

CITY OF METTER
Called Meeting
Monday, December 22, 2025
10:30 A.M.

A called meeting was held on Monday, December 22, 2025, at 10:30 a.m. in the Council Chambers at City Hall.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Chyrileen Kilcrease
Councilwoman/Mayor Elect Rashida Taylor
Councilwoman Victoria Gaitten
Councilman Gregg Stewart
City Manager Scott Wood
City Clerk Angie Conner
City Attorney Brent Carter
Incoming Councilmember Gregory Thomas
Incoming Councilmember Tara Jeffers

Councilman James McKie was not present.

GUESTS ATTENDING

There were no guests present.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

INVOCATION

Gregory Thomas gave the invocation.

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda as presented.
Councilwoman Taylor seconded the motion, and the vote was unanimous.

PURPOSE

Councilwoman Kilcrease made a motion to approve a Memorandum of Understanding (MOU) between the Georgia Department of Agriculture and the City of Metter for the operation of a Georgia Grown Resource Center. Councilwoman Taylor seconded the motion.

Councilwoman Taylor informed the council that this is a MOU that we previously received money for. This is for the salary for the Georgia Grown Resource Coordinator. This MOU explains what the money is for. This person is a city employee so the money will be used to pay for their employment and then part of their time they can work as the Main Street Metter person. So, we are allowed to share this person, and they are paying for this position. They will work Monday through Thursday 8:00 a.m. to 2:00 p.m. for Georgia Grown and the rest of the time will be used for Main Street Metter.

Councilwoman Gaitten said that she assumes this is the job that Jasmine is holding. Councilwoman Taylor confirmed that is correct. Councilwoman Gaitten asked will she be working for Main Street Metter and the DDA and who is going to manage the Welcome Center and that staff? Councilwoman Taylor said as a city employee she will be doing everything that she has been doing and then this additional 20 hours for Georgia Grown. Councilwoman Gaitten ask if we need to do a job description that reflects that? Councilwoman Taylor said that one is being worked on at this time. Councilwoman Gaitten asked when will the council see that job description? Councilwoman Taylor said it depends on whether we can get it before Christmas. It will depend on the workload. Councilwoman Gaitten asked how large of a space are they using? It states for the resource center for staffing materials and program outreach. Are they just renting that one office and then helping supply a part-time staff member too? Councilwoman Taylor said that they are not renting an office. They are utilizing the same office that belongs to Georgia Southern. Georgia Southern and the Department of Agriculture have an agreement. City Manager Wood said he was a little confused because last week there was some discussion about using an office that Better Fresh Farms was using but not using any longer. So that would be two spaces that could be used by this entire operation whether it is Main Street or Department of Ag or whomever. There would be access to two offices. Councilwoman Taylor said that is correct. Councilwoman Gaitten asked how much of the \$60,000 are we putting toward employment? Councilwoman Taylor said \$40,000 and then \$20,000 for benefits. Councilwoman Gaitten said so this is covering the whole employment then and no materials or anything. Councilwoman Taylor said that is right. They have their own materials. City Manager Wood said that the city's benefits would not be \$20,000. They are a little less than \$10,000. We come out to the good is the point.

Councilwoman Gaitten said so when they are asking for quarterly reports and details in funding that's going to be employment Councilwoman Taylor said it will be for employment but it will also be statistical data as far as who comes into the building, what their needs were, how many hours they spend and all of those forms will be provided by Georgia Grown for us to fill out for them. We are not creating any forms. They must provide the forms. Councilwoman Gaitten said so now we do not have the expense of the

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executive director for economic development currently and we also do not have an expense for the Visit Metter, Main Street, and all of those? Councilwoman Taylor said that is correct in this budget.

Councilwoman Taylor said that when Jasmine is not there Angie is going to provide somebody from the city to cover. Councilwoman Gaitten asked is that how we will do the Welcome Center too if somebody is needed there and how many parttime do we have there now? Councilwoman Taylor said there is two parttime. Jasmine has been going over there when they are not there any way.

After no further discussion, Mayor Boyd called for the vote. The vote was unanimous.

Councilwoman Kilcrease made a motion to go into closed session for personnel, pursuant to O.C.G.A. 50-14-2(1) at 10:35 a.m. Councilwoman Taylor seconded the motion, and the vote was unanimous.

After closed session was complete, Councilwoman Kilcrease made a motion to go back into open session at 11:40 a.m. Councilwoman Taylor seconded the motion, and the vote was unanimous.

ADJOURNMENT

After no further comments, Councilwoman Taylor made a motion at 11:40 a.m. to adjourn the meeting. Councilwoman Gaitten seconded the motion and the vote was unanimous. The meeting was adjourned at 11:40 a.m.

Angie Conner, City Clerk