

CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, APRIL 13, 2026
5:30 p.m.

1. CALL TO ORDER
2. WELCOME
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. MOTION TO APPROVE THE AGENDA.
6. MOTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:
 - a) Regular Meeting, Monday, March 9, 2026, 5:30 p.m.
 - b) Called Meeting, Monday, March 23, 2026, 5:00 p.m.
7. PRESENTATIONS
8. PUBLIC COMMENTS
9. OLD BUSINESS
10. NEW BUSINESS
 - a) A Public Hearing and First Reading of the zoning ordinance. The purpose of the hearing is to allow for public comments on the proposal to repeat Appendix A. Zoning Ordinance of the City of Metter Municipal Code and to replace it with Appendix A. Zoning Ordinance.
 - b) Public Hearing and Consideration of a motion to approve or deny a request by Brie Scansaroli for a Conditional Use to permit a kennel/dog-boarding at a pet grooming business in the CR-Neighborhood / General Commercial zoning district 15 N. Kennedy St. (map and parcel# M33 079).
 - c) Public Hearing and Consideration of a motion to approve or deny a request by Jong Wan Kim for a Conditional Use to permit residential use for visiting Doowon employees in an existing house in the L-1 Light Industrial zoning district at 715 Fortner Road (map and parcel# 037 046).
 - d) Public Hearing and Consideration of a motion to approve or deny a request by Joey Burke for a Variance from Sec. 751 (sidewalks required) and Sec. 738 (curb and gutter required) of the City of Metter Subdivision and Land Development Ordinance, in a workforce housing development at Fortner Road & Hiawatha Street (map and parcel# 037 004 002).

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- e) Consideration of a motion to approve a Memorandum of Understanding between the City of Metter, Georgia by and through its duly elected governing authority and the Memory Lane Park Corp.
- f) Consideration of a motion to approve a request from Wendell Summerlin and the Memory Lane Park Committee for the city to place a water meter at Memory Lane Park and assume all costs.
- g) Consideration of a motion to approve or deny a request from the Masonic Lodge to close the sidewalk and three parking spots in front of their property located at 47 Northeast Broad Street for repairs to the building.

11. OTHER BUSINESS FROM CITY COUNCIL

12. DEPARTMENTAL REPORTS

13. CITY MANAGER'S REPORT

14. MAYOR'S REPORT

15. ADJOURNMENT

**CITY OF METTER
REGULAR MEETING
MONDAY, MARCH 9, 2026
5:30 P.M.**

A regular meeting of City Council was held on Monday, March 9, 2026, at 5:30 p.m. in the Council Chambers at City Hall.

Attending the Meeting were the Following Officials

Mayor Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilmember James McKie
Councilwoman Victoria Gaitten
Councilwoman Tara Tremblay
City Manager Scott Wood
City Clerk Angie Conner
Police Chief McKinley Lewis
Fire Chief Jason Douglas
Planning Director Teresa Concannon
Taylor Crosby, Metter Advertiser

Councilman Gregory Thomas was not present.

GUESTS

George Ward
Juan Taylor – Metter Fire Department

CALL TO ORDER AND WELCOME

Mayor Rashida Taylor called the meeting to order and welcomed everyone in attendance.

INVOCATION

City Manager Scott Wood delivered the invocation.

PLEDGE OF ALLEGIANCE

Councilwoman Tara Tremblay led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda as modified to include Item G under New Business regarding the GMA Direct Leasing Program for police vehicles. Councilman McKie seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the minutes of the February 9, 2026, Regular Meeting and the March 2, 2026, Called Meeting. Councilman McKie seconded the motion, and the vote was unanimous.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENTS

There were no public comments.

PUBLIC COMMENTS

None.

NEW BUSINESS

GEORGIA CITIES WEEK RESOLUTION

Councilwoman Kilcrease made a motion to approve a resolution recognizing Georgia Cities Week, April 20–26, 2026, and encouraging residents to support and participate in activities celebrating municipal government and community involvement. Councilman McKie seconded the motion. During discussion, Councilwoman Gaitten asked what activities were planned for the week and offered assistance with planning. City Clerk Angie Conner stated the city plans to coordinate activities similar to previous Georgia Cities Week celebrations. The vote was unanimous.

RESOLUTION - SURPLUS VEHICLES

Councilwoman Kilcrease made a motion to approve a resolution declaring a 2018 Ford Explorer and a 2014 Ford Explorer as surplus property and to authorize the HR Purchasing Manager to advertise the vehicles in the *Metter Advertiser* and place them on GovDeals.com for disposal. Councilman McKie seconded the motion. Police Chief McKinley Lewis explained the vehicles would be publicly advertised and bidding would occur through GovDeals. City Manager Scott Wood requested clarification regarding the public notice, and it was confirmed that the notice would direct interested parties to the GovDeals website. The vote was unanimous.

CONDITIONAL USE REQUEST – PAMPERED PALS

Councilman McKie made a motion to set a public hearing for April 13, 2026, prior to the regular City Council meeting, regarding a conditional use request from Pampered Pals to relocate and add kennel and boarding services at 15 North Kennedy Street in the Central Business District Zoning District. Councilwoman Kilcrease seconded the motion. Planning Director Teresa Concannon explained that the conditional use approval previously granted in 2020 applied to the previous applicant and must be reconsidered for the new applicant. The vote was unanimous.

CONDITIONAL USE REQUEST – 715 FORTNER ROAD

Councilwoman Kilcrease made a motion to set a public hearing for April 13, 2026, prior to the regular City Council meeting, regarding a conditional use request to permit residential use at 715 Fortner Road in the Light Industrial Zoning District to accommodate employees associated with the Doowon facility within the existing dwelling. Councilman McKie seconded the motion. Planning Director Teresa Concannon explained that the residence had been vacant for more than one year, causing the previous grandfathered residential use to expire, and the request would allow residential occupancy again under conditional use approval. The vote was unanimous.

VARIANCE REQUEST – WORKFORCE HOUSING DEVELOPMENT

Councilwoman Kilcrease made a motion to set a public hearing for April 13, 2026, prior to the regular City Council meeting, regarding a variance request from Joey Burke seeking a waiver from subdivision regulation requirements to include sidewalks, curb, and gutter within a proposed workforce housing development on Fortner Road. Councilwoman Gaitten seconded the motion. Council discussed whether sidewalks and curbing should be required given that several nearby subdivisions do not currently include those improvements. The vote was unanimous.

ZONING ORDINANCE SUMMARY

Councilwoman Kilcrease made a motion to allow discussion regarding the summary of proposed zoning ordinance updates, which have been under development since November 2024. Councilman McKie seconded the motion. Planning Director Teresa Concannon provided an overview of revisions and updates to the zoning ordinance, including expanded procedures for Planned Unit Developments and removal of administrative variance authority for staff. No vote was required as the item was presented for discussion only.

RESOLUTION - GMA DIRECT LEASING PROGRAM – POLICE VEHICLES

Councilwoman Kilcrease made a motion to approve a resolution authorizing Mayor Taylor to execute a lease supplement through the GMA Direct Leasing Program in the amount of \$168,762.28 for three police vehicles and associated equipment, and to designate the lease as a qualified tax-exempt obligation. Councilman McKie seconded the motion. Police Chief McKinley Lewis explained that two of the vehicles will replace units being declared surplus and one will replace a previously wrecked vehicle. Council members discussed funding options including SPLOST and the leasing program. The vote was unanimous.

OTHER BUSINESS FROM CITY COUNCIL

Councilwoman Victoria Gaitten reported receiving a concern from a resident regarding water being drained down an alleyway that is used for access to nearby homes. She stated the runoff is making the alley difficult to use and is also causing water to flow into a nearby yard. Mayor Taylor recommended that the resident contact City Hall so Public Works can inspect the issue and address it.

Councilwoman Gaitten also asked about progress regarding concerns previously raised about feral cats within the city. Police Chief McKinley Lewis stated the matter had gone to court, but the individual involved failed to appear. He explained that the prosecutor is reviewing the situation to determine possible enforcement options. Resident George Ward noted that the issue involves a significant number of cats.

Councilwoman Gaitten requested clarification regarding approximately \$9,000 in remodeling costs, and City Manager Scott Wood explained the cost could come from either the Buildings and Maintenance budget or remaining ARPA funds.

Councilwoman Gaitten also asked about work observed near Memory Lane Park related to a possible water line installation. City Manager Wood stated the work had been paused pending further review and development of a formal agreement that may be returned to council for consideration.

DEPARTMENTAL REPORTS

Departmental reports were provided to council members in the meeting binder and distributed electronically prior to the meeting.

CITY MANAGER REPORT

City Manager Scott Wood reported the following:

- Bonds for the new fire station project are scheduled to close next week and required signatures from council members have been obtained. The Building Authority will own the property until the debt is paid off.
- Financial statements were distributed earlier that afternoon. Mr. Wood acknowledged they were not provided as early as preferred due to audit work and delays receiving bank statements.
- Construction has begun on the new hotel development, with early structural work underway.
- A Georgia Municipal Association housing data webinar will take place March 26.
- Tractor Supply Company has expressed interest in locating in Metter but requires approximately five acres near the interstate interchange.
- A local business owner has inquired about leasing space in the Lillian Street facility, which has traditionally served as an incubator space for new or innovative businesses.

MAYOR'S REPORT

Mayor Taylor reported the following:

- The city received the Georgia Power franchise fee payment of approximately \$300,000, representing about a 7.8% increase compared to last year.
- On March 5, city staff participated in a team development and wellness event designed to strengthen teamwork and focus on employee wellness.
- The City is collaborating with legal counsel to develop an updated personnel policy and employee handbook.
- An E-SPLOST meeting will be held March 16 at the Board of Education.
- The Mayor's Reading Club kickoff event will take place on March 20 in downtown park.
- Plans to adopt the new Zoning Ordinance.
- Planning Commission is requesting to hold workshops before each of their meetings.
- The Another Bloomin' Festival will be held April 4 downtown in the city parks.
- Mayor Taylor also provided an update on the City Manager search, stating the process did not move forward as originally planned and will likely resume after the upcoming budget process.

Regular Meeting, March 9, 2026

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilman McKie seconded the motion, and the vote was unanimous. The meeting was adjourned at 6:17 p.m.

City Clerk Angie Conner

CITY OF METTER
Called Meeting
Monday, March 23, 2026
5:00 P.M.

A called meeting was held on Monday, March 23, 2026, at 5:00 p.m. in the Council Chambers at City Hall.

Attending the meeting were the following officials:

Mayor Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilwoman Victoria Gaitten
Councilman James McKie
City Manager Scott Wood
City Clerk Angie Conner

Councilman Gregory Thomas was not present.
Councilwoman Tremblay arrived after the meeting was adjourned.

GUESTS ATTENDING

There were no guests present.

CALL TO ORDER AND WELCOME

Mayor Taylor called the meeting to order and welcomed everyone.

INVOCATION

Mr. Scott Wood gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman McKie led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman McKie seconded the motion, and the vote was unanimous.

PURPOSE /RESOLUTON – Paradise Lake Dam Repair Project and Road Closure

Paradise Lake Dam Repair

Councilwoman Kilcrease made a motion to approve a Resolution accepting Mill Creek Construction of Statesboro, Georgia as low bid in the amount of \$153,798.00 for the Paradise Lake Dam Repair Project. Councilman McKie seconded the motion. The cost for this project will be reimbursed by FEMA funds for damage caused by Hurricane Helene. The vote was unanimous.

Road Closure

Councilwoman Kilcrease made a motion to approve the request to close a section of SR 121 in the City of Metter Candler County, for the Another Bloomin' Festival as approved by the Georgia Department of Transportation. Councilman McKie seconded the motion, and the vote was unanimous.

ADJOURNMENT

After no further comments, Councilwoman Kilcrease made a motion at 5:06 p.m. to adjourn the meeting. Councilman McKie seconded the motion, and the vote was unanimous. The meeting was adjourned at 5:06 p.m.

Angie Conner, City Clerk



STAFF REPORT

City of Metter Planning Department

MUNICIPAL CODE AMENDMENT

MEETING DATE: Planning Commission – January 13, 2026 & February 27, 2026
City Council – April 13, 2026

REQUEST: Amend *The City of Metter Municipal Code* as follows:
- Repeal and replace *Appendix A. Zoning* with *Appendix A. Zoning Ordinance*.

PROPOSAL:

The Zoning Ordinance is proposed for adoption pursuant to the requirements of Metter Municipal Code Article I, Section 1.12(c)(24) and Article II, Section 2.22 and Section 2.23.

BACKGROUND:

The current *Appendix A. Zoning* was adopted by the City Council of Metter on December 10, 2018. Following the 2022 announcement of the Hyundai Metaplan, the City Council commissioned a growth management study from the Center for Business Analytics and Economic Research (CBAER) at Georgia Southern University. The plan was presented to the City Council in April 2023 and included a recommendation to review and upgrade development regulations.

In June 2023 the City Council signed a contract for a zoning and subdivision code revision with Jerry Weitz, a planning consultant. Mr. Weitz submitted a draft Subdivision and Land Development Ordinance in December 2023. That ordinance was revised and adopted in April 2025. A draft Zoning Ordinance was submitted for review in November 2024. Staff, the Planning Commission, and the City Council have reviewed and revised the draft ordinance.

Workshops have been scheduled to present the ordinance to the City Council (September 16, 2025) and the Planning Commission (January 13, 2026, and February 27, 2026).

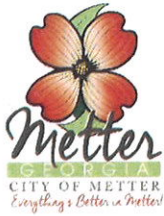
DESCRIPTION OF PROPOSED ORDINANCE

The proposed new ordinance expands upon the existing zoning ordinance by adding definitions, special uses, and expanding the list of conditional and permitted uses. In addition, the section on Planned Unit Development has been revised and expanded to provide guidance for staff and developers a new chapter on *Design Standards and Guidelines* has been added to provide guidance for development.

Based on feedback from public workshops, the sections on *Overlay Districts* and *Administrative Variances* have been removed.

The ordinance chapters (articles) are listed below with a brief description:

1. **General Provisions:** Authority granted by the city charter and the state of Georgia for the City Council to exercise the powers of planning and zoning; definitions; general dimensions of lots and open space; non-conforming lots and uses; and legal status provisions.
2. **Zoning Districts & Official Zoning Map:** Adoption of the map by city council; description of zoning districts and densities; table of permitted and conditional uses; table of dimensional requirements; Planned unit developments; developments of regional impact; and definitions.
3. **Specific Use Provisions:** Description of regulations for a variety of uses such as accessory dwelling units, kennels, fences, etc.
4. **RESERVED (formerly Overlay Districts)**
5. **Off-Street Parking and Loading:** Description of parking requirements.
6. **Signs and Advertising Devices:** Description of requirements for sign placement; variances; definitions; maintenance; and permitting.
7. **Design Standards and Guidelines:** Description of requirements for tree protection and landscaping; streetscapes; parking lot access and design; lighting; building facades and colors; definitions
8. **Public Hearing Procedures:** Requirements, process; report of zoning administrator; public comment; written materials; close of public hearing; decision.
9. **Zoning Applications:** Text amendment; public hearings; recommendation and decision; withdrawal; appeal; map amendment; appeal; conditional use; DRI; variance and appeals.
10. **Variances and Appeals:** Removed administrative variance; variance process
11. **Permits and Certificates:** LDA; Development permit; building permit; CO; business license.
12. **Administration, Interpretation, Enforcement:** authority of zoning administrator; enforcement.



STAFF REPORT

City of Metter Planning Department

CONDITIONAL USE APPLICATION

Meeting Date: Planning Commission-April 7, 2026; City Council April 13, 2026

Application Type: Conditional Use

Case Number: CU_022026_001

Location: 15 N. Kennedy Street

Applicant: Brie Scansaroli

Tax Parcel ID: M33 079

Acreage: 0.19 acres

Current Zoning: Neighborhood and General Commercial District (CR)

Council District: 01

Request: **Conditional Use** to permit a kennel/dog-boarding at a dog grooming business in CR - Neighborhood / General Commercial zoning district.

BACKGROUND:

- The request for conditional use approval is a requirement of *Article VI – List of Permissible and Conditional Uses*. A **Kennel** may be permitted as a Conditional Use in the CR - Neighborhood / General Commercial zoning district.
- The structure contains multiple businesses and has frontage on N. Kennedy Street, just north of the intersection with W. Broad Street. The ~8,000sf / 0.19ac lot size meets the CR zoning district lot size requirements.
- The applicant proposes to relocate an existing pet-grooming and pet daycare business to this location and add overnight pet boarding services.
- There are approximately 24 parking spaces immediately outside and across N. Kennedy Street.
- The applicant maintains a current kennel license to operate a dog-boarding facility from the GA Department of Agriculture. Licensed kennels are required to meet state requirements for sanitation, humane treatment and proper living conditions, and keep detailed records of pet clients.
- The property owner previously obtained a conditional use approval to operate a kennel at this location on August 27, 2020.

	ZONING:	LAND USE:
NORTH:	CR – Neighborhood / General Commercial	Daycare
SOUTH:	CR – Neighborhood / General Commercial	Office
EAST:	CBD – Central Business District	Park / Recreation
WEST:	CR – Neighborhood / General Commercial	Commercial
Description of surrounding land uses: The property is located in the northwest quadrant of the intersection of N. Kennedy Street and W. Broad Street. Surrounding parcels contain commercial properties and a downtown park.		

CONSISTENCY WITH COMPREHENSIVE PLAN:

The property at 15 N. Kennedy Street is designated for **Commercial** use on the existing and future land use maps in the 2022 Candler County / Metter Comprehensive Plan. The property is in the *Historic Downtown Metter* Character Area, which includes an implementation measure to “Create a business recruitment and retention strategy.” The proposed pet grooming and boarding business represents the relocation and expansion of an existing downtown business.

ANALYSIS / CONDITIONAL USE STANDARDS OF REVIEW

Pursuant to Section 12.021, City Council may authorize special exceptions by the granting of **Conditional Use** permits upon a finding that:

1. *The special exception or conditional use will not be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity nor diminish and impair property values within the surrounding neighborhood;*
 - **The proposed pet grooming, pet daycare, and pet boarding/kennel business will provide a necessary community service that is compatible with the surrounding commercial properties.**
 2. *The proposed conditional use will not increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties;*
 - **The proposed business will not increase the cost of providing services or maintaining properties.**
 3. *The establishment of the conditional use will not impede the normal and orderly development of surrounding property for uses predominant in the area; and*
 - **The proposed pet-oriented business will not affect any existing or proposed development in the area.**
 4. *The location and character of the proposed conditional use is considered to be consistent with a desirable pattern of development for the locality in general.*
 - **The proposed pet-oriented business is consistent with family and consumer-oriented development in the area. The applicant is relocating and expanding an existing pet grooming and pet daycare business and adding a pet boarding/kennel option for customers.**
-

DETERMINATION:

Staff has reviewed the application and has determined that the request for a Conditional Use to permit a kennel/dog-boarding at a pet grooming business in the CR - Neighborhood / General Commercial zoning district is in compliance with the Zoning ordinance and Comprehensive Plan.

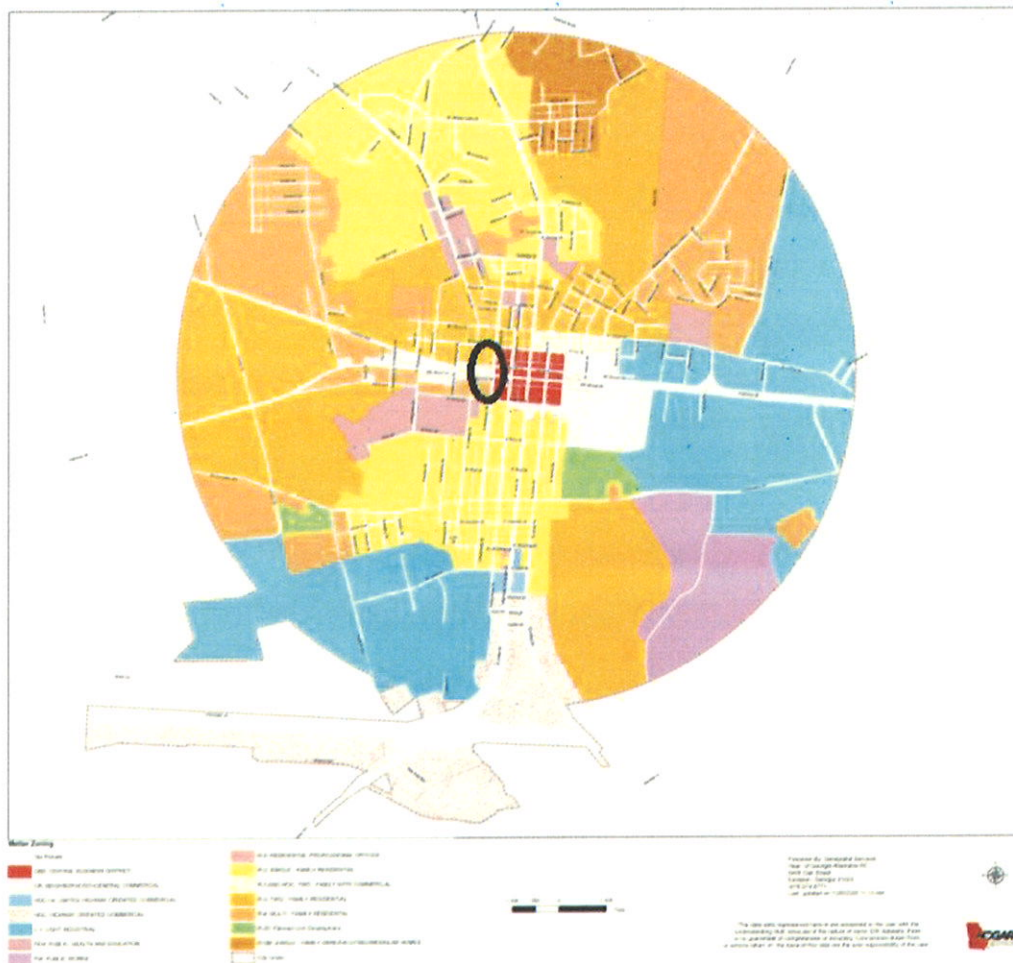
If this application is approved by city council, staff recommend the following conditions:

1. The applicant shall meet all building permit requirements for any improvements to the structure and begin renovations within six months after approval of the conditional use by the City Council.
2. The applicant shall maintain a kennel license from the GA Department of Agriculture.

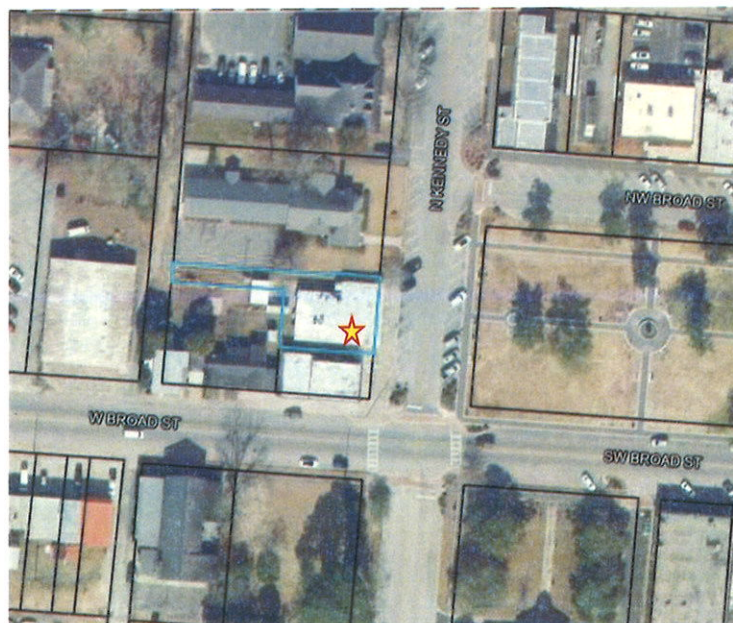
PLANNING COMMISSION RECOMMENDATION:

The Planning Commission voted unanimously on April 7, 2026, to recommend **APPROVAL** of the request for a **Conditional Use** to permit a kennel/dog-boarding at a dog grooming business in CR - Neighborhood / General Commercial zoning district.

City of Metter Zoning Map



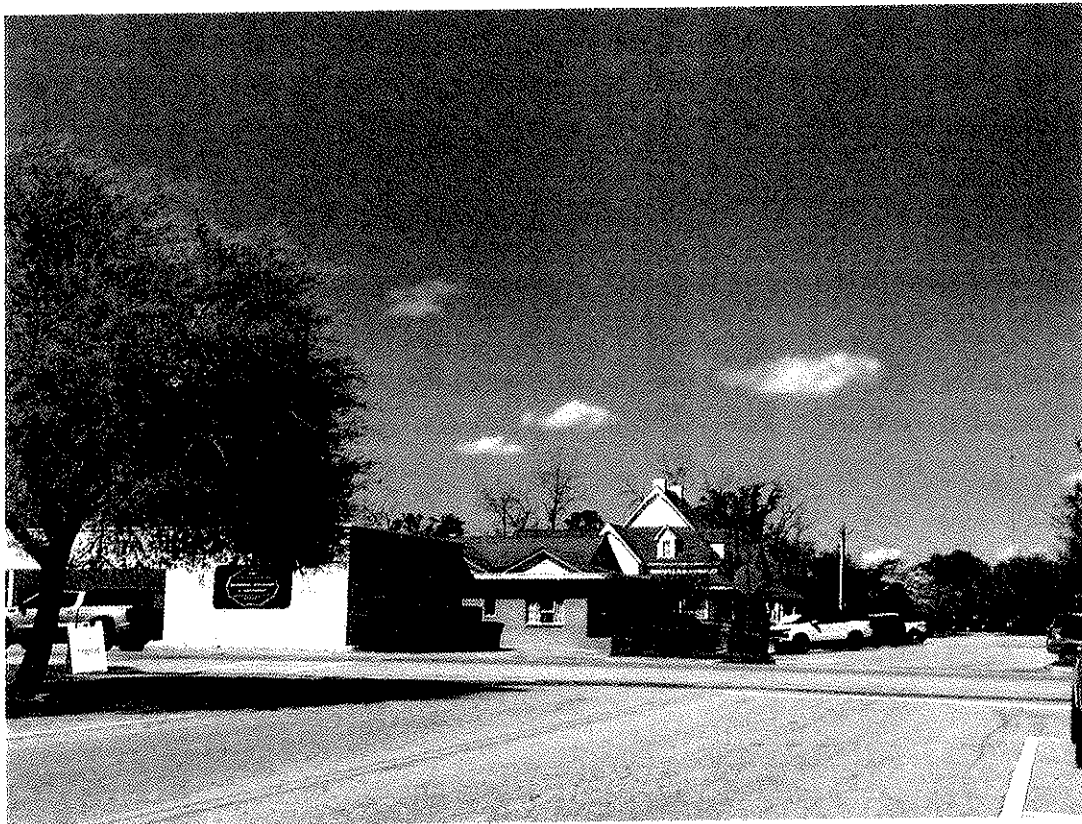
15 N. Kennedy Street



View of 15 N. Kennedy Street



View from the south



RECEIVED
FEB 11 2026

APPLICATION FOR A VARIANCE/APPEAL/CONDITIONAL USE
OF THE METTER ZONING ORDINANCE
TO THE PLANNING COMMISSION

PAID
FEB 11 2026
CITY OF METTER

BY: _____

METTER, GA

Name of Owner: Brie Scansaroli
Address of Owner: 305 S. Rountree St Metter GA 30439
Phone Number: 912 314 0060
Email Address: Briescarsaroli@gmail.com
Location and address of property: 15 N Kennedy St Metter GA 30439

Check which one of the following you are applying for:

APPEAL _____ VARIANCE _____ CONDITIONAL USE ☒

APPEAL: Any person who alleges an error in any order, requirement, decision or determination made by the Building Official in the interpretation or enforcement of this Ordinance may appeal such alleged error to the City of Metter Zoning Board.

State the type of Appeal:

State the reason why you think the Building Official's decision or enforcement action was wrong:

VARIANCE: In specific cases such variance from the terms of the Ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of the Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of the Ordinance shall be observed, public safety and welfare secured, and substantial justice done.

What are the exceptional or extraordinary circumstances or conditions applying to the property or use involved that do not apply to other properties in the same zoning district?

Spacious for dog grooming and daycare and boarding, large spacious yard for outdoor play, monitored and beneficial to the animals and town bushes

How will the application of these regulations to this particular piece of property create a practical difficulty or unnecessary hardship?

there is no hardship with the property and its conditions.

What conditions are peculiar to the particular piece of property than any other property in the same zoning district?

Bigger Square footage, private fenced in yard for outdoor play, exercise and stimulation.

Will the granting of the Variance cause substantial detriment to the public interest or impair the purpose and intent of this Ordinance or to property improvements in the immediate area?

No there will not be any detriment negative impact, having this will create Gowing income to the city and improvement to the area and town!

CONDITIONAL USE: Conditional uses as listed in any particular zoning district are declared to possess characteristics which may or may not require certain controls in order to ensure compatibility with other uses in the district within which they are proposed for location. Conditional uses shall be permitted subject to a determination by the building inspector that they conform to all conditions set forth by the Zoning Board as required by Article XII, subsection 12.043.

State the type of business/conditional uses requested: Pet Grooming (dogical), daycare & Boarding, 24/7 monitored and care.

Will the special or conditional use be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood? No, this will not be injurious to the property or town

Will the proposed conditional use increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties?

No increase or negative impact

Do you think the establishment of the conditional use will impede the normal and orderly development of surrounding property for uses predominant in the area? If not, state why.

No, this will be a healthy, presentable, clean business and up to code and laws, no dangerous, similar to existing business

In your opinion, is the location and character of the proposed conditional use considered to be consistent with a desirable pattern of development for the locality in general?

Yes very much so!

Applicant Signature

Date

2-10-26

Variance/Special Exception/Conditional Use:

Single-Family Residential Districts	\$250.00
Multi-Family Districts	\$300.00
Commercial and Industrial Districts	\$350.00

TO BE COMPLETED BY CITY HALL

Date Fee Paid

2-11-26

Amount Paid

\$350.00

Collected By: (Signature)

Chris C. Oden

Dog daycare and boarding are highly beneficial, offering essential Socialization, Structured exercise, and mental stimulation to prevent boredom and destructive behaviors. We will provide a safe, supervised environment that reduces separation anxiety and improves confidence.

Dogs will learn proper, safe, interactive behaviors through supervised play with others, which will reduce anxiety and reactivity.

We will provide ample space and opportunities to run and play, ensuring dogs get enough energy burning activity to stay fit. Engaging in new

supervised activities that keep dogs mentally engaged, reducing boredom that leads to destructive behaviors at home.

Our Professional Staff will be engaged in supervised activities to keep dogs happy and stimulated during their stay. We will offer 24/7 monitored care and play, also with our camera system to ensure the safety and well-being.

We will provide a consistent schedule, which helps dogs feel secure in our environment.

With providing these services, it will also reduce dumping, abandoning and surrendering of dogs, at times dog owners work long hard hours a day and are unable to provide proper care while they are gone, leaving in a kennel for 4+ hours a day, in return will make the owners feel guilty and may result in surrendering the dog(s) to the shelter. So this will help provide care services that are safe and reassuring to owners and their dog(s).

Also will be offering 24/7 boarding for those with emergencies and or vacation plans. People have all the fun, so why can't our

4 legged friends!



Candler County, GA



Overview



Legend

- Parcels
- Roads

Parcel ID M33079
Class Code Commercial
Taxing District METTER
Acres 0.19

Owner 4DHAM FAMILY HOLDINGS LLC
PO BOX 537
METTER, GA 30439
Physical Address 17 N KENNEDY ST
Assessed Value Value \$63245

Last 2 Sales

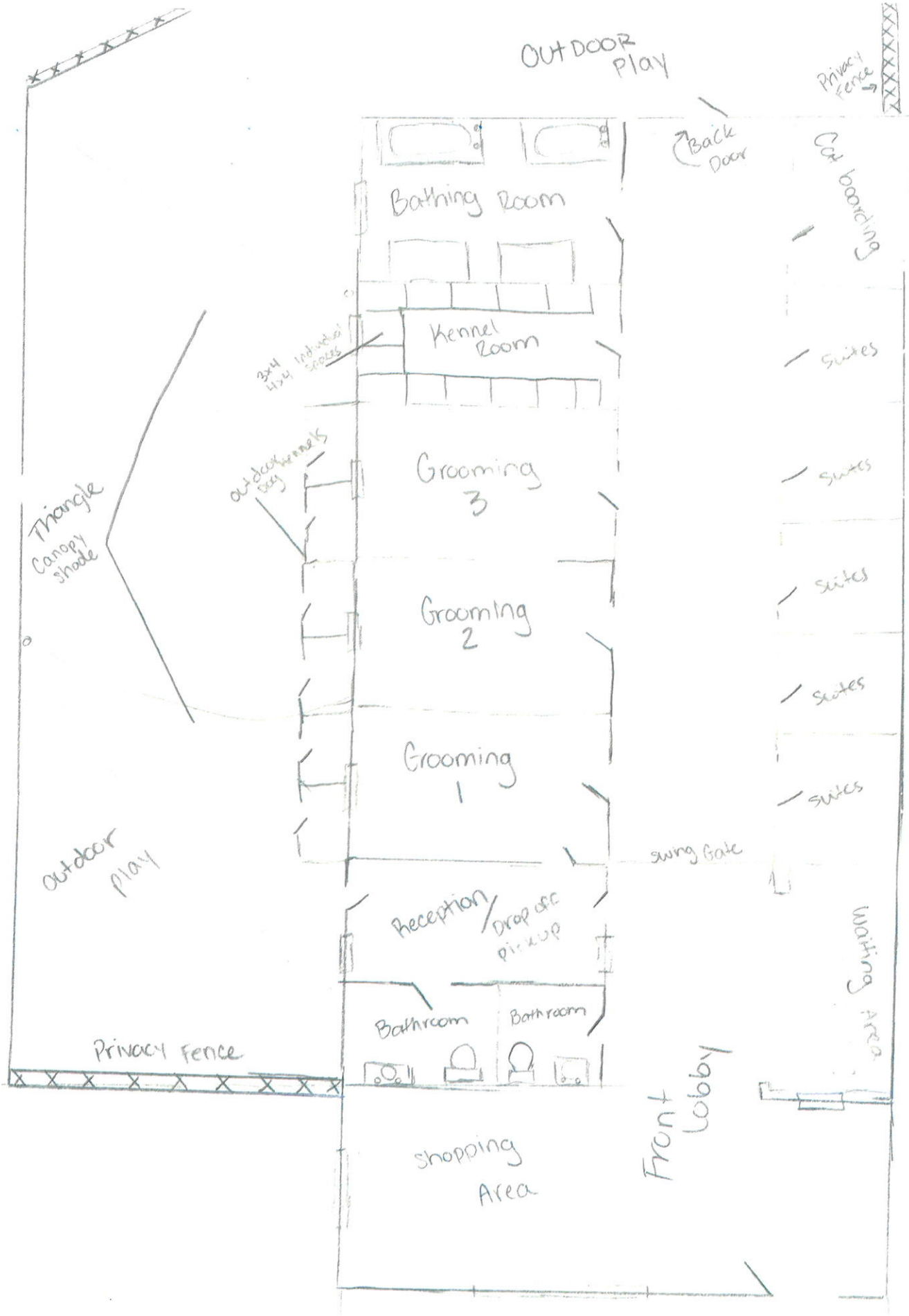
Date	Price	Reason	Qual
2/2/2022	0	QC	U
1/1/2021	0	CV	U

(Note: Not to be used on legal documents)

Date created: 2/11/2026

Last Data Uploaded: 2/11/2026 6:21:07 AM

Developed by  SCHNEIDER
GEOSPATIAL



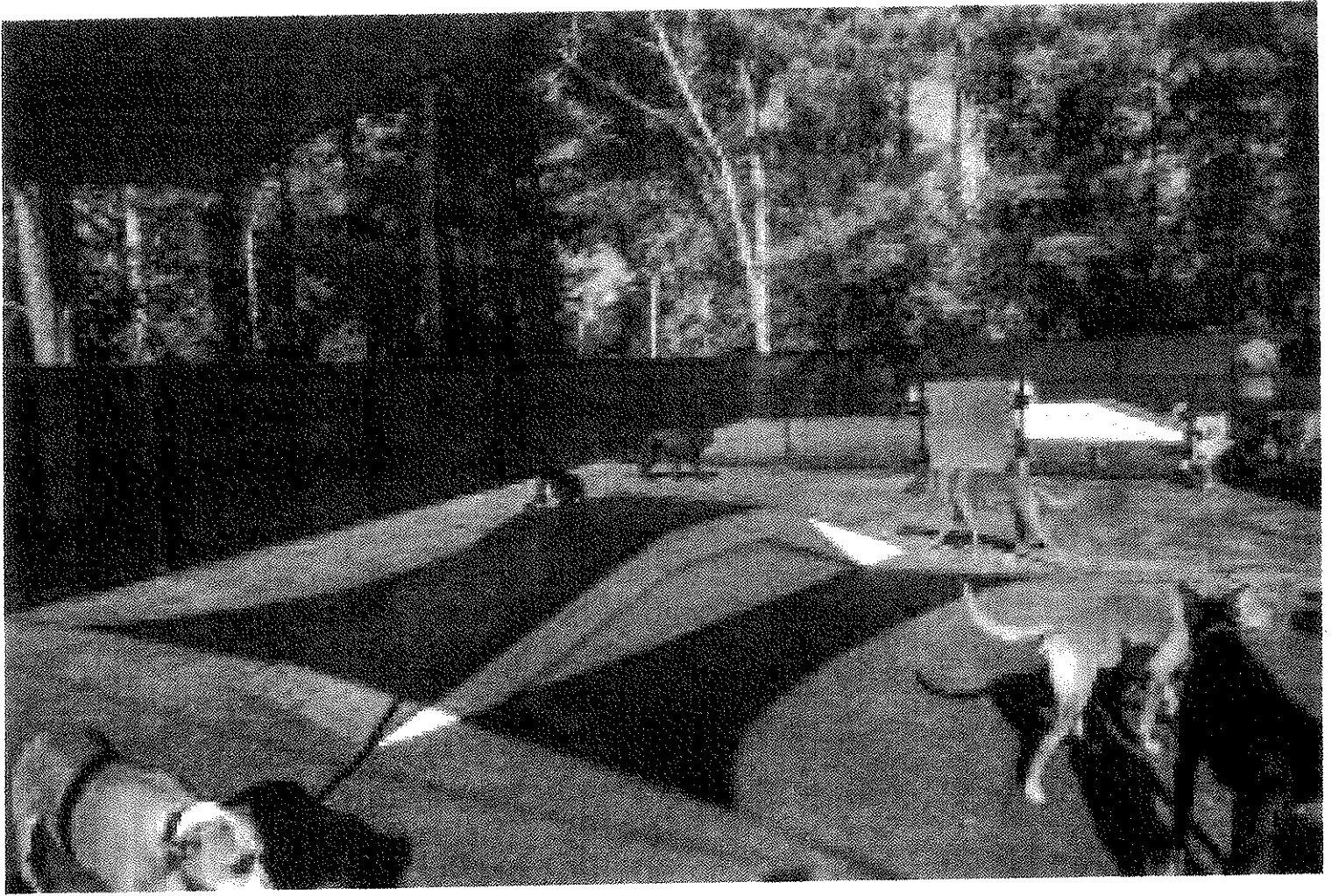


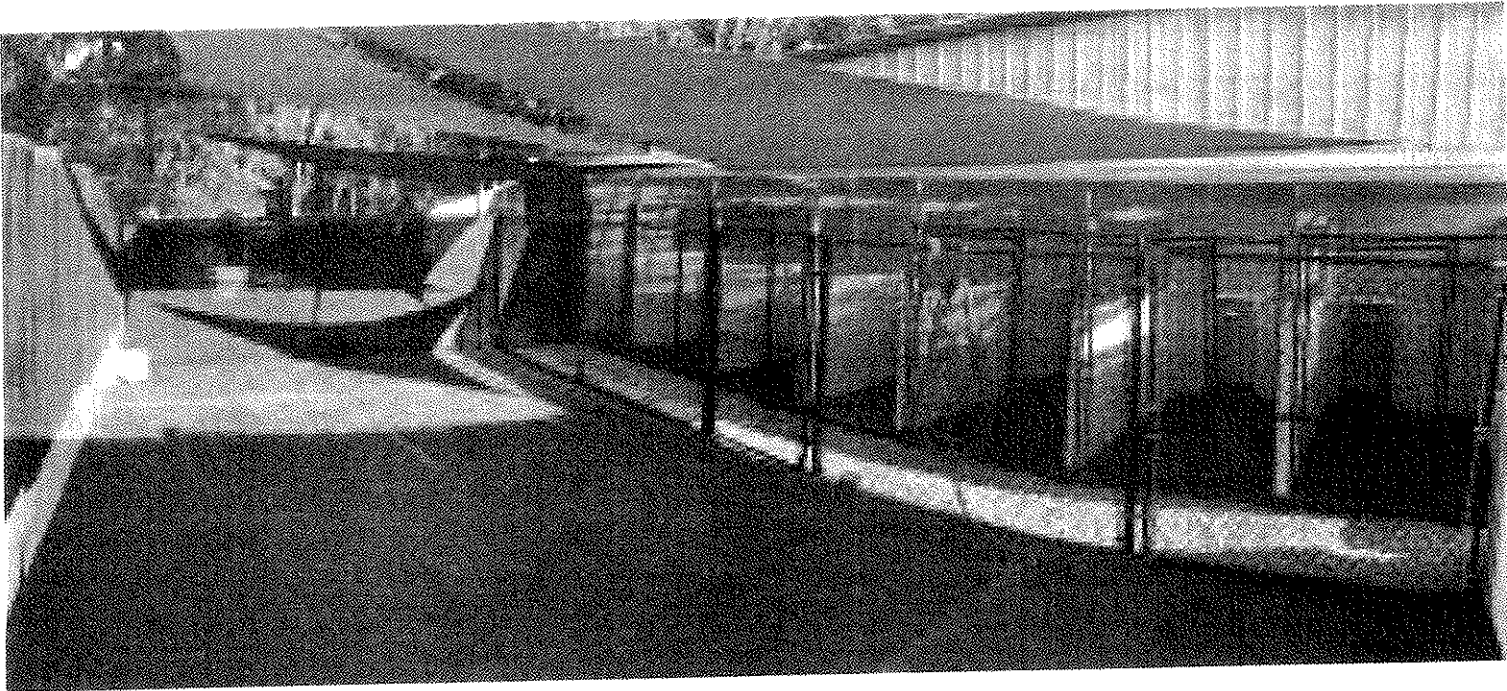




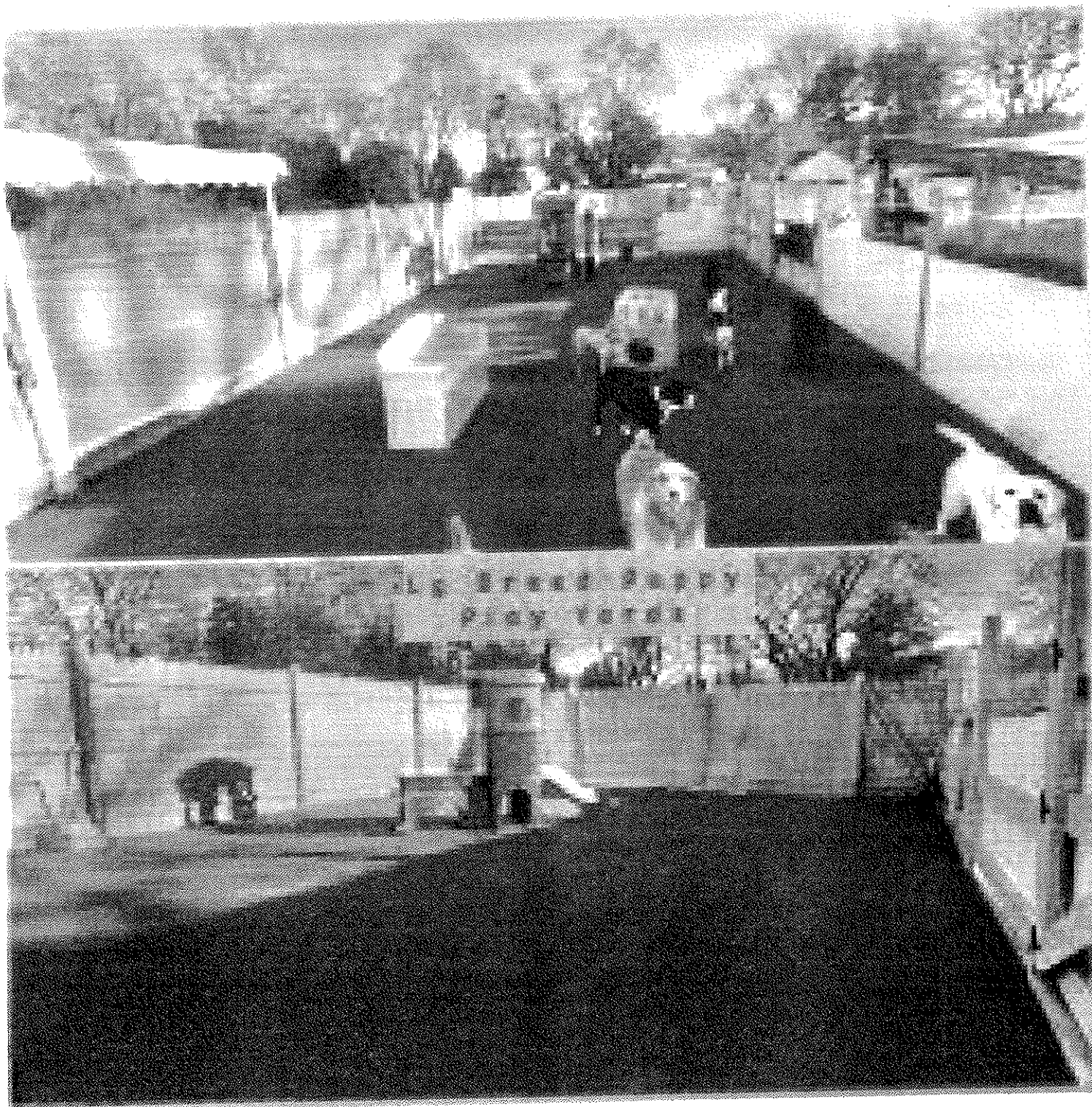












Teresa Concannon

From: Jincy Fordham <j4dham@gmail.com>
Sent: Sunday, March 29, 2026 10:06 PM
To: Teresa Concannon
Subject: Re: Permission Letter

March 27, 2026

RE: Permission

To whom it may concern,

I am writing to inform you that I, Jincy Fordham, owner of the property at 15 N. Kennedy Street, Metter, GA, give permission for Brie Scansaroli to operate Pampered Pals, a pet grooming business that includes pet boarding or kennel services. I understand that Pampered Pals is fully licensed by the Georgia Department of Agriculture to provide these services.

Jincy Fordham

Gate

11.65

6 in. D. Aggr. 240
4x4 3x 3.80 pc
Reinforced Cement
4x4x8 floor \$150
6 in. x 8 in. 177.74
4x4x8 floor \$150
6 in. x 12 in. 270.00

8/1/5

10/1/5

Gate

3.50

Community Vote for DOG/CAT boarding application for 15 N Kennedy st Metter GA 30439

Pampered Pals LLC, Pampered Pals pet salon & boutique has been a proud business in downtown Metter GA since April of 2023! Given the amount of business growth and demand we would like to offer boarding as part of our regular services at our new location!

We need your help!

Do you think offering boarding services at 15 N Kennedy st Metter GA 30439 would benefit you, your family, and your pet and or benefit our town and draw business in from surrounding cities and also benefit other businesses in our area?

PLEASE GIVE AN HONEST VOTE BELOW!

NAME:	YES / NO	WHY?
NAME: Rebecca Black	☒ Y ☐ N	Yes
WHY? Lack of services in area		
NAME: Jennifer Matthy	☒ Y ☐ N	Yes
WHY? Area needs local resource		
NAME: Bri/Hee Johnson	☒ Y ☐ N	yes
WHY? Needing Someone we can trust to care for our loved ones!		
NAME: BRIAN SCANS	☒ Y ☐ N	YES
WHY? VERY MUCH NEEDED FOR THE COMMUNITY		
NAME: Angele Bird	☒ Y ☐ N	
WHY? Services needed in community		
NAME: Robert Placach	☒ Y ☐ N	yes
WHY? Services needed in area		

Lynn Raneau
110 Brook Run
Register, Ga 30432

NAME: Tammy Arnold ☒ Y/N

WHY? Area needs this service.

NAME: Gregg Arnold ☒ Y/N

WHY? Area is lacking this service.

NAME: Dennis R. Hart ☒ Y/N

WHY? Needs this service. Responsible business owners.

NAME: Kim Boudreau ☒ Y/N

WHY? Really needs this service

NAME: ~~Patricia Platt~~ ☒ Y/N

WHY? It will be nice to have in our area

NAME: Boni Mercer ☒ Y/N Yes

WHY? We visit family in town and would love to board our dog so she can travel with us.

NAME: Dustin Mercer ☒ Y/N

WHY? Services needed in the community

NAME: Camilla Pergantis ☒ Y/N Yes!!

WHY? I need someone I trust to take care of my fur babies

NAME: Lauren Watson ☒ Y/N

WHY? Can't find anyone in our town or close by

NAME: Kristina ☒ Y/N

WHY? Would be perfect to have in our little town!

NAME: Ruth Rushing ☒ Y/N yes

WHY? Community needed!!!!

NAME: Hazel Chambers Y/N Yes

WHY? We need boarding, Thanks

NAME: Ashley Vummen Y/N Yes

WHY? needed in the community

NAME: Candace Rushing Y/N Not many offer

WHY? this service in this area

NAME: Alissa Sudowski Y/N

WHY? We need a boarding place

NAME: Joseph Sudowski Y/N

WHY? Our dogs love the grooming place and would do really well boarding here

NAME: Bailee Silas Y/N

WHY? it is really good for the people who want piece of mind with who their pets are with while they are gone

NAME: Hunter Sapp Y/N

WHY? dogs deserve this, its good

NAME: Crystal Alfonso Y/N Yes

WHY? Dogs & Cats both need interaction with there own dogs & cats. They need attention.

NAME: Cynthia Bryan Y/N Yes

WHY? love to bring dog they a great job she best

NAME: Rick Patrick Y/N Yes

WHY? We need a great place to take for our fur babies where we live town

NAME: Lisa Walker Y/N

WHY? We Really need pet boarding

Name:

Y/N

Why?

Alex Farlow	Yes	Lack of resources in metter for boarding options
Alexis Fletcher	Yes	Lack of resources in the area
Heather Lanier	Yes	Very few places in Medtr / Nice to have in City for boarding.
Kathleen Chapman	Yes	I love it and I think it is Very beneficial for the community
Jeannie McCorkle	Yes	Needed
Sonya Durden	Yes	Needed it would help for going out of town
Kendall Rogers	Yes	Needed for out of town
Lexie Rigdon	yes!	Weekends or longer Vaca
Regina Sutton	yes	Weekends/weeks for Vaca!
Linda Arizmendi	yes	Weekends
Ashlee Smith	yes	as needed
Zade Phillips	yes	Would need for going out of town.
Monice Holloway	yes	as needed
Metodie Mobley	yes	For convenience currently he goes out of Chandler Co
Cynthia Bulla	yes	as needed
Donna Neal	yes	and she is great with my previous baby always need to board when out of town
Jordan Martinez	yes	Would need for going out of town, great for families
Anthony Crawford	yes	Brings more affordable services to community
Carol Simmons	yes	Would be a great asset to metter
Ana Quintana	Yes	will be great for the town.
Robert Ralston	Yes	Boarding Needed in town
Chandler Smith	Yes	Because need for when we go on vacations
Jonda Walls	Yes	Because im Always looking for A Sitter and, trust PP!!
Susan Crooms	Yes	Brie is responsible with other Pets, taking care of them and the new location is very convenient.



STAFF REPORT

City of Metter Planning Department

CONDITIONAL USE APPLICATION

Meeting Date: Planning Commission-April 7, 2026; City Council – April 13, 2026

Application Type: Conditional Use

Case Number: CU_032026_002

Location: 715 Fortner Road

Applicant: Jong Wan Kim

Tax Parcel ID: 037 046

Acreage: 4.67 acres

Current Zoning: L-1 Light Industrial

Council District: 01

Request: **Conditional Use** to permit residential use for visiting Doowon employees in an existing house in the L-1 Light Industrial zoning district.

BACKGROUND:

- The request for conditional use approval is a requirement of Article VI – List of Permissible and Conditional Uses. Certain residential uses may be permitted as a Conditional Use in the L-1 zoning district, including residential uses that pre-date the adoption of the zoning ordinance, and which are legal, non-conforming uses.
- The 4.67-acre property includes a 1,622-sf single-family home with frontage on Fortner Road. The house is served by public water and private septic system. It has been unoccupied since December 2023. Pursuant to *Sec. 7.00 Nonconforming Uses*, “the nonconforming building or land use shall not be reestablished after discontinuance for one year or more.”
- Doowon Climate Control America, Inc., is developing a manufacturing facility on nearby land. A representative proposes purchasing the property and using the existing residential structure for visiting employees.
- The L-1 zoning district permits some residential uses. “Hotel, motel” is permitted by right. “Tourist home, bed & breakfast” and “Travel trailer, RV park” are both permitted in L-1 as a conditional use.
- The applicant intends to use the existing single-family structure to house visiting employees and is requesting a conditional use approval to permit non-commercial residential use.

	ZONING:	LAND USE:
NORTH:	R-2 and R-4	Residential
SOUTH:	Industrial	Undeveloped
EAST:	Industrial	Industrial – Doowon
WEST:	Industrial	Industrial – DAS
Description of surrounding land uses: The property is located on Fortner Road just north of W. Lytell Street. Surrounding parcels contain a mix of residential and industrial uses.		

CONSISTENCY WITH COMPREHENSIVE PLAN:

The residential property at 715 Fortner Road is designated for **Agricultural** use on the existing and future land use maps in the *2022 Candler County / Metter Comprehensive Plan*. The property is situated in the *Metter/Candler County Industrial Park* Character Area, which includes implementation measures to “Provide adequate buffers” and “Develop a plan to identify and attract appropriate businesses to these areas”. The proposed use is to provide housing for visiting Doowon employees. The continuing residential use of this property supports the owner’s industrial use in a neighboring property and is consistent with the Comprehensive Plan.

ANALYSIS / CONDITIONAL USE STANDARDS OF REVIEW

Pursuant to section 12.021, City Council may authorize special exceptions by the granting of **Conditional Use** permits upon a finding that:

1. *The special exception or conditional use will not be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity nor diminish and impair property values within the surrounding neighborhood;*
 - **The proposed residential use is similar to the neighboring residential use and is the lowest-intensity use permitted in the L-1 Light Industrial zoning district.**
 2. *The proposed conditional use will not increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties;*
 - **The proposed use will not increase the cost of providing services or maintaining properties.**
 3. *The establishment of the conditional use will not impede the normal and orderly development of surrounding property for uses predominant in the area; and*
 - **Residential use of the structure will have no effect on development in neighboring residential or industrial uses.**
 4. *The location and character of the proposed conditional use is considered to be consistent with a desirable pattern of development for the locality in general.*
 - **The property will continue to be used for residential purposes until Doowon develops plans for industrial expansion on the site.**
-

DETERMINATION:

Staff has reviewed the application and has determined that the request for a Conditional Use to permit residential use for visiting Doowon employees in an existing house in the L-1 Light Industrial zoning district is in compliance with the Zoning ordinance and Comprehensive Plan.

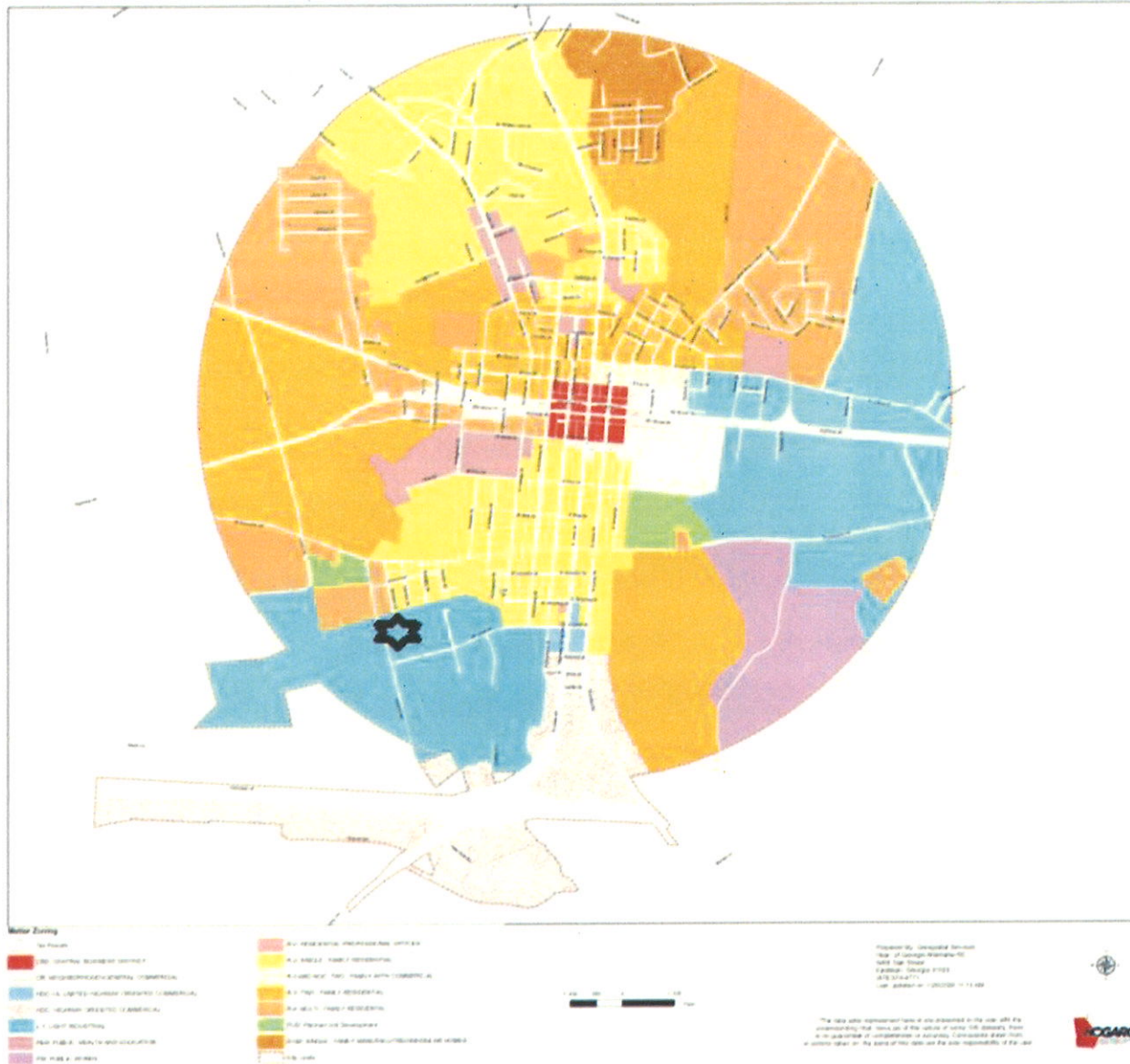
If this application is approved by city council, staff recommend the following conditions:

1. The applicant shall meet all building permit requirements for any improvements to the structure and begin renovations within six months after approval of the conditional use by the City Council.
2. There shall be a maximum of five guest rooms within the single-family dwelling that are utilized by Doowon employees or contractors. A guest room shall contain not less than 70 square feet of living space, not including closets.
3. A maximum of one off-street parking space shall be provided for each guest room. Such off-street parking spaces may be provided in an existing driveway.
4. The conditional use permit shall be voided upon a change of land use, or the sale or transfer of the property ownership.

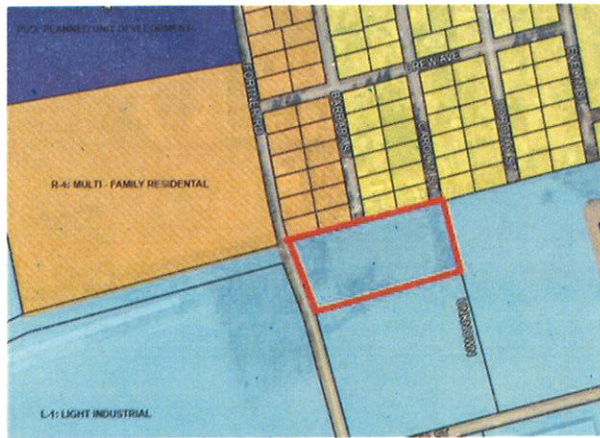
PLANNING COMMISSION RECOMMENDATION:

The Planning Commission voted unanimously on April 7, 2026, to recommend **APPROVAL** of the request for a **Conditional Use** to permit residential use for visiting Doowon employees in an existing house in the L-1 Light Industrial zoning district.

City of Metter Zoning Map



715 Fortner Road



715 Fortner Road



715 Fortner Road



View south on Fortner Road



View north from DAS



View north from W. Lytell Street



via email! An active email account is required.

**APPLICATION FOR A VARIANCE/APPEAL/CONDITIONAL USE
OF THE METTER ZONING ORDINANCE
TO THE PLANNING COMMISSION
METTER, GA**

Name of Owner: Jong Wan Kim (or assignee limited liability company)

Address of Owner: c/o Burr & Forman LLP, 1075 Peachtree Street NE, Suite 3000, Atlanta, GA 30309, Attn: Bill McKenzie

Phone Number: (404) 685-4312

Email Address: bmckenzie@burr.com

Location and address of property: 715 Fortner Road, Metter (Candler County), GA

Check which one of the following you are applying for:

APPEAL _____ VARIANCE _____ CONDITIONAL USE X

APPEAL: Any person who alleges an error in any order, requirement, decision or determination made by the Building Official in the interpretation or enforcement of this Ordinance may appeal such alleged error to the City of Metter Zoning Board.

State the type of Appeal:

 N/A

State the reason why you think the Building Official's decision or enforcement action was wrong:

 N/A

VARIANCE: In specific cases such variance from the terms of the Ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of the Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of the Ordinance shall be observed, public safety and welfare secured, and substantial justice done.

What are the exceptional or extraordinary circumstances or conditions applying to the property or use involved that do not apply to other properties in the same zoning district?

How will the application of these regulations to this particular piece of property create a practical difficulty or unnecessary hardship?

What conditions are peculiar to the particular piece of property than any other property in the same zoning district?

Will the granting of the Variance cause substantial detriment to the public interest or impair the purpose and intent of this Ordinance or to property improvements in the immediate area?

CONDITIONAL USE: Conditional uses as listed in any particular zoning district are declared to possess characteristics which may or may not require certain controls in order to ensure compatibility with other uses in the district within which they are proposed for location. Conditional uses shall be permitted subject to a determination by the building inspector that they conform to all conditions set forth by the Zoning Board as required by Article XII, subsection 12.043.

State the type of business/conditional uses requested: Permit residential use in industrial zone to
serve as short to medium term housing for Doowon employees working at the nearby Doowon facility.

Will the special or conditional use be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood? No, not in the Applicant's opinion.

The surrounding neighborhood includes both residential housing (subdivision to the north) as well as light industrial uses.

Will the proposed conditional use increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties?

No, not in Applicant's opinion. Applicant believes onsite utilities include City of Metter water (and sewer?). Applicant is aware a septic tank is located on the Property.

Do you think the establishment of the conditional use will impede the normal and orderly development of surrounding property for uses predominant in the area? If not, state why.

No. There is a residential subdivision to the north. The property is also adjacent to the Metter I-16 Industrial Park.

In your opinion, is the location and character of the proposed conditional use considered to be consistent with a desirable pattern of development for the locality in general?

Yes


Applicant Signature / Attorney Representative for Applicant

February 27, 2026
Date

Variance/Special Exception/Conditional Use:

Single-Family Residential Districts	\$250.00
Multi-Family Districts	\$300.00
Commercial and Industrial Districts	\$350.00

TO BE COMPLETED BY CITY HALL

Date Fee Paid

Amount Paid

Collected By: (Signature)

ADMINISTRATIVE REVIEW

Zoning Administrator Review and Signature

Date

Date Planning Commission Meeting Advertised: _____

Date Planning Commission Meeting Held: _____

Decision of Planning Commission and Reason:

Signed: _____

Chairman of Board

Clerk

Date Public Hearing Advertised: _____

Date Public Hearing Held: _____

Date City Council Meeting Held: _____

Decision of Mayor and City Council and Reason:

Mayor's Signature

Date

City Clerk's Signature

Date



STAFF REPORT

City of Metter Planning Department

VARIANCE APPLICATION

Meeting Date: Planning Commission-April 7, 2026; City Council - April 13, 2026

Application Type: Variance

Case Number: VAR_032026_001

Location: Fortner Road & W. Hiawatha Street

Applicant: Joey Burke

Tax Parcel ID: 037 004 002

Acreage: 14 acres

Current Zoning: PUD – Residential (70 single family units)

Council District: 01

Request: Variance from *Sec. 751* (sidewalks required) and *Sec. 738* (curb & gutter required) of the City of Metter Subdivision and Land Development Ordinance in a workforce housing development at Fortner Road & W. Hiawatha Street.

BACKGROUND:

- The request for a variance from *Sec. 751* (sidewalks required) and *Sec. 738* (curb & gutter required) of the *Subdivision and Land Development Ordinance* is a requirement of *Article XII – Variances and Special Exceptions*.
- The Fortner Road development was designed as workforce housing to meet the requirements of the Rural Workforce Housing Initiative (RWHI) grant program and was rezoned to PUD - Planned Unit Development (70 single-family units) on June 16, 2025. The grant would have paid for infrastructure such as roads, curb & gutter, and sidewalks. The application was not submitted.
- The RWHI grant program requires that units supported by the grant maintain affordability for at least 10 years. Workforce housing is targeted to essential workers in education, health professions, and public safety.
- Workforce housing is defined as housing that consumes no more than 30% of the monthly household income for those earning up to 100% of the area median income. The median household income is \$36,111 in Metter and \$49,581 in Candler County (*ACS 2024).
- The applicant plans to proceed with construction of the approved 70 single-family workforce housing units. In the absence of grant funding, and to maintain affordability for the local workforce, the applicant is requesting a variance from the requirement to construct sidewalks and curb & gutter throughout the development.

	ZONING:	LAND USE:
NORTH:	R-4 Multi-family residential R-3 Two-family residential	Single-family residential and undeveloped
SOUTH:	R-4 Multi-family residential	undeveloped
EAST:	R-4 Multi-family residential	Single family residential
WEST:	R-4 Multi-family residential	Agriculture, undeveloped
Description of surrounding land uses: The property is located on W. Hiawatha Street and Fortner Road, directly north of the Industrial Park. Downtown businesses are easily accessible on foot. There is existing residential development to the east across Fortner Road and to the northwest along Hiawatha Street.		

*U.S. Census Bureau. "Median Income in the Past 12 Months (in 2024 Inflation-Adjusted Dollars)." *American Community Survey, ACS 5-Year Estimates Subject Tables, Table S1903*, <https://data.census.gov/table/ACSST5Y2024.S1903?q=candler+county+ga&t=Income+and+Poverty>. Accessed on 20 Mar 2026.

CONSISTENCY WITH COMPREHENSIVE PLAN: The property at Fortner Road and W. Hiawatha Street is designated for medium-high-density residential use, according to the zoning ordinance and map. The future land use map in the *2022 Candler County / Metter Comprehensive Plan* anticipates the property's use as Agriculture.

The **Neighborhood / Suburban Residential Development** Character Area includes implementation measures:

- Accommodate infill development that complements the scale, setback and style of existing adjacent homes.

- Encourage new residential development to blend with existing housing through appropriate open space and buffering requirements.

ANALYSIS / VARIANCE STANDARDS OF REVIEW

Pursuant to *Sec. 12.02 Variances and Special Exceptions*, "City Council may authorize **variance** upon a finding that:

1. *There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography.*
 - **The property is suitable for development. The exceptional conditions relate to the effect of the cost of concrete for sidewalks and curb & gutter on housing costs.**
2. *The application of the ordinance to this particular piece of property would create an unnecessary hardship;*
 - **Recent residential development in Metter has not included sidewalks or curb & gutter. The average sales price of the 21 houses built and sold in Metter since 2021 was \$270,000. Construction of sidewalks and curb & gutter would increase the price of the houses in this development compared to infill development.**
3. *Such conditions are peculiar to the particular piece of property involved; and*
 - **Residential development in surrounding neighborhoods does not feature sidewalks or curb & gutter.**
4. *Relief, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of the ordinance. Provided, however, that no variance may be granted for a use of land or building or structure that is prohibited in a given district by the ordinance. No variance may be granted to the provisions of Article IX, Sign Regulation.*
 - **The applicant proposes a single-family development that is affordable to essential workers. The proposal to construct the development without sidewalks and curb & gutter would be compatible with surrounding residential development. The *Subdivision and Land Development* ordinance was designed to promote development that improves walkability and the overall quality of life for residents.**

DETERMINATION: Staff have determined that the request for a variance from *Sec. 751* (sidewalks) and *Sec. 738* (curb & gutter) of the *Subdivision and Land Development Ordinance* in a workforce housing development at Fortner Road & W. Hiawatha Street is in compliance with the Zoning ordinance and Comprehensive Plan.

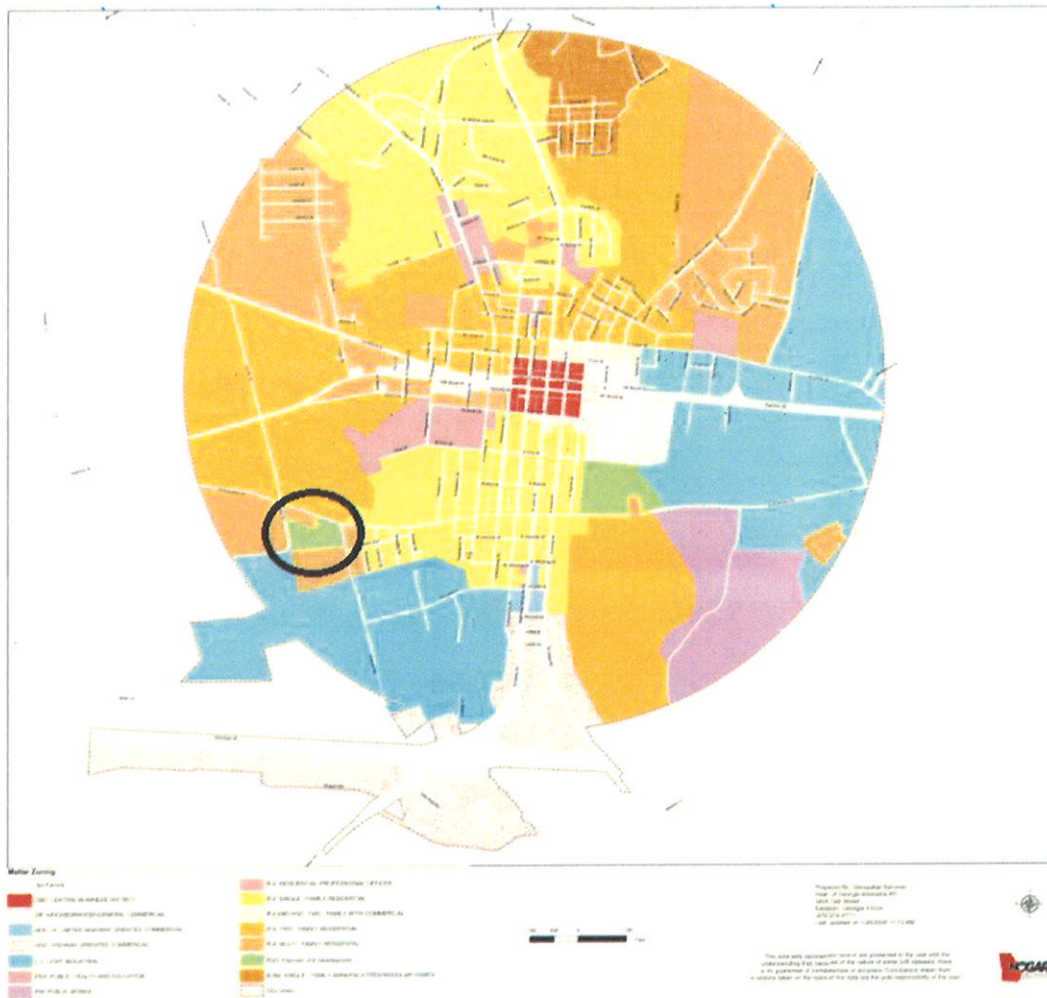
If this application is approved by city council, staff recommend consideration of the following conditions:

1. The applicant shall begin land clearing and infrastructure construction within three months after approval of the variance by the City Council.
2. The applicant shall enter into a development agreement with the city that specifies the number and type of housing units being built and the projected sale price and/or rental prices to be charged if the houses are made available for rent. The agreement may contain language to void the variance should construction not begin within three months or should housing price conditions not be met.
3. The applicant shall limit home purchases to one per buyer and/or limit rentals to 20% of all units constructed.
4. Rental units must satisfy the affordability requirements for a period of ten (10) years from date of CO.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission voted unanimously on April 7, 2026, to recommend APPROVAL of the request for a **Variance** from *Sec. 751* (sidewalks required) and *Sec. 738* (curb & gutter required) of the City of Metter Subdivision and Land Development Ordinance in a workforce housing development at Fortner Road & W. Hiawatha Street **during the initial infrastructure construction process, with the condition that the infrastructure be constructed as each house is built.**

City of Metter Zoning Map



Fortner Road & Hiawatha Street



RESIDENTIAL DEVELOPMENT IN SURROUNDING NEIGHBORHOOD

Fortner Road at W. Hiawatha Street



Barbara Street & W. Hiawatha Street



**Sample of medium/high-density single-family
development in Chatham County
7' side setback on each lot**



**APPLICATION FOR A VARIANCE/APPEAL/CONDITIONAL USE
OF THE METTER ZONING ORDINANCE
TO THE PLANNING COMMISSION
METTER, GA**

Name of Owner: JCT Burke Properties LLC
Address of Owner: 6083 Statesboro Hwy, Sylvan, GA 30467
Phone Number: (912) 536-3922
Email Address: jc-burke69@hotmail.com
Location and address of property: Corner of Fortner Road and West Hiawatha Street

Check which one of the following you are applying for:

APPEAL _____ VARIANCE ☒ _____ CONDITIONAL USE _____

APPEAL: Any person who alleges an error in any order, requirement, decision or determination made by the Building Official in the interpretation or enforcement of this Ordinance may appeal such alleged error to the City of Metter Zoning Board.

State the type of Appeal:

State the reason why you think the Building Official's decision or enforcement action was wrong:

VARIANCE: In specific cases such variance from the terms of the Ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of the Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of the Ordinance shall be observed, public safety and welfare secured, and substantial justice done.

What are the exceptional or extraordinary circumstances or conditions applying to the property or use involved that do not apply to other properties in the same zoning district?

Property designed for workforce housing.

How will the application of these regulations to this particular piece of property create a practical difficulty or unnecessary hardship?

This development is for workforce housing, and is meant to be affordable

for Metter and Candler County residents. Subdivision regulations that require

sidewalks and curb & gutter will add to the cost of development, and undermine effort
to market these homes at an affordable price.

What conditions are peculiar to the particular piece of property than any other property in the same zoning district?

Development will match the surrounding developments for affordable housing.

Will the granting of the Variance cause substantial detriment to the public interest or impair the purpose and intent of this Ordinance or to property improvements in the immediate area?

No.

CONDITIONAL USE: Conditional uses as listed in any particular zoning district are declared to possess characteristics which may or may not require certain controls in order to ensure compatibility with other uses in the district within which they are proposed for location. Conditional uses shall be permitted subject to a determination by the building inspector that they conform to all conditions set forth by the Zoning Board as required by Article XII, subsection 12.043.

State the type of business/conditional uses requested: _____

Will the special or conditional use be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood? _____

Will the proposed conditional use increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties?

Do you think the establishment of the conditional use will impede the normal and orderly development of surrounding property for uses predominant in the area? If not, state why.

In your opinion, is the location and character of the proposed conditional use considered to be consistent with a desirable pattern of development for the locality in general?

Joseph B. Bink
Applicant Signature

3/3/20
Date

Variance/Special Exception/Conditional Use:

Single-Family Residential Districts	\$250.00
Multi-Family Districts	\$300.00
Commercial and Industrial Districts	\$350.00

TO BE COMPLETED BY CITY HALL

Date Fee Paid

Amount Paid

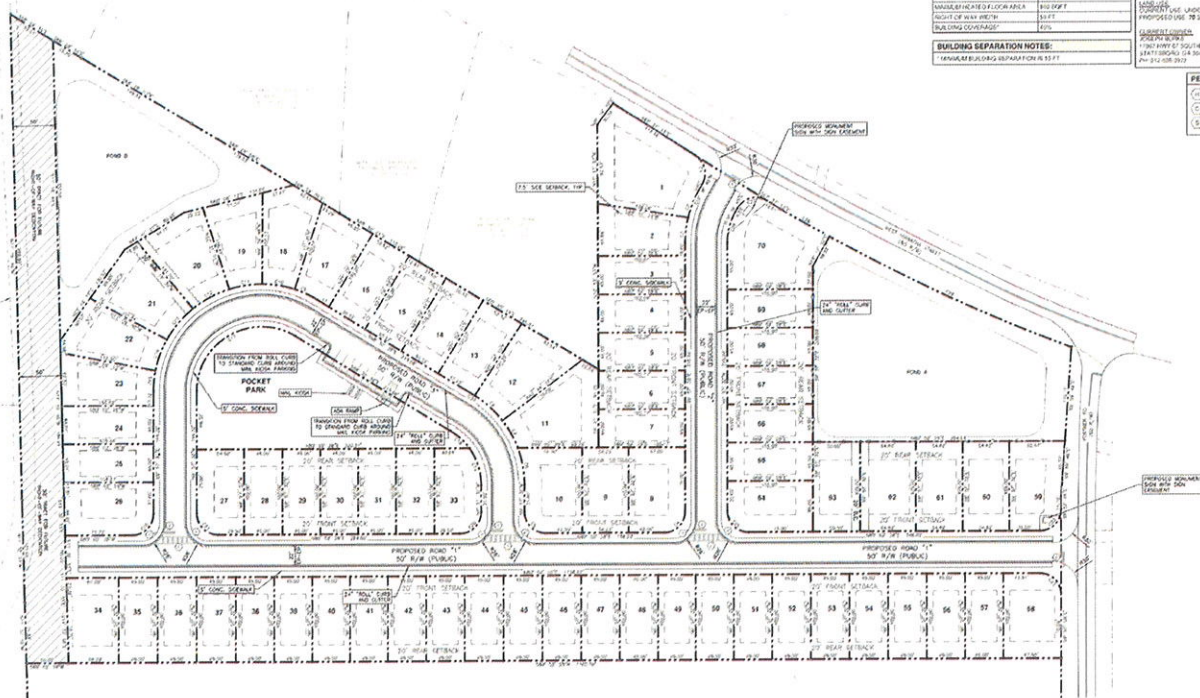
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ZONING NOTES FOR PUD	
MINIMUM LOT AREA	1,500 SQ FT
MINIMUM LOT WIDTH	15 FT AT BUILDING LINE
MINIMUM FRONT YARD SETBACK	25 FT
MINIMUM SIDE YARD SETBACK	25 FT
MINIMUM REAR YARD SETBACK	25 FT
MINIMUM FRONT YARD SETBACK	25 FT
MINIMUM SIDE YARD SETBACK	25 FT
MINIMUM REAR YARD SETBACK	25 FT
MINIMUM LOT AREA	1,500 SQ FT
MINIMUM LOT WIDTH	15 FT AT BUILDING LINE
MINIMUM FRONT YARD SETBACK	25 FT
MINIMUM SIDE YARD SETBACK	25 FT
MINIMUM REAR YARD SETBACK	25 FT

GENERAL SITE NOTES:	
PROJECT NAME	PROPOSED RESIDENTIAL DEVELOPMENT
PROJECT ADDRESS	10000 100TH AVE, SUITE 100, WEST HAWAIIA, HI 96796
PROJECT OWNER	DAVID J. DAWSON
PROJECT ENGINEER	DAVID J. DAWSON
PROJECT ARCHITECT	DAVID J. DAWSON
PROJECT LANDSCAPE ARCHITECT	DAVID J. DAWSON
PROJECT CIVIL ENGINEER	DAVID J. DAWSON
PROJECT ELECTRICAL ENGINEER	DAVID J. DAWSON
PROJECT MECHANICAL ENGINEER	DAVID J. DAWSON
PROJECT PLUMBING ENGINEER	DAVID J. DAWSON
PROJECT FIRE ENGINEER	DAVID J. DAWSON
PROJECT ENVIRONMENTAL ENGINEER	DAVID J. DAWSON
PROJECT HISTORIC PRESERVATION ENGINEER	DAVID J. DAWSON
PROJECT TRANSPORTATION ENGINEER	DAVID J. DAWSON
PROJECT UTILITIES ENGINEER	DAVID J. DAWSON
PROJECT SPECIALTIES ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL ARCHITECT	DAVID J. DAWSON
PROJECT PROFESSIONAL LANDSCAPE ARCHITECT	DAVID J. DAWSON
PROJECT PROFESSIONAL CIVIL ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL ELECTRICAL ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL MECHANICAL ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL PLUMBING ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL FIRE ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL ENVIRONMENTAL ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL HISTORIC PRESERVATION ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL TRANSPORTATION ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL UTILITIES ENGINEER	DAVID J. DAWSON
PROJECT PROFESSIONAL SPECIALTIES ENGINEER	DAVID J. DAWSON

BUILDING SEPARATION NOTES:	
MINIMUM BUILDING SEPARATION	10 FT

PEDESTRIAN ACCESS LEGEND	
1	ADA COMPLIANT RAMP
2	WALKWAY
3	WALKWAY WITH RAMP



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DAVID J. DAWSON
 ENGINEER
 LICENSE NO. 10000

DAVID J. DAWSON
 ARCHITECT
 LICENSE NO. 10000

DAVID J. DAWSON
 LANDSCAPE ARCHITECT
 LICENSE NO. 10000

DAVID J. DAWSON
 CIVIL ENGINEER
 LICENSE NO. 10000

DAVID J. DAWSON
 ELECTRICAL ENGINEER
 LICENSE NO. 10000

DAVID J. DAWSON
 MECHANICAL ENGINEER
 LICENSE NO. 10000

DAVID J. DAWSON
 PLUMBING ENGINEER
 LICENSE NO. 10000
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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and entered into this ____ day of _____, 2026 by and between the City of Metter, Georgia, by and through its duly elected governing authority (hereafter the "City") and the Memory Lane Park Corp. (hereinafter the MLPC").

WITNESSETH:

WHEREAS, the City owns certain real property available to be used in connection with MLPC's activities (hereinafter the "Subject Property"). The Subject Property is the highlighted portion of the property depicted in Exhibit "A, attached hereto; and

WHEREAS, the intended use of the Subject Property is designated as a passive, commemorative park dedicated to reflection and remembrance of former students and teachers. The park is intended for quiet enjoyment, reflection, and limited ceremonial or memorial gatherings approved by the City. Activities inconsistent with the park's reflective and memorial purpose are prohibited.

WHEREAS, the parties wish to provide for the utilization or disposition of the Subject Property should it cease to be utilized as the Memory Lane Park; and

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, BE IT HEREBY AGREED as follows:

1.

The City shall retain sole ownership of the real property known as Memory Lane Park and all existing and future improvements located thereon. All improvements, including those funded or installed by MLPC, shall become and remain the property of the City.

2.

For so long as the Subject Property is used as the Memorial Lane Park, MLPC may propose structural and landscaping improvements or modifications to the Subject Property. No improvements shall be made without the City's prior written authorization.

3.

The City shall maintain property, casualty, and general liability insurance coverage for the Subject Property and improvements. MLPC shall be responsible for paying any applicable insurance deductibles associated with damage to structures or improvements.

4.

The City shall regulate and control the dates and hours of public use of the park.

5.

The City shall allow MLPC to install and maintain lighting at the park, subject to the City's prior written approval of the design, placement, and specifications. Once approved, MLPC shall be responsible for the installation and maintenance of such lighting.

6.

The City shall provide water service for the park grounds and landscaping.

7.

The City shall be responsible for maintaining the landscaping and keeping the premises clean, orderly, and in good condition.

8.

This MOU reflects the understanding of the parties regarding the matters described herein and is intended to guide their cooperative relationship concerning Memory Lane Park.

9.

This MOU shall remain in effect until terminated by either party upon thirty (30) days' written notice to the other party.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the date first written above.

CITY OF METTER, GEORGIA

BY: _____

ATTEST: _____

MEMORY LANE PARK CORP.

BY: _____

ATTEST: _____

Angie Conner

From: wendell summerlin <miataman1961@yahoo.com>
Sent: Thursday, March 26, 2026 4:53 PM
To: Angie Conner
Subject: Water meter for Memory Lane Park

Hi Angie,

Please place on the next city council meeting asking the city to place a water meter at Memory Lane Park and assume all cost there with.

The plantings and trees at the park were very expensive and the slow drip water will not be a very huge cost from a water consumption stand point.

We thank the city for there consideration.

Wendell Summerlin
and the committee

cell: 404-735-5952

[Yahoo Mail: Search, Organize, Conquer](#)

Angie Conner

From: Scott Wood
Sent: Tuesday, January 13, 2026 1:11 PM
To: Rashida Taylor; Chyrileen Kilcrease; Tara L. Jeffers; Victoria Gaitten; Gregory Thomas (thomamin@pineland.net); James McKie
Cc: Angie Conner
Subject: Memory Lane Park

Good Afternoon,

I have been approached by Mr. Wendell Summerlin, who is our primary contact on the Memory Lane Park project.

Mr. Summerlin has requested that the City of Metter provide a water line and meter to the Park, and that the City maintain whatever plantings and landscaping are placed there.

None of the expense associated with this request is budgeted at this time. The cost of water would not be consequential, and the meter installation will only be so that we can record usage.

However, assuming the Park remains the property of the City, grounds maintenance becomes a presumed responsibility. We added the downtown parks last growing season, and our limited staff can continue to take on just so much. You might keep this issue in mind as you prepare the upcoming budget.

Related: I am maintaining a list of issues to discuss with the new city manager and will add this one to that list.

Respectfully.

Metter Masonic Lodge #435

To: City of Metter

From: Metter Masonic Lodge-David Hicks

Reference: Repairs for roof

The Last hurricane in 2024 damaged the top part of the Masonic Lodge, blowing part of the brick work over onto our roof. We have finally got what we needed from our insurance company, and we want to start the repairs to the top part of the building and the roof. We have removed the awning from our front part and now we want to proceed with the repairs to the brick work and roof. Mr. Jay Phillips is the contractor who will be doing the masonry work and fixing the roof. Mr. Phillips will have to put up a scaffolding system out front to do the brick work and because of safety issues we need permission to shut down the sidewalk in front of the masonic lodge and the Flower gallery.

The two businesses on both sides of the lodge are not in business, and we will block those parking spaces off. They will be laying brick work, and we don't want anyone or any vehicles to be hit. We are asking permission to shut that part of the sidewalk and parking spaces down until the work is done.

Thank you

David Hicks.

Permit No. _____

CITY OF METTER
APPLICATION FOR BUILDING/LAND USE PERMIT
METTER, GEORGIA

Date: April 8, 2026 Applicant Name: David Hicks
Applicant Mailing Address: P.O. Box 111 Metter
Address of Construction: 47 E. North Broad St.
Lot Frontage: _____ Lot Depth: _____ Map/Parcel No: _____ **Must provide copy of Property Plat with application.**
General Contractor: Jay Phillips **Must provide copy of Business License.**
Sub-Contractors: _____ **Must provide name State License is listed under and a copy of Business License.**
Plumbing Contractor: NA State License No. _____
Electrical Contractor: N/A State License No. _____
Mechanical Contractor (HVAC): N/A State License No. _____
Class of Work: New _____ Alter _____ Addition _____ Repair X Move _____ Demolition _____
Exact description of use proposed: Repair.
Size of building 2 Story Sq. Ft. (Must provide 2 copies of Building Plans as stated in Section 11.01)
What size is the building/home/addition: Width _____ ft. Length _____ ft. Height _____ ft.
No. of stories 2 No. total rooms 2 No. of baths 1
No. of bedrooms 1 No. of kitchens 1 No. of offices 1
Type of Construction: Brick Work Type of siding: Brick
(Frame, block, etc.) (Brick, vinyl, veneer, etc.)
Type of Heating & A/C: N/A Size of Main Electrical Panel: N/A
(Central, electric, natural gas, propane gas, etc.) (Amps)
Estimated Cost of Construction: \$ _____

Section 11.01. Application for permits.

All applications for land use permits, sign permits, and temporary certificates of zoning compliance shall be accompanied by plans in duplicate drawn to scale, showing the actual dimensions and shape of the lot to be built upon; the exact size and locations on the lot of buildings already existing, if any. Location of adjacent trees of four (4) inches or larger in caliper measured at breast height; and the location and dimensions of the proposed building or alteration. The application shall include such other information as lawfully may be required by the Building Inspector, including existing or proposed building or alteration; existing or proposed use of the building and land; the number of families, housekeeping units, or rental units the building is designed to accommodate; conditions existing on the lot; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of, this ordinance.

The Building Inspector shall return one copy of the plans to the applicant; after he/she shall have marked such copy either as approved or disapproved and attested to it by their signature of such copy. The original copy of such plans, similarly marked, shall be retained by the Building Official Department.

I hereby attest that I am the owner of the referenced property or have provided written permission from the owner to make this application.

Signature of applicant: David Hicks Telephone Number: 912-362-9125

ALL APPLICATIONS WILL BE APPROVED OR DENIED WITHIN 15 DAYS OF RECEIVING THEM.

TO BE COMPLETED BY BUILDING DEPARTMENT

ZONING CLASS _____ PUBLIC SEWER: YES _____ NO ☒

PUBLIC WATER: YES ☒ NO _____ SPRINKLER SYSTEM REQUIRED: YES _____ NO ☒

IS A LAND DISTURBANCE PERMIT REQUIRED: YES _____ NO ☒

PROPERTY LINE SETBACKS

FRONT YARD: _____ ft. SIDE YARD: _____ ft. CORNER SIDE YARD: _____ ft. REAR YARD: _____ ft.

PERMIT ISSUED TO: _____ FEE PAID: \$ _____

FEE RECEIVED BY: _____ PERMIT ISSUED BY: _____

COMMENTS BY BUILDING OFFICIAL: _____

FEES

342 Building Permit: \$ _____ 343 Site Inspection: \$ _____

302 Sewer Fee: \$ _____ 303 Water Fee: \$ _____

346 Foundation Inspection: \$ _____ 345 Electrical Inspection: \$ _____

344 Plumbing Inspection \$ _____ 348 Heating/AC Inspection \$ _____

347 Energy Inspection \$ _____ Total Fees: \$ _____



METTER POLICE DEPARTMENT
MARCH 2026 STATS

		Mar-26	LAST MONTH	LAST YEAR
CITATIONS ISSUED		99	95	106
WARNINGS		79	66	102
ARRESTS		17	11	17
ACCIDENTS		16	8	20
ORDINANCE VIOL.		1	4	0
INCIDENT REPORTS		49	38	42
	Cleared by Arrest	15	11	7
	Exceptionally Cleared	0	0	1
	Unfounded	7	5	3
	Felony Cases	19	9	11
	Misdemeanor Cases	18	25	23
	Fowarded to Investigations	14	14	16

DML
4-1-2026

Jan Feb Mar Apr May Jun Jul Aug Sept Oct Nov Dec

# of dogs from the City of Metter	15	15	11
# of dogs from Candler County	24	30	20
Total # of dogs	39	45	31
# of cats from the City of Metter	6	5	2
# of cats from Candler County	12	13	12
Total # of cats	18	18	14
# of cats reclaimed	0	0	0
# of dogs reclaimed	2	12	4
Total # of reclaims	2	12	4
# of calls responded to in City of Metter	32	16	24
# of calls responded to in Candler County	23	27	28
Total # of Calls	55	43	52
# of dogs surrendered by owner	13	10	7
# of dogs adopted	16	9	17
# of dogs euthanized	9	17	4
# of dogs deceased at shelter	0	0	0
# of dogs bites reported	1	1	3
# of cats surrendered by owner	3	0	0
# of cats adopted	10	6	6
# of cats euthanized	5	8	5
# of cats deceased at shelter	0	0	0
# of cat bites reported	0	1	1
Rescue transfer for dogs	9	12	11
Rescue transfer for cats	0	2	3

Incidents between two dates by pickup location

Metter Animal Shelter P.O. Box 74, Metter Ga. 30439 912-685-7877

Criteria:

Enter the from date: 03/01/2026
Enter the to date: 03/31/2026

City

Aggression

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/27/2026 10:45:00	2603-138	H: W:	CCSO contacted ACO stating there is an aggressive dog roaming the neighborhood **UPDATE: 2 possibly abandoned dogs at address			Metter Ga 30439			03/27/2026 15:35:00 Animal picked up

Total Aggression: 1

Animals at large

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/03/2026 13:30:00	2603-100		Stray has come up and had 3 pups in her backyard the pups are staying under her shed			Georgia 30439			03/06/2026 15:15:00 Animal picked up
03/03/2026 17:00:00	2603-101	H: W: C:	Officer reached out to ACO stating there is a stray mama with pups staying at this address that is vacant			St METTER GA 30439			03/09/2026 14:30:00 Animal picked up
03/09/2026 12:05:00	2603-104	H: W: C:	Caller states the neighbor's dog is at her apartment			METTER GA 30439			03/09/2026 12:30:00 Animal picked up
03/09/2026 15:05:00	2603-105	H: W: C:(912)	Stray pup			St Metter Georgia 30439			03/09/2026 16:00:00 Animal picked up
03/10/2026 08:00:00	2603-107		Needing cat trap set			Metter Georgia 30439			
03/14/2026 18:30:00	2603-114	H: W:	contacted ACO stating an officer found a pup under one of the cars at the PD			St Metter Ga 30439			03/14/2026 18:45:00 Animal picked up
03/14/2026 18:30:00	2603-115		3 pups found on Cotton Rd and Portal Hwy 3/13			Metter Georgia 30439			03/16/2026 14:05:00 Animal rehomed
03/19/2026 13:35:00	2603-120	H: W:	Stray pup has shown up			Metter Georgia 30439			03/19/2026 13:50:00 Animal picked up
03/26/2026 15:20:00	2603-137		The homehealth nurse is trying to leave and the neighbors dog is trying to chase her.			Metter Georgia 30439			03/26/2026 15:35:00 No animal found
03/27/2026 18:45:00	2603-143	H: W: C	Neighbors contacted ACO with photos stating that the neighbor's husky is back out again			Metter Georgia 30439			03/30/2026 14:35:00 Completed by Animal Control

Total Animals at large: 10

Bite

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/09/2026 20:35:00	2603-106	H: 912 W: C:	contacted ACO for dog bite			Metter Ga 30439			03/18/2026 08:00:00 Completed quarantine
03/12/2026 16:05:00	2603-111	H: W: C	Neighbor's dog came in her yard and bit her daughter along with her dog			Metter Georgia 30439			03/23/2026 08:00:00 Completed quarantine
03/24/2026 10:10:00	2603-132	H: 912 W: C:	contacted ACO for cat bite that occurred on 03/20			St Metter Ga 30439			03/25/2026 10:30:00 Animal picked up

Total Bite: 3

Nuisance

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/23/2026 09:20:00	2603-129		Officer contacted ACO stating the victim states the two dogs were biting at his tires			METTER GA 30439			03/24/2026 11:25:00 In compliance
03/23/2026 15:35:00	2603-131	C: W:	Stray german shepherd is coming in his yard knocking over his trash cans being a nuisance			Metter Ga 30439			03/27/2026 11:15:00 Unable to capture
03/27/2026 10:00:00	2603-139	Anonymous Anonymous H: W: C:	Anonymous caller states the neighbors dog is constantly getting out, chasing kids getting off the bus and multiple neighbors are having issues			Metter Georgia 30439			03/27/2026 15:25:00 Owner given verbal warning
03/27/2026 13:30:00	2603-140	C: W:	Needing trap set for german shepherd coming in his yard at night turning over his trashcans			Metter Ga 30439			

Total Nuisance: 4

Number of pets

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/27/2026 15:10:00	2603-141	H: W: C:	Surrender UP Thursday @10:30	PICK		Metter Georgia 30439			

Total Number of pets: 1

Traffic stop

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/29/2026 18:25:00	2603-145	H: 91 C:	contacted ACO requesting pick up of dog from traffic stop in front of Chevy Dealership			Metter Georgia 30439			03/29/2026 18:35:00 Animal picked up

Total Traffic stop: 1

Welfare check

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
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Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/17/2026 09:45:00	2603-117	H: 912- W: C:	The owner was locked up last weekend in Bulloch county, but there is a dog outside and a dog inside she is not sure if someone is tending to the dogs or not			Metter Ga 30439			03/17/2026 11:20:00 No animal found
03/20/2026 11:55:00	2603-123	n: w: C:	requesting welfare check due to caller stating there is a dog tied with a short chain and no coverage from weather			METTER GA 30439			03/20/2026 16:30:00 Completed by Animal Control
03/26/2026 08:00:00	2603-135	H: w: C:	requesting welfare check on the provided person due to a vet visit that did not go well in Vidalia			Metter GA 30439			03/26/2026 14:20:00 Completed by Animal Control
03/30/2026 15:45:00	2603-148	n: w: C:	contacted ACO stating the caller is requesting welfare check due to the owner having 10 dogs on the property on chains			METTER GA 30439			

Total Welfare check: 4

Total City: 24

County

Aggression

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/23/2026 12:30:00	2603-130	n: w: 912 C:	Caller states there is a white stray dog at the address that has been there for a week, but is now becoming aggressive with the kids **The dog is not aggressive			Metter Ga 30439			03/23/2026 16:15:00 Animal picked up
03/28/2026 20:20:00	2603-144	n: w: 912 C:	contacted ACO stating there is an aggressive dog attacking the callers dog deputy requesting ACO			Metter Ga 30439			03/28/2026 20:40:00 Handled by law enforcement

Total Aggression: 2

Animals at large

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/06/2026 10:50:00	2603-102	H: W: C	2 stray dogs in the road			Georgia 30439			03/06/2026 11:35:00 Owner reclaimed
03/11/2026 15:00:00	2603-109		Stray puppy			Metter Georgia 30439			03/19/2026 13:00:00 Animal picked up
03/12/2026 16:00:00	2603-112		2 stray pups			Metter Georgia 30439			03/12/2026 17:20:00 Animal picked up
03/16/2026 08:00:00	2603-116		Found stray dog on Hwy 23			Metter Georgia 30439			03/18/2026 15:00:00 Owner reclaimed
03/17/2026 14:30:00	2603-118		Stray cats need to be trapped			Metter Ga 30439			
03/18/2026 11:00:00	2603-119	3	Stray white dog			METTER GA 30439			03/18/2026 11:15:00 No animal found

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/19/2026 14:45:00	2603-121	H: (912) 7	Stray cat needs to be trapped			METTER GA 30439			
03/20/2026 10:48:26	2603-122	H: W: C:	Stray cat needs to be trapped			Metter Georgia 30439			
03/20/2026 13:20:00	2603-124	H: W: C:	Stray dog with a camo collar			Metter Georgia 30439			03/26/2026 09:25:00 Unable to capture
03/23/2026 08:15:00	2603-133	H: W: C:	ontacted ACO stating an unknown caller left vm stating there are 2 possibly sick kittens at BP in aline			Metter Georgia 30439			03/24/2026 11:15:00 No animal found
03/23/2026 10:10:00	2603-126	H: W: 912 C:	Stray kitten found by students			Metter Ga 30439			03/23/2026 10:25:00 Animal picked up
03/23/2026 10:55:00	2603-127	H: W: C: 7	Set traps for stray cats			Metter Ga 30439			
03/23/2026 11:55:00	2603-128	H: W: C:	Set traps for stray cats			Metter Georgia 30439			
03/25/2026 15:30:00	2603-134		Stray friendly cat			METTER GA 30439			03/31/2026 13:00:00 Animal picked up
03/28/2026 10:00:00	2603-142	H: W: C: 7	Stray beagle dog			Metter Georgia 30439			03/28/2026 13:20:00 Animal picked up
03/30/2026 09:35:00	2603-146	Unknown Unknown H: W: C:	Unknown caller stated that there is a husky at the bridge with a blue collar			Metter Georgia 30439			03/30/2026 09:45:00 Animal picked up
03/30/2026 09:50:00	2603-147	H: W: C: 7	Stray kitten is in her car under the hood			W Metter Georgia 30439			03/30/2026 10:10:00 Animal picked up
03/30/2026 15:10:00	2603-149		6 or 7 stray cats needing to be trapped			Metter Georgia 30439			
03/31/2026 13:24:36	2603-150	H: W: C:	Stray small dog has shown up with collar and name tag			Metter Georgia 30439			03/31/2026 13:40:00 Animal picked up

Total Animals at large: 19

Bite

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/09/2026 09:51:00	2603-103	H: W: C:	Her daughter bit by the neighbor's dog yesterday and she was advised to contact animal control today			Metter Georgia 30439			03/18/2026 08:00:00 Completed quarantine

Total Bite: 1

Number of pets

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/02/2026 13:52:05	2603-099	H: W: C:	Surrender			Metter			03/05/2026 09:20:00 Animal rehomed

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/10/2026 13:00:00	2603-108	h: W: C:	Surrender			Georgia 30439			03/13/2026 10:40:00 Animal rehomed
03/12/2026 13:55:00	2603-113	h: W: C:	Surrender and ***moving on sunday will not have placement			Metter Georgia 30439			03/16/2026 14:35:00 Owner surrender
03/21/2026 11:00:00	2603-125	h: W: C:	Surrender.			Metter Georgia 30439			03/27/2026 16:30:00 Owner surrender

Total Number of pets: 4

Sick/injured animal

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/11/2026 16:00:00	2603-110	h: W: C: /	Stray feral cat with a possibly injured leg (maybe access) *Will need to be trapped			Metter Ga 30439			

Total Sick/injured animal: 1

Welfare check

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
03/26/2026 08:00:00	2603-136	h: W: C:	from requesting welfare check on provided address due to caller requesting for more than 5 vouchers for 23 dogs **UPDATE: There are a total of 43 dogs on the property			METTER GA 30439			

Total Welfare check: 1

Total County: 28

Report: **Animal Control -> Incidents between two dates by pickup location**

Generated by Animal Shelter Manager 52u [Mon Mar 30 10:11:58 UTC 2026] at Metter Animal Shelter on 04/01/2026 by mhart

Angie Conner

From: Jason Douglas
Sent: Thursday, April 2, 2026 3:10 PM
To: Angie Conner; Kellie Lank
Cc: baasheim@candlerco-ga.gov; Scott Wood
Subject: March 2026 Fire Response
Attachments: March 2026 Fire Response List.xlsx

3 calls in City of Pulaski

Metter Fire Rescue Response List

Mar-26

Call Type and Jurisdiction

Mar-26

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	1	1	5	0	2	14	0	0	7	4	34
County	1	5	6	43	0	4	0	1	0	1	0	61
Total	1	6	7	48	0	6	14	1	0	8	4	

Total Calls	95
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Total 96 1 Mutual aid calls Given to Emanuel County Fire

Mar-25

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	1	1	1	5	2	5	11	1	2	7	2	38
County	0	2	3	20	0	13	0	1	1	8	0	48
Total	1	3	4	25	2	18	11	2	3	15	2	

Total Calls	86
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Total 88 2 Mutual aid calls Given to Emanuel County Fire

REPORT CITY OF METTER PUBLIC WORKS DIRECTOR MONTHLY REPORT MARCH 1 TO MARCH 31, 2026

A. Water and Sewer Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2026
1. Total number of work orders.	166	135	290	1553
2. Turn on-New Customers.	20	17	31	150
3. Turn off-Final Billing.	22	14	31	168
4. Reconnect.	38	43	54	269
5. Check for leaks.	11	41	14	83
6. Turn off-Bad Checks.	01	00	00	01
7. Turn off-non-payment.	41	54	86	407
8. Sewer Problems.	03	06	04	25
9. Discolored Water Calls	00	00	00	01
10. Service calls.	65	26	56	197
11. Busted water mains	00	01	01	09
12. Water taps.	00	00	01	09
12. Sewer taps.	00	00	00	02
13. Meters damaged by customers	03	01	02	24
14. Utilities Protection Center Locate Tickets.	27	34	41	356
15. Water Meters Tested for Calibration	00	00	00	28

B. Roadways and Walkways/Sanitation Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2026
1. Total number of work orders.	166	122	86	132
2. Number of potholes repaired.	05	02	06	18

C. **Projects:**

1. The TIA and 2024 LRA utilities are 90% complete, the final street is Preston. Paving starts back on 4/20/2026.
2. The Industrial Park Pond Dam repair project bid awarded preconstruction meeting 4/9/2026.
3. The CDBG Project construction drawings are about 75% complete.

UPCOMING CITY-WIDE PROJECTS

1. 2025 LRA Project- the resurfacing of 1 city street (Pine St.) along with some water, sewer and drainage improvements.
2. 2026 LMIG Project- the resurfacing of 2 city streets (High St. & Daniel St.) along with some water and sewer improvements.
3. 2025 CDBG Project- Drainage improvements/upgrades from Caney Branch to N. Terrell St., and sewer improvements.

ADMINISTRATION REPORT
APRIL 2026 MEETING
BY: Angie Conner, City Clerk

A. Permits and Applications:

March Applications

Occupational Tax Registration

1. Coast to Coast Barbershop – 307 Central Ave. – Under Review
2. Metter Veterinary Clinic (new ownership) – 1020 S.E. Broad St. – Under Review

Building Permit

1. Pineland Contractors Inc. – 35 N. Lewis St. – Approved
2. Holdings United LLC – E. Vertia St. & S. Leroy St. – Under Review

Fence Permit

1. Julianne Pecina – 605 Carolyn St. – Under Review

Electrical Permit

1. Jeff Register – 455 S. Lewis St. – Approved
2. Kendall Gross – 305 S. Leroy St. – Approved
3. Tomeka McNeely – 5 Lincoln St. - Approved

Conditional Use

1. Jong Wan Kim – 715 Fortner Rd. – Under Review

Variance

1. JCJ Burke Properties LLC – Fortner/W. Hiawatha St. – Under Review

Park Permit

1. Metter High School – Senior Walk – 4/10/26 – Approved
2. Kevin Harvey – Youth Egg Hunt – 3/29/26 – Approved
3. Sherrie Bowen – Piano Recital – 5/9/26 – Approved
4. Communities in Schools – Community Yard Sale – 5/9/26 – Under Review

March Building Rental

Depot - \$1,500

Community Center - \$537.50

Debit/Credit Card, E-Checks (Payments made with cards in City Hall and Online)
March 2026

Number of Transactions – 642

Total Amount - \$68,318.04

Tasks

- Staff are with the CPA to finalize the FY2025 Audit.
- Worked with staff on the FY 2026 budget proposal.
- Created FY 2026 Budget Calendar.
- Attended the annual GMCA Planning Retreat in Columbus, GA.
- Attended department head meeting on March 11th.
- Prepared all necessary paperwork for Councilman Thomas's trip to Tifton for the Newy Elected Officials Training.
- Attended staff meeting on March 18th to work on proposed new personnel policy.
- Assisted Mayor Taylor with planning and setting up dinner for the girls champion basketball team which was held on March 19th.
- Assisted Mayor Taylor with the City of Metter Day for Literacy which was held in the park on March 20th.
- Registered Mayor and Council for the 2026 GMA Convention in June.
- Ordered Blommin Festival shirts for staff.
- Assisted with organizing and rearranging office space at City Hall.
- Staff assisted with keeping the GGRC building open for a few days while Jasmine attended training.
- Assisted Mayor Taylor by providing information needed for a federal grant that the city is applying for through Senator Ossoff's office.
- Held a meeting with staff on March 24th regarding activities for Georgia Cities Week which is scheduled for April 20th-25th. We will be following the same schedule as last year with some minor adjustments:

Monday – Cookies with Customer Service

Tuesday – Taco Tuesday for Employee Luncheon

Wednesday – Police and Fire will greet the elementary students

Wednesday – Coffee with Council at HIS Pharmacy – Time TBD

Thursday – Downtown Event from 5:30 to 7:00 pm

Friday – Giving Friday – Donations for the animal shelter

Saturday – Great American Clean-up

SUBMITTED BY MISSY EDENFIELD, HR-PURCHASING MANAGER

NUMBER OF EMPLOYEES			
EMPLOYEE TYPE	AUTHORIZED	CURRENT MONTH	AUTHORIZED DIFFERENCE EXPLANATION CURRENT
ELECTED	6	6	
FULL-TIME	55	49	1 - City Manager 1 - Police Sgt Vacant 1 - Director of Economic Development 1 - Fire Fighters New 1 - Water/Sewer Supervisor 1 - Groundskeeper
PART-TIME	3	3	
CONTRACT	1	1	
GRANT	2	2	
VOLUNTEERS		17	

[illegible][illegible]

VACANCIES		
DEPARTMENT/POSITION	# OF VACANCIES	STATUS
City Manager	1	Interview Process
Police Sergeant	1	Open
Director of Economic Development	1	Open
Fire Fighters (new)	1	New Hire Pending
Water/Sewer Supervisor	1	Open
Groundskeeper	1	Advertising

WORKERS COMPENSATION INCIDENTS

DEPARTMENT	CURRENT MONTH	SAME MONTH PRIOR YEAR	CURRENT YTD	PRIOR YTD
Administration	0	0	0	0
Animal Control	0	0	0	0
Economic Development	0	0	0	0
Fire	0	0	0	2
Government Buildings	0	0	0	0
Government Officials	0	0	0	0
Planning	0	0	0	0
Police	0	0	0	1
Public Works	0	0	0	0
Sanitation	0	0	0	0
Streets & Lanes	0	0	0	0
WasteWater	0	0	0	0
Water	0	0	0	0
Welcome Center	0	0	0	0
TOTAL	0	0	0	3

CURRENT MONTH WORKERS COMPENSATION INCIDENT EXPLANATION

DEPARTMENT	INCIDENT	DATE

CURRENT MONTH STATUS OF LOST TIME WORKERS COMPENSATION EMPLOYEES

DEPARTMENT	INCIDENT DATE	STATUS OF INJURY
Police	8/6/2025	No Fault Accident - Continued absence due to injury

ACCIDENTS/INCIDENTS

DEPARTMENT	CURRENT MONTH	SAME MONTH PRIOR YEAR	CURRENT YTD	PRIOR YTD
Administration	0	0	0	0
Animal Control	0	0	0	0
Economic Development	0	0	0	0
Fire	0	0	0	2
Government Buildings	0	0	0	0
Government Officials	0	0	0	0
Planning	0	0	0	0
Police	0	0	0	5
Public Works	0	0	0	0
Sanitation	0	0	0	0
Streets & Lanes	0	2	0	2
WasteWater	0	0	0	0
Water	0	0	0	0
Welcome Center	0	0	0	0
TOTAL	0	2	0	9

CURRENT MONTH ACCIDENT/INCIDENT EXPLANATION

DEPARTMENT	INCIDENT	DATE	MEDICAL

CURRENT PROJECTS

BID TITLE	BID DATE	DESCRIPTION	STATUS

OTHER PROJECTS AND ACTIVITIES DURING THE MONTH:

FY27 Budget Preparation

CITY OF METTER
REVENUES GENERAL FUND

For the period of 7/01/2025 to 3/31/2026

75.00%

Account Id	Account Description	Budgeted	Current Revenue	Y-T-D Revenue	Balance/Excess/Deficit	% Revenues
100-00000-31-1100	REAL PROP-CUR YEAR	1,462,147.00	16,366.23	1,239,677.27	-222,469.73	85
100-00000-31-1120	REAL PROP-TIMBER CUR YR	0.00	0.00	0.00	0.00	0
100-00000-31-1130	REAL PROP - HEAVY EQUIPMENT	0.00	30.37	93.38	93.38	0
100-00000-31-1200	REAL PROP-PRIOR YEAR	35,000.00	2,227.57	79,569.41	44,569.41	227
100-00000-31-1310	PERS PROP-MOTOR VEH-CUR	0.00	0.00	0.00	0.00	0
100-00000-31-1315	MOTOR VEHICLE TITLE TAX	153,301.00	11,075.81	119,359.41	-33,941.59	78
100-00000-31-1316	ALT AD VALOREM TAX (AAVT)	3,000.00	0.00	0.00	-3,000.00	0
100-00000-31-1320	PERS PROP-MOBILE HM-CUR	4,497.00	318.37	2,458.86	-2,038.14	55
100-00000-31-1350	RAILROAD EQUIPMENT	2,900.00	0.00	0.00	-2,900.00	0
100-00000-31-1351	GA STATE TAX REBATE	0.00	0.00	2,680.35	2,680.35	0
100-00000-31-1600	REAL ESTATE TRANSFER	10,000.00	0.00	11,778.09	1,778.09	118
100-00000-31-1700	FRANCHISE TAXES	359,000.00	301,481.79	368,569.68	9,569.68	103
100-00000-31-3100	LOCAL OPTION SALES/USE TX	1,000,000.00	89,378.49	844,675.20	-155,324.80	84
100-00000-31-4200	ALCOHOLIC BEVERAGE EXCISE	120,000.00	7,177.17	86,210.04	-33,789.96	72
100-00000-31-6200	INSURANCE PREMIUM TAX	375,000.00	0.00	435,574.49	60,574.49	116
100-00000-31-6300	FINANCIAL INSTITUTIONS	27,000.00	12,918.00	31,966.00	4,966.00	118
100-00000-31-9100	PEN & INT-GENERAL PROP	9,000.00	510.83	19,672.24	10,672.24	219
100-00000-32-1200	GENERAL BUSINESS LICENSE	89,000.00	-848.00	87,404.40	-1,595.60	98
100-00000-32-1291	TEMPORARY VENDOR FEES	150.00	70.00	140.00	-10.00	93
100-00000-32-1901	FIREWORKS LICENSE FEE	0.00	500.00	500.00	500.00	0
100-00000-32-2120	BUILDING INSPECTION	12,000.00	0.00	15,104.12	3,104.12	126
100-00000-32-2130	PLUMBING INSPECTION	1,200.00	0.00	910.00	-290.00	76
100-00000-32-2140	ELECTRICAL INSPECTION	3,000.00	120.00	2,938.00	-62.00	98
100-00000-32-2160	AIR CONDITIONING INSPECT	1,000.00	0.00	1,160.00	160.00	116
100-00000-32-2190	SITE INSPECTION	1,800.00	30.00	1,440.00	-360.00	80
100-00000-32-2191	FOUNDATION INSPECTION	1,000.00	0.00	755.00	-245.00	76
100-00000-32-2192	ENERGY INSPECTION	750.00	0.00	540.00	-210.00	72
100-00000-32-2193	LAND DISTURBANCE PERMIT	150.00	0.00	0.00	-150.00	0
100-00000-32-2194	FIRE INSPECTION FEE	0.00	0.00	1,866.96	1,866.96	0
100-00000-32-2195	STREET LIGHT FEE	108,000.00	9,046.66	80,971.27	-27,028.73	75
100-00000-32-2211	FEES VARIANCE/AMENDMENT	600.00	600.00	1,648.00	1,048.00	275

Account Id	Account Description	Budgeted	Current Revenue	Y-T-D Revenue	Balance/Excess/Deficit	% Revenues
100-00000-32-2991	GOLF CART REGISTRATION	200.00	75.00	175.00	-25.00	88
100-00000-32-3100	BUSINESS LICENSE PENALTY	250.00	0.00	0.00	-250.00	0
100-00000-33-1111	GBI/DRUG TASK FORCE REIMBURSEMENTS	19,579.00	0.00	17,925.67	-1,653.33	92
100-00000-33-1116	HURRICANE HELENE	151,291.00	0.00	243,542.53	92,251.53	161
100-00000-33-1117	FEMA INSURANCE CLAIMS REIMB-HELENE	0.00	0.00	276,241.98	276,241.98	0
100-00000-331157	ARPA GRANT INOT	0.00	0.00	0.00	0.00	0
100-00000-33-1314	INOIDIC GRANT-PARK RESTORATION	0.00	0.00	0.00	0.00	0
100-00000-33-3000	FED PAYMNTS IN LIEU OF TX	24,000.00	0.00	26,039.25	2,039.25	108
100-00000-33-4116	GA FORESTRY COM FIRE GRAN	0.00	0.00	0.00	0.00	0
100-00000-33-4117	TREE GRANT	0.00	0.00	0.00	0.00	0
100-00000-33-4120	POLICE GRANTS	60,000.00	0.00	52,074.29	-7,925.71	77
100-00000-33-4314	LMIG GRANT REVENUES	175,000.00	0.00	89,080.84	-85,919.16	51
100-00000-33-4318	GEORGIA GROWN INNOVATION CENTER SPONS	2,500.00	0.00	0.00	-2,500.00	0
100-00000-33-4319	GEORGIA GROWN INNOVATION CENTER RENT	70,000.00	3,706.15	55,991.20	-14,008.80	80
100-00000-33-4320	GBI BRYNE GRANT PAYROLL REIMBURSEMENT	48,400.00	0.00	0.00	-48,400.00	0
100-00000-33-4322	GA DEPT OF AGRICULTURE GGIC SPONSORSHIF	30,000.00	0.00	15,000.00	-15,000.00	50
100-00000-33-4346	AGRICULTURE SALARY REIMBURSEMENT	0.00	4,930.41	51,120.89	51,120.89	0
100-00000-33-6001	CANDLER CO FIRE PROTECTIO	544,917.00	44,345.00	399,105.00	-145,812.00	73
100-00000-33-6004	CANDLER CO/ANIMAL CONTROL	88,417.00	7,368.00	66,312.00	-22,105.00	75
100-00000-33-6010	GIRMA SAFETY GRANT	0.00	0.00	0.00	0.00	0
100-00000-34-1400	PRINTING & DUPLICAT SRVCS	100.00	0.00	125.00	25.00	125
100-00000-34-1910	OTHER-ELECTION QUAL FEE	580.00	0.00	1,471.50	891.50	254
100-00000-34-1950	MISCELLANEOUS - OTHER	0.00	-5,711.99	-8,868.40	-8,868.40	0
100-00000-34-2101	CHARTER SCHOOL RESOURCE OFFICERS	0.00	1,370.00	10,970.00	10,970.00	0
100-00000-34-2120	SPEC POL SVC-ACCIDNT REP	1,000.00	215.00	1,171.00	171.00	117
100-00000-34-4132	RECYCLE METAL SALES	0.00	0.00	0.00	0.00	0
100-00000-34-4299	OTHER INCOME-PRIOR YEAR EXPENSES	0.00	0.00	2,469.35	2,469.35	0
100-00000-34-5710	ANIMAL CONTROL SHEL FEES	4,500.00	1,345.00	7,198.00	2,698.00	160
100-00000-34-5712	BETTER FRESH FARMS FEES	81,000.00	2,450.00	12,250.00	-68,750.00	15
100-00000-34-7201	DOWNTOWN PARK FEES	200.00	150.00	150.00	-50.00	75
100-00000-34-7202	PERMIT TO EXCEED	0.00	0.00	0.00	0.00	0
100-00000-35-1170	COURT-MUNICIPAL	175,000.00	11,219.00	105,450.45	-69,549.55	60
100-00000-35-1321	DRUG & ASSET FORFEITURE ACCOUNT	0.00	0.00	0.00	0.00	0
100-00000-36-1000	INTEREST REVENUES	28,000.00	4,070.11	20,543.80	-7,456.20	73
100-00000-37-1008	DONATE GREAT AMER CLEANUP	300.00	200.00	257.25	-42.75	86
100-00000-37-1011	ANIMAL SHELTER CONTRIBUTI	100.00	0.00	200.00	100.00	100

Account Id	Account Description	Budgeted	Current Revenue	Y-T-D Revenue	Balance/Excess/Deficit	% Revenues
100-00000-37-1017	DONATIONS - TREES FOR BETTER METTER	500.00	0.00	500.00	0.00	100
100-00000-38-1001	HEAD START RENTAL FEE	6,000.00	500.00	4,500.00	-1,500.00	75
100-00000-38-1002	BUILDING RENTAL FEE	0.00	0.00	400.00	400.00	0
100-00000-38-1003	COMMUNITY CENTER RENT FEE	9,000.00	537.50	7,609.00	-1,391.00	85
100-00000-38-1004	METTER DEPOT RENTAL FEE	14,000.00	2,100.00	6,900.00	-7,100.00	49
100-00000-38-9001	DRIVEWAY PIPE	50.00	0.00	25.00	-25.00	50
100-00000-38-9003	PRIOR YEAR FUND BALANCE	350,000.00	0.00	0.00	-350,000.00	0
100-00000-38-9005	INDIRECT COST ALLOCATIONS	353,410.00	29,262.17	292,621.70	-60,788.30	83
100-00000-38-9006	TRANSFER IN FROM CD'S	0.00	0.00	197,289.49	197,289.49	0
100-00000-38-9007	RESERVE FUNDS	0.00	0.00	0.00	0.00	0
100-00000-39-1205	TRANSFER FROM ARPA FUND	0.00	0.00	0.00	0.00	0
100-00000-39-2100	SALE OF GEN FIXED ASSETS	2,100.00	35,000.00	39,260.00	37,160.00	203
100-00000-39-3002	CDBG GRANT PROCEEDS	1,000,000.00	0.00	0.00	-1,000,000.00	0
100-00000-39-3500	GMA LEASES	195,589.00	108,204.14	108,204.14	-87,384.86	55
General Fund Revenue Totals		7,215,478.00	702,338.78	5,540,968.10	-1,674,509.90	76

CITY OF METTER

EXPENDITURES GENERAL FUND

For the period of 7/01/2025 to 3/31/2026

75.00%

Account Id	Account Description	Budgeted	Current Expenditures	YTD Expenditures	Balance/Excess/Deficit	% Expenditures
11100	GOVERNING BODY	97,833.00	6,464.26	66,814.94	31,018.06	68
15100	ADMINISTRATION	908,344.00	47,744.35	601,983.36	306,360.64	66
15650	GOVERNMENT BUILDING	177,627.00	9,324.34	91,615.15	86,011.85	52
26500	MUNICIPAL COURT	28,466.00	2,102.85	20,438.61	8,027.39	72
32000	POLICE	1,878,903.00	118,411.09	1,317,193.28	561,709.72	70
35000	FIRE	1,190,978.00	76,686.76	722,567.42	468,410.58	61
39100	ANIMAL CONTROL	187,594.00	13,281.49	137,882.79	49,711.21	74
42200	STREETS AND LANE	1,972,359.00	202,426.19	724,874.64	1,247,484.36	37
49000	SHOP	91,163.00	6,218.05	67,100.78	24,062.22	74
55300	COMMUNITY CENTER	26,827.00	1,800.45	14,308.13	12,518.87	53
65900	LIBRARY	58,543.00	4,623.75	43,090.95	15,452.05	74
72200	PLANNING	95,897.00	5,353.91	60,931.76	34,965.24	64
75200	ECONOMIC DEV	377,465.77	14,025.02	203,210.81	174,254.95	54
75210	INDUSTRIAL AUTHORITY	93,783.00	15,630.50	78,152.50	15,630.50	83
75420	DEPOT	15,533.00	1007.63	10,121.46	5,411.54	65
75630	AIRPORT	14,640.00	1,220.00	10,980.00	3,660.00	58
General Fund Expenditure Totals		7,215,955.77	526,320.64	4,171,266.58	3,044,689.18	58

CITY OF METTER
REVENUES HOTEL MOTEL TAX

For the period of 7/01/2025 to 3/31/2026

Targeted Percentage 75

Account Id	Account Description	Budgeted	Current Revenue	YTD Revenue	Balance/Excess/Deficit	% Revenues
275-00000-31-4101	H/M NON-RESTRICED	37,000.00	2,839.83	26,741.10	-10,258.90	72
275-00000-31-4102	H/M RESTRICTED TCT	37,000.00	2,839.83	26,740.18	-10,259.82	72
275-00000-31-4103	H/M RESTRICTED TPD/TCT	15,000.00	946.12	8,910.24	-6,089.76	59
275-00000-31-4140	H/M CLASS ACTION DELIN TAX	0.00	0.00	0.00	0.00	0
275-00000-31-1000	INTEREST EARNED	0.00	1.70	61.63	61.63	0
275-00000-31-1012	LIGHTING OF METTER	2,000.00	0.00	0.00	-2,000.00	0
275-00000-37-1014	WELCOME CENTER RESALE	32,000.00	618.88	5,308.43	-26,691.57	17
HOTEL MOTEL TAX FUND		123,000.00	7,246.36	67,761.58	-55,238.42	55.00

CITY OF METTER

EXPENDITURES HOTEL MOTEL TAX FUND

For the period of 7/01/2025 to 3/31/2026

Account Id	Account Description	Budgeted	Current Expenditure	YTD Expenditures	Balance/Excess/Deficit	% Expenditures
75410	WELCOME CENTER	123,000.00	5,692.27	66,182.85	-56,817.15	54
HOTEL MOTEL TAX FUND		123,000.00	5,692.27	66,182.85	-56,817.15	43

CITY OF METTER
REVENUES SANITATION FUND
For the period of 7/01/2025 to 3/31/2026
75.0%

Account Id	Account Description	Budgeted	Current Revenue	YTD Revenue	Balance/Excess/Deficit	% Revenues
540-00000-34-4110	SAN-REFUSE COLLECTION CHG	410,712.00	32,371.84	288,332.28	-122,379.72	70
540-00000-34-4191	YARD WASTE FEE	138,936.00	10,903.99	94,003.61	-44,932.39	68
540-00000-34-4192	PENALTY SANITATION	3,775.00	1,589.64	13,599.94	9,824.94	360
540-00000-34-4193	JUNK COLLECTION FEE	198,480.00	18,173.31	159,092.66	-39,387.34	80
540-00000-36-1000	INTEREST REVENUES	0.00	526.42	4,981.21	4,981.21	0
540-00000-39-2100	SALE OF FIXED ASSETS	0.00		63,000.00	63,000.00	0
	SANITATION FUND Revenue To	751,903.00	63,565.20	623,009.70	-128,893.30	74

CITY OF METTER
EXPENDITURES SANITATION FUND
For the period of 7/01/2025 to 31/31/26

Account Id	Account Description	Budgeted	Current Expenditures	YTD Expenditures	Balance/Excess/Deficit	% Expenditures
45200	SANITATION	191,967.00	12,647.00	141,294.65	50,672.35	74
45300	PAYMENTS TO ALLGREEN/LAND	559,936.00	90,049.50	299,702.11	260,233.89	54
	SANITATION FUND	191,967.00	102,696.50	440,996.76	310,906.24	45

CITY OF METTER
REVENUES WATER FUND

For the period of 7/01/2025 to 31/31/2026

Targeted Percentage 75%

1 Account Description	Budgeted	Revenue	YTD Revenue	Balance/Excess/Deficit	% Revenues
505-00000-34-4201 WATER AND SEWER SALES	1,370,000.00	117,030.28	1,127,043.14	-242,956.86	82
505-00000-34-4202 SEWER CONNECTION FEES	6,900.00		-2,550.00	-9,450.00	37
505-00000-34-4203 WATER CONNECTION FEE	24,000.00		8,845.00	-15,155.00	37
505-00000-34-4204 SERVICE FEE	11,000.00		10,420.00	-580.00	95
505-00000-34-4205 RECONNECTION FEE	39,000.00		23,310.00	-15,690.00	60
505-00000-34-4206 PENALTIES	32,000.00		27,723.20	-4,276.80	87
505-00000-34-4207 HAY PROCEEDS	11,550.00		11,550.00	0.00	100
505-00000-34-4208 DEMAND FEE SPRINKLERS	9,500.00		7,670.00	-1,830.00	81
505-00000-34-4209 WASTEWATER DUMPING FEES	44,000.00		23,758.00	-20,242.00	54
505-00000-34-4213 LANDLORD DEPOSIT FEE	500.00		0.00	-500.00	0
505-00000-34-4214 LEACHATE FEES	26,000.00		9,328.00	-16,672.00	36
505-00000-34-4299 OTHER INCOME	0.00		0.00	0.00	0
505-00000-34-4215 WATER BUYING FEESD	0.00		20.00	20.00	0
505-00000-36-1000 INTEREST REVENUES	20,000.00		10,484.86	-9,515.14	52
505-00000-38-9003 PRIOR YEAR FUND BALANCE	99,476.00		0.00	-99,476.00	0
505-00000-38-9004 PRIOR YR RETAIN EARN R&R	455,243.00		0.00	-455,243.00	0
505-00000-39-1201 TRANSFER FROM W&S REVENUE	0.00		93,891.43	93,891.43	0
505-00000-39-3001 GEFA LOAN PROCEEDS	0.00		167,348.55	167,348.55	0
505-00000-39-3500 CAPITAL LEASES	80,000.00		0.00	-80,000.00	0
WATER/WASTE WATER FUND F	2,229,169.00	130,113.51	1,518,842.18	-710,326.82	68.00

CITY OF METTER

EXPENDITURES WATER FUND

For the period of 7/01/2025 to 3/31/2026

Account Id	Account Description	Budgeted	Expenditures	YTD Expenditures	Balance/Excess/Deficit	% Expenditures
43300	WASTE WATER	1,290,384.00		54,447.60	601,657.56	47
44400	WATER	922,857.00		54,842.14	565,590.32	61
	WATER/WASTE WATER FUND	2,213,241.00	109,289.74	1,167,247.88	-1,045,993.12	53

Planning Department Report

April 2026 City Council Meeting

Contact with applicants / developers:

- Responded to calls & emails regarding uses and density permitted in zoning districts; sign regulations; tiny homes; permits; water-sewer availability; and property available for residential development.
- Met with development team regarding commercial & industrial development near I-16.
- Reviewing site plan for commercial development downtown in CBD.

Meetings attended:

- March meeting of Industrial Authority.
- Department head meetings.
- Staff meetings to discuss development plans; conditional use/variance options for applicants.
- DCA webinar on Housing Development Need Report & Dashboard.
- March meeting of the Heart of GA Regional Commission in Mount Vernon.
- RISE annual kickoff meeting (Industrial Authority).
- Met with Dept Agriculture staff regarding local services, outreach, and marketing.

Reports:

- Submitted final report to GA Tree Council to obtain reimbursement for tree costs (payment received).
- Prepared staff reports and materials for April Planning Commission & City Council meetings.

Review:

- Revising zoning ordinance based on feedback from city council and planning commission workshops.
- Reviewed applications for conditional use, variance, preliminary plat, building permits, sign permits, and Occupational Tax Certificates.

Updates on residential DRIs:

- R-4 Townhouse development Oaktree Road: No update.
- PUD (single-family) at Fortner Road & W. Hiawatha Street: Owner applying for Variance from Subdivision Regulations. Planning Commission meeting April 7.
- PUD (single family & townhouse) at E. Hiawatha Street: No recent contact from property owner.
- R-4 Central Avenue (single-family): Preliminary plat approved by Planning Commission - April 7.