

CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, OCTOBER 14, 2024
5:30 p.m.

1. ALL TO ORDER
2. WELCOME
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. MOTION TO APPROVE THE AGENDA with the following additions:
 1. Presentation by Justin Wells
 2. Presentation by Lisa Rigdon
 3. Item G – Consideration of a motion to approve the quote from Beasley Well Drilling and Pump Service, Inc. in the amount of \$45,421.00 to install a new pump and shaft at water well number one.
 4. Item H – Consideration of a motion to approve a Quitclaim Deed Between the City of Metter and the Candler County Industrial Authority for 17.354 acres located in the Industrial Park on the Doowon site.
6. MOTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:
 - a) Public Hearing, Monday, September 9, 2024, 5:15 p.m.
 - b) Regular Meeting, Monday, September 9, 2024, 5:30 p.m.
 - c) Public Hearing, Thursday, September 12, 2024, 9:00 a.m.
 - d) Public Hearing, Thursday, September 12, 2024, 6:15 p.m.
 - e) Called Meeting, Friday, September 20, 2024, 8:15 a.m.
 - f) Public Hearing, Friday, September 20, 2024, 9:00 a.m.
 - g) Called Meeting, Friday, September 20, 2024, 9:15 a.m.
7. PRESENTATIONS
 - a) Presentation by Justin Wells, Candler County Sheriff's Office
 - b) Presentation by Lisa Rigdon, The Bridge
8. OLD BUSINESS

None
9. NEW BUSINESS
 - a) Consideration of a motion to approve an ordinance amending the City of Metter's Dog Ordinance, Chapter 6.04 Section 6.04.070 Dogs Without Tags. (In the event that a dog is not claimed within five (5) days from the date of impoundment, excluding weekends and legal holidays, the animal may be disposed of in a humane manner.) This will change the number of days from seven (7) to five (5). (Second and Final Reading)

CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, OCTOBER 14, 2024
5:30 p.m.

- b) Consideration of a motion to approve the 2025 LMIG Program submission as follows:

1. Richard Street from South Leroy Street to South Rountree Street resurface 24' width roadway, adding centerline and edge line stripping, roll over curbing, crosswalk and stop bars. Estimated cost \$36,859.40
2. South Rountree Street from East Lytell Street to Ruby Street Resurface 24' width roadway, adding centerline and edge line stripping, roll over curbing, and stop bar. Estimated cost \$49,575.60.

The City will receive \$78,570.98 in GDOT funds and with the city's 10% match we will have around \$86,428.08 for LMIG funding. We can use additional funds from our monthly TIA amount.

- c) Consideration of a motion to approve a resolution reappointing Mr. Ty Tyson to the Metter-Candler County Airport Authority for a three-year term expiring on December 31, 2027. Mr. Tyson's present term will expire on December 31, 2024. Mr. Tyson does wish to be reappointed. The Authority would like to recommend Mr. Tyson be reappointed as a city appointment for a three-year term, which would end on December 31, 2027.
- d) Consideration of a motion to approve a request from the First Baptist Church of Metter to close a block of South Rountree Street in front of the church and the city hall during the Fall Festival on October 31, 2024. This is part of their continuing efforts to build up and strengthen our community. This will afford them the opportunity to love on the children and families in our area with games and activities in a safe area free from any traffic.
- e) Consideration of a motion to approve the bid from EMC Engineering Services in the amount of \$63,350.00 to engineer the TIA2 Band 1 Projects. This will consist of 10 city streets (Preston Street, Moffitt/Edwards Streets, Hickory Street, Doctors Street, Holly Drive/Hope Street, Bragdon Street, Brannen Street, North Kennedy Street, East Turner Street). The city received two bids; EMC Engineering Services and Parker Engineering. We have used both engineers on previous projects. Due to the size of this project, Public Works Director Cliff Hendrix is recommending going with EMC Engineering Services since they have three dedicated field inspectors on staff, which two of them will always be assigned to this project. These projects will be funded with State TIA Funds, Water/Sewer R & R Funds, SPLOST Funds, and TIA Discretionary Funds.
- f) Consideration of a motion to set a public hearing on Tuesday, November 12, 2024, at 5:15 p.m. for an amendment to the zoning ordinance regarding PUD/Townhome Development.

CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, OCTOBER 14, 2024
5:30 p.m.

- g) Consideration of a motion to approve a quote from Beasley Well Drilling and Pump Services, Inc. in the amount of \$45,421.00 to install a new pump and shaft at water well number one.
- h) Consideration of a motion to approve a Quitclaim Deed between the City of Metter and the Candler County Industrial Authority for 17.354 acres located in the Industrial Park on the Doowon site.

10. DEPARTMENTAL REPORTS

11. CITY MANAGER'S REPORT

12. MAYOR'S REPORT

13. ADJOURN

**CITY OF METTER
PUBLIC HEARING
MONDAY, SEPTEMBER 9, 2024
5:15 P.M.**

A public hearing was held on Monday, September 9, 2024, at 5:15 p.m. in the council chambers at city hall.

Attending the hearing were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Councilwoman Chyrileen Kilcrease
Councilman Gregg Stewart
Councilman James McKie
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Police Chief Robert Shore
Planning Director Teresa Concannon
Fire Chief Jason Douglas

GUESTS ATTENDING

LaFanta Bonner
Taneka Rhymes
Shane Hadden
Ryan Hadden

CALL TO ORDER AND WELCOME

Mayor Boyd called the hearing to order and welcomed everyone.

PURPOSE

To hear public input on the proposed amendment to the Zoning Ordinance Article VI "List of Permissible and Conditional Uses" to allow Day Care Groups and Day Care Centers to be Permissible Use in PEH (Public, Education and Health) Districts.

COMMENTS

Mr. Hendrix explained that the applicant has an opportunity to lease a property to a tenant who wishes to operate a Day Care Center at 430 N. Rountree St. The property is in the PEH zoning district, which does not permit day care centers. The applicant requests an amendment to the permissible uses in PEH, to add Day Care Groups and Day Care Centers. This request will apply to all PEH zoned parcels.

Background:

- The request for a zoning amendment is a requirement of *Article XIII. Amendments*.
- Day Care Groups and Day Care Centers are not permitted by right or conditional use in PEH.

- According to *Article V. Zoning District Schedules*, the definition of PEH includes “Parks, education, public and private schools, hospitals, office buildings.” The *Examples of Basic Intent and Uses* in PEH include private day care centers, clinics, cemeteries. However, in *Article VI List of Permissible and Conditional Uses*, Day Care Groups and Day Care Centers are not permitted in PEH.
- Day Care Groups and Day Care Centers are permitted by right in all commercial and industrial zoning districts and are permitted as a conditional use in R-3 and R-4.
- Intensive uses such as school, amusement park, athletic field, animal hospital, community center, country club, and hospital are permitted by right in PEH.
- The structure on the property has been occupied in the past by DAS and Gathering Place Ministries. Customer parking is in place.
- The property is bordered by the Health Department, and to the west (across Rountree St.) by the County Tax Commissioner and Tax Assessor offices, and the Metter Community Center.
- Improvements to the structure are subject to building permit and inspection requirements.

Description of surrounding land use and zoning:

The applicant’s property is located at the corner of Rountree St. and Daniel St. and is part of the Rountree/Candler/Woodcock St. PEH district. Surrounding parcels are in the R-3 Two-Family Residential zoning district.

Citywide, PEH zoning districts include:

- W. Vertia/College/Register/Pine Street PEH District (BoE, Recreation Department, Boys & Girls Club).
- Cedar/Doctor’s Street PEH District (Candler County Hospital and doctors’ offices).
- Guido Gardens PEH District.
- City of Metter Police and Public Works Complex PEH District.

Consistency With Comprehensive Plan:

The property at 430 N. Rountree Street is designated for residential use on the **existing land use and future land use maps** in the *2022 Candler County/Metter Comprehensive Plan*. The property is located in a node with county government offices, the health department, and the city’s community center. The node is surrounded by residential zoning and land uses.

The property is in the **Neighborhood/Subdivision Residential Development Character Area**, which includes implementation measures that ‘encourage the location of schools, community centers or well-designed small-scale commercial activity centers at suitable locations within walking distance of residences.’”

Day Care Centers are permitted as a conditional use in R-3 and PEH permits education facilities, so a day care center in the PEH district is compatible with both the PEH and adjacent R-3 zoning district.

Analysis/Zoning Standards of Review:

- The proposed amendment meets the spirit, purpose, and intent of the PEH zoning district and is compatible with the surrounding area.

- The proposed amendment to permissible uses in the PEH zoning district will result in a new use that is no more intensive than those currently permitted.
- The current PEH district permits a range of activities from schools to equipment storage yards. The proposed change to include day care groups and day care centers is consistent with the examples of basic intent and uses in the PEH zoning district schedule.
- The proposed amendment to PEH permitted uses is in the public interest. As Metter's employment opportunities continue to grow, reliable childcare will be more in demand. The PEH district permits schools and is a good fit for early childhood care.
- The proposed amendment to PEH will add permitted uses that are consistent with existing permitted uses. All existing PEH districts would be suitable locations for childcare facilities.
- The proposed amendment to PEH adds a use that is compatible with existing permitted uses.
- The property has reasonable economic use as currently zoned. However, a day care center is compatible with other developments in the area, and a desirable amendment to PEH permitted uses.
- The proposed amendment to PEH permitted uses will not require extension of city water and sewer and road infrastructure and will not burden existing public services or facilities. Day care centers are not more intensive than current PEH permitted uses.
- The proposed amendment to PEH permitted uses to add day care groups and day care centers will have no greater impact on traffic than current PEH zoning district permitted uses.
- The proposed amendment to PEH permitted uses to add day care groups and day care centers will have no greater impact on the environment than current PEH zoning district permitted uses.
- The proposed amendment to PEH permitted uses to add day care groups and day care centers will have no greater impact on zoning patterns, public facilities or services, the environment, or city growth management plans than current PEH zoning district permitted uses.
- The proposed amendment to PEH permitted uses to add day care groups and day care centers is consistent with the basic intent and uses of PEH. Amending PEH permitted uses is a recognition that the zoning district is suitable for childcare services.
- The proposed amendment to PEH permitted uses to add day care groups and day care centers will have no greater impact on public health, safety, morality, or general welfare than current PEH zoning district permitted uses.

Staff has reviewed the application to amend Article VI to permit Day Care Groups and Day Care Centers in the PEH (Public, Health, and Education) zoning district, and determined that the proposed change is compatible with the PEH definition, and appropriate as a permissible use. Staff recommends approval.

The Planning Commission voted unanimously on August 20, 2024, to recommend approval of this request to amend Article VI. List of Permissible and Conditional Uses to permit Day Care Groups and Day Care Centers in the PEH (Public, Health, and Education) zoning district.

ADJOURNMENT

After hearing no objections, Mayor Boyd closed the hearing at 5:30 p.m.

Angie Conner, City Clerk

City of Metter
Public Hearing
Zoning Amendment
Sign in Sheet

Monday, September 9, 2024 – 5:15 p.m.

Please provide your name and address.

1. ia Fanta Bonner 8321 Mays Circle Millen, GA 30442
2. Taneka Rhymes 2000 Stambuk Lane #112 Statesboro GA
3. Angie Cohen City of Metter
4. Cory Hendrix City of Metter
5. Robert Shore City of Metter
6. Ed Bayl City of Metter
7. Conner Stewart CITY OF METTER
8. Shane Hadden Property owner (Hadden)
9. Ryan Hadden " "
10. Teresa Carcannon City of Metter
11. James McKie City of Metter
12. Victoria Gatten City of Metter
13. Don Don City of Metter
14. AP Skelton City of Metter
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19. _____
20. _____

Please provide your name and address.

**CITY OF METTER
REGULAR MEETING
MONDAY, SEPTEMBER 9, 2024
5:30 P.M.**

A regular meeting of the city council was held on Monday, September 9, 2024, at 5:30 p.m. in the council chambers at City Hall.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Councilman James McKie
Councilwoman Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilman Gregg Stewart
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Police Chief Robert Shore
Planning Director Teresa Concannon
Fire Chief Jason Douglas
Director of Economic Development Heidi Jeffers

Attending the meeting were the following guests:

LaFanta Bonner
Taneka Rhymes
Shane Hadden
Ryan Hadden
Hannah Mullins

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

INVOCATION

Councilwoman Kilcrease gave the invocation.

APPROVAL OF AGENDA

Councilman McKie made a motion to approve the agenda, adding Item J, Consideration of a motion to approve a change order from Lavender & Associates to replace clay pipe needed for the Phase IV Downtown Streetscape Project and pay for the replacement of pipe

using ARPA funds in the amount of \$153,763.25. Councilman Stewart seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the following minutes:

- a) Called Meeting, Thursday, August 8, 2024, 8:30 a.m.
- b) Regular Meeting, Monday, August 12, 2024, 5:30 p.m.
- c) Called Meeting, Thursday, August 22, 2024, 8:00 a.m.
- d) Called Meeting, Monday, August 26, 2024, 5:30 p.m.
- e) Called Meeting, Thursday, August 29, 2024, 8:15 a.m.

Councilman McKie seconded the motion, and the vote was unanimous.

PRESENTATIONS

Candler County Industrial Authority

Hannah Mullins with the Candler County Industrial Authority was present at the meeting to present the first amendment to the Memorandum of Understanding with Doowon Climate Control America, Inc. There were some changes made by Hyundai that affected some of the other suppliers. The change to Doowon happens to be a good change. It will increase our capital investment by a little over \$20,000,000. Instead of being a \$30,000,000 project it will now be around \$50,000,000. There are several changes as follows:

1. There is a change in the investment amount. It is all in real property not equipment. Real property increases by \$20,000,000. They will build two buildings; one in the back which will be a warehouse. It will be around 75, 000 square feet. They will still build the manufacturing facility in the front which will be around 180,000 square feet.
2. The other change is the timeline in construction. The timeline will still be the same. They will start construction this fall. The manufacturing plant will be pushed out about eight months from the original time that it was supposed to be built.
3. The acreage is more due to some errors in surveying over the years.
4. There is a little bit of a shift in job goals due to the timeline change.

We legally must do these changes to the MOU to get our bonds executed by the end of the year.

OLD BUSINESS

No old business.

NEW BUSINESS

Amendment to the Memorandum of Understanding between the Candler County Industrial Authority, Doowon Climate Control America, Inc., Candler County, the City of Metter, the Candler County School District, the Tax Commissioners of Candler County, and the Candler County Board of Tax Assessors

Councilwoman Kilcrease made a motion to acknowledge the first amendment to the Memorandum of Understanding between the Candler County Industrial Authority, Doowon Climate Control America, Inc., Candler County, the City of Metter, the Candler County School District, the Tax Commissioners of Candler County, and the Candler County Board of Tax Assessors. Councilman Stewart seconded the motion. The vote was four in favor and one opposed. Councilwoman Kilcrease, Councilman Stewart, Councilwoman Gaitten, and Councilwoman Taylor voted in favor of the motion and Councilman McKie cast the opposing vote.

Zoning Ordinance Amendment Article VI, “List of Permissible and Conditional Uses”

Councilwoman Taylor made a motion to approve a zoning amendment application request from Hadden Family Properties to amend the Zoning Ordinance Article VI, “List of Permissible and Conditional Uses,” to allow Day Care Groups and Day Care Centers to be a Permissible Use in PEH (Public, Education, and Health) Districts. The Planning Commission met on Tuesday, August 20, 2024, and voted to recommend the change to the City Council. The city staff also agree to make the change. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Amendment to the City of Metter’s Dog Ordinance, Chapter 6.04 Section 6.04.070 Dogs Without Tags

Councilwoman Kilcrease made a motion to approve the first reading of an ordinance amending the City of Metter’s Dog Ordinance, Chapter 6.04 Section 6.04.070 Dogs Without Tags. In the event that a dog is not claimed within 5 days from the date of impoundment, excluding weekends and legal holidays, the animal may be disposed of in a humane manner. This will change the number of days from seven (7) to five (5) days. Councilwoman Taylor seconded the motion, and the vote was unanimous.

City of Metter Naloxone Policy

Councilwoman Taylor made a motion to approve the City of Metter Naloxone Policy. The objective of this program is to reduce the injury and fatality from opiate overdoses in our community. This will be accomplished through deploying naloxone to the City’s Police and Fire departments as well as in any City building that is equipped with AED devices in compliance with Senate Bill 395. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Lease Agreement Between City of Metter and Urban Harvest

Councilman McKie made a motion to approve a 24-Month Lease Agreement between the City of Metter and Urban Harvest for use of 810 square feet of property located at 803 ½ East Lillian Street (GGIC2). This will include a 12-month review of the electricity. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Metter Ford Bid Approval

Councilwoman Taylor made a motion to approve a bid from Metter Ford in the amount of \$43,260.32 for the purchase of a pickup truck for the Sanitation Department as recommended by Public Works Director Cliff Hendrix. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. This vehicle will be financed through a GMA lease which is in the budget.

Reappointment of Harold Boston, Jr. to the Planning Commission

Councilwoman Taylor made a motion to approve a resolution reappointing Harold Boston, Jr. to the Planning Commission for a five-year term expiring on September 11, 2029. Councilman McKie seconded the motion, and the vote was unanimous.

Bid Approval – Davis Heating and Air

Councilwoman Kilcrease made a motion to approve a bid from Davis Heating and Air in the amount of \$6,051.08 for the purchase of a 3-ton Carrier package HVAC unit for the GGIC II facility located at 803 ½ East Lillian Street. Councilman McKie seconded the motion, and the vote was unanimous.

Date Set for Trick or Treat

Councilwoman Kilcrease made a motion to set “Trick or Treat” for Thursday, October 31, 2024, from 6:00 p.m. to 8:00 p.m. Councilman McKie seconded the motion, and the vote was unanimous.

Change Order – Phase IV Downtown Streetscape Project

Councilwoman Kilcrease made a motion to approve a change order from Lavender & Associates to replace clay pipe needed for the Phase IV Downtown Streetscape Project and pay for the replacement of pipe using ARPA funds in the amount of \$153,763.25. Councilwoman Taylor seconded the motion, and the vote was unanimous.

DEPARTMENTAL REPORTS

The agenda packets contained written reports provided by each department head for the mayor and council to review.

Regular Meeting, September 9, 2024

CITY MANAGER'S REPORT

No report.

MAYOR'S REPORT

Mayor Boyd stated that the quest for an interim city manager is ongoing.

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting at 6:00 p.m. Councilman McKie seconded the motion, and the vote was unanimous.

Angie Conner, City Clerk

**CITY OF METTER
PUBLIC HEARING
THURSDAY, SEPTEMBER 12, 2024
9:00 A.M.**

A public hearing was held on Thursday, September 12, 2024, at 9:00 a.m. in the council chambers at city hall.

Attending the hearing were the following officials:

Mayor Edwin O. Boyd
Councilman Gregg Stewart
City Clerk Angie Conner
Fire Chief Jason Douglas
Finance Manager Cindy Collins

GUESTS ATTENDING

No guests were present.

CALL TO ORDER AND WELCOME

Mayor Boyd called the hearing to order and welcomed everyone.

PURPOSE

The purpose of the hearing was to allow for public comments on the proposed 2024 millage rate. The gross millage rate is 20.148 and the local option sales tax is 8.246 leaving a net millage of 11.902. This will require an increase in property taxes of 19.02 percent. The total sales tax paid to the city in 2023 was \$922,088.

With a tax increase the city must hold three public hearings before the final adoption.

The tentative increase will result in a millage rate of 11.902 mills, an increase of 1.228 mills. Without this tentative tax increase, the millage rate will be no more than 10.467 mills. The proposed tax increase for a home with a fair market value of \$100,000 is approximately \$49.12 and the proposed tax increase for non-homestead property with a fair market value of \$300,000 is approximately \$147.36.

The required Current 2024 Tax Digest and 5-Year History of Levy has been placed in the newspaper and the city website as required by law. The proper notices have also been placed in the newspaper, city website and on site at city hall.

COMMENTS

No citizens were present at the meeting for public comment.

ADJOURNMENT

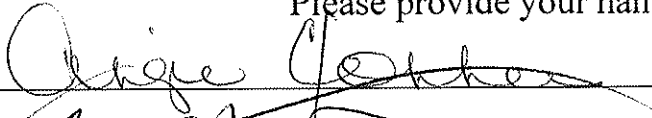
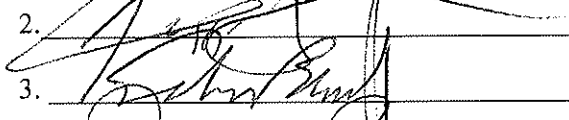
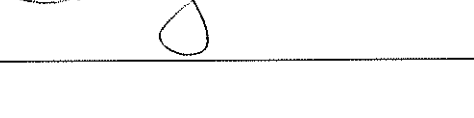
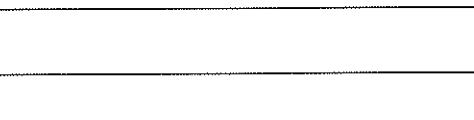
After hearing no objections and no comments, Mayor Boyd closed the hearing at 9:15 a.m.

Angie Conner, City Clerk

City of Metter
Public Hearing
Millage Rate Increase
Sign in Sheet

Thursday, September 12, 2024 – 9:00 a.m.

Please provide your name and address.

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Please provide your name and address.

"Everything's Better in Metter!"

**CITY OF METTER
PUBLIC HEARING
THURSDAY, SEPTEMBER 12, 2024
6:15 P.M.**

A public hearing was held on Thursday, September 12, 2024, at 6:15 p.m. in the council chambers at city hall.

Attending the hearing were the following officials:

Mayor Edwin O. Boyd
Councilman Gregg Stewart
City Clerk Angie Conner

GUESTS ATTENDING

No guests were present.

CALL TO ORDER AND WELCOME

Mayor Boyd called the hearing to order and welcomed everyone.

PURPOSE

The purpose of the hearing was to allow for public comments on the proposed 2024 millage rate. The gross millage rate is 20.148 and the local option sales tax is 8.246 leaving a net millage of 11.902. This will require an increase in property taxes of 19.02 percent. The total sales tax paid to the city in 2023 was \$922,088.

With a tax increase the city must hold three public hearings before the final adoption.

The tentative increase will result in a millage rate of 11.902 mills, an increase of 1.228 mills. Without this tentative tax increase, the millage rate will be no more than 10.467 mills. The proposed tax increase for a home with a fair market value of \$100,000 is approximately \$49.12 and the proposed tax increase for non-homestead property with a fair market value of \$300,000 is approximately \$147.36.

The required Current 2024 Tax Digest and 5-Year History of Levy has been placed in the newspaper and the city website as required by law. The proper notices have also been placed in the newspaper, city website and on site at city hall.

COMMENTS

No citizens were present at the meeting for public comment.

ADJOURNMENT

After hearing no objections and no comments, Mayor Boyd closed the hearing at 6:30 p.m.

Public Hearing, September 12, 2024

Angie Conner, City Clerk

City of Metter
Public Hearing
Millage Rate Increase
Sign in Sheet

Thursday, September 12, 2024 – 6:15 p.m.

Please provide your name and address.

1. Angie Cooper
2. [Signature]
3. [Signature]
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Please provide your name and address.

**CITY OF METTER
CALLED MEETING
FRIDAY, SEPTEMBER 20, 2024
8:15 A.M.**

A called meeting was held on Friday, September 20, 2024, at 8:15 a.m. in the council chambers at city hall.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Councilwoman Chyrileen Kilcrease
Councilwoman Rashida Taylor
Councilman Gregg Stewart
City Attorney Brent Carter
City Clerk Angie Conner

Councilman James McKie was not present for this meeting.

GUESTS ATTENDING

No guests were present.

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

INVOCATION

City Attorney Brent Carter gave the invocation.

AGENDA

Councilwoman Kilcrease made a motion to approve the agenda. Councilwoman Taylor seconded the motion, and the vote was unanimous.

NEW BUSINESS

Closed Session

Councilwoman Kilcrease made a motion to go into closed session at 8:16 p.m. for personnel, pursuant to O.C.G.A. 50-14-2(1). Councilwoman Taylor seconded the motion, and the vote was unanimous.

No votes were taken during the closed session.

Called Meeting, September 20, 2024

Open Session

Councilwoman Kilcrease made a motion to reopen the meeting at 8:44 a.m. Councilman Stewart seconded the motion, and the vote was unanimous.

No votes were taken during this meeting.

ADJOURNMENT

After no further comments, Councilwoman Kilcrease made a motion to adjourn the meeting at 8:45 a.m. Councilman Stewart seconded the motion, and the vote was unanimous.

Angie Conner, City Clerk

**CITY OF METTER
PUBLIC HEARING
FRIDAY, SEPTEMBER 20, 2024
9:00 A.M.**

A public hearing was held on Friday, September 20, 2024, at 9:00 a.m. in the council chambers at city hall.

Attending the hearing were the following officials:

Mayor Edwin O. Boyd
Councilman Gregg Stewart
Councilwoman Chyrileen Kilcrease
Councilwoman Rashida Taylor
Councilwoman Victoria Gaitten
City Clerk Angie Conner
Fire Chief Jason Douglas

GUESTS ATTENDING

Juan Taylor – Metter Fire Department

CALL TO ORDER AND WELCOME

Mayor Boyd called the hearing to order and welcomed everyone.

PURPOSE

The purpose of the hearing was to allow for public comments on the proposed 2024 millage rate. The gross millage rate is 20.148 and the local option sales tax is 8.246 leaving a net millage of 11.902. This will require an increase in property taxes of 19.02 percent. The total sales tax paid to the city in 2023 was \$922,088.

With a tax increase the city must hold three public hearings before the final adoption.

The tentative increase will result in a millage rate of 11.902 mills, an increase of 1.228 mills. Without this tentative tax increase, the millage rate will be no more than 10.467 mills. The proposed tax increase for a home with a fair market value of \$100,000 is approximately \$49.12 and the proposed tax increase for non-homestead property with a fair market value of \$300,000 is approximately \$147.36.

The required Current 2024 Tax Digest and 5-Year History of Levy has been placed in the newspaper and the city website as required by law. The proper notices have also been placed in the newspaper, city website and on site at city hall.

COMMENTS

There were no comments from the public.

ADJOURNMENT

Public Hearing, September 20, 2024

After hearing no objections and no comments, Mayor Boyd closed the hearing at 9:15 a.m.

Angie Conner, City Clerk

City of Metter
Public Hearing
Millage Rate Increase
Sign in Sheet

Friday, September 20, 2024 – 9:00 a.m.

Please provide your name and address.

1. Angie Coyner City of Metter
2. Ed Bull Mayor
3. Jan Dufek
4. Jeanmar Taylor
5. Chyler Blaine City of Metter
6. [Signature]
7. [Signature] City Metter
8. Rosalinda Jagers
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

Please provide your name and address.

**CITY OF METTER
CALLED MEETING
FRIDAY, SEPTEMBER 20, 2024
9:15 A.M.**

A called meeting was held on Friday, September 20, 2024, at 9:15 a.m. in the council chambers at city hall.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Councilwoman Chyrileen Kilcrease
Councilwoman Rashida Taylor
Councilman Gregg Stewart
City Clerk Angie Conner

Councilman James McKie was not present for this meeting.

GUESTS ATTENDING

No guests were present.

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

INVOCATION

Councilwoman Kilcrease gave the invocation.

AGENDA

Councilwoman Kilcrease made a motion to approve the agenda adding Item C, Motion to approve a six-month contract for Interim City Manager Scott Wood at \$8,600 per month. Councilwoman Taylor seconded the motion, and the vote was unanimous.

NEW BUSINESS

2024 Millage Rate

Councilwoman Kilcrease made a motion to approve the proposed 2024 millage rate of 11.902 mills. Councilman Stewart seconded the motion, and the vote was unanimous.

Called Meeting, September 20, 2024

Underwriter/Placement Agent Engagement

Councilwoman Kilcrease made a motion to approve for Mayor Edwin O. Boyd to sign the Underwriter/Placement Agent Engagement Relating to Potential Municipal Securities Transaction for City of Metter, Georgia. This is in regard to the fire station bonds. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Contract – Interim City Manager – Scott Wood

Councilwoman Kilcrease made a motion to approve a six-month contract for Interim City Manager Scott Wood at \$8,600.00 per month. Councilman Stewart seconded the motion, and the vote was unanimous.

ADJOURNMENT

After no further comments, Councilwoman Kilcrease made a motion to adjourn the meeting at 9:19 a.m. Councilman Stewart seconded the motion, and the vote was unanimous.

Angie Conner, City Clerk

FROM THE DESK OF CLIFF HENDRIX
DIRECTOR OF PUBLIC WORKS

City of Metter
P.O. Box 74
Metter, Georgia 30439

Telephone: 912-685-7845 Fax: 912-685-2648 e-mail- chendrix@cityofmetterga.gov

To: Mayor and City Council
From: Cliff Hendrix, ACPWP-M
Date: September 23, 2024

Re: City of Metter
2025 LIMIG List

Please find listed below my recommendation for council to consider and approve for our 2025 LMIG Program submission. We will receive \$78,570.98 in GDOT funds and with our 10% match we will have around \$86,428.08 for LMIG funding. We can use additional funds from our monthly TIA amount that we receive.

2025 LIMIG

1. Richard St. from S. Leroy St. to S. Rountree St. Resurface 24' width roadway, adding centerline and edge line stripping, roll over curbing, crosswalk and stop bars. Estimated cost \$36,859.40
2. S. Rountree St. from E. Lytell St. to Ruby St. Resurface 24' width roadway, adding centerline and edge line stripping, roll over curbing, and stop bar. Estimated cost \$49,575.60.

Cc: Angie Conner, City Clerk

ROAD	BEGINNING	ENDING	LENGTH (Miles)	DESCRIPTION OF WORK	PROJECT COST	PROJECT SCHEDULE
Richard St.	S. Leroy St.	S. Rountree St.	0.127 mi. (629')	Resurfacing of 24' width roadway, adding Centerline stripping, Edgeline Stripping, roll over curbing, Two crosswalk and Four Thermo Stop Bars.	\$36,859.40	Construction scheduled to be let in January 2025.
S. Rountree St.	E. Lytell St.	Ruby St.	0.162 mi. (846')	Resurfacing of 24' width roadway, adding Centerline stripping, Edgeline Stripping, roll over curbing, One Thermo Stop Bar.	\$49,575.60	Construction scheduled to be let in January 2025.
				TOTAL	\$ 86,435.00	

John Jones, Jr., Chairman

Ty Tyson, Board Member

Cliff Hendrix, Secretary/Treasurer

Bill Walden, Board Member

Ralph Clifton, Board Member

Vacant, Board Member

**METTER-CANDLER COUNTY
AIRPORT AUTHORITY**

P.O. Box 61

Metter, Georgia 30439

Telephone: 912-685-7845 Fax: 912-685-2648 e-mail- pchendrix@pineland.net

September 16, 2024

Edwin Boyd, Mayor
P.O. Box 74
Metter, Georgia 30439

RE: City appointment

Dear Mr. Boyd,

Mr. Ty Tyson's term expires on the Metter-Candler County Airport Authority on December 31, 2024. Mr. Tyson does wish to be re-appointed. The Authority would like to recommend Mr. Tyson be re-appointed as a city appointment for a three-year term, which would end on December 31, 2027.

The Authority would like to thank you and all the city council for their consideration of this recommendation, as well as all the assistance that has been given to the Authority over the years.

Sincerely,

John Jones, JR.

John Jones, Jr., Chairman
Metter-Candler County Airport Authority

CC: File

METTER-CANDLER AIRPORT AUTHORITY MEMBERS AND TERMS

<u>NAME</u>	<u>POST</u>	<u>APPOINTED BY</u>	<u>THREE YEAR TERM ENDS</u>
Bobby Jones Metter, GA	1	City	12-31-2025
Ralph Clifton 8525 Hiawatha Road Metter, GA 30439 685-5318 - home 685-3030 – work melindaandralph@pineland.net	2	County	12-31-2025
Ty Tyson 77 Little Road Pulaski, GA 30451 685-6575 – home 682-0216 - Cell	3	City	12-31-2024
John Jones Jr. P. O. Box 105 Metter, GA 30439 685-3047 – work 682-0634 - Cell 685-5917 - home	4	County	12-31-2026
Cliff Hendrix 245 Greenwood Drive Metter, GA 30439 685-3048 – home 685-7845 - work	5	City	12-31-2026
Bill Walden 348 South College St. Metter, GA 30439 912-531-2158-cell 912-685-3227-home bwalden@pineland.net	6	County	12-31-2024

A RESOLUTION REAPPOINTING MR. TY TYSON
TO THE METTER-CANDLER AIRPORT AUTHORITY

WHEREAS, The Metter-Candler County Airport Authority, purpose shall be to perform those purposes and objectives as set forth in Ga. L. 1986, p. 4638 (House Bill No. 1880); and

WHEREAS, pursuant to Article II of the Bylaws for the Metter-Candler County Airport Authority Board shall be composed of six posts numbered 1 through 6; and

WHEREAS, the governing authority for the City of Metter shall appoint membership to Posts 1, 3, and 5 for a term of three (3) years:

WHEREAS, the Metter-Candler County Airport Authority currently has one (1) city appointment expiring to be filled by the Metter City Council; and

WHEREAS, It has been recommended by the membership to reappoint Mr. Ty Tyson; and

WHEREAS, Mr. Ty Tyson is duly qualified and agreeable to hold appointment to the Candler County Airport Authority;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Metter, Georgia as follows:

Section 1. The Mayor and City Council duly reappoint Mr. Ty Tyson to the Metter-Candler County Airport Authority Post 3 for a term of three (3) years, term expiring December 31, 2027; and

Section 2. That this Resolution shall be and remain effective from and after its date of adoption.

Adopted this 14^h day of October, 2024.

CITY OF METTER, GEORGIA

BY:

ATTESTED BY:

Edwin O. Boyd, Mayor

Angie Conner, City Clerk



September 12, 2024

Metter City Council
City of Metter
PO Box 74
Metter, GA 30439

Dear City Council:

As a part of our continuing efforts to build up and strengthen our community, First Baptist will again be hosting our Fall Festival on October 31. We would once again like to be given the privilege of having the block in front of the church and city buildings to be closed during our event. This will afford us the opportunity to love on the children and families in our area with games and activities in a safe area free from any traffic.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads 'Tom Osborne'.

Tom Osborne
Lead Pastor
FBC Metter
Metter, GA

FROM THE DESK OF CLIFF HENDRIX
DIRECTOR OF PUBLIC WORKS

City of Metter
P.O. Box 74
Metter, Georgia 30439
Telephone: 912-685-7845 Fax: 912-685-2648 e-mail- chendrix@cityofmetterga.gov

To: Scott Wood, City Manager
From: Cliff Hendrix, **ACPWP-M**
Subject: Engineer recommendation for Second TIA Round Band 1
Date: October 08, 2024

I have obtained two proposals for Engineering Services to begin our TIA2 Band 1 Projects, which consists of 10 city streets. We have used both engineers on previous projects. Due to the size of this project, it is my recommendation to go with EMC Engineering Services, since they have three dedicated field inspectors on staff, which two of them will be always assigned to this project. These projects will be funded with State TIA Funds, Water/Sewer R & R Funds, SPLOST Funds, and TIA Discretionary Funds.

I have attached a list of the 10 streets and the work that is proposed on all the streets. I would like to have this placed on the October 14 agenda.

- | | |
|--|-------------|
| 1. EMC Engineering Services, Statesboro, GA..... | \$63,350.00 |
| 2. Parker Engineering, Statesboro, GA..... | \$55,400.00 |

CC: Angie Conner, City Clerk
File

TIA 2 PROJECTS

1. PRESTON STREET
 - a. Upgrade all water laterals to poly tubing 1".
 - b. Upgrade storms drain pipe close to Pine St.
 - c. Video sewer line main and inspect manholes.
 - d. Resurface street.
 - e. Do an ad-alternate to replace 1,050 'of AV pipe.
2. MOFFITT/EDWARDS STREETS
 - a. Add a hydrant at Ellis and Moffitt.
 - b. Pave both roads. Moffitt 20' wide and Edwards 18' wide.
3. HICKORY STREET
 - a. Between Daniel and Bragdon take 2" line out of service and make sure everyone is hooked onto 6" line.
 - b. Install a fire hydrant at the corner of Bragdon and Hickory St.
 - c. Upgrade all water laterals to poly tubing.
 - d. Resurface street.
4. DOCTORS STREET
 - a. Extend 6" water main from Cedar St. to Terminus with fire hydrant.
 - b. Look at extending sewer?
 - c. Resurface street.
5. HOLLY DR./HOPE ST.
 - a. Run a 6" line down Hope and upgrade to a 2" to PVC line on Holly.
 - b. Video sewer lines.
 - c. Upgrade all water laterals.
 - d. Resurface streets.
6. BRAGDON STREET
 - a. Resurface street.
7. BRANNEN STREET
 - a. Abandon 2" water line and tie everyone over to 6" line.
 - b. Upgrade all laterals to poly tubing.
 - c. Resurface street.
8. N. KENNEDY STREET
 - a. Upgrade water laterals to poly tubing.
 - b. Resurface street.
 - c. Look at drainage.
 - d. Look at curbing on medians.
9. E. TURNER STREET
 - a. Upgrade water laterals to poly tubing.
 - b. Abandon 2" water line and tie everyone over to 6" line.
 - c. Resurface street.



1211 Merchant Way
Suite 201
Statesboro, GA 30458
Phone: (912) 764-7022
Fax: (912) 233-4580
www.emc-eng.com

AUTHORIZATION FOR WORK NO. 19

UNDER AGREEMENT DATED 04/30/2001

OWNER hereby authorizes ENGINEER for performance of the following scope of work:

1. Work to be Performed for 2024 TIA-funded road and infrastructure improvement projects:

- Preston Street: W. Hiawatha St. to Pine St. (0.33 Miles)
 - Scope of Work:
 - Resurfacing
 - Water Lateral Upgrades: Installation of approximately 19- 1" polyethylene tubing water distribution laterals (Existing laterals to be abandoned in place)
 - Storm Drainage Improvements
 - Video sanitary sewer main and inspect manholes
- Moffitt Street / Edwards Street: Ellis Street to Dead End (0.09 Miles)
 - Scope of Work:
 - Full depth pavement from Ellis Street. To terminate approximately 185 LF onto Edwards Street
 - Drainage improvements as needed for positive drainage
 - Install Fire Hydrant at corner of Ellis Street and Moffitt Street
- Hickory Street: Daniel Street to Bragdon Street (0.22 Miles)
 - Scope of Work:
 - Resurfacing
 - Water Lateral Upgrade: Installation of approximately 7- 1" polyethylene tubing water distribution laterals. All proposed laterals will connect to existing 6" water main (Existing 2" main and laterals to be abandoned in place)
 - Install Fire Hydrant at corner of Bragdon Street and Hickory Street
- Doctors Street: Cedar Street to Dead End (0.06 Miles)
 - Scope of Work:
 - Resurfacing
 - Approximately 275 LF 6" water main extension; Terminate with fire hydrant
- Holly Drive: Cedar Street to Dead End (0.25 Miles)
 - Scope of Work:
 - Resurfacing
 - Replace existing 2" water main with new 2" PVC main

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- Water Lateral Upgrade: Installation of approximately 5- 1" polyethylene tubing water distribution laterals. All proposed laterals will connect to proposed 2" water main (Existing laterals to be abandoned in place)
 - Video sanitary sewer main and inspect manholes
- Hope Street: Holly Drive to Dead End (0.20 Miles)
 - Scope of Work:
 - Resurfacing
 - Water Main Upgrade: Replace existing 2" main with 6" PVC main; Terminate with fire hydrant
 - Water Lateral Upgrade: Installation of approximately 12- 1" polyethylene tubing water distribution laterals. All proposed laterals will connect to proposed 6" water main (Existing laterals to be abandoned in place)
 - Video sanitary sewer main and inspect manholes
- Bragdon Street: Cedar Street to Hickory Street (0.06 Miles)
 - Scope of Work:
 - Resurfacing
- Brannen Road: Cedar Street to N. Lewis Street (0.60 Miles)
 - Scope of Work:
 - Resurfacing
 - Water Lateral Upgrade: Installation of approximately 21- 1" polyethylene tubing water distribution laterals. All proposed laterals will connect to proposed 6" water main (Existing 2" main and laterals to be abandoned in place)
- N. Kennedy Street: Broad Street to Eldridge Street (0.51 Miles)
 - Scope of Work:
 - Resurfacing
 - Water Lateral Upgrade: Installation of approximately 26- 1" polyethylene tubing water distribution laterals. All proposed laterals will connect to existing 8" or 10" water main (Existing 2" main and laterals to be abandoned in place)
- E. Turner Street: N. Lewis Street to McLean Street (0.20 Miles)
 - Scope of Work:
 - Resurfacing
 - Water Lateral Upgrade: Installation of approximately 3- 1" polyethylene tubing water distribution laterals. (Existing laterals to be abandoned in place)

a. **Planning:** Meeting with City to develop a detailed scope of work for all project tasks.

b. **Existing Conditions Investigation:** EMC shall perform the following survey tasks:

- i. Roadway Evaluations for Preston Street, Hickory Street, Doctors Street, Holly Drive, Hope Street, Bragdon Street, Brannen Road, N. Kennedy Street and E. Turner Street: Site visit and evaluations of the roadway resurfacing areas (described above) to visually confirm the scope of work and for evaluations. Project area evaluations include roadway dimension checks, roadway repairs needed prior to overlay (cut & patch), confirmation of sanitary sewer manholes and/or water valves that may need to be raised/reset, confirmation of roadway markings that may need to be reset, confirmation of signage that may need to be

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replaced/reset, check stormwater drainage issues, and any other evaluations as requested by the City.

Note: Improvement plans for Hickory Street, Doctors Street, Holly Drive, Hope Street, Bragdon Street, Brannen Road, N. Kennedy Street and E. Turner Street shall all be prepared utilizing GIS information. No topographic or boundary survey is included for these streets. Preston Street survey has already been performed as part of a previous City project and will not be re-surveyed.

- ii. Boundary/Topographic Survey: Topographic and boundary survey shall be performed for Moffit Street / Edwards Street as necessary to prepare construction working drawings. Survey to include right-of-way, aboveground utilities, underground utilities via an 811 locate, pavement, trees larger than 6-in, and structures.
- c. **Design:** Preliminary Construction Documents and an Opinion of Probable Cost shall be developed based on the Planning and Existing Conditions Investigation tasks. The anticipated list of sheets within the Construction Documents include the following:
 - i. Cover
 - ii. General Notes and Legend
 - iii. Preston Street Improvement Plan
 - iv. Moffit Street / Edwards Street Improvement Plan
 - v. Hickory Street Improvement Plan
 - vi. Doctors Street Improvement Plan
 - vii. Holly Drive Improvement Plan
 - viii. Hope Street Improvement Plan
 - ix. Bragdon Street Resurfacing Plan
 - x. Brannen Road Improvement Plan
 - xi. N. Kennedy Street Improvement Plan
 - xii. E. Turner Street Improvement Plan
 - xiii. Construction Details
- d. **Bidding Administration:** EMC shall prepare all bid documents (including Contract Documents, Technical Specifications, and Final Construction Plans). EMC shall assist the City with project bidding including, advertising (Georgia Procurement Registry, Metter Advertiser, and Construction Journal), pre-bid meeting, bid opening, provide Bid Tabulations and Contractor Recommendation and attend a pre-construction meeting. This task includes services for one (1) bidding process. If the first bidding process is unsuccessful, services for sequential bidding process(es) are considered additional services.
- e. **Construction Administration:** Upon City issuance of the Notice to Proceed to the Contractor, EMC shall provide construction inspection services. Services include shop drawing review, address contractor questions, weekly observations / inspections, and pay request verifications, throughout the estimated construction duration of 6-months. Construction inspection services shall be charged on a monthly basis (\$1,000 per month) beginning in the 7th month of construction, until 1) project closeout, or 2) termination by a written cancelation notice submitted by either party at least 30-days prior to the desired termination date. Special requested inspections, outside the included weekly inspections, will constitute additional services and will be charged hourly per the 2024 Hourly Rate Schedule.

2. Dates of Service: Mutually Agreed Schedule

EMC Engineering Services, Inc.

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3. Compensation and Payment:	\$63,350 - Total
a. Planning	\$0
b. Existing Conditions Investigation:	\$4,000
Roadway Evaluations	
i. Hickory Street	
ii. Doctor's Street	
iii. Holly Drive	
iv. Hope Street	
v. Bragdon Street	
vi. Brannen Road	
vii. N. Kennedy Street	
viii. E. Turner Street	
c. Boundary/Topographic Survey	\$5,000
i. Moffit Street / Edwards Street	\$5,000
d. Design	\$11,300
i. Preston Street	\$850
ii. Moffit Street / Edwards Street	\$2,000
iii. Hickory Street	\$850
iv. Doctors Street	\$850
v. Holly Drive	\$850
vi. Hope Street	\$850
vii. Bragdon Street	\$850
viii. Brannen Road	\$850
ix. N. Kennedy Street	\$850
x. E. Turner Street	\$850
e. Bidding Administration	\$5,000
f. Construction Administration	\$39,700
i. Preston Street	\$6,000
ii. Moffit Street / Edwards Street	\$5,000
iii. Hickory Street	\$2,500
iv. Doctors Street	\$4,000
v. Holly Drive	\$4,500
vi. Hope Street	\$4,500
vii. Bragdon Street	\$1,200
viii. Brannen Road	\$4,500
ix. N. Kennedy Street	\$6,000
x. E. Turner Street	\$1,500

4. Project Manager for ENGINEER: Cody Rogers, PE

EMC Engineering Services, Inc.

Albany ▪ Atlanta ▪ Augusta ▪ Brunswick ▪ Columbus ▪ Savannah ▪ Statesboro ▪ Thomaston ▪ Greenville, SC

5. Special Terms: N/A

a.

ACCEPTED:

City of Metter
(OWNER)

By: _____

Name: Cliff Hendrix

Title: Public Works Director

Date: _____

EMC Engineering Services, Inc.
(ENGINEER)

By: Cody Rogers

Name: Cody Rogers, PE

Title: Branch Manager & Associate

Date: 09-17-2024

EMC Engineering Services, Inc.

Albany ▪ Atlanta ▪ Augusta ▪ Brunswick ▪ Columbus ▪ Savannah ▪ Statesboro ▪ Thomaston ▪ Greenville, SC



36 Courtland Street Suite B, Statesboro GA 30458
Phone: 912-764-7722
Email: wesley@parker-engineering.com

August 28, 2024

Mr. Cliff Hendrix, Director of Public Works
City of Metter
P.O. Box 74
Metter, GA 30439

Re: Proposal for TIA Projects

Dear Mr. Hendrix,

Parker Engineering is pleased to submit this proposal to the City of Metter involving the proposed TIA project.

PROJECT INFORMATION

The City of Metter is proposing to complete the TIA project which includes multi-infrastructure improvements. The full scope of the work to be completed in this project is listed in Table 1.

SCOPE OF SERVICES

Multi-infrastructure improvements are to be completed on Preston Street, Moffitt/Edwards Streets, Hickory Street, Doctors Street, Holly Drive/Hope Street, Bragdon Street, Brannen Street, N. Kennedy Street, and E. Turner Street.

We understand that the intent of this proposal is to provide surveying services, multi-infrastructure design, construction details, bidding services, contract administration services, and construction observation for the work listed in Table 1.

The following is a summary of the scope of work to be provided to the City by Parker Engineering:

Design Services Phase

1. Surveying: Surveying will be performed by Poythress Land Surveying.
2. Review sewer videos.
3. Design Services: Shall include the design and preparation of construction plans and specifications for the construction of this project.

Construction Services Procurement Phase (RFP)

4. Bidding Services: Prepare construction documents, including plans and specifications necessary for contractor bidding of the project. Assist in preparing a project advertisement,



the distribution of bid documents, attending a pre-bid meeting, preparing agenda to respond to bidder questions, attending a bid opening, analyzing bids received and recommending award of the project.

5. Contract Administration Services: Includes preparation of contracts for the project, arranging and attending a preconstruction meeting, responding to contractors' RFI's, and review of pay requests.
6. Permitting Services: Includes GDOT permitting.
7. Construction Observation Services: Perform weekly site inspections.
8. Close Out Procedure: Provide the City with As-Builts for the project.

SCHEDULE OF REIMBURSABLE EXPENSES

No reimbursable expenses are anticipated.

EXCEPTIONS – The following items will not be covered by this proposal.

- Wetlands Delineation
- Materials Inspections
- Testing
- Wetlands Permitting
- Construction staking
- Video Sewer

FEE SCHEDULE

Total = \$55,400.00

Parker Engineering appreciates the opportunity to be of service to the City of Metter. If you have any questions or require additional information, please contact us at 912-764-7722.

Sincerely,

A handwritten signature in black ink that reads "Lindsey Bashlor". The signature is written in a cursive, flowing style.

Lindsey Bashlor, Parker Engineering, LLC

CC: Wesley Parker, Parker Engineering, LLC

FROM THE DESK OF CLIFF HENDRIX
DIRECTOR OF PUBLIC WORKS

City of Metter

P.O. Box 74

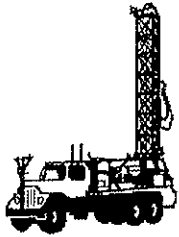
Metter, Georgia 30439

Telephone: 912-685-7845 Fax: 912-685-2648 e-mail- chendrix@cityofmetterga.gov

To: Scott Wood, City Manager
From: Cliff Hendrix, **ACPWP-M**
Subject: Well No. 1 repairs
Date: October 10, 2024

Water well No. 1, which is our backup well for drinking water, is down. This occurred sometime on Saturday night when it was turned on during the fire. Our electricians determined and it has been verified by Georgia Power that when Georgia Power connected the power back to the well that it was hooked up incorrectly. Our well company that has done a lot of work for the city over the years, has pulled the pump and shafts to find out that they are not repairable. I received a quote from them on October 10, 2024, to install a completely new pump and shafts. Once they receive the order, they can have the new one installed by the end of the week. It is my recommendation to approve the quote of \$45,421.00. We can pay this out of Water R & R Account or ARPA Funds.

CC: Angie Conner, City Clerk
File

**BEASLEY WELL DRILLING AND PUMP SERVICE, INC.**

375 Gordon Beasley Rd
Statesboro, GA 30458 USA
+19126903145
martybeasley@yahoo.com

Estimate 1997

ADDRESS
CITY OF METTER

SHIP TO
CITY OF METTER

DATE
10/08/2024

TOTAL
\$45,421.00

CUSTOMER PHONE #

912-536-5909 (CLIFF HENDRIX)

CUSTOMER E-MAIL

chendrix@cityofmetter.ga.gov

DATE	QTY	RATE	AMOUNT
Services SK 8H-12STG SIMFLO WL PUMP ASSY	1	21,400.00	21,400.00
Services 6X9' 11-1/4"X.280 WL COLUMN PIPE	3	1,650.00	4,950.00
Services 1-1/4"X120" 416SS SHAFT W/CPLG	19	480.00	9,120.00
Services 1-1/4"X60" 416SS SHAFT W/COUPLING	2	340.25	680.50
Services 6"X1-1/4" RETAINERS W/INSERTS	19	125.50	2,384.50
Services 1-1/2"X33-3/4" MOTOR SHAFT W/NUT & KEY	1	1,086.00	1,086.00
Services TRANSFORMER	1	800.00	800.00
Services LABOR			5,000.00

THIS IS AN ESTIMATE, IT MAY CHANGE DUE TO PRICE
INCREASE OF MATERIALS.

*RUNNING WATER LINE & ELECTRICAL WIRE IS NOT
INCLUDED IN THIS ESTIMATE, HOWEVER IT CAN BE
DONE FOR AN ADDITIONAL CHARGE OF \$8.00 PER
FOOT*

SUBTOTAL	45,421.00
TAX	0.00
TOTAL	\$45,421.00

THANK YOU.

WE ACCEPT CASH, CHECK AND CREDIT CARD (3% fee on cards) PLEASE CALL 912-690-3145
FOR ALL BILLING NEEDS. THANK YOU!

(Above Reserved for Recording)

Prepared by and after recording,
please return to:

Carter Franklin, LLP
Post Office Box 27
Metter, Georgia 30439
Attn: Brent Carter, Esq.

STATE OF GEORGIA	
COUNTY OF CANDLER	

QUITCLAIM DEED

THIS INDENTURE, made effective as of the ____ day of October, between **CITY OF METTER, GEORGIA**, a political subdivision of the State of Georgia ("Grantor"), and **CANDLER COUNTY INDUSTRIAL AUTHORITY**, a development authority and public body corporate, whose address is _____, Metter, GA _____ ("Grantee");

WITNESSETH:

THAT, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) in hand paid and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor does hereby transfer and convey and forever quitclaim unto Grantee, that certain land in Candler County, Georgia being more fully described in Exhibit "A" attached hereto and made a part hereof, together with all improvements located thereon, if any, together with all rights, members and appurtenances in any manner appertaining or belonging to said property (collectively the "Property");

THIS INSTRUMENT is being executed and delivered by Grantor to convey any right, title and interest of Grantor as to the overall Property described herein, but also to expressly quitclaim, release and cancel any interest of Grantor that may be based on any road right-of-way rights or interests arising from any prior recorded plats or other instruments pertaining to the Property.

TO HAVE AND TO HOLD the Property unto Grantee forever in fee simple in order that neither Grantor nor any person claiming under Grantor shall at any time, by any means or ways, have, claim or demand any right or title to the Property or any of the rights, members and appurtenances thereof. "Grantor" and "Grantee" shall include their respective heirs, successors and assigns.

EXHIBIT "A"

LEGAL DESCRIPTION

All that certain tract or parcel of land situate, lying and being in the 1685th G.M. District of Candler County, Georgia, containing 17.354 acres, more or less, together with all improvements thereon as shown on that certain plat of survey dated April 4, 2024, prepared for Candler County Industrial Authority by Robert K. Morgan, III, Georgia Registered Land Surveyor, and recorded in Plat Book 30, Page(s) 211, Candler County records. Said plat and the reference thereof are incorporated herein for a more complete and accurate description.

The within described tract is bounded, now or formerly, according to the aforementioned plat as follows: North by lands of Karen Dean Robertson, by lands of Alicia Averett, by the right-of-way of Dorothy Street, by lands of Corey M. Carpenter and Barbie J. Carpenter, by lands of Carolyn Purvis, by the right-of-way of Evelyn Street and by lands of the City of Metter; East by lands of Candler County Industrial Authority and by lands of Bottling Group, LLC; South by lands of Bottling Group, LLC and by the right-of-way of West Lytell Street; and West by lands of H.D. White Logistics, LLC and by lands of Edna P. Lanier.

Subject to any and all applicable zoning ordinances, easements, restrictive covenants, and/or rights-of-ways in use or of record.

[Portion of Map & Parcel No. 037 016]

IN WITNESS WHEREOF, Grantor has executed this Deed under seal on the day and year first above written.

Signed, sealed and delivered in
the presence of:

CITY OF METTER, GEORGIA

Unofficial Witness

By: _____
Mayor

Notary Public
My Commission expires: _____

[NOTARIAL SEAL]

Signed, sealed and delivered in
the presence of:

By: _____
City Clerk

[SEAL]

Unofficial Witness

Notary Public City Clerk
My Commission expires: _____

[NOTARIAL SEAL]

ARPA FUNDS AS OF 10-08-2024			
TOTAL RECEIVED	\$	1,472,159.61	
TOTAL INTEREST EARNED	\$	36,406.87	
TOTAL EXPENDED	\$	831,225.06	
TOTAL OBLIGATED	\$	86,244.25	TOTAL REMAINING \$ 591,097.17
FUND CATEGORY	EXPENDED	OBLIGATED	TOTAL
SPLASH PAD	\$ 269,176.27	\$ 7,481.00	\$ 276,657.27
FIRE	\$ 21,004.77		\$ 21,004.77
HazMat Suits			
Stop the Bleed Kits			
CPR Training Kits			
DOWN TOWN PARK	\$ 75,000.00	\$ 78,763.25	\$ 153,763.25
WATER/SEWER	\$ 69,316.02		\$ 69,316.02
Sewer Inspection (\$26,873.88)			
Water Tank Study (\$9,728.75)			
I-16 Water Main Break (\$32,713.39)			
STORM DRAINAGE	\$ 130,984.00		\$ 130,984.00
MLK Jr. Box Culvert			
CREDIT TO CUSTOMERS	\$ 162,400.00		\$ 162,400.00
PREMIUM PAY FOR WORKERS	\$ 103,344.00		\$ 103,344.00
	\$ 831,225.06	\$ 86,244.25	\$ 917,469.31

Administration

To: Mayor and Council

Date: 08/28/2024

List of Capital items needed by the Administration Department

Replace flooring in foyers and hallways	\$15,000
Add security door in front office	\$5,000

Thanks

Angie Conner, City Clerk

Metter Fire-Rescue
PO Box 74
Metter GA 30439

To: Mayor and Council

Date: 08/13/2024

List of Capital items needed by the Fire Department

10 Self Contained Breathing Apparatus Cylinders	\$10,000
10 sections of 1 ¾" fire hose	\$5,000
10 sections of 2 ½" fire hose	\$6,000
5 sets of Structural fire gear	\$30,000
3 sections of suction hose	\$1500
2 Thermal imaging cameras (Engine 2 and Ladder truck)	\$20,000
10 sections of 5" supply hose	\$5,000

Thanks

J.Douglas
Fire-Rescue Chief
Metter Fire-Rescue
jdouglas@cityofmetterga.gov

Metter PD Capitol Requests

- | | |
|-------------------------------------|----------|
| • 100-Chairs for Courtroom/training | \$ 7,500 |
| • 20-Conference tables for training | \$ 8,000 |
| • 2-75" Smart Boards | \$ 6,000 |
| • 15-Patrol Rifles | \$20,000 |
| • 1-Administrative Vehicle | \$55,000 |

Angie Conner

From: Teresa Concannon
Sent: Wednesday, August 28, 2024 11:56 AM
To: Angie Conner
Cc: Cliff Hendrix
Subject: RE: Capital Needs

Angie,

I don't have specific equipment needs, but we will need to identify funding for these citywide plans.

- Transportation Master Plan: includes survey of existing road conditions; future road conditions based on population projections, zoning, and future land use; pedestrian and cycling facilities; EV infrastructure; intersections; travel patterns; pavement evaluation & maintenance program; bridges/guard rails; vegetation & landscaping; crash analysis; identify projects for CIP, TIA, and federal grant programs such as the Safe Streets for All (SS4A) grant from US DOT.
- Stormwater Master Plan: includes survey of existing stormwater drainage structures and assessment of condition; design a maintenance program for drainage system; map current drainage system; identify future needs to accommodate projected stormwater flow. This plan may be eligible for funding through FEMA's Building Resilient Infrastructure and Communities (BRIC) grant program.

Teresa Concannon, AICP
Planning Director at City of Metter

Phone: 912-685-2527 (Office)
912-426-1916 (Cell)
Email: tconcannon@cityofmetterga.gov
Web: <https://www.metter-candler.com/>
49 South Rountree Street, Metter, GA 30439

From: Angie Conner <aconner@cityofmetterga.gov>
Sent: Wednesday, August 28, 2024 8:13 AM
To: Robert Shore <rshore@cityofmetterga.gov>; Heidi Jeffers <hjeffers@cityofmetterga.gov>; Teresa Concannon <tconcannon@cityofmetterga.gov>
Subject: Capital Needs

Rob,

Council asked at the last meeting for department heads to provide them with a list of capital needs for each department. Please forward your needs to me so I can forward to council.

Thanks, Angie

ANGELA O. CONNER, CMC
City Clerk
City of Metter
P.O. Box 74
Metter, Georgia 30439
912-685-2527 Phone
912-685-3364 Fax
aconner@cityofmetterga.gov

FROM THE DESK OF CLIFF HENDRIX
DIRECTOR OF PUBLIC WORKS

City of Metter
P.O. Box 74
Metter, Georgia 30439
Telephone: 912-685-7845 Fax: 912-685-2648 e-mail- chendrix@cityofmetterga.gov

To: Mayor and City Council
From: Cliff Hendrix, ACPWP-M
Subject: Balance of ARPA Funds
Date: August 02, 2024

We received a total of \$1,472,086.00 in ARPA funds and to date have spent \$763,400.26. I have attached a spreadsheet showing where the funds were spent. At the present time there is a total of \$708,685.74 unobligated ARPA funds. These funds must be obligated/spent by December 31, 2024. If these funds are used for infrastructure projects (water/sewer/storm drain), then we have until December 31, 2026, to spend these funds. We have spent only \$59,587.27 on water/sewer improvements. It is my recommendation to obligate/spend the balance of this money for the following:

1. Water/Sewer Extension to South side of I-16 - \$438,239.40. We have a contract for this work.
2. Upgrade two of our old pump stations (Aline Avenue and Bevericks) - \$270,446.34. We have these two stations in the FY 2025 budget to upgrade.

Cc: Angie Conner, City Clerk

TOTAL ARPA FUNDS RECEIVED \$1,472,086.00

FUNDS SPENT TO DATE		BALANCE OF FUNDS AND HOW I RECOMMEND TO OBLIGATE-SPEND
SPLASH PAD	\$276,657.27	WATER/SEWER
FIRE	\$20,698.97	a. water/sewer extension S. of I-16 \$438,239.40
a. haz mat suits		b. pump station upgrade aline ave./bevricks \$270,446.34
b. bleeding kits		
c. CPR trainer kits		
WATER/SEWER		
a. sewer inspection	\$26,873.88	
b. water tank study	\$9,728.75	
c. I-16 water main break	\$32,713.39	
STORM DRAINAGE		
a. MLK, Jr. box culvert	\$130,984.00	
CREDIT TO CUSTOMERS	\$162,400.00	
PREMIUM PAY FOR WORKERS	\$103,344.00	
TOTAL	\$763,400.26	TOTAL \$708,685.74

USE OF FUNDS

The Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, and more equitable economy as the country recovers. Recipients may use these funds to:

- **Support public health expenditures**, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet

Within these overall categories, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities.



U.S. DEPARTMENT OF THE TREASURY

Coronavirus State and Local Fiscal Recovery Funds

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Funding Objectives

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs
- Support immediate economic stabilization for households and businesses
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic



Support Public Health Response

Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff



Replace Public Sector Revenue Loss

Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic



Water and Sewer Infrastructure

Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure



Address Negative Economic Impacts

Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector



Premium Pay for Essential Workers

Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors



Broadband Infrastructure

Make necessary investments to provide unserved or underserved locations with new or expanded broadband access



For More Information: Please visit www.treasury.gov/SLFRP
For Media Inquiries: Please contact the U.S. Treasury Press Office at (202) 622-2960
For General Inquiries: Please email SLFRP@treasury.gov for additional information



METTER POLICE DEPARTMENT
SEPTEMBER 2024 STATS

		Sep-24	LAST MONTH	LAST YEAR
CITATIONS ISSUED		56	99	63
WARNINGS		95	69	78
ARRESTS		10	6	3
ACCIDENTS		15	10	9
INCIDENT REPORTS		39	32	29
	Cleared by Arrest	10	6	6
	Exceptionally Cleared	3	0	2
	Unfounded	3	1	6
	Felony Cases	4	1	8
	Misdemeanor Cases	26	20	23
	Fowarded to Investigations	12	19	38

Metter Animal Shelter Monthly Report 2024

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>
# Of dogs from the City of Metter	2	8	12	14	16	4	4	5	10
# Of dogs from Candler County	30	21	11	17	25	15	11	14	7
Total # of dogs	32	29	23	31	41	19	15	19	17
# Of cats from the City of Metter	8	4	5	6	16	19	6	0	4
# Of cats from Candler County	12	5	2	17	27	53	9	3	15
Total # of cats	20	9	7	23	43	72	15	3	19
# Of owner reclaimed	2	3	7	5	2	2	4	3	2
# Of calls responded to	46	44	35	53	66	59	55	39	40
# Of dogs surrendered by owner	0	2	2	8	12	2	0	0	0
# Of dogs adopted	7	9	6	9	6	3	8	7	4
# Of dogs euthanized	4	4	3	6	16	9	7	7	4
# Of dogs deceased at shelter	0	0	0	0	0	1	0	0	0
# Of dog bites reported	1	2	1	8	2	3	2	1	2
# Of cats surrendered by owner	11	0	0	1	8	22	1	0	7
# Of cats adopted	13	4	5	3	11	3	4	37	4
# Of cats euthanized	7	3	1	2	4	4	1	0	1
# Of cats deceased at shelter	0	0	0	0	2	0	4	2	0
# Of cat bites reported	0	0	0	0	1	0	0	0	0
Rescue transfer for dogs	18	17	17	10	12	10	2	4	8
Rescue transfer for cats	3	0	0	10	0	81	0	7	4

ADMINISTRATION REPORT
OCTOBER 2024 MEETING
BY: Angie Conner, City Clerk

A. Permits and Applications:

September Applications

Occupational Tax Registration

1. Platinum Property Services, LLC – 465 S. Williams St. – Approved
2. First Baptist Church of Metter Preschool – 50 S. Rountree St. – Under Review
3. Simply Sublime Apothecary – 11 N. Lewis St. – Approved
4. Gaitten Creative – 270 S. Kennedy St. - Approved

Sign Permit

1. Brinson, Williams, Groomes Ins. – 205 S. Lewis St. - Approved

Fence Permit

1. Chad & Erin Slaughter – S. Leroy St./E. Hiawatha St. - Approved

Electrical Permit

1. Rusty David – 288 N. Trapnell St. - Approved

Park Permit

1. Chamber of Commerce – Breast Cancer Awareness Night – 9/26/24 - Approved
2. Metter High School – Senior Walk – 4/11/25 - Approved

Special Event Permit

1. Krystal Ponder/Jenny Deloach – November Election Parade – 10/26/24 – Approved
2. Stacy Holloway Wiggins – Suicide Awareness Wal – 9/21/24 – Approved
3. Metter High School – Homecoming Parade – 11/7/24 - Approved

September Building Rental

Depot - \$1,050

Community Center - \$775.00

Debit/Credit Card, E-Checks (Payments made with cards in City Hall and Online)
September 2024

Number of Transactions – 491

Total Amount - \$48,840.44

Tasks

- Organized and attended Called Meetings for August 22, 2024, August 26, 2024, and August 29, 2024.
- Scheduled all necessary public hearings for the proposed millage rate increase and posted in all required places. Sent all required documents to Tax Commissioner.
- Organized and attended Tree Board Meeting on Thursday, September 19, 2024.
- Organized and attended Called Meetings held on Friday, September 20, 2024.
- Attended a virtual meeting with FEMA along with the City Manager and other Department Heads.
- Pushed out information on the city website and city phone app after the hurricane.

REPORT CITY OF METTER
PUBLIC WORKS DIRECTOR
MONTHLY REPORT
SEPTEMBER 01 TO SEPTEMBER 30, 2024

A. Water and Sewer Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2025
1. Total number of work orders.	351	276	315	898
2. Turn on-New Customers.	20	19	24	62
3. Turn off-Final Billing.	25	21	24	73
4. Reconnect.	45	58	76	156
5. Check for leaks.	08	25	15	48
6. Turn off-Bad Checks.	00	00	00	00
7. Turn off-non-payment.	67	70	91	209
8. Sewer Problems.	04	00	06	11
9. Discolored Water Calls	00	00	05	05
10. Service calls.	128	45	35	190
11. Busted water mains	00	00	02	01
12. Water taps.	01	00	00	06
12. Sewer taps.	00	00	01	07
13. Meters damaged by customers	17	00	00	17
14. Utilities Protection Center Locate Tickets.	24	29	36	86
15. Water Meters Tested for Calibration	12	09	02	24

B. Roadways and Walkways/Sanitation Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2025
1. Total number of work orders.	97	88	78	259
2. Amount of junk picked up.	21.48 tons	15.67 tons	23.36 tons	60.30 tons
3. Number of poly carts repaired or replaced.	23	11	17	49
4. Amount of Garbage took to landfill.	116.53 tons	151.52 tons	142.66 tons	416.24 tons
5. Amount of yard waste picked up.	54.48 tons	82.97 tons	138.58 tons	225.92 tons
6. Number of potholes repaired.	02	04	02	07
7. Number of tires picked up.	23	37	23	83

C. **Building Inspection Department:**

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2025
1. Number of Building Permits issued.	01	02	01	06
2. Number of Electrical Permits issued.	01	01	00	02
3. Number of Mobile Home Permits issued.	00	00	00	00
4. Number of Sign Permits issued.	01	03	01	04
5. Number of Land Disturbing Permits issued.	00	00	01	00
6. Number of Fence Permits issued.	01	02	00	04
7. Number of Nuisance Letters sent out	01	01	02	07

D. **Projects:**

1. The Sewer Rehabilitation Project is about 99% complete.
2. The Water/Sewer and Road Project on W. Lytell St. into the Industrial Park. The Water/Sewer part is about 95% complete. The road is 90% complete.
3. The Phase IV Streetscape (Downtown Park) Project is under construction.
4. The new shop building is 75% complete.
5. Since the Hurricane hit, we have removed 3,653 tons of yard debris and transported to our staging site.