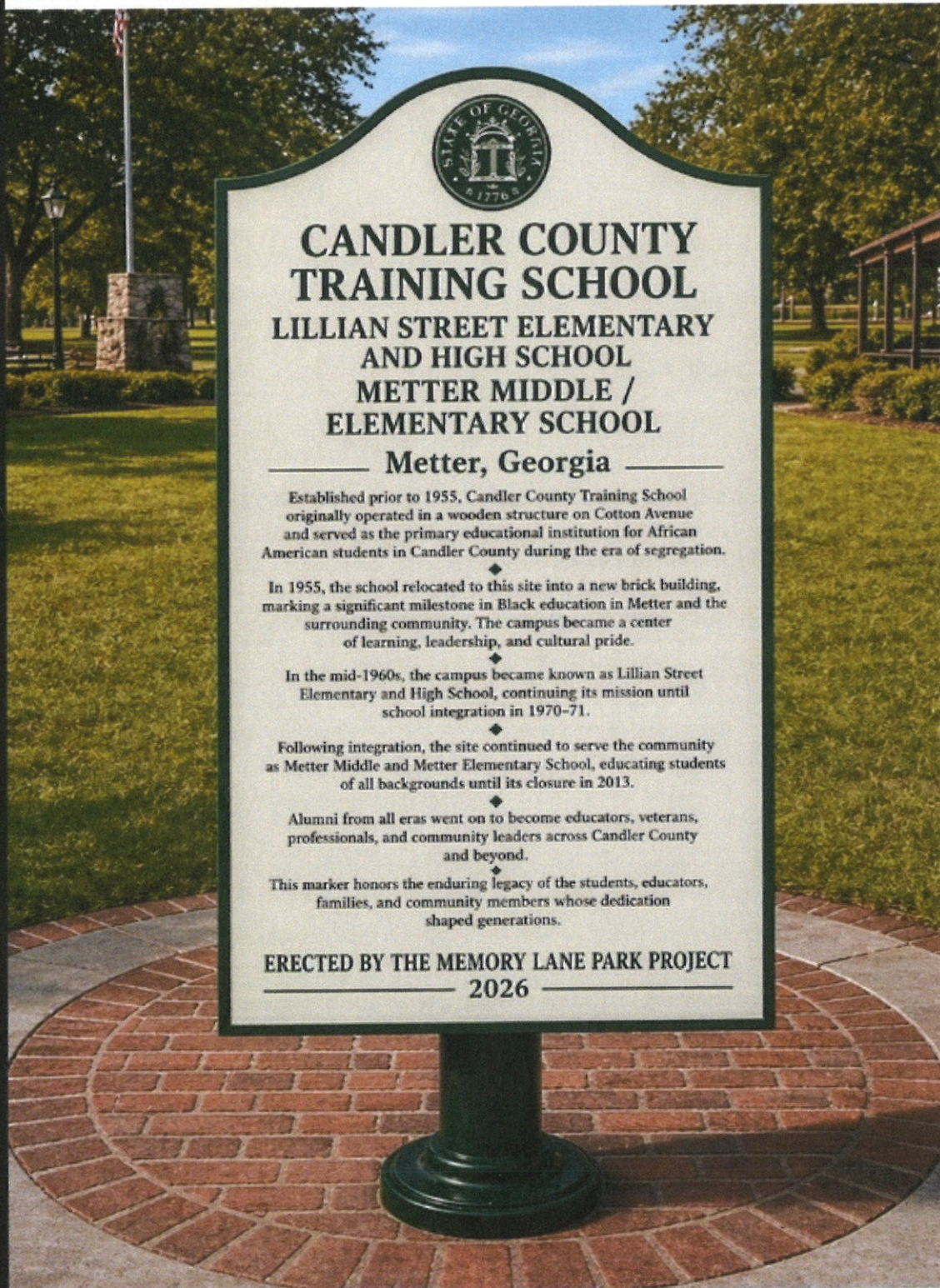
Thanks!

Tori

MEMORY LANE PARK

INTERPRETIVE MARKER

30" WIDE x 42" TALL SINGLE PEDESTAL



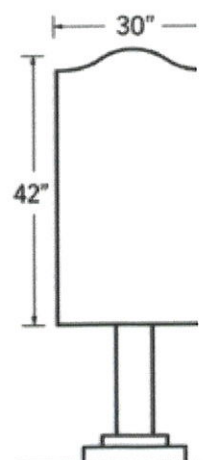
SPECIFICATIONS

- Overall Size: 30" Wide x 42"
- Material: High-Density Architectural Polyethylene (HDAP)
- Color: Two-Tone with Raised Lettering
- Pedestal: Single Steel Pedestal with Flange Base
- Mounting: Direct Anchor to Concrete
- Finish: UV Stable, Weather Resistant, Low Maintenance

COLOR PALETTE

	PANEL & PEDESTAL Forest Green
	PANEL FACE Sandstone

DIMENSIONS



FROM THE OFFICE OF
PUBLIC WORKS

City of Metter
P.O. Box 74
Metter, Georgia 30439

Telephone: 912-685-7845 Fax: 912-685-2648 e-mail- Jmccray@cityofmetterga.gov

To: Scott Wood, Interim City Manager
From: James McCray
Date: May 1, 2026

Re: City of Metter
2026 LRA List

We will be receiving the following 2026 LRA funds this year in the amount of \$96,054.73. Please find below the recommendations for council to consider and approve for our 2026 LRA Program submission.

1. Pine St. from S. Leroy St. to S. Terrell St. - Resurface 24' width roadway, adding centerline and edge line striping, crosswalk and stop bars. Estimated cost \$19,464.00.
2. Pine St. from S. Terrell St. to Terminus— Construct 24' width dirt roadway, adding centerline and edge line striping. Estimated cost \$38,100.00.
3. Jeanette St./S. Williams St. from S. College St. to W. Hiawatha St. - Resurface 24' width roadway, adding centerline and edge line striping, and 3 stop bars. Estimated cost \$42,360.00.



METTER POLICE DEPARTMENT
APRIL 2026 STATS

		Apr-26	LAST MONTH	LAST YEAR
CITATIONS ISSUED		90	99	116
WARNINGS		64	79	93
ARRESTS		26	17	12
ACCIDENTS		20	16	8
ORDINANCE VIOL.		2	1	0
INCIDENT REPORTS		62	49	38
	Cleared by Arrest	20	15	8
	Exceptionally Cleared	0	0	1
	Unfounded	4	7	5
	Felony Cases	10	19	7
	Misdemeanor Cases	40	18	25
	Fowarded to Investigations	8	14	5

Done

Metter Animal Shelter Monthly Report 2026

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
# of dogs from the City of Metter	15	15	11	13								
# of dogs from Candler County	24	30	20	10								
Total # of dogs	39	45	31	23								
# of cats from the City of Metter	6	5	2	9								
# of cats from Candler County	12	13	12	23								
Total # of cats	18	18	14	32								
# of cats reclaimed	0	0	0	1								
# of dogs reclaimed	2	12	4	5								
Total # of reclaims	2	12	4	6								
# of calls responded to in City of Metter	32	16	24	25								
# of calls responded to in Candler County	23	27	28	25								
Total # of Calls	55	43	52	50								
# of dogs surrendered by owner	13	10	7	7								
# of dogs adopted	16	9	17	10								
# of dogs euthanized	9	17	4	3								
# of dogs deceased at shelter	0	0	0	0								
# of dogs bites reported	1	1	3	2								
# of cats surrendered by owner	3	0	0	14								
# of cats adopted	10	6	6	5								
# of cats euthanized	5	8	5	7								
# of cats deceased at shelter	0	0	0	0								
# of cat bites reported	0	1	1	1								
Rescue transfer for dogs	9	12	11	2								

Rescue transfer for cats

0 2 3 11

Angie Conner

From: Jason Douglas
Sent: Monday, May 4, 2026 9:51 AM
To: Angie Conner; Kellie Lank; baasheim@candlerco-ga.gov; Scott Wood
Subject: April 2026 Fire Responses
Attachments: April 2026 Fire Response List.xlsx

Brantley County Mutual aid is listed as 1 call (we sent personnel 4 days)

Metter Fire Rescue Response List

Apr-26

Call Type and Jurisdiction

Apr-26

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	1	4	5	0	3	19	0	1	8	1	42
County	0	3	3	36	1	4	0	0	0	1	0	48
Total	0	4	7	41	1	7	19	0	1	9	1	

Total Calls	90
-------------	----

93 Total Calls 1 Mutual Aid Given to 1 Emanuel, 1 Treutlen, and 1 Brantley

Apr-25

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	1	3	3	1	6	12	0	3	5	0	34
County	0	0	1	7	0	10	0	0	0	8	0	26
Total	0	1	4	10	1	16	12	0	3	13	0	

Total Calls	60
-------------	----

REPORT CITY OF METTER

PUBLIC WORKS DIRECTOR

MONTHLY REPORT

APRIL 1 TO APRIL 30TH, 2026

A. Water and Sewer Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2026
1. Total number of work orders.	131	166	217	1684
2. Turn on-New Customers.	23	20	26	173
3. Turn off-Final Billing.	23	22	29	191
4. Reconnect.	46	38	30	315
5. Check for leaks.	07	11	07	90
6. Turn off-Bad Checks.	00	01	00	01
7. Turn off-non-payment.	57	41	41	464
8. Sewer Problems.	11	03	08	36
9. Discolored Water Calls	00	00	00	01
10. Service calls.	20	65	55	217
11. Busted water mains	00	00	01	09
12. Water taps.	01	00	01	10
12. Sewer taps.	00	00	02	02
13. Meters damaged by customers	00	03	02	24
14. Utilities Protection Center Locate Tickets.	36	27	41	392
15. Water Meters Tested for Calibration	00	00	15	28

B. Roadways and Walkways/Sanitation Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2026
1. Total number of work orders.	02	00	97	134
2. Number of potholes repaired.	00	05	05	18

C. **Projects:**

1. The TIA and 2024 LRA project are 30% complete on the paving 95% on the utilities.
2. The Industrial Park Pond Dam repair 90% complete.
3. The CDBG Project construction drawings are about 75% complete.

UPCOMING CITY-WIDE PROJECTS MAY 4TH

1. 2025 LRA Project- the resurfacing of 1 city street (Pine St.) along with some water, sewer and drainage improvements.
2. 2026 LMIG Project- the resurfacing of 2 city streets (High St. & Daniel St.) along with some water and sewer improvements.
3. 2025 CDBG Project- Drainage improvements/upgrades from Caney Branch to N. Terrell St., and sewer improvements.

ADMINISTRATION REPORT
MAY 2026 MEETING
BY: Angie Conner, City Clerk

A. Permits and Applications:

April Applications

Occupational Tax Registration

1. Sweet Georgia Heating and Air LLC – 235 N. Leroy St. – Under Review

Building Permit

1. Zach Daniel – 625 S. Kennedy St. – Approved
2. Dave Martini – Sconyers Rd. – Under Review
3. Dave Martini – Sconyers Rd. – Under Review
4. Simon Hoffiz (AutoZone) – 165 S. Leroy St. – Under Review

Fence Permit

1. Julianne Pecina – 605 Carolyn St. – Under Review
2. Veterans Fence & Supply – 806 Central Ave. - Approved

Electrical Permit

1. David Martin/Danny Olliff – 388 E. Lee St. – Approved
2. Ramona Salas – 105 E. Willow Lake Dr. Lot 5 - Approved

Sign Permit

1. Holdings United LLC – 164 S. Leroy St. – Approved

Mobile Home Permit

1. Danielle Donaldson – 904 Boston St. – Approved
2. Freedy Ventura – David St. – Under Review

Park Permit

1. Lori Boughner – Graduation Celebration – 5/16/26 – Approved
2. Ricardo Fann – Kids Giveaway – Under Review
3. The Bridge/Lisa Rigdon – Food Truck Distribution – 5/12/26 - Approved

April Building Rental

Depot - \$300

Community Center - \$550

Debit/Credit Card, E-Checks (Payments made with cards in City Hall and Online)
April 2026

Number of Transactions – 621

Total Amount - \$61,491.60

Tasks

- Staff are working with the CPA to finalize the FY2025 Audit.
- Worked with staff on the FY 2026 budget proposal.
- Assisted Mayor Taylor with the reading of the Child Abuse Awareness Proclamation in the Downtown Park.
- Accepted the resignation of Shauna Goodman, Administrative Assistant.
- Helped organize and attended the GMA Spring Listening Sessions held at the Metter Depot.
- Staff met with Whitney Richland regarding our roles and responsibilities.
- We hosted administration staff from Liberty County who are interested in purchasing the Edmunds software. We gave them a tutorial of our Edmunds software.
- Met with the development team regarding Lee Street Park rental application.
- Organized farewell reception for Jasmine Dawson.
- Held events each day from April 20th through April 25th for Georgia Cities Week.
 - Monday – Cookies for Customers
 - Tuesday – Taco Tuesday luncheon for City employees sponsored by Councilwoman Gaitten
 - Wednesday – Police and Fire greeted elementary students as they were being dropped off for school. Coffee and Conversation with Council at HIS Pharmacy.
 - Thursday – Downton Event with music, games food trucks, and reading by Mayor Taylor.
 - Friday – Coloring contest winners announced. Took baskets to the winners at the elementary school. Took donations for the Animal Shelter. Had free adoptions all week.
 - Saturday – Great American Cleanup

SUBMITTED BY MISSY EDENFIELD, HR-PURCHASING MANAGER

NUMBER OF EMPLOYEES			
EMPLOYEE TYPE	AUTHORIZED	CURRENT MONTH	AUTHORIZED DIFFERENCE EXPLANATION CURRENT
ELECTED	6	6	
FULL-TIME	55	50	1 - City Manager 1 - Police Sgt Vacant 1 - Director of Economic Development 1 - Water/Sewer Supervisor 1 - Water/Sewer Helper
PART-TIME	3	3	
CONTRACT	1	1	
GRANT	2	2	
VOLUNTEERS		29	

NEW HIRES			
DATE	NAME	DEPARTMENT	POSITION
4/3/2026	A Beasley	Fire	Firefighter

[illegible]

VACANCIES		
DEPARTMENT/POSITION	# OF VACANCIES	STATUS
City Manager	1	Interview Process
Police Sergeant	1	Open
Director of Economic Development	1	Open
Water/Sewer Supervisor	1	Open
Water/Sewer Helper	1	Advertising

WORKERS COMPENSATION INCIDENTS

DEPARTMENT	CURRENT MONTH	SAME MONTH PRIOR YEAR	CURRENT YTD	PRIOR YTD
Administration	0	0	0	0
Animal Control	0	0	0	0
Economic Development	0	0	0	0
Fire	0	0	0	2
Government Buildings	0	0	0	0
Government Officials	0	0	0	0
Planning	0	0	0	0
Police	0	0	0	1
Public Works	0	0	0	0
Sanitation	0	0	0	0
Streets & Lanes	0	0	0	0
WasteWater	0	0	0	0
Water	0	0	0	0
Welcome Center	0	0	0	0
TOTAL	0	0	0	3

CURRENT MONTH WORKERS COMPENSATION INCIDENT EXPLANATION

DEPARTMENT	INCIDENT	DATE

CURRENT MONTH STATUS OF LOST TIME WORKERS COMPENSATION EMPLOYEES

DEPARTMENT	INCIDENT DATE	STATUS OF INJURY
Police	8/6/2025	No Fault Accident - Continued absence due to injury

ACCIDENTS/INCIDENTS

DEPARTMENT	CURRENT MONTH	SAME MONTH PRIOR YEAR	CURRENT YTD	PRIOR YTD
Administration	0	0	0	0
Animal Control	0	0	0	0
Economic Development	0	0	0	0
Fire	0	1	0	2
Government Buildings	0	0	0	0
Government Officials	0	0	0	0
Planning	0	0	0	0
Police	0	0	0	5
Public Works	0	0	0	0
Sanitation	0	0	0	0
Streets & Lanes	0	2	0	2
WasteWater	0	0	0	0
Water	0	0	0	0
Welcome Center	0	0	0	0
TOTAL	0	3	0	9

CURRENT MONTH ACCIDENT/INCIDENT EXPLANATION

DEPARTMENT	INCIDENT	DATE	MEDICAL

CURRENT PROJECTS

BID TITLE	BID DATE	DESCRIPTION	STATUS

OTHER PROJECTS AND ACTIVITIES DURING THE MONTH:

FY27 Budget Preparation

CITY OF METTER
REVENUES GENERAL FUND

For the period of 7/01/2025 to 4/30/2026

83.00%

Account Id	Account Description	Budgeted	Current Revenue	Y-T-D Revenue	Balance/Excess/Deficit %	Revenues
100-00000-31-1100	REAL PROP-CUR YEAR	1,462,147.00	1,276.03	1,240,953.30	-221,193.70	85
100-00000-31-1120	REAL PROP-TIMBER CUR YR	0.00	0.00	0.00	0.00	0
100-00000-31-1130	REAL PROP - HEAVY EQUIPMENT	0.00	0.00	123.75	123.75	0
100-00000-31-1200	REAL PROP-PRIOR YEAR	35,000.00	5,600.71	85,170.12	50,170.12	243
100-00000-31-1310	PERS PROP-MOTOR VEH-CUR	0.00	0.00	0.00	0.00	0
100-00000-31-1315	MOTOR VEHICLE TITLE TAX	153,301.00	18,057.07	137,416.48	-15,884.52	90
100-00000-31-1316	ALT AD VALOREM TAX (AAVT)	3,000.00	6,147.28	6,147.28	3,147.28	150
100-00000-31-1320	PERS PROP-MOBILE HM-CUR	4,497.00	2,336.36	4,795.22	298.22	89
100-00000-31-1350	RAILROAD EQUIPMENT	0.00	0.00	0.00	0.00	0
100-00000-31-1351	GA STATE TAX REBATE	2,900.00	0.00	2,680.35	-219.65	0
100-00000-31-1600	REAL ESTATE TRANSFER	10,000.00	754.77	12,532.86	2,532.86	125
100-00000-31-1700	FRANCHISE TAXES	359,000.00	10,826.81	379,396.49	20,396.49	106
100-00000-31-3100	LOCAL OPTION SALES/USE TX	1,000,000.00	97,201.16	1,031,254.85	31,254.85	103
100-00000-31-3101	FLOST SALES TAX	0.00	83,201.58	161,679.05	161,679.05	
100-00000-31-4200	ALCOHOLIC BEVERAGE EXCISE	120,000.00	9,970.62	96,180.66	-23,819.34	80
100-00000-31-6200	INSURANCE PREMIUM TAX	375,000.00	0.00	435,574.49	60,574.49	116
100-00000-31-6300	FINANCIAL INSTITUTIONS	27,000.00	0.00	31,966.00	4,966.00	118
100-00000-31-9100	PEN & INT-GENERAL PROP	9,000.00	0.00	19,672.24	10,672.24	219
100-00000-32-1200	GENERAL BUSINESS LICENSE	89,000.00	350.00	87,754.40	-1,245.60	99
100-00000-32-1291	TEMPORARY VENDOR FEES	150.00	0.00	140.00	-10.00	93
100-00000-32-1901	FIREWORKS LICENSE FEE	0.00	0.00	500.00	500.00	0
100-00000-32-2120	BUILDING INSPECTION	12,000.00	2,497.80	17,601.92	5,601.92	147
100-00000-32-2130	PLUMBING INSPECTION	1,200.00	185.00	1,095.00	-105.00	91
100-00000-32-2140	ELECTRICAL INSPECTION	3,000.00	370.00	3,308.00	308.00	110
100-00000-32-2160	AIR CONDITIONING INSPECT	1,000.00	180.00	1,340.00	340.00	134
100-00000-32-2190	SITE INSPECTION	1,800.00	215.00	1,655.00	-145.00	92
100-00000-32-2191	FOUNDATION INSPECTION	1,000.00	285.00	1,040.00	40.00	104
100-00000-32-2192	ENERGY INSPECTION	750.00	162.50	702.50	-47.50	94
100-00000-32-2193	LAND DISTURBANCE PERMIT	150.00	0.00	0.00	-150.00	0
100-00000-32-2194	FIRE INSPECTION FEE	0.00	0.00	1,866.96	1,866.96	0
100-00000-32-2195	STREET LIGHT FEE	108,000.00	9,080.86	90,052.13	-17,947.87	83
100-00000-32-2211	FEES VARIANCE/AMENDMENT	600.00	0.00	1,648.00	1,048.00	275

Account Id	Account Description	Budgeted	Current Revenue	Y-T-D Revenue	Balance/Excess/Deficit % Revenues	
100-00000-32-2991	GOLF CART REGISTRATION	200.00	25.00	200.00	0.00	100
100-00000-32-3100	BUSINESS LICENSE PENALTY	250.00	287.00	287.00	37.00	115
100-00000-33-1111	GBI/DRUG TASK FORCE REIMBURSEMENTS	19,579.00	0.00	17,925.67	-1,653.33	92
100-00000-33-1116	HURRICANE HELENE	151,291.00	0.00	243,542.53	92,251.53	161
100-00000-33-1117	FEMA INSURANCE CLAIMS REIMB-HELENE	0.00	4,770.00	281,011.98	276,241.98	0
100-00000-331157	ARPA GRANT INOT	0.00	0.00	0.00	0.00	0
100-00000-33-1314	INOIDIC GRANT-PARK RESTORATION	0.00	0.00	0.00	0.00	0
100-00000-33-3000	FED PAYMNTS IN LIEU OF TX	24,000.00	0.00	26,039.25	2,039.25	108
100-00000-33-4116	GA FORESTRY COM FIRE GRAN	0.00	0.00	0.00	0.00	0
100-00000-33-4117	TREE GRANT	0.00	0.00	0.00	0.00	0
100-00000-33-4120	POLICE GRANTS	60,000.00	5,100.29	57,174.58	-2,825.42	95
100-00000-33-4314	LMIG GRANT REVENUES	175,000.00	0.00	89,080.84	-85,919.16	51
100-00000-33-4318	GEORGIA GROWN INNOVATION CENTER SPON:	2,500.00	0.00	0.00	-2,500.00	0
100-00000-33-4319	GEORGIA GROWN INNOVATION CENTER REN	70,000.00	7,936.30	63,927.50	-6,072.50	91
100-00000-33-4320	GBI GRANT PAYROLL REIMBURSEMENT	48,400.00	17,925.67	17,925.67	-30,474.33	0
100-00000-33-4322	GA DEPT OF AGRICULTURE GGIC SPONSORSHI	30,000.00	0.00	15,000.00	-15,000.00	50
100-00000-33-4346	AGRICULTURE SALARY REIMBURSEMENT	0.00	4,468.76	55,589.65	55,589.65	0
100-00000-33-6001	CANDLER CO FIRE PROTECTIO	544,917.00	44,345.00	443,450.00	-101,467.00	81
100-00000-33-6004	CANDLER CO/ANIMAL CONTROL	88,417.00	7,368.00	73,680.00	-14,737.00	83
100-00000-33-6010	GIRMA SAFETY GRANT	0.00	0.00	0.00	0.00	0
100-00000-34-1400	PRINTING & DUPLICAT SRVCS	100.00	0.00	125.00	25.00	125
100-00000-34-1910	OTHER-ELECTION QUAL FEE	580.00	0.00	1,471.50	891.50	254
100-00000-34-1950	MISCELLANEOUS - OTHER	0.00	0.00	0.00	0.00	0
100-00000-34-2101	CHARTER SCHOOL RESOURCE OFFICERS	0.00	1,800.00	12,770.00	12,770.00	0
100-00000-34-2120	SPEC POL SVC-ACCIDENT REP	1,000.00	220.00	1,391.00	391.00	139
100-00000-34-4132	RECYCLE METAL SALES	0.00	0.00	0.00	0.00	0
100-00000-34-4289	OTHER INCOME-PRIOR YEAR EXPENSES	0.00	0.00	2,469.35	2,469.35	0
100-00000-34-5710	ANIMAL CONTROL SHEL FEES	4,500.00	530.00	7,728.00	3,228.00	172
100-00000-34-5712	BETTER FRESH FARMS FEES	81,000.00	0.00	12,250.00	-68,750.00	15
100-00000-34-7201	DOWNTOWN PARK FEES	200.00	100.00	250.00	50.00	71
100-00000-34-7202	PERMIT TO EXCEED	0.00	0.00	0.00	0.00	0
100-00000-35-1170	COURT-MUNICIPAL	175,000.00	17,946.04	123,396.49	-51,603.51	71
100-00000-35-1321	DRUG & ASSET FORFEITURE ACCOUNT	0.00	0.00	0.00	0.00	0
100-00000-36-1000	INTEREST REVENUES	28,000.00	7,183.76	27,727.56	-272.44	99
100-00000-37-1008	DONATE GREAT AMER CLEANUP	300.00	142.75	400.00	100.00	133
100-00000-37-1011	ANIMAL SHELTER CONTRIBUTI	100.00	500.00	700.00	600.00	700

Account Id	Account Description	Budgeted	Current Revenue	Y-T-D Revenue	Balance/Excess/Deficit	% Revenues
100-00000-37-1017	DONATIONS - TREES FOR BETTER METTER	500.00	0.00	500.00	0.00	100
100-00000-38-1001	HEAD START RENTAL FEE	6,000.00	500.00	5,000.00	-1,000.00	83
100-00000-38-1002	BUILDING RENTAL FEE	0.00	0.00	400.00	400.00	0
100-00000-38-1003	COMMUNITY CENTER RENT FEE	9,000.00	225.00	7,834.00	-1,166.00	87
100-00000-38-1004	METTER DEPOT RENTAL FEE	14,000.00	2,850.00	9,750.00	-4,250.00	70
100-00000-38-9001	DRIVeway PIPE	50.00	0.00	25.00	-25.00	50
100-00000-38-9003	PRIOR YEAR FUND BALANCE	350,000.00	0.00	0.00	-350,000.00	0
100-00000-38-9005	INDIRECT COST ALLOCATIONS	353,410.00	29,262.17	321,883.87	-31,526.13	83
100-00000-38-9006	TRANSFER IN FROM CD'S	0.00	0.00	197,289.49	197,289.49	0
100-00000-38-9007	RESERVE FUNDS	0.00	0.00	0.00	0.00	0
100-00000-39-1205	TRANSFER FROM ARPA FUND	0.00	0.00	0.00	0.00	0
100-00000-39-2100	SALE OF GEN FIXED ASSETS	2,100.00	0.00	39,260.00	37,160.00	203
100-00000-39-3002	CDBG GRANT PROCEEDS	1,000,000.00	0.00	0.00	-1,000,000.00	0
100-00000-39-3500	GMA LEASES	195,589.00	0.00	108,204.14	-87,384.86	55
General Fund Revenue Totals		7,215,478.00	402,184.29	6,119,907.12	-1,100,340.88	84

CITY OF METTER
EXPENDITURES GENERAL FUND
For the period of 7/01/2025 to 4/30/2026
83.00%

Account Id	Account Description	Budgeted	Current Expenditures	YTD Expenditures	Balance/Excess/Deficit	% Expenditures
11100	GOVERNING BODY	97,833.00	10,516.97	77,331.91	20,501.09	79
15100	ADMINISTRATION	908,344.00	67,041.83	669,025.19	239,318.81	74
15650	GOVERNMENT BUILDING	177,627.00	16,230.30	107,845.45	69,781.55	61
26500	MUNICIPAL COURT	28,466.00	1,429.52	21,868.13	6,597.87	77
32000	POLICE	1,878,903.00	154,716.50	1,471,909.78	406,993.22	78
35000	FIRE	1,190,978.00	106,725.36	829,292.78	361,685.22	70
39100	ANIMAL CONTROL	187,594.00	15,888.01	153,770.80	33,823.20	82
42200	STREETS AND LANE	1,972,359.00	73,795.58	798,670.22	1,173,688.78	40
49000	SHOP	91,163.00	10,169.80	77,270.58	13,892.42	85
55300	COMMUNITY CENTER	26,827.00	2,399.26	16,707.39	10,119.61	62
65900	LIBRARY	58,543.00	5,553.82	48,644.77	9,898.23	83
72200	PLANNING	95,897.00	9,298.68	70,453.74	25,443.26	73
75200	ECONOMIC DEV	377,465.77	24,392.09	227,602.90	149,862.87	60
75210	INDUSTRIAL AUTHORITY	93,783.00	7,815.25	78,152.50	15,630.50	83
75420	DEPOT	15,533.00	1451.89	11,573.35	3,959.65	75
75630	AIRPORT	14,640.00	1,220.00	12,200.00	2,440.00	83
General Fund Expenditure Totals		7,215,955.77	508,644.86	4,672,319.49	2,543,636.28	65

CITY OF METTER

REVENUES HOTEL MOTEL TAX

For the period of 7/01/2025 to 4/30/2026

Targeted Percentage 83

Account Id	Account Description	Budgeted	Current Revenue	YTD Revenue	Balance/Excess/Deficit %	Revenues
275-00000-31-4101	H/M NON-RESTRICED	37,000.00	3,296.31	30,037.41	-6,962.59	81
275-00000-31-4102	H/M RESTRICTED TCT	37,000.00	3,296.31	30,036.49	-6,963.51	81
275-00000-31-4103	H/M RESTRICTED TPD/TCT	15,000.00	1,098.16	10,008.40	-4,991.60	67
275-00000-31-4140	H/M CLASS ACTION DELIN TAX	0.00	0.00	0.00	0.00	0
275-00000-31-1000	INTEREST EARNED	0.00	2.22	63.85	63.85	0
275-00000-31-1012	LIGHTING OF METTER	2,000.00	0.00	0.00	-2,000.00	0
275-00000-37-1014	WELCOME CENTER RESALE	32,000.00	1,296.07	6,604.50	-25,395.50	21
HOTEL MOTEL TAX FUND		123,000.00	8,989.07	76,750.65	-46,249.35	62.00

CITY OF METTER

EXPENDITURES HOTEL MOTEL TAX FUND

For the period of 7/01/2025 to 3/31/2026

Account Id	Account Description	Budgeted	Current Expenditure	YTD Expenditures	Balance/Excess/Deficit %	Expenditures
75410	WELCOME CENTER	123,000.00	6,331.63	72,514.48	-50,485.52	59
HOTEL MOTEL TAX FUND		123,000.00	6,331.63	72,514.48	-50,485.52	59

CITY OF METTER
REVENUES SANITATION FUND

For the period of 7/01/2025 to 4/30/26

83.0%

Account Id	Account Description	Budgeted	Current Revenue	YTD Revenue	Balance/Excess/Deficit %	Revenues
540-00000-34-4110	SAN-REFUSE COLLECTION CHG	410,712.00	32,359.38	320,691.66	-90,020.34	78
540-00000-34-4191	YARD WASTE FEE	138,936.00	10,945.03	104,948.64	-33,987.36	76
540-00000-34-4192	PENALTY SANITATION	3,775.00	1,501.53	15,101.47	11,326.47	400
540-00000-34-4193	JUNK COLLECTION FEE	198,480.00	18,241.78	177,334.44	-21,145.56	89
540-00000-36-1000	INTEREST REVENUES	0.00	481.69	5,462.90	5,462.90	0
540-00000-39-2100	SALE OF FIXED ASSETS	0.00	0.00	63,000.00	63,000.00	0
SANITATION FUND Revenue Tc		751,903.00	63,529.41	686,539.11	-65,363.89	74

CITY OF METTER

EXPENDITURES SANITATION FUND

For the period of 7/01/2025 to 4/30/26

Account Id	Account Description	Budgeted	Current Expenditures	YTD Expenditures	Balance/Excess/Deficit %	Expenditures
45200	SANITATION	191,967.00	6,200.07	147,491.72	44,475.28	77
45300	PAYMENTS TO ALL GREEN/LAND	559,936.00	90,783.00	390,485.11	169,450.89	81
SANITATION FUND		191,967.00	96,983.07	537,976.83	213,926.17	79

CITY OF METTER
REVENUES WATER FUND

For the period of 7/01/2025 to 4/30/2026

Targeted Percentage 83%

	1 Account Description	Budgeted	Revenue	YTD Revenue	Balance/Excess/Deficit % Revenues	
505-00000-34-4201	WATER AND SEWER SALES	1,370,000.00		140,531.00	-102,425.86	93
505-00000-34-4202	SEWER CONNECTION FEES	6,900.00	0.00	-2,550.00	-9,450.00	37
505-00000-34-4203	WATER CONNECTION FEE	24,000.00		7,500.00	-7,655.00	68
505-00000-34-4204	SERVICE FEE	11,000.00		2,240.00	1,660.00	115
505-00000-34-4205	RECONNECTION FEE	39,000.00		3,195.00	-12,495.00	68
505-00000-34-4206	PENALTIES	32,000.00		2,943.47	-1,333.33	68
505-00000-34-4207	HAY PROCEEDS	11,550.00		0	0.00	100
505-00000-34-4208	DEMAND FEE SPRINKLERS	9,500.00		976.37	-853.63	91
505-00000-34-4209	WASTEWATER DUMPING FEES	44,000.00		2,520.00	-17,722.00	60
505-00000-34-4213	LANDLORD DEPOSIT FEE	500.00	0.00	0.00	-500.00	0
505-00000-34-4214	LEACHATE FEES	26,000.00		3,788.00	-12,884.00	50
505-00000-34-4299	OTHER INCOME	0.00	0.00	0.00	0.00	0
505-00000-34-4215	WATER BUYING FEES	0.00	0.00	20.00	20.00	0
505-00000-36-1000	INTEREST REVENUES	20,000.00		1,000.54	-8,514.60	67
505-00000-38-9003	PRIOR YEAR FUND BALANCE	99,476.00		0.00	-99,476.00	0
505-00000-38-9004	PRIOR YR RETAIN EARN R&R	455,243.00		0.00	-455,243.00	0
505-00000-39-1201	TRANSFER FROM W&S REVENUE	0.00	0.00	0.00	93,891.43	0
505-00000-39-3001	GEFA LOAN PROCEEDS	0.00	0.00	0.00	167,348.55	0
505-00000-39-3500	CAPITAL LEASES	80,000.00		0.00	-80,000.00	0
	WATER/WASTE WATER FUND	2,229,169.00		164,694.38	-545,632.44	75.00

CITY OF METTER
EXPENDITURES WATER FUND

For the period of 7/01/2025 to 3/31/2026

Account Id	Account Description	Budgeted	Expenditures	YTD Expenditures	Balance/Excess/Deficit % Expenditures	
43300	WASTE WATER	1,290,384.00		83,017.90	-605,708.54	53
44400	WATER	922,857.00		109,899.76	-247,366.92	73
	WATER/WASTE WATER FUND	2,213,241.00		192,917.66	-853,075.46	61

Planning Department Report

May 2026 City Council Meeting

Contact with applicants / developers:

Responded to calls & emails regarding zoning certification; uses and density permitted in zoning districts; sign regulations; tiny homes & manufactured housing; and permits.

Meetings attended:

- April meeting of Industrial Authority.
- Development Team meeting.
- April meeting of the Heart of GA Regional Commission in Mount Vernon.
- Met with Dept Agriculture staff regarding local services, outreach, and marketing.

Reports:

- Submitted review materials for proposed 990 Fortner Rd commercial and industrial development (DRI#4695) to online Development of Regional Impact portal. HOGARC will accept comments until May 7.

Review:

Reviewed applications for building permits and Occupational Tax Certificates.

Updates on residential DRIs:

Oaktree Road R-4 Townhouse development: No update.

Fortner Road & W. Hiawatha Street PUD (single-family): Smith Douglas Homes contacted staff to discuss potential rural workforce housing initiative grant application.

E. Hiawatha Street PUD (single family & townhouse): No recent contact from property owner.

Central Avenue R-4 (single-family): Preliminary plat approved by Planning Commission April 7. Property sold on April 9.