

CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, MARCH 10, 2025
5:30 p.m.

1. CALL TO ORDER
2. WELCOME
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. MOTION TO APPROVE THE AGENDA
6. MOTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:
 - a) Public Hearing, Monday, February 10, 5:15 p.m.
 - b) Regular Meeting, Monday, February 10, 5:30 p.m.
 - c) Called Meeting, Thursday, February 20, 11:00 a.m.
7. PRESENTATIONS
 - a) Explanation by Scott Wood of a potential conflict of interest with Councilmember Rashida Taylor owning property in the Community Development Block Grant (CDBG) target area.
8. PUBLIC COMMENTS (AGENDA ITEMS)
9. OLD BUSINESS

None
10. NEW BUSINESS
 - a) Consideration of a motion to approve or deny a Resolution to repeal Appendix B. Subdivisions of the City of Metter Municipal Code, and to replace it with Appendix B. Subdivision and Land Development Ordinance.
 - b) Consideration of a motion to approve a bid from _____ for a partnership on an application to the rural Workforce Housing Initiative grant program.
 - c) Consideration of a motion to pass a resolution pledging to practice and promote civility in the City of Metter.
 - d) Consideration of a motion to approve or deny an application for a retail alcoholic beverage license for package sales for off premise consumption of beer and wine submitted by Hailey Grene on behalf of Nouria Energy Retail, Inc. located at 1125 S. Lewis Street, Metter, Georgia.

CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, MARCH 10, 2025
5:30 p.m.

- e) Consideration of a motion to approve or deny an application for a retail alcoholic beverage license for package sales for off premise consumption of beer and wine submitted by Jimiben Sandipkumar Patel on behalf of NIVA2024 LLC, dba Quick Stop, located at 55 Martin Luther King Blvd., Metter, Georgia.
- f) Consideration of a motion to accept a Georgia Association of Chiefs of Police (GACP) grant in the amount of \$16,490 for the purchase of six laptops and printers to be used in the police patrol units.
- g) Recommendation to amend the City of Metter Personnel Policy to include President's Day as a city holiday.
- h) Consideration of a motion to go into executive session to discuss personnel, pursuant to O.C.G.A. 50-17-2(1).

11. CITY MANAGER'S REPORT

12. DEPARTMENTAL REPORTS

13. MAYOR'S REPORT

- a) Thank you card from Cliff and Patricia Hendrix.

14. ADJOURN

CITY OF METTER
PUBLIC HEARING
PROPOSED ZONING AMENDMENT
Monday, March 10, 2025
5:15 p.m.

1. CALL TO ORDER
2. WELCOME
3. PURPOSE
 - a) The purpose of the hearing is to allow for public comments on the proposal to repeal Appendix B. Subdivisions of the City of Metter Municipal Code, and to replace it with Appendix B. Subdivision and Land Development Ordinance.
4. COMMENTS
5. ADJOURN

**CITY OF METTER
PUBLIC HEARING
ZONING VARIANCE & CONDITIONAL USE
MONDAY, FEBRUARY 10, 2025
5:15 P.M.**

A public hearing was held on Monday, February 10, at 5:15 p.m. in the council chambers at city hall.

Attending the hearing were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Councilwoman Rashida Taylor
Councilman Gregg Stewart
Councilman James McKie
Interim City Manager Scott Wood
City Clerk Angie Conner
Economic Development Director Heidi Jeffers
Public Works Director Cliff Hendrix
Planning Director Teresa Concannon
Finance Manager Cindy Collins

Councilwoman Chyrileen Kilcrease was not present at the hearing.

GUESTS ATTENDING

Alan Thigpen
Lisa Thigpen
Berkley Eubanks
Anslee Sheppard
Clarissa Hall
Taylor Crosby – Metter Advertiser

CALL TO ORDER AND WELCOME

Mayor Boyd called the hearing to order and welcomed everyone.

PURPOSE

The purpose of this meeting is to consider an application by William Allen Thigpen for a Conditional Use to permit Multi-Family Apartments in the Central Business District (CBD) and a Variance to reduce the Minimum Dwelling Size from 800 Sq. ft. to 625 Sq. Ft. at the property located at 35 North Lewis Street.

COMMENTS

Mr. Thigpen informed the Planning Commission that the plans are to build a steel structure with a parking lot on at least one side. It will be a two-story building with four apartments at the bottom and two on top. He plans to use some of the old brick from the previous

building. He said that there will be one to two retail stores on the bottom. There is a total of 8 units. He plans to erect a privacy fence. Mr. Thigpen said that if approved he will get started most anytime but it will probably be summer, but definitely this year.

Mr. Wood asked Mr. Thigpen if he knew what the rental rates would be. Mr. Thigpen estimated \$1,500 per month for the 1250 sq. ft. apartments and \$1,000 per month for the 625 sq. ft. apartments. They will each be furnished with appliances. Each apartment will be separately metered. They will also have hookups for washers and dryers.

Mr. Hendrix stated that the public hearing was properly advertised, and the property was properly posted. We have received no comments from the public.

Currently residential uses are not allowed in the CBD zone without a conditional use. The current ordinance allows for a minimum of 800 Sq. ft. Mr. Thigpen is requesting a variance from 800 Sq. ft. to 625 Sq. ft.

There were no comments from the audience.

ADJOURNMENT

After hearing no public comments, Mayor Boyd closed the hearing at 5:30 p.m.

Angie Conner, City Clerk

**CITY OF METTER
REGULAR MEETING
MONDAY, FEBRUARY 10, 2025
5:30 P.M.**

A regular meeting of the city council was held on Monday, February 10, 2025, at 5:30 p.m. in the council chambers at City Hall.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Councilwoman Rashida Taylor
Councilman James McKie
Councilman Gregg Stewart
Interim City Manager Scott Wood
City Clerk Angie Conner
Economic Development Director Heidi Jeffers
Public Works Director Cliff Hendrix
Planning Director Teresa Concannon
Finance Manager Cindy Collins

Councilwoman Kilcrease was not present.

Attending the meeting were the following guests:

Allen Thigpen
Lisa Thigpen
Taylor Crosby – Metter Advertiser

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

INVOCATION

Interim City Manager Scott Wood gave the invocation.

APPROVAL OF AGENDA

Councilman McKie made a motion to approve the agenda. Councilwoman Taylor seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilman McKie made a motion to approve the following minutes:

- a) Regular Meeting, Monday, January 13, 2025, 5:30 p.m.

Councilwoman Gaitten seconded the motion, and the vote was unanimous.

PRESENTATIONS

There were no presentations.

Guest Comments

There were no comments from the guests.

OLD BUSINESS

No old business.

NEW BUSINESS

Conditional Use Permit

Councilman McKie made a motion to approve an application by William Allen Thigpen for a Conditional Use to permit Multi-Family Apartments in the Central Business District (CBD) at the property located at 35 North Lewis Street. The Planning Commission and City Staff are recommending the approval of this application. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Variance

Councilman McKie made a motion to approve an application by William Allen Thigpen for a Variance to reduce the Minimum Dwelling Size from 800 Sq. ft. to 625 Sq. ft., at the property located at 35 North Lewis Street. The Planning Commission and City Staff are recommending the approval of this application. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Public Hearing

Councilman McKie made a motion to set a public hearing on Monday, March 10, 2025, at 5:15 p.m., for public input on the proposal to adopt a Subdivision and Land Development Ordinance. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Special Event Alcohol Permit Application

Councilman McKie made a motion to approve a Special Event Alcohol Permit Application submitted by Crystal Dalgard on behalf of Burlap & Lace Market and Coffee Bar located at 10 North Lewis Street. This will be a Sip & Paint event scheduled for February 25, 2025. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Special Event Alcohol Permit Application

Councilwoman Taylor made a motion to approve a Special Event Alcohol Permit Application submitted by Debra Prince, Canoochee Creek Market to be held at the Metter Depot located at 303 SE Broad Street on April 3, 2025. Councilman McKie seconded the motion, and the vote was unanimous.

Reappointments

Councilwoman Taylor made a motion to approve a request from Main Street Metter and the Downtown Development Authority of Metter (DDA) to reappoint the following individuals to serve on the DDA Board:

1. Dustin Vernon, term ending 12/31/2030.
2. Ben Parker, term ending 12/31/2026.
3. Pernal Franklin, term ending 12/31/2030.

Councilman McKie seconded the motion and the vote was unanimous.

Bid Approval Associates in Local Government Assistance, Inc.

Councilman McKie made a motion to approve the bid from Associates in Local Government Assistance, Inc. for the administration of the 2025 Community Development Block Grant (CDBG) for a fee of 6% of the construction costs. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Bid Approval of Parker Engineering

Councilman McKie made a motion to approve the bid from Parker Engineering for engineering related to the 2025 Community Development Block Grant (CDBG) for a fee of 11% of the construction costs. Councilwoman Taylor seconded the motion, and the vote was unanimous.

North Rountree Street Closure

Councilman McKie made a motion to approve a request from Rashida Taylor to close North Rountree Street from South Broad Street to North Broad Street on Saturday, June 7, 2025, for the Juneteenth celebration. Councilwoman Gaitten seconded the motion, and the vote was three in favor and one abstention. Councilwoman Taylor abstained from voting.

Temporary Retail Alcoholic Beverage License

Councilman McKie made a motion to approve a request from Hailey Grene DBA Nouria Energy Retail, Inc. located at 1125 South Lewis Street, Metter, Georgia (Enmarket) for a temporary retail Alcoholic Beverage License for beer and wine. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Executive Session

Councilman McKie made a motion to go into executive session to discuss personnel, pursuant to O.C.G.A. 50-17-02(1). Councilwoman Taylor seconded the motion, and the vote was unanimous.

No votes were taken during the executive session.

Open Session

Councilwoman Taylor made a motion to open the meeting at 6:52 p.m. Councilman McKie seconded the motion, and the vote was unanimous.

OTHER BUSINESS FROM CITY COUNCIL

Councilwoman Gaitten gave an update on closing North Lewis Street between the parks during the festival. She stated that the Sheriff's Department is looking into having a detour to close off Hwy. 121 for traffic between the central and east parks during the festival.

DEPARTMENTAL REPORTS

The departmental reports were included in the agenda packet for the council's review.

CITY MANAGER'S REPORT

Mr. Wood included a management letter in the agenda packet.

Mr. Wood's letter included the following topics:

- City's financial state
- Rural Workforce Housing Grant
- Revised Subdivision Regulations Ordinance
- Fire Station Project (Councilman Stewart to work on drawings to find cost savings)
- Resurfacing of 14 City Streets
- Storm Debris Removal
- Work at Welcome Center Underway
- Animal Shelter (installation of new kennels)
- Personnel Policy Update

Regular Meeting, February 10, 2025

- 2025 Visionary City Award
- Angie Conner Reappointed as District 9 Director of the Georgia Municipal Clerk's Association

MAYOR'S REPORT

Mayor Boyd reported on the following:

- Proclamation for Tremount Temple Missionary Baptist Church – Black History Month
- City of Metter Received GMA's Visionary City Award
- Getting Good Vibes from People about the Downtown Parks

ADJOURNMENT

After no further discussion, Councilman McKie made a motion to adjourn the meeting at 7:30 p.m. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Angie Conner, City Clerk

CITY OF METTER
CALLED MEETING
Thursday, February 20, 2025
11:00 a.m.

1. CALL TO ORDER
2. WELCOME
3. PLEDGE
4. INVOCATION
5. APPROVAL OF AGENDA
6. PURPOSE
 - a. Consideration of a motion to go into closed session for personnel, pursuant to O.C.G.A. 50-14-2(1).
7. ADJOURN

**CITY OF METTER
CALLED MEETING
THURSDAY, FEBRUARY 20, 2025
11:00 A.M.**

A called meeting was held on Thursday, February 20, 2025, at 11:00 a.m. in the council chambers at city hall.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Councilwoman Chyrileen Kilcrease
Councilwoman Rashida Taylor
Councilman Gregg Stewart
Councilman James McKie
Interim City Manager Scott Wood
City Attorney Brent Carter
City Clerk Angie Conner
Chief of Police Robert Shore

GUESTS ATTENDING

No guests were present.

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

INVOCATION

Interim City Manager Scott Wood gave the invocation.

AGENDA

Councilwoman Kilcrease made a motion to approve the agenda. Councilman McKie seconded the motion, and the vote was unanimous.

NEW BUSINESS

Closed Session

Mayor Boyd informed the council that Police Chief Robert Shore has requested to attend the closed session to advocate for the police department related to personnel. There was no opposition from the city council.

Called Meeting, February 20, 2025

Councilman McKie made a motion to go into closed session at 11:05 a.m. for personnel, pursuant to O.C.G.A. 50-14-2(1). Councilwoman Gaitten seconded the motion, and the vote was unanimous.

No votes were taken during the closed session.

Councilwoman Gaitten exited the meeting at this time.

Open Session

Councilman McKie made a motion to reopen the meeting at 12:39 p.m. Councilwoman Taylor seconded the motion, and the vote was unanimous.

No votes were taken as a result of the closed session.

ADJOURNMENT

After no further comments, Councilwoman Kilcrease made a motion to adjourn the meeting at 12:40 p.m. Councilman McKie seconded the motion, and the vote was unanimous.

Angie Conner, City Clerk

City of Metter

MAYOR & COUNCIL
Edwin O. Boyd, Mayor
Chyrileen Kilcrease, Mayor Pro Tem
Victoria Gaitten
Gregg Stewart
James McKie
Rashida Daniel Taylor

49 South Rountree Street
Post Office Box 74
Metter, Georgia 30439



APPOINTED OFFICIALS
Scott Wood, City Manager
Angie Conner, City Clerk
Brent Carter, City Attorney
J. Kendall Gross, Municipal Judge

March 10, 2025

Kathleen Vaughn
Office Director
Community Development
GA Department of Community Affairs
60 Executive Park South, NE
Atlanta, GA 30329-2231

**RE: CITY OF METTER
FY 2025 CDBG APPLICATION**

Dear Ms. Vaughn:

The purpose of this letter is to call your attention to, and document for the record, the fact that a situation with regard to the above referenced Community Development Block Grant (CDBG) project apparently constitutes a technical conflict of interest under the CDBG program regulations. The facts regarding this situation are as follows:

1. A CDBG administrative consultant and engineer recently evaluated the infrastructure conditions in City of Metter in terms of severity of need, number of persons to benefit, and concentration of low income persons and, on the basis of this evaluation, determined the highest priorities. This is the subject of the City of Metter 2025 CDBG application.
2. The citizens to receive benefits from the improvements included in the FY 2025 CDBG application were determined on the basis of community surveys and recommendations of out-of-town consultants.
3. The fact of apparent conflict of interest with regard to the FY 2025 CDBG application and project, based on the strictest interpretation of the CDBG program rules and regulations, was made public during the City of Metter Council meeting held on March 10, 2025. At this meeting, Council Member Rashida Taylor stated that she owns a tract of land located in the project activity location 325 N. Terrell Street.
4. The benefit that would accrue to this Council Member as the result of completing the proposed FY 2025 CDBG project will be exactly the same as those to any other property owner/resident in the CDBG project area.

Council Member Taylor have been made aware of this apparent conflict of interest with regard to the FY 2025 CDBG program, based on the strictest interpretation of the CDBG program rules and regulations.

An opinion provided by the City of Metter's Attorney documenting that this apparent technical conflict of interest does not violate Georgia or local law is attached.

If any additional information is needed with regard to this letter, please let me know.

Sincerely,

Mayor



Business Development and Land Use Report

MUNICIPAL CODE AMENDMENT

MEETING DATE: Planning Commission – March 4, 2025
City Council – March 10, 2025

REQUEST: Amend *The City of Metter Municipal Code* as follows:
- Repeal and replace *Appendix B. Subdivisions* with *Appendix B. Subdivision and Land Development Ordinance*.

PROPOSAL:

The *Subdivision and Land Development Ordinance* is proposed for adoption pursuant to the requirements of Metter Municipal Code *Article I, Section 1.12(c)(24)* and *Article II, Section 2.22* and *Section 2.23*.

BACKGROUND:

The current *Appendix B. Subdivisions* was adopted by the City Council of Metter on November 11, 1974. Following the 2022 announcement of the Hyundai Metaplant, the City Council commissioned a growth management study from the Center for Business Analytics and Economic Research (CBAER) at Georgia Southern University. The plan was presented to the City Council in April 2023 and included a recommendation to review and upgrade local development goals and regulations.

In June 2023 the City Council signed a contract for a zoning and subdivision code revision with Jerry Weitz, a planning consultant. Mr. Weitz met with city officials in September 2023 and submitted a draft *Subdivision and Land Development Ordinance* in December 2023. Staff and the city's consulting engineers (EMC) reviewed and revised the draft ordinance.

A public workshop to present the ordinance to the City Council and the Planning Commission was held in October 2024. Two "open house" information sessions are scheduled on February 27, for public input and discussion of the proposed ordinance. The City Council has scheduled a public hearing for March 10, 2025, to receive input on the proposed adoption of the *Subdivision and Land Development Ordinance*.

Among the many announcements of suppliers intending to locate in the counties surrounding the Metaplant are two in Candler County. DAS, which will employ 300 people, was announced in September 2023, and Doowon, which will employ 200 people, was announced in February 2024. In August 2024, DAS completed construction of a manufacturing facility in Metter. Doowon is currently preparing a site for a warehouse, which is the first of two buildings proposed.

Significant local population growth is expected due to these manufacturing facilities. Other commercial development is anticipated, including hotels, restaurants, and retail operations.

City staff are working with multiple developers on proposed commercial and residential developments. The 1974 Subdivision ordinance no longer provides adequate support for staff in the review, permitting, and inspection of current development. The proposed *Subdivision and Land Development* ordinance relies on best practices in planning and provides direction for both the developer and staff.

DESCRIPTION OF PROPOSED ORDINANCE

The proposed new ordinance expands upon the existing ordinance by adding definitions, and clarifying procedures and requirements for application, review, permitting, and enforcement. The goal is to provide a framework for desirable development in which the applicant and city representatives have all the information needed to make a timely decision in the best interests of the city.

A chapter on *Drainage and Stormwater Management* has been added, to provide guidance on best practices in design and construction of stormwater infrastructure and ensure that new development does not impact existing development negatively. In addition, a new chapter on *Buffers, Tree Protection and Landscaping* describes state and local buffer requirements, and tree protection measures to be undertaken. The ordinance chapters (articles) are listed below with a brief description:

1. **General Provisions:** Authority of City Council to decide requests, Planning Commission to make recommendations on applications, and approve/deny plats. Authority of staff to review applications and administer a code enforcement and inspection program. Also, role of engineer, and definitions.
2. **Subdivision Platting:** Description of review requirements, exemptions from local approval, and GA requirements for recording.
3. **Preliminary Plat:** Description of application requirements, development permit, and review.
4. **Standards for Blocks and Lots:** plat shows development proposal that meets requirements for all developable land
5. **Development Permit:** Description of plan requirements and specifications, review and inspections process, and notes exemptions.
6. **Utilities:** Description of requirements for water & sewer connections, hydrants, and underground utilities.
7. **Access, Streets, Driveways, and Parking Lots:** Description of requirements for access, easements, and ROW; street design, alignment, angles, and offsets; pavement width, curb radii, street naming, street lights, safety features, and parking lots,
8. **Utility Encroachment:** Description of various processes for encroachment permits.
9. **Drainage and Stormwater Management:** Description of requirements for location, construction, and maintenance of stormwater infrastructure.
10. **Buffers, Tree Protection and Landscaping:** Description of requirements for vegetative buffer, tree protection during development; landscaping requirements.
11. **Final Plat Specifications:** Description of state and any local requirements.
12. **Final Plat and Dedication Procedures:** Description of application requirements, planning commission decision, bond and warranty deed requirements.
13. **Administrative and Legal Provisions:** Description of applicant responsibilities; options for variance/appeal; enforcement.

DETERMINATION: To accommodate current development practices, and to clarify permitting, review, and inspection requirements, staff and consultants developed applicable definitions, minimum requirements, and regulations for subdivision and land development in Metter.

AN ORDINANCE AMENDING APPENDIX B. SUBDIVISIONS OF THE
CODE OF ORDINANCES OF THE CITY OF METTER, GEORGIA

THAT WHEREAS, the City of Metter, Georgia, provides comprehensive city planning for development by zoning; and

WHEREAS, the City of Metter provides subdivision regulation and the like as the city council deems necessary and reasonable to ensure a safe, healthy, and aesthetically pleasing community; and

WHEREAS, the Metter Municipal Code, *Appendix B. Subdivisions* is being replaced with a new ordinance that reflects best practices in planning.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Metter, in regular session assembled as follows:

Section 1. That *Appendix B. Subdivisions*, of the Code of Ordinances of the City of Metter, Georgia, is hereby repealed and replaced with *Appendix B. Subdivision and Land Development*, which is affixed as **Attachment A**.

BE IT FURTHER ORDAINED that said ordinance shall otherwise remain in full force and effect from and after its date and adoption on two separate readings:

First Reading: _____

Second Reading: _____

CITY OF METTER, GEORGIA

BY:

Edwin O. Boyd, Mayor

Chyrileen Kilcrease, Council Member

Victoria Gaitten, Council Member

Rashida Taylor, Council Member

Gregg Stewart, Council Member

James McKie, Council Member

ATTEST:

Angie O. Conner, City Clerk

Rural Workforce Housing Initiative Grant Awards

September 2023					
Albany \$923,513	Water, sewer, street, drainage	6ac Gillionville Woods Subdivision. City contributing 10% to total project cost; Developer contributing 15% to infrastructure costs	29 sf homes		Coleson LLC
Colquitt \$2.4m	Water. Sewer	23ac Legacy of Colquitt Subdivision. City contributing \$100,000 toward infrastructure costs	49 sf homes. Infrastructure will also support hospital & 44 multifamily units.		Vorsight Development
Columbus \$2.3m	Water, sewer, street, drainage	Elliot's Walk Subdivision. City invested \$1.6m in infrastructure, which will be extended by the investment	24 single family homes in ph 2		Neighborworks Columbus (CDFI)
Douglas Coffee Co IDA \$2.3m	Water, sewer, street, drainage	City contributing \$698,558 and IDA is contributing \$56,470 toward infrastructure costs	65 homes		Harper & Company Builders
Stephens IDA \$478,400	Sewer lift station	City and County contributing \$125,000 each toward infrastructure costs	318 housing units near industrial park		Shah Developers
January 2024					
Alma \$2,498,218	Water, sewer, street, drainage	40ac Teresa's Estate.	24 homes		T.L. Jordan Construction
Vidalia \$2.5m	Water, sewer, street, drainage	Triple Oaks Subdivision. City contributing to total project cost of \$2,985,891	70 homes in ph 1		Stanley Farms
Dalton- Whitfield County JDA \$1.5m	Street, drainage	3ac South Hamilton Residential Infill Project. City contributing to total project cost of \$2,192,278	39 new homes		Believe Greater Dalton
Donalsonville- Seminole IDA \$2.5m	Water, sewer, street, drainage	125ac	53 homes in ph 1 with capacity for 67 additional homes		Southwest GA Properties LLC
April 2024					
Louisville \$2,210,000	Water, sewer, street, drainage	18ac Chestnut subdivision. City contributing to total project cost	46 single family homes & townhomes in 2 ph		Molly's Food & Fuel
Lyons \$1,633,672	Water, sewer, street, drainage	14.5ac Parker Place subdivision. City contributing to total project cost of \$1,732,672	27 single family homes		Stockyard Properties
Savannah \$2.5m	sewer	66ac Legacy Development. City contributing to total project cost of \$3,160,129	30 single family homes & 20 townhomes		P3JVG

Rural Workforce Housing Initiative Grant Awards

JUNE 2024					
Blackshear \$2,45m	Water, sewer, street, drainage	32ac Pinehurst Village.	43 new houses in ph 2-3	Lloyd Investments, City of Blackshear	
Gainesville \$2.5m	Drainage	City contributing to total project cost of \$3,836,675	1) 17-23 single family homes 2) 66 rental units	1) Gainesville nonprofit Development Foundation 2) The Norton Agency	
Reidsville \$1,650,351	Water, sewer, street, drainage	14ac Pine Ridge Subdivision. City contributing to total project cost of \$1,690,351	37 single family homes	Catch 22 properties	
Sylvester \$1,321,523	Water, sewer, street, drainage	47ac Quail Pines Subdivision. City contributing to total project cost of \$1,849,373	20-64 homes ph 2-3	Quail Pines of Sylvester LLC	
Bulloch IDA \$2,437,520	road, drainage	78ac Cornerstone Point. Dev Auth contributing to total project cost of \$3,108,620	79 single family homes	Valnoc LLC	
September 2024					
Brunswick \$2.5m	Water, sewer, street, drainage	Reynolds Street Cottages Brunswick and Forward Brunswick are contributing \$1,385,000 to total project cost of \$3,885,000	46 units in two phases	WH Gross Developers	
Chatham Co. \$2,362,492	Water, sewer, street, drainage	18ac development County and Port Wentworth are contributing to project cost of \$3,762,492	83 units (single family and quadplexes)	Habitat for Humanity & Port Wentworth	
December 2024					
Hawkinsville \$2,260,505	Road, Water, Sewer	McCormick Avenue Subdivision City is contributing \$70,000 and developer contributing \$124,000 to total project cost.	58 single family units	Hive Construction	
Hinesville \$1,098,188	Water, sewer, street, drainage	Court Street Project City is contributing \$591,910 and developer contributing \$420,200 to total project cost.	31 townhomes		
Waynesboro \$2,496,190	Water, sewer, street, drainage	St. George Crossing City is contributing \$100,000 and developer contributing \$423,810 to total project cost.	27 single family and 24 townhomes in a 190-acre development	Mixed use development to include multi-family and commercial spaces.	



Business Development and Land Use Report

BID APPROVAL

MEETING DATE: City Council: March 10, 2025

REQUEST: Consider proposals from Hadden Capital and Smith Douglas Homes for the purpose of partnering to apply to the Rural Workforce Housing Initiative grant program of the OneGeorgia Authority to help pay for infrastructure costs associated with a residential development.

PROPOSAL:

To further the City's goal of increasing the local supply of workforce housing and to reduce the cost to build new housing, the city will partner with a developer and apply for a Rural Workforce Housing Initiative (RWHI) grant from the OneGeorgia Authority to help pay for infrastructure costs associated with the developer's project.

BACKGROUND:

The RWHI grant program is open to local governments and authorities for the purpose of land and infrastructure development for rental or for-sale housing that has a per-unit cost between \$125,000 – 290,000. Rental properties must be affordable for households at 100% area median income. The maximum grant is \$2.5 million. No match required, but local contribution is expected. Project must be complete and for-sale houses sold to owner-occupiers within 2 years of award.

The city issued an RFP on January 28, 2025. Two submittals were received by the February 26 deadline.

PROPOSALS:

	Hadden Capital	Smith Douglas Homes
A – Number of workforce housing units proposed, development site, price per unit.	32 townhouse units (20/sale; 12/rent) on Oak Tree Road. Water & sewer infrastructure available. Proposed sales price: \$125,000 - \$290,000; Rent \$1,250/month.	100 townhouse units on Fortner Road & Hiawatha Street. Water & sewer infrastructure available. Proposed sales price: \$175,000 - \$199,900.
B – Proposed timeline.	Complete site development work by June 2026. Construct 32 townhouse units by July 2027.	Complete site development work by April 2026. Construct 100 townhouse units by May 2027.
C – Project narrative and conceptual site plan.	-Townhomes with playground and park areas. -Common areas managed by HOA. -No wetlands or floodplain present in proposed development site. Regional Review complete.	-Townhouses will be 1,291-1,629sf, featuring 1-car garage and 2-3 Bedrooms. Park area and playground. -Common areas managed by HOA. -No wetlands or floodplain present in proposed development site. Regional Review complete.
D – Estimated project cost and feasibility.	-Site work estimate approx. \$4 million, townhome construction approx. \$6 million, developer owns land. -Proposed city share: \$100,000. -Propose to build and sell/rent 32 townhome units within 2-year grant timeline.	-Site work estimate approx. \$4.5 million, townhome construction approx. \$12 million, land purchase \$1.5 million. -Proposed city share: \$125,000. -Propose to build and sell 100 townhome units within 2-year grant timeline.
E – Demonstrated experience, financial capability, and references.	References and bank letter provided. Not currently involved in rural workforce housing grant project. Not planning to partner with other communities in 2025. Samples of previous work provided.	References and quarterly filing provided. Not currently involved in rural workforce housing grant project. Planning to partner with other communities in 2025. Samples of previous work provided.

**A RESOLUTION
PLEDGING TO PRACTICE AND PROMOTE CIVILITY IN THE CITY OF METTER**

WHEREAS, the City Council of the City of Metter (the “Council”), the governing body of the City of Metter, Georgia (the “Municipality”), recognizes that robust debate and the right to self-expression, as protected by the First Amendment to the United States Constitution, are fundamental rights and essential components of democratic self-governance; and

WHEREAS, the City Council further recognizes that the public exchange of diverse ideas and viewpoints is necessary to the health of the community and the quality of governance in the Municipality; and

WHEREAS, the members of City Council, as elected representatives of the community and stewards of the public trust, recognize their special role in modeling open, free and vigorous debate while maintaining the highest standards of civility, honesty and mutual respect; and

WHEREAS, City Council meetings are open to the public and thus how City officials execute their legal duties is on public display; and

WHEREAS, civility by City officials in the execution of their legislative duties and responsibilities fosters respect, kindness and thoughtfulness between City officials, avoiding personal ill will which results in actions being directed to issues made in the best interests of residents; and

WHEREAS, civility between City officials presents an opportunity to set a positive example of conduct and promotes thoughtful debate and discussion of legislative issues, resulting in better public policy and a more informed electorate while also encouraging civil behavior between residents; and

WHEREAS, civility between City officials is possible if each member of the elected body remembers that they represent not only themselves, but the constituents of their district and city; and

WHEREAS, in order to publicly declare its commitment to civil discourse and to express its concern for the common good and well-being of all of its residents, the City Council has determined to adopt this resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION ONE

The City of Metter pledges to practice and promote civility within the governing body as a means of conducting legislative duties and responsibilities.

SECTION TWO

The elected officials of the City Council enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the City of Metter.

SECTION THREE

This pledge strives to ensure that all communication be open, honest, and transparent as this is vital for cultivating trust and relationships.

SECTION FOUR

This pledge strives to show courtesy by treating all colleagues, staff, and members of the public in a professional and respectful manner whether in-person, online or in written communication, especially when we disagree.

SECTION FIVE

This pledge strives to ensure mutual respect to achieve municipal goals, recognizing that patience, tolerance and civility are imperative to success and demonstrates the Council's commitment to respect different opinions, by inviting and considering different perspectives, allowing space for ideas to be expressed, debated, opposed, and clarified in a constructive manner.

SECTION SIX

This pledge demonstrates our commitment against violence and incivility in all their forms whenever and wherever they occur in all our meetings and interactions.

SECTION SEVEN

The City of Metter expects members of the public to be civil in its discussion of matters under consideration by and before the City Council, with elected officials, staff, and each other.

ADOPTED this 10th day of March 2025.

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

ATTEST:

City Clerk

CITY OF METTER, GEORGIA
APPLICATION FOR RETAIL ALCOHOLIC BEVERAGE LICENSE

DATE OF APPLICATION 1/8/25 NEW ☒ RENEWAL ☐

TYPE OF BUSINESS TO BE OPERATED FOR:

(1) Retail licenses:

Circle/Check all that apply:

(a) Package sales for:

1. off premise consumption of beer and wine:

\$ 400.00 ☒

2. on premise consumption of beer and wine:

\$ 400.00 ☐

(b) Pouring license for on premise consumption of distilled spirits
by the drink:

\$2,000.00 ☐

(c) Package sales for off premise consumption of distilled spirits:

\$2,000.00 ☐

APPLICANT'S FULL NAME Hailey Grene

BUSINESS NAME Nouria Energy Retail, Inc.

DBA Nouria 1125 South Lewis Street

BUSINESS ADDRESS 1125 South Lewis Street, Metter, GA 30439

BUSINESS MAILING ADDRESS 326 Clark Street, Worcester, MA 01606

BUSINESS EMAIL ADDRESS Permits@nouriaenergy.com

BUSINESS TELEPHONE # 912-685-3950

APPLICANT'S HOME ADDRESS [REDACTED]

APPLICANT'S HOME PHONE # [REDACTED]

APPLICANT'S AGE [REDACTED] DATE OF BIRTH [REDACTED] SS # [REDACTED]

HAVE YOU EVER BEEN ARRESTED FOR ANYTHING OTHER THAN A TRAFFIC VIOLATION?
YES ☒ NO

IS THE APPLICANT THE OWNER OF THE BUSINESS? YES ☒ NO

IF NO, WHAT IS YOUR TITLE IN THE BUSINESS? Manager

IS THIS BUSINESS A: PARTNERSHIP ☐ CORPORATION ☒ LLC ☐

HOW MANY PARTNERS, SHAREHOLDERS, ETC. ARE INVOLVED IN THE BUSINESS? 1

PLEASE LIST THE PARTNERS BELOW:
Tony El-Nemr, President

Nouria Energy Corporation, 100% Shareholder

I UNDERSTAND THAT ANY PARTNER INVOLVED MUST COMPLETE AN APPLICATION AND IT IS MY RESPONSIBILITY TO INSURE THIS IS DONE.

Hailey B Grene
APPLICANT'S SIGNATURE

01-08-25
DATE

2

RECEIVED

JAN 27 2025

Please download the form and open it with ADOBE READER in order to submit it via email! An active email account is required.

CITY OF METTER, GEORGIA

APPLICATION FOR RETAIL ALCOHOLIC BEVERAGE LICENSE

DATE OF APPLICATION 01/15/2025 NEW X RENEWAL _____

TYPE OF BUSINESS TO BE OPERATED FOR:

(1) Retail licenses:

Circle/Check all that apply:

(a) Package sales for:

1. off premise consumption of beer and wine:

\$ 400.00 ☒

2. on premise consumption of beer and wine:

\$ 400.00 ☐

(b) Pouring license for on premise consumption of distilled spirits by the drink:

\$2,000.00 ☐

(c) Package sales for off premise consumption of distilled spirits:

\$2,000.00 ☐

APPLICANT'S FULL NAME JIMIBEN SANDIPKUMAR PATEL

BUSINESS NAME NIVA2024 LLC

DBA QUICK STOP

BUSINESS ADDRESS 55 MARTIN LUTHER KING JR BLVD, METTER GA 30439

BUSINESS MAILING ADDRESS 55 MARTIN LUTHER KING JR BLVD, METTER GA 30439

BUSINESS EMAIL ADDRESS NIVA2024LLC@GMAIL.COM

BUSINESS TELEPHONE # +1 (912)364-0058

APPLICANT'S HOME ADDRESS _____

APPLICANT'S HOME PHONE # _____

APPLICANT'S AGE _____

DATE OF BIRTH _____

HAVE YOU EVER BEEN ARRESTED FOR ANYTHING OTHER THAN A TRAFFIC VIOLATION?
YES X NO _____

IS THE APPLICANT THE OWNER OF THE BUSINESS? X YES _____ NO _____

IF NO, WHAT IS YOUR TITLE IN THE BUSINESS? N.A.

IS THIS BUSINESS A: PARTNERSHIP ☐ CORPORATION ☐ LLC ☒

HOW MANY PARTNERS, SHAREHOLDERS, ETC. ARE INVOLVED IN THE BUSINESS? 1

PLEASE LIST THE PARTNERS BELOW:

JIMIBEN S. PATEL

100 %

I UNDERSTAND THAT ANY PARTNER INVOLVED MUST COMPLETE AN APPLICATION AND IT IS MY RESPONSIBILITY TO INSURE THIS IS DONE.

J. S. Patel

APPLICANT'S SIGNATURE

DATE

14th Jan, 2025

.....
APPLICATION MEETS ALL ZONING AND ORDINANCE REQUIREMENTS FOR AN ALCOHOL BEVERAGE LICENSE

APPROVED: ✓

DATE: 2/25/25

55 Main St. Blvd IS HEREBY APPROVED FOR AN ALCOHOL BEVERAGE LICENSE AT THE FOLLOWING LOCATION:

BY:

Chris Hendrix
BUILDING AND ZONING OFFICER

BY:

CITY CLERK

BY:

Robert Shore
CHIEF OF POLICE

COMMENTS:

THIS APPLICATION DOES NOT MEET ALL ZONING AND ORDINANCE REQUIREMENTS FOR AN ALCOHOL BEVERAGE LICENSE AT THE FOLLOWING LOCATION:

DENIED: _____

DATE: ____/____/____

BY:

BUILDING AND ZONING OFFICER

BY:

CITY CLERK

BY:

CHIEF OF POLICE

COMMENTS:

City of Metter

MAYOR & COUNCIL

Edwin O. Boyd, Mayor
Chyrileen Kilcrease, Mayor Pro Tem
Victoria Gaitten
James McKie
Gregg Stewart
Rashida Daniel Taylor

49 South Rountree Street
Post Office Box 74
Metter, Georgia 30439

**APPOINTED OFFICIALS**

Scott Wood,, City Manager
Angie Conner, City Clerk
Brent Carter, City Attorney
J. Kendall Gross, Municipal Judge

Date: February 25, 2025
To: Scott Wood, City Manager
Mayor & City Council
From: Missy Edenfield, HR/Purchasing Manager
RE: GACP Grant GA-2025-GACP-109

The Metter Police Department is eligible to receive a grant in the amount of \$16,490 from the Georgia Association of Chiefs of Police (GACP). The grant funds will be used to purchase laptops and printers for the patrol units.

Please see attached letter from Georgia Association of Chiefs of Police outlining the grant process. The city purchases laptops from Dell through a state contract purchase program. This grant would allow for the purchase of six (6) Dell Pro Rugged laptops in the amount of \$12,278.52. The remaining funds in the amount of \$4,211.48 would be used to purchase printer.

Georgia Association of Chiefs of Police



OFFICERS AND STAFF 2024-2025

President
SCOTT GRAY
Fayetteville P.D.

1st Vice President
ANITA ALLEN
Albany State University P.D.

2nd Vice President
TY MATTHEWS
Roberta P.D.

3rd Vice President
TONY LOCKARD
Cwinnett County Schools P.D.

4th Vice President
MIKE RICHARDSON
Thomaston P.D.

Immediate Past President
MARK SCOTT
Americus P.D.

Chair of
District Representatives
MICHAEL PERSLEY
Albany P.D.

General Counsel
RICHARD A. CAROTHERS
Atlanta

Executive Director
A.A. "BUTCH" AYERS

Visit Our Website At:
www.gachiefs.com

Accenting Professional Law Enforcement Management Through Training

January 21, 2025

Chief Robert Short
Metter Police Department
805 E. Lillian Street
Metter, GA 30439

GRANT Number: GA-2025-GACP-109 Award Amount \$16,490

Dear Chief Short:

The Metter Police Department is eligible to receive a grant the Georgia Association of Chiefs of Police (GACP) administers for the Governor's Office of Highway Safety (GOHS). The purpose of this grant is to assist agencies with the purchase and installation of mobile data units (computers) in their patrol vehicles and facilitate the electronic reporting of all traffic crash data. This grant is being made to a limited number of law enforcement agencies to purchase computers, mounting hardware and printers.

If you determine the agency is not interested in pursuing this grant, please contact Michael Wilkie at operations@gachiefs.com and me at orrick@gachiefs.com, as soon as possible, so the funds can be provided to another eligible agency.

If you wish to proceed with facilitating this grant, please take the following steps immediately:

STEP 1: Print out and sign (Sheriff), date and remit the attached "Memorandum of Understanding" (MOU) and Agency Information Form to Mike Wilkie and me via email no later than Friday, March 1, 2024.

STEP 2: Your agency will be required to participate in the Georgia Electronic Accident Reporting System (GEARS). GACP will have Lexis Nexis send an agreement, as well as support information.

STEP 3: After the MOU has been approved and returned to GACP, the agency will be authorized to proceed with making purchases and installations.

STEP 4: Consult a vendor regarding the equipment specified in Section 8 of the MOU. You may choose any vendor you desire to make your purchases and installations. Should you have any questions regarding items being eligible for reimbursement, please contact Mike Wilkie or me. **The maximum reimbursement amount for the mobile data units, including all peripheral equipment, will be stated in agencies' the MOU. Please**

3500 Duluth Park Lane, Suite 700 • Duluth, Georgia 30096
Ph: 770-495-9650

note to be compliant with federal grant guidelines the agency may not purchase any single item with a cost of \$5,000.00 or more. In addition, the agency must complete the spreadsheet in reference to the purchase of every individual item that can store data regardless of costs. In addition, the GACP must be notified if any equipment purchased with funds from this grant becomes defective and needs to be removed from service.

STEP 5: Order and install the equipment as outlined in the MOU and advise GACP if you are experiencing any problems in the process.

STEP 6: Email copies of the following information to Mike Wilkie and me:

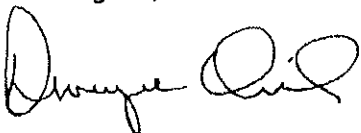
- Submit a note indicating the equipment that was purchased and has been installed and operational on (Date). In addition, indicate you have a signed agreement with LexisNexis, Inc. and your agency is electronically reporting crash data (accident reports) to the State of Georgia electronically.
- Submit a spreadsheet listing the purchase of any single item that will store data regardless of cost, even if several computers are being purchased.
- Invoices of equipment purchased.
- Complete the GACP Request for Reimbursement Form and return it with your invoice(s). (These documents will assist with the verification of expenses, as well as let us know who we should address the reimbursement check. The check will be made payable only to your agency.)
- Submit a press release about the receipt of the grant funds to GACP. This press release will be included in your grant file. (A sample press release has been provided for your use in this process.)

Every effort will be made to reimburse the agency as quickly as possible. If all the required paperwork is correct, reimbursement checks are mailed within 3 – 7 days. If the GACP has not received everything needed to reimburse the agency for the purchases, notification will be made, and no reimbursement can be provided until all the grant requirements have been fulfilled.

We encourage you to act quickly. The mobile data units must be installed and operational by June 15, 2024, for GACP to provide reimbursement.

Should you have any questions or need additional information, please do not hesitate to contact me.

With regards,



Dwayne Orrick
Assistant Executive Director



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Mar. 26, 2025**.

You can download a copy of this quote during checkout.

Place your order

Quote Name:	ruggeds for PD updated price	Sales Rep	Austin Williams
Quote No.	3000183284440.3	Phone	1(800) 4563355, 6176575
Total	\$12,278.52	Email	Austin.Williams3@dell.com
Customer #	6793700	Billing To	ACCOUNTS PAYABLE
Quoted On	Feb. 24, 2025		CITY OF METTER
Expires by	Mar. 26, 2025		PO BOX 74
Contract Name	Georgia End User Computing Agreement		METTER, GA 30439-0074
Contract Code	C000000493100		
Customer Agreement #	99999-SPD0000161-0004		
Deal ID	28769274		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Austin Williams

Shipping Group

Shipping To	Shipping Method
MISSY EDENFIELD CITY OF METTER 49 S ROUNTREE ST METTER, GA 30439-4416 (912) 685-2527	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Pro Rugged 14 RB14250	\$2,046.42	6	\$12,278.52

Subtotal:	\$12,278.52
Shipping:	\$0.00
Non-Taxable Amount:	\$12,278.52
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$12,278.52
---------------	--------------------

Shipping Group Details

Shipping To

MISSY EDENFIELD
CITY OF METTER
49 S ROUNTREE ST
METTER, GA 30439-4416
(912) 685-2527

Shipping Method

Standard Delivery

Dell Pro Rugged 14 RB14250

Estimated delivery if purchased today:

Mar. 12, 2025

Contract # C000000493100

Customer Agreement # 99999-SPD0000161-0004

		Unit Price	Quantity	Subtotal
		\$2,046.42	6	\$12,278.52
Description	SKU	Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO	210-BNNG	-	6	-
Intel R Core TM Ultra 5 125U (12 MB cache, 12 cores, up to 4.30 GHz, 15W)	379-BFTK	-	6	-
Windows 11 Pro	619-BBQD	-	6	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	6	-
Intel R Core TM Ultra 5 125U (12 MB cache, 12 cores, up to 4.30 GHz, 15W)	338-CQVF	-	6	-
English US Rugged RGB Single Point backlit Copilot key keyboard	583-BMJG	-	6	-
No additional TBT-4/Type-C port	325-BFXT	-	6	-
Additional rear USB 3.2 Type-A port	590-TFPW	-	6	-
No Additional Software	658-BFOH	-	6	-
Intel Responsiveness Technologies Driver	409-BCYL	-	6	-
ME Disable - Manageability	631-BBYT	-	6	-
16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM	370-BCGC	-	6	-
256GB PCIe NVMe 2230 SSD	400-BSFM	-	6	-
Wireless Intel AX211 WLAN Driver	555-BLJD	-	6	-
Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.3 wireless card	555-BLHY	-	6	-
No Mobile Broadband Card	556-BFST	-	6	-
No Option Included	340-ACQQ	-	6	-
14" Non-Touch, FHD 1920x1080, 60Hz, WVA, Anti-Glare, 400 nit, Low Blue Light, RGB camera	391-BJNP	-	6	-
HD RGB Camera + Microphone, Non-Touch display, WLAN/WWAN/GPS antenna	319-BBKY	-	6	-
Docking POGO connector with Antenna Passthru, WLAN+WWAN+GPS antenna	452-BDZH	-	6	-
Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	389-FJFG	-	6	-
65W AC adapter, USB Type-C	492-BDTG	-	6	-
No Fingerprint reader, no Smartcard reader	346-BLBK	-	6	-
E4 C5 black Power Cord 1M, US	470-BCRH	-	6	-
Quick setup guide, WW	340-DRXV	-	6	-
Battery Airbay Cover	325-BFXD	-	6	-

No Resource USB Media	430-XYPF	-	6	-
Service and Support Guide MUI for DAO (English, French, Multi)	340-DSGW	-	6	-
ENERGY STAR Qualified	387-BBLW	-	6	-
Dell Additional Software	634-CVYV	-	6	-
Mix Shipment, Dell Pro Rugged 14 RB14250	340-DSCG	-	6	-
Standard Shipment, VS	800-BBZV	-	6	-
EPEAT 2018 Registered (Gold)	379-BFWZ	-	6	-
Custom Configuration	817-BBBB	-	6	-
Core Ultra 5 non-vPro CPU Label, Gen 14th	389-FJFB	-	6	-
x86, English, French, Spanish, Brazilian Portugese	619-BBPD	-	6	-
Rigid Handle	750-BBMM	-	6	-
ProSupport: Next Business Day Onsite, 2 YearS Extended	713-0287	-	6	-
ProSupport: Next Business Day Onsite, 3 Years	713-0288	-	6	-
Dell Limited Hardware Warranty Initial Year	713-0305	-	6	-
ProSupport: 7X24 Technical Support, 5 Years	713-0313	-	6	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	6	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	6	-

Subtotal:	\$12,278.52
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$12,278.52

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@del.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

City of Metter

MAYOR & COUNCIL

Edwin O. Boyd, Mayor
Chyrileen Kilcrease, Mayor Pro Tem
Victoria Gaitten
James McKie
Gregg Stewart
Rashida Daniel Taylor

49 South Rountree Street
Post Office Box 74
Metter, Georgia 30439



APPOINTED OFFICIALS

Scott Wood, City Manager
Angie Conner, City Clerk
Brent Carter, City Attorney
J. Kendall Gross, Municipal Judge

Mayor and Council
City of Metter
49 S. Rountree Street
Metter, GA

March 6, 2025

Dear Mayor and Councilmembers,

Last month we sponsored a successful seminar for all City employees on proper behavior in the workplace, with particular emphasis on the issue of sexual harassment. The seminar was conducted by GMA staff and was attended by employees from all City departments.

As reported to you previously, last fall we incurred a \$45,000 expense for repair to one of the City's well pumps. We discovered during the downtown fire last year that the well pump was severely damaged, and our fire department was unable to utilize it. Our Public Works Director, Cliff Hendrix, worked in concert with a local electrician to conclude that the pump damage was the result of incorrect wiring on a transformer that Georgia Power Company made while restoring electricity after Hurricane Helene. We were able to obtain a notarized affidavit from the electrician to that effect, which we submitted along with a request to Georgia Power for recovery of our cost. For several months that request was repeatedly denied. However, we refused to fade away lightly, and ultimately, after multiple "back and forth" discussions with the Georgia Power representative in Atlanta, including us providing reliable maintenance records on the pump, Georgia Power finally relented and paid us the full \$45,000. Thanks to our Public Works staff for maintaining sufficient maintenance records, and to the electrician, Jason Jones, without whose support the City would have been out the amount of \$45,000.

Work on our animal shelter is now about 90% complete. Our improvements have not increased capacity at the shelter, but they have made operations and safety better for our employees, as well as improving living conditions for the animals under our care.

Paving and repainting the roof of the welcome center are complete. Staining is underway. Landscape work, irrigation, and parking lot striping will be completed within the next 10 days. We placed conduit under the pavement to enable electricity connections if any time in the future we decide to install vehicle charging stations. While some of our improvements are substantive and functional, others are cosmetic, but thanks to your support we will soon have a welcome center the City of Metter can be truly proud of.

Central Park is complete and open. The East Park should be complete by the end of this month. Both parks are looking great.....if we can just get some thick, green grass!

We released an RFP for project proposals from any developers interested in the Rural Workforce Housing grant. We advertised the RFP in the Metter Advertiser, on the GLGA and City of Metter websites, and we sent RFP packages to the Statesboro Homebuilders Association. We received proposals from two development entities. Hadden Development is proposing to construct their project on Oak Tree Road, which is south of I-16 near the Ford dealership. The other project application is from Smith-Douglas Homebuilders, for a project on property which adjoins the Industrial Park. Because of pre-application deadlines, and in order to meet the April 1st grant deadline, we are hoping that a decision can be made by City Council at the March meeting as to which project the grant application is for. In fairness to you, and because the respective projects are different and the application process is somewhat complex, we are hoping to provide all city councilmembers a briefing on the issue prior to the Monday City Council meeting. Since speaking with some of you we have learned that there is a possibility of the City sponsoring an application for one project, and the Industrial Development Authority sponsoring an application for the other project, which is contrary to what we had been earlier instructed. Work on this matter is occurring daily by City staff, and we will do our best to keep you as fully updated as possible in time to take up the matter Monday evening. Again, the urgency is to allow us to meet an April 1st application deadline.

As you know, as of March 1st we are now held to the provisions of the new floating homestead exemption. While that action restricts our ability to capitalize on future digest growth, it simultaneously enables us to participate in an additional new 1% (one per cent) optional sales tax (referred to as a FLOST). Under the restrictions of a FLOST, were one to pass, the City would not have the discretion for use of FLOST funds that we have for LOST and SPLOST funds. State law currently requires all proceeds from any FLOST to be applied to a property tax rollback. The County Administrator and I have had very preliminary discussions about the possibility of holding a FLOST referendum in November. Please begin considering the matter of a possible FLOST referendum, particularly as we approach the upcoming budget year, so that we can further discuss it in the coming months.

The need for a new City of Metter fire station remains immensely important. Our current station is virtually uninhabitable, and probably violates every imaginable building code. For the safety and morale of our firefighters we need to vacate the current building sooner rather than later. Our plan is to temporarily relocate fire department operations to Lillian Street, but, unfortunately, hurricane damage to the structure initially built to cover the fire trucks has delayed that move. We have been working diligently with the insurance adjusters for the past several months, and we now seem close to a settlement. But we cannot leave our fire trucks exposed to the weather, so we cannot relocate from our current station until the issue of providing shelter for our fire trucks at the Lillian Street location is resolved. We will continue work to enable the temporary location, including the possibility of proceeding with using City funds to build the new truck shelter, and then applying the insurance proceeds to reimburse us whenever those funds are received. Once we do relocate to Lillian Street, we need to minimize our occupancy time at that temporary location because it negatively affects response times in the City. While we continue to focus on the temporary location we are also awaiting further direction from City Council on construction of the new facility.

Our Fire Department roster is currently down by one firefighter, who transferred over to the Bulloch County Fire Department. Our Police Department roster is currently down by three

officers, although we have a promising new prospect "in the pipeline," who is already POST certified.

Our LMIG and CDBG projects were discussed at the last City Council meeting. LMIG construction bids are due on March 25th. CDBG applications are due to DCA on April 15th, with award confirmation expected in August. The conflict-of-interest announcement on the agenda, regarding Councilmember Taylor, is simply to meet a State requirement for public disclosure of any elected official who happens to own property within the CDBG project area. The matter is only for public disclosure and no action by City Council is required.

Earlier this week we learned that the County will close the landfill sooner rather than later. All City of Metter household refuse currently goes to that landfill. Landfill options for the City are highly limited. For that and other reasons we are beginning to look into the possibility of privatizing our sanitation operations. Doing so would significantly limit current liability to the City, and may also enable reductions in our insurance costs, while aiming to achieve some level of operating cost reductions. Hopefully, if we were to implement a privatized system, we could do so with little or no effective job loss to our current employees. Implementation of a sanitation services contract could easily take 60 days or more, but obviously Council cannot address the issue one way or the other without the necessary data. Therefore, we will be issuing an RFP for those services, evaluating responses, and then providing specific information for your consideration and direction accordingly.

Our department heads and I are already beginning work on the FYE '26 budget. By the middle of May we should have a working draft for your consideration, with the goal of formally adopting the budget at the June City Council meeting. We want you to have all the information needed to make decisions about the budget prior to adoption. However, for any curious "eager beavers," please patiently respect the budget development process and assignments I have given to City staff. Give us time to compile and organize data. We will present the same budget information to every member of City Council the same way, at the same time, and with plenty of opportunity for subsequent questions and discussions as we go through the process, including whatever work sessions you require, prior to adoption.

A request was made at the last City Council meeting for a copy of the current Police Chief Job Description. That description is included in your agenda packet.

Please remember that I will be out of the office during April, with my City pay suspended for that month.

Kindest Regards,

E. Scott Wood



Police Chief
Police Department

PD/1

JOB SUMMARY

This position is responsible for directing all law enforcement operations for the City.

MAJOR DUTIES

- Supervises all law enforcement activities and department operations; develops and implements department directives and procedures.
- Organizes, directs, and controls department resources in support of goals and objectives.
- Oversees and directs responses to emergencies, crimes, and accidents on the scene.
- Develops and administers operating budget.
- Supervises, evaluates, and disciplines personnel; outlines personal development plan for staff.
- Coordinates activities with other law enforcement agencies; liaises with other agencies as necessary and represents the department at regular meetings.
- Oversees department data entry, report preparation, and file maintenance.
- Responds to public inquiries, complaints and requests for information; resolves problems.
- Coordinates preparation of grant proposals.
- Inspects department, equipment and facilities regularly; implements risk management operations.
- Prepares records in compliance with open records requests.
- Oversees public education events.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of federal, state and local laws.
- Knowledge of budgetary and financial management procedures.
- Knowledge of criminal investigation methods, practices and equipment.
- Knowledge of the criminal justice system and court procedures.
- Knowledge of self defense mechanisms and general safety techniques.
- Knowledge of computers and job related software programs.
- Skill in the use of firearms, communications equipment, traffic equipment, and other standard and specialized equipment.
- Skill in planning, organizing, directing and coordinating the work of personnel.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in the preparation of clear and precise administrative reports.
- Skill in oral and written communication.
- Skill in interpersonal communication.

SUPERVISORY CONTROLS

The City Manager assigns work in terms of department goals and objectives. The work is reviewed through conferences, reports, and observation of department activities.

GUIDELINES

Guidelines include City policies and procedures, department standard operating procedures, Georgia criminal code, and related federal, state, and local laws. These guidelines require judgment, selection and interpretation in application. This position develops department guidelines.

COMPLEXITY/SCOPE OF WORK

- The work consists of varied duties in the planning and supervision of police operations. The nature of coordinating responses in potentially dangerous situations contributes to the complexity of the position.
- The purpose of this position is to direct law enforcement activities and personnel. Successful performance ensures the enforcement of local, state and federal laws and public safety.

CONTACTS

- Contacts are typically with co-workers, other City agencies and employees, state agencies, other EMS providers, elected and appointed officials, attorneys, business owners, and members of the general public.
- Contacts are typically to provide services; to give or exchange information; to resolve problems; to motivate or influence persons; or to justify, defend or negotiate matters.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, walking, bending, crouching, or stooping. The employee frequently lifts light and heavy objects, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color and utilizes sense of smell.
- The work is typically performed in an office and exposes the employee to noise, dirt, dust, grease, machinery with moving parts, contagious or infectious diseases, irritating chemicals, the outdoors and occasional inclement weather. Work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position has direct supervision over Police Captain – Uniform (1) and Police Captain – CID (1).

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field.
- Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the division/department in order to direct and coordinate work within the division/department, usually interpreted to require three to five years of related experience.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Ability to meet current requirements set forth by the Police Standards and Training Council for the State of Georgia.
- Must complete the Georgia Association of Chiefs of Police Chief Executive Training course within one year of appointment.

Metter Fire Rescue Response List

Feb-25

Call Type and Jurisdiction

Feb-25

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	1	1	1	3	7	12	0	1	3	0	29
County	0	4	2	17	2	6	0	2	0	6	0	39
Total	0	5	3	18	5	13	12	2	1	9	0	

Total Calls	68
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Feb-24

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	0	4	1	0	2	18	1	5	0	0	31
County	0	3	7	19	1	3	0	0	0	2	1	36
Total	0	3	11	20	1	5	18	1	5	2	1	

Total Calls	67
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Total 68 1 Mutual aid given to Emanuel County



METTER POLICE DEPARTMENT
FEBRUARY 2025 STATS

		Feb-25	LAST MONTH	LAST YEAR
CITATIONS ISSUED		107	123	152
WARNINGS		111	79	138
ARRESTS		7	12	13
ACCIDENTS		10	12	20
INCIDENT REPORTS		19	37	21
	Cleared by Arrest	4	12	7
	Exceptionally Cleared	0	2	0
	Unfounded	0	3	6
	Felony Cases	3	6	5
	Misdemeanor Cases	16	25	16
	Fowarded to Investigations	2	8	11

DML

Incidents between two dates (by Species)

Metter Animal Shelter P.O. Box 74, Metter Ga. 30439 912-685-7877

Criteria:

Enter the from date: 02/01/2025

Enter the to date: 02/28/2025

Cat

Animals at large

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/06/2025 08:00:00	Tiffany Barber H: W: C: (912) 362-0194	Stray cat			956 Donaldson St. Metter Georgia 30439			02/06/2025 14:10:00 Animal picked up
02/18/2025 11:25:00	Randi Mills H: W: C: (478) 455-3710	kittens she has showing up at the Aline BP store she wants to bring them in			Aline BP Metter Georgia 30439			02/18/2025 13:20:00 Animal picked up
02/19/2025 15:59:23	Sonia Mincey H: W: C: (912) 515-8865	2 stray cats			1491 Lawrence Rd Metter Georgia 30439			02/21/2025 12:00:00 Animal picked up
02/26/2025 11:42:08	Amie Carlyle H: W: C: (912) 314-5782	Stray cats			1197 Howard Rd Metter Georgia 30439			

Total Animals at large: 4

Total Cat: 4

Dog

Abandoned

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/11/2025 09:26:03	Bulloch County Sheriffs Office H: W: C:	Bulloch SO contacted ACO stating they received a call for someone throwing a dog out of a window and the caller now has the dog in their possession	Ramon Jackson		Beaver Run Rv Lot 2 Metter Georgia 30439			02/12/2025 14:15:00 Completed by Animal Control
02/23/2025 14:35:00	Candler County Sheriff's Office H: W:912-685-2291 C:	CCSO contacted ACO stating that there are 3 aggressive dogs needing to be picked up UPDATE: Not aggressive stated by officer they were abandoned		Renee Parrish	348 W Lillian St Metter Ga 30439			02/23/2025 15:00:00 Animal picked up
	Darrell				4150			

02/24/2025 10:28:36	Rountree H: W: C: (478) 455- 0537	Neighbors are incarcerated and their dogs are running loose through the neighborhood			Cowart Pond Rd Metter Georgia 30439			
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Total Abandoned: 3

Aggression

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/12/2025 14:25:08	St. Cheeva Cafe H: W: C: (316) 559- 8093	Stray dog aggressive....eating her cats food			509 N Leroy St Metter Georgia 30439			02/13/2025 14:00:00 Animal picked up

Total Aggression: 1

Animals at large

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/01/2025 15:40:00	Candler County Sheriff's Office H: W:912- 685-2291 C:	Pack of dogs running loose tearing up trash	Keith Crowley		109 Mattie Dr Metter Ga 30439			
02/03/2025 09:30:00	Keith Crowley H: W: C:912-210- 3526	Pack of 7 stray dogs			109 Mattie Drive Metter GA 30439			
02/03/2025 11:15:00	"DEE" (Demarris) GOOGE H: W: C: (912) 687- 4141	Stray hound dog pregnant white with brown spots			265 SAGEBRUSH LN METTER GA 30439			02/03/2025 12:45:00 No animal found
02/03/2025 13:05:00	METTER POLICE DEPT H: W: C:	Stray dog at dollar tree			Dollar Tree METTER GA 30439			02/03/2025 13:20:00 Unable to capture
02/04/2025 12:25:00	METTER POLICE DEPT H: W: C:	Stray dog eating deer carcass			Glisson Rd METTER GA 30439			02/04/2025 15:50:00 No animal found
02/05/2025 13:30:00	Susan Yaw H: W: C: (912) 314- 3889	Stray black lab			17260 CANOOCHEE RD METTER GA 30439			
02/06/2025 13:59:10	Anonymous Anonymous H: W: C:	Female pitbull mix very friendly in the parking lot			Candler County Hospital Metter Georgia 30439			02/06/2025 14:20:00 No animal found
02/06/2025 19:00:00	Candler County Sheriff's Office H: W:912- 685-2291 C:	Stray dog			Studio South Metter Georgia 30439			02/07/2025 14:20:00 No animal found

02/07/2025 15:15:00	Alexis Carmona H: W: C: (912) 314-5415	Stray dog under woman's car			35 N Rountree St Metter Georgia 30439			02/07/2025 15:20:00 Unable to capture
02/07/2025 15:25:00	Candler County Sheriff's Office H: W:912-685-2291 C:	CCSO contacted ACO stating caller has 2 dogs attempting to attack his chickens			473 W Vertia St Metter Ga 30439			02/07/2025 15:30:00 No animal found
02/07/2025 15:30:00	Landan Sparks H: W: C: (912) 314-3829	Stray dog			Sconyers Rd Metter Georgia 30439			
02/10/2025 14:15:00	METTER POLICE DEPT H: W: C:	PD contacted ACO stating there is a lab at H&S station			H&S station Metter Georgia 30439			02/10/2025 14:30:00 Animal picked up
02/12/2025 10:51:14	Candler County Sheriff's Office H: W:912-685-2291 C:	Chickens attacking someone (912)380-0758	Unknown Unknown		420 Simmons St Metter Ga 30439			02/12/2025 11:15:00 No animal found
02/13/2025 16:10:00	Charlette Waters H: W: C: (912) 314-1199	Caller picked up puppy and returned it to the place she found it....shared photos to FB			Old Savannah Rd and Blitch Cir Metter Georgia 30439			02/18/2025 13:20:00 Owner reclaimed
02/14/2025 09:27:51	Kelly Lank H: W: C: (912) 314-4238	There are 3 dogs trapped at this address that needs to be picked up. She said she has them in the barn.			34001 Hendricks Rd Metter Georgia 30439			
02/14/2025 11:27:22	Ralph and Barbara Vick H: W:(912) 314-9106 C:(912) 314-9211	Stray dog			7361 Rosemary Ch Rd Metter Georgia 30439			02/19/2025 10:30:00 Animal picked up
02/18/2025 09:36:08	Trey Murphy H: W: C: (912) 536-6252	Stray bulldog			4268 Bagget Farm Rd Metter Georgia 30439			02/19/2025 10:30:00 Animal picked up
02/18/2025 10:03:47	Stan or Dianne Fordham H: W: C: (912) 685-2881	2 stray dogs			5332 Evergreen Church Rd Cobbtown Ga 30420			02/28/2025 10:15:00 Animal picked up
02/18/2025 10:10:08	Tiffany Barber H: W: C: (912) 362-	Puppy			956 Donaldson St. Metter Georgia 30439			02/21/2025 11:25:00 Animal picked up

	0194							
02/18/2025 11:00:00	Paul McGregor H: W: C: (912) 682-4134	Stray dog			Wellness Center/Hospital Metter Georgia 30439			02/18/2025 11:35:00 Owner reclaimed
02/18/2025 13:11:14	Candler County Sheriff's Office H: W:912-685-2291 C:	CCSO contacted ACO stating one dog is tied up, but another one is running loose and is being aggressive to customers coming in and out of the store		Michael Howard	228 SW Broad St. Metter Georgia 30439			02/18/2025 13:15:00 Owner given verbal warning
02/18/2025 14:30:00	Casandra Carlyle H: W: C: (912) 515-3454	5 dogs...4 black and white and 1 grey			711 NE Broad St Metter Georgia 30439			
02/18/2025 18:40:00	Candler County Sheriff's Office H: W:912-685-2291 C:	Deputy contacted ACO stating that the caller has a stray dog that showed up with scars... ACO advised to call shelter			Evergreen Rd Metter Ga 30439			02/20/2025 11:30:00 Completed by Animal Control
02/19/2025 16:35:00	Lauren Calloway H: W: C: (912) 314-5142	Stray dog thrown over his fence...2 stray dogs			246 Goldfinch Rd Metter Georgia 30439			
02/20/2025 16:00:00	Celina August H: W: C: (912) 314-5866	There is a black and grey female dog hanging out at this business			Dollar Tree Metter GA 30439			02/20/2025 16:05:00 No animal found
02/24/2025 09:05:00	Candler County Sheriff's Office H: W:912-685-2291 C:	CCSO contacted ACO stating there are multiple dogs in the callers yard ACO requested for call back from officer...no call back		Samantha Lee	60 S Williams St Metter Ga 30439			02/24/2025 10:00:00 Handled by law enforcement
02/24/2025 09:50:57	Felicia Walling H: W: C: (803) 842-5564	Stray dog			28218 Canoochee Rd Metter Georgia 30439			
02/25/2025 08:40:00	Samuel Sikes H: W: C:912-243-7685	Stray dog with purplish collar....grey male pitbull		Stephanie Powell	150 Lee St Metter Ga. 30439			02/25/2025 09:20:00 Owner given verbal warning
02/26/2025 09:43:44	Anonymous Anonymous H: W: C:	Stray dog limping			Pineland Bank by Burger king Metter Georgia 30439			02/26/2025 10:10:00 No animal found
02/27/2025 10:20:54	Terry Shook H: W: C:	Stray dog			14270 Eden Ch Rd Metter			02/27/2025 11:00:00 Animal

	(912) 660-6112			Georgia 30439			picked up
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Total Animals at large: 30

Bite

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/02/2025 10:50:00	Candler County E R H:912-685-1727 W: C:	ER contacted ACO stating victim was bit from puppy at American Inn	Kimberly Ludka	Chris Johnson	400 Cedar St Metter Ga 30439			02/11/2025 16:00:00 Completed quarantine
02/25/2025 09:20:00	Candler County Sheriff's Office H: W:912-685-2291 C:	CCSO contacted ACO for dog bite and the dog is at the home	Naomi Rutherford		888 Vendora Ln Metter Ga 30439			02/25/2025 11:05:00 Animal picked up
02/27/2025 16:12:28	Candler Health Dept Karen Anderson H:685-1943 W:685-5765 C:912-670-0920	Health Dept contacted ACO stating FedEx worker got bit at address provied by pitbull	Deanreona Williams	Randy Coney Jr	905 Mincey St Metter Ga 30439			

Total Bite: 3

Nuisance

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/03/2025 12:09:15	Jack Doyle H: W: C: (505) 980-5403	2 stray dogs attacked cat			55935 Hwy 46 E Metter Georgia 30439			
02/10/2025 13:35:00	Joshua and Victoria Chapman H:(912) 707-3095 W: C:(912) 426-0411	Neighbor called about 8-9 aggressive dogs running at large...ACO stated to call the CCSO and the ACO would respond as well		HEATHER HENRY	1674 Bass Rd Metter Georgia 30439			02/11/2025 15:00:00 No animal found
02/26/2025 15:55:52	Danielle Sheri H: W: C: (706) 339-8264	Neighborhood dogs being a nuisance		Zarius Walker Cecilia Smith	1034 Smith St and 1047 Huilett St Metter Georgia 30439			02/26/2025 16:20:00 Owner given verbal warning
02/28/2025 10:55:00	Loretta Mosley H: W: C: (912) 542-2720	Neighbors dogs are running at large being a nuisance in the area			915 E Lee St Metter Georgia 30439			

Total Nuisance: 4

Number of pets

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
					398 W			02/24/2025

02/08/2025 12:30:00	Donte Thomas H: W: C:(772) 494-8579	4 small pups chihuahua mix			Lillian St Metter Georgia 30439			15:05:00 Owner surrender
02/13/2025 09:00:00	Neta Thurman Presley H: W: C:(912) 655-3816	Surrender pups			3680 Harper Rd Metter Georgia 30439			03/01/2025 11:30:00 Owner surrender
02/22/2025 10:30:00	ANTHONY REED H: W:(912) 259-3177 C:(413) 657-2826	Mama with 6 pups			8 LINCOLN ST Metter Georgia 30439			

Total Number of pets: 3

Sick/injured animal

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/02/2025 16:00:00	Candler County Sheriff's Office H: W:912-685-2291 C:	CCSO contacted ACO stating that there is an injured greyish brindle dog near the health dept			Health Dept. Metter Ga 30439			02/02/2025 16:50:00 No animal found
02/18/2025 11:00:00	Braylie Unknown H: W: C: (912) 687-5605	Stray injured dog with collar on			Near 440 S Lewis St Metter Georgia 30439			02/18/2025 11:25:00 Unable to capture
02/20/2025 18:48:00	Candler County Sheriff's Office H: W:912-685-2291 C:	CCSO contacted ACO stating deputy located injured dog requesting pick up...the pup has a prolapse			905 Old Pence Farm Rd Metter Ga 30439			02/20/2025 19:20:00 Animal picked up
02/24/2025 19:50:00	METTER POLICE DEPT H: W: C:	Officer contacted ACO stating there is a dog that has been hit by a car and the tail was ripped off and is now bleeding			935 E Lillian St METTER GA 30439			02/24/2025 20:10:00 Animal picked up

Total Sick/injured animal: 4

Traffic stop

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/27/2025 19:45:00	Candler County Sheriff's Office H: W:912-685-2291 C:	CCSO contacted ACO stating owner had an medical emergency and there is an aggressive dog in the vehicle needing to be removed until family can pick up tomorrow			NW Broad St Metter Ga 30439			02/27/2025 20:10:00 Animal picked up

Total Traffic stop: 1

Total Dog: 49

Report: **Monthly Reports -> Incidents between two dates (by Species)**

Generated by Animal Shelter Manager 50 [Thu 27 Feb 2025 09:10:35 AM UTC] at Metter Animal Shelter on 03/03/2025
by mhart

Metter Animal Shelter Monthly Report 2025

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>
# Of dogs from the City of Metter	5	12		
# Of dogs from Candler County	20	8		
Total # of dogs	25	20		
# Of cats from the City of Metter	8	2		
# Of cats from Candler County	4	12		
Total # of cats	12	14		
# Of owner reclaimed	2	7		
# Of calls responded to	49	53		
# Of dogs surrendered by owner	6	4		
# Of dogs adopted	4	5		
# Of dogs euthanized	3	5		
# Of dogs deceased at shelter	1	0		
# Of dog bites reported	3	3		
# Of cats surrendered by owner	3	1		
# Of cats adopted	9	3		
# Of cats euthanized	3	4		
# Of cats deceased at shelter	0	0		
# Of cat bites reported	0	0		
Rescue transfer for dogs	11	15		
Rescue transfer for cats	6	1		

REPORT CITY OF METTER

PUBLIC WORKS DIRECTOR

MONTHLY REPORT

FEBRUARY 01 TO FEBRUARY 28, 2025

A. Water and Sewer Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2025
1. Total number of work orders.	273	207	282	2,293
2. Turn on-New Customers.	21	22	19	164
3. Turn off-Final Billing.	28	21	19	192
4. Reconnect.	59	27	51	386
5. Check for leaks.	10	09	07	81
6. Turn off-Bad Checks.	00	00	00	00
7. Turn off-non-payment.	85	42	51	518
8. Sewer Problems.	07	13	04	46
9. Discolored Water Calls	00	00	00	05
10. Service calls.	32	29	36	577
11. Busted water mains	01	02	00	12
12. Water taps.	01	01	02	11
12. Sewer taps.	00	00	01	08
13. Meters damaged by customers	02	00	03	45
14. Utilities Protection Center Locate Tickets.	26	42	60	265
15. Water Meters Tested for Calibration	02	00	00	28

B. Roadways and Walkways/Sanitation Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2025
1. Total number of work orders.	70	39	27	537
2. Amount of junk picked up.	13.53 tons	22.92 tons	13.82 tons	195.86 tons
3. Number of poly carts repaired or replaced.	25	15	06	165
4. Amount of Garbage took to landfill.	122.15 tons	146.73 tons	131.32 tons	1,157.91 tons
5. Amount of yard waste picked up.	142.33 tons	138.40 tons	63.41 tons	8,219.07 tons
6. Number of potholes repaired.	01	01	00	15
7. Number of tires picked up.	35	45	50	188

C. Building Inspection Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2025
1. Number of Building Permits issued.	01	01	01	13
2. Number of Electrical Permits issued.	02	01	02	09
3. Number of Mobile Home Permits issued.	01	00	00	04
4. Number of Sign Permits issued.	01	01	00	08
5. Number of Land Disturbing Permits issued.	00	00	00	02
6. Number of Fence Permits issued.	01	01	00	06
7. Number of Nuisance Letters sent out	00	00	00	07

D. Projects:

1. The Water/Sewer and Road Project on W. Lytell St. into the Industrial Park. The Water/Sewer part is about 99% complete. The road is 98% complete.
2. The Phase IV Streetscape (Downtown Park) Project is 90% complete.
3. The new shop building is 100% complete. We have vacated the old shop.
4. The Water/Sewer Extension Project for the new RaceTrac store is 100% complete.
5. The 10 Streets for the TIA Project are under design.
6. The LRA Road Project is under design.
7. The 2025 LMIG Project has been advertised for bids.

ADMINISTRATION REPORT
MARCH 2025 MEETING
BY: Angie Conner, City Clerk

A. Permits and Applications:

February Applications

Occupational Tax Registration

1. Nouria Energy Retail, Inc. – 1125 S. Lewis St. – Under Review
2. The Backwoods Co. LLC – 400 S.E. Broad St. – Under Review
3. Newkirk Farm LLC – 443 Preston St. - Approved

Alcohol License

4. Nouria Energy Retail, Inc. – 1125 S. Lewis St. – Under Review

Building Permit

1. Brady Beshore – 425 W. Lee St. – Approved
2. Kevin Kirsch New Homes Inc. – 185 W. Willow Lake Dr. - Approved

Fence Permit

1. Shaun Lee – 494 E. Lillian St. - Approved

Driveway Permit

1. Kevin Kirsch New Homes Inc. – 185 W. Willow Lake Dr. - Approved

Electrical Permit

1. Mike Beasley – 96 Simmons St. – Approved
2. Lanette Shaw – 735 Ronnie St. – Approved

Mobile Home Permit

1. Lillie Artis – 1074 Smith St. - Approved

Short-Term Rental Permit

1. William Garner – 409 S. Lewis St. - Approved

Park Permit

1. Vizionary Impact/Rashida Taylor – Juneteenth Celebration – 6/7/25 - Approved

Temporary Vendor Permit

1. C.C. Historical Society – 2025 Open Air Market - Approved

Special Event Permit

2. Vizionary Impact/Rashida Taylor – Juneteenth Parade – 6/7/25 – Approved
3. Candler County Christian Learning Center – 5K Fundraiser – 5/10/25 - Approved

February Building Rental

Depot - \$750

Community Center - \$538

Debit/Credit Card, E-Checks (Payments made with cards in City Hall and Online) February 2025

Number of Transactions – 546

Total Amount - \$50,220.86

Tasks

- Continuing to work on updating the personnel policy.
- Assisted the Tree Board with Arbor Day.
- Administration staff are helping to organize the Great American Cleanup, which is scheduled for Saturday, April 5th.
- Administration staff have been working on the FY 26 budget getting it ready to submit to the City Manager.
- Administration staff along with other department heads met with FEMA regarding reimbursement for damage caused by Hurricane Helene.
- Administration staff are working with Councilwoman Gaitten to plan for Georgia Cities Week, April 21 -25.
- Assisting Public Works with the CDBG application process.
- Attended Planning Commission meeting held on Tuesday, March 4th.

Planning Department Report

March 2025 City Council Meeting

Contact with applicants / developers:

- Responded to query regarding permitting requirements.
- Prepared zoning verification letter.

Meetings:

- Attended department head meeting.
- Attended February 6 (rescheduled) Tree Board meeting; finalized plans for Arbor Day and Tree Giveaway.
- Attended staff meetings to discuss tree orders for giveaway.
- Meeting about potential for tiny home infill development.
- Meeting about housing opportunities and local assistance programs for homeless.
- Presented on subdivision and land development regulations at open house information session.
- Attended Harassment & Discrimination training.
- Attended planning meeting for GA Cities Week.
- Meeting with Memory Lane Park representative.

Reports:

- Scheduled Subdivision ordinance open house sessions; prepared public notice for website; placed ads in paper.
- Developed Tree Giveaway flyer, newspaper notice, website notice, and registration form.
- Prepared staff report and materials for March 4 Planning Commission meeting.
- Received & reviewed responses to RFP for development of workforce housing.