

**CITY OF METTER
REGULAR MEETING
MONDAY, JULY 13, 2026
5:30 P.M.**

A regular meeting of City Council was held on Monday, July 13, 2026, at 5:30 p.m. in the Council Chambers of City Hall.

Attending the meeting were the following officials:

Mayor Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilwoman Tara Tremblay
Councilman Gregory Thomas
City Manager Scott Wood
City Clerk Angie Conner
Police Chief McKinley Lewis
Planning Director Teresa Concannon
H/R Purchasing Manager Missy Edenfield
Public Works Director James McCray
Building Official/Projects Manager Cliff Hendrix
Captain Kris Story
Finance Manager Cindy Collins

Councilwoman Victoria Gaitten was not present.

GUESTS

Keith Aldrich
James McKie
Travis Gunn
Jessica Holloway

CALL TO ORDER AND WELCOME

Mayor Taylor called the meeting to order and welcomed everyone in attendance.

INVOCATION

Councilman Gregory Thomas delivered the invocation.

PLEDGE OF ALLEGIANCE

Councilwoman Kilcrease led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda removing item A) Audit Report and Item G) Set Public Hearing. Councilman Thomas seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the minutes of the May 12, 2026, Regular Meeting, and the June 01, 2026, Public Hearing. Councilman Thomas seconded the motion, and the vote was unanimous.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

RESOLUTION – TIA Agreement

Councilwoman Kilcrease made a motion to approve a Resolution for a Transportation Investment Act of 2010 Project Agreement by and between the Georgia Department of Transportation and the City of Metter, Contract ID: IGTIA2700278 and that Rashida Taylor, Mayor and Angie Conner, City Clerk be authorized and directed to execute the agreement on behalf of the Mayor and City Council of City of Metter. Councilman Thomas seconded the motion, and the vote was unanimous.

This will include the following streets:

1. Lanier St. P.I. 0018474
2. N & S Register St., P.I. 0018475
3. W Lee St., P.I. 0018476
4. Cotton Ave, P.I. 0018477
5. Wallace St, P.I. 0018478
6. Candler St, P.I. 0018479
7. S Terrell St., P.I. 0018480
8. Ruby St, P.I. 0018481
9. Salem Rd, P.I. 0018482
10. McClean St., P.I. 0018483
11. Franklin Dr, O.I. 0018484

12. Addlestone Dr., P.I.0018485
13. Aline Ave., P.I. 0018486
14. Airport Rd, P.I. 0018487
15. N & S Daughtry St., P.I. 0018488

RESOLUTION BID APPROVAL SHOCKLEY PLUMBING 2025 CDBG PROJECT

Councilman Thomas made a motion to adopt a Resolution to approve the low bid from Shockley Plumbing for the 2025 CDBG (Award #25p-x-021-2-6800) in the amount equal to the base bid amount of **\$1,118,170.00** as recommended by Parker Engineering LLC. They appear to have adequate experience and technical ability to complete this project. The low bid came in **\$127,128.00** over the construction budget of **\$991,042.00**. An additional **\$127,128.00** can be taken from the 2024 SPLOST by using **\$63,564.00** from drainage funds and **\$63,564.00** from utilities improvements. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

METTER INDUSTRIAL PARK WALKING TRAIL BRIDGE REPAIR

Four bids were submitted for repairs to the wooden bridge at the Metter Industrial Park Walking Trail. The bids were as follows:

- | | |
|---|-------------|
| 1) DC Exteriors, Guyton, GA | \$22,200.00 |
| 2) Holloway Construction, Metter, GA | \$25,395.00 |
| 3) William Bird Construction, LLC, Metter, GA | \$37,950.00 |
| 4) Mill Creek Construction, Statesboro, GA | \$55,000.00 |

It was noted that the low estimate is from a company in Guyton, who the city is not familiar with. Holloway Construction has done work for the city in the past.

Councilman Thomas made a motion to approve the bid from Holloway Construction in the amount of \$22,395.00 for repairs to the wooden bridge at the Metter Industrial Park Walking Trail. Councilwoman Kilcrease seconded the motion. The vote was two in favor and one opposed. Councilwoman Tremblay cast the opposing vote. Councilwoman Tremblay suggested to get references and more information.

AGREEMENTS WITH ENTERPRISE FLEET MANAGEMENT

Councilwoman Kilcrease made a motion to approve the following agreements with Enterprise Fleet Management:

- 1) Master Equity Lease Agreement
- 2) Maintenance Management and Fleet Rental Agreement

- 3) Agreement to Sell Customer Vehicles
- 4) Consignment Auction Agreement
- 5) Company Owned Vehicle Service Agreement
- 6) Full Maintenance Agreement

Councilman Thomas seconded the motion, and the vote was unanimous.

Chief Lewis explained that this is a turn-key ready system. It is for one new car for now. We will try this on a trial basis. City Manager Wood reminded council that this is not in the budget so we will need to amend the budget.

PUBLIC HEARING DATE FOR VARIANCE SUBMITTED BY ZACHARY DANIEL 625 S KENNEDY ST

Councilwoman Kilcrease made a motion to set a public hearing, August 10, 2026, for public comment on a request by Zachary Daniel for a Variance from Article V. Zoning District Schedules, minimum setback requirements, of the City of Metter Zoning Ordinance for the property at 625 S. Kennedy Street (map and parcel #M35 085). Councilman Thomas seconded the motion, and the vote was unanimous.

PUBLIC HEARING DATE FOR ANNEXATION AND ZONING SUBMITTED BY MATTHEW & EVANGELINA MOGHADDAM FORTNER ROAD

Councilwoman Kilcrease made a motion to set a public hearing, August 10, 2026, for public comment on a request by Matthew & Evangelina Moghaddam for annexation and zoning to HOC Highway Oriented Commercial, 46.76-acre property located on Fortner Road west of Crabby Lane, across from the mini storage (map and parcel 037-021). Councilman Thomas seconded the motion, and the vote was unanimous.

APPLICATION FOR ALCOHOL LICENSE

Councilwoman Kilcrease made a motion to approve an application for an alcohol license for package sales for off-premises consumption of beer and wine submitted by Nehal Dhroovkumar Patel with Kedar 2026 LLC dba Minit Mart #1 located at 504 S.E. Broad St., Metter, Georgia. Councilwoman Tremblay seconded the motion, and the vote was unanimous.

FIRST READING OF ORDINANCE AMENDMENT – TITLE 1, CHAPTER 1.16, SECTION 1.16.010 SCHEDULE OF FINES

Councilman Thomas made a motion to approve the first reading of an ordinance amending Title 1, Chapter 1.16, Section 1.16.010 Schedule of Fines of the Metter Municipal Code. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

APPROVAL OF QUOTE FROM CKH GROUP

Councilwoman Kilcrease made a motion to approve a quote from CKH Group for auditing services for the FY 2026, FY 2027, and FY 2028 financials for a fixed not-to-exceed for all three years; **\$35,000.00 / \$36,000.00 / \$37,000.00** with no hourly billing. This will include preparation of the city's annual Report of Local Government Finances (RLGF) is included at no additional charge and the scope includes restoring the Management's Discussion and Analysis to the city's financial report. Single Audit services, when federal expenditure requires them, are separately stated at **\$3,000.00** per year so the city pays that component only in years it applies. The delivery commitment is built around the 180-day statutory submission deadline under O.C.G.A. §36-81-7. Councilwoman Tremblay seconded the motion, and the vote was unanimous.

APPROVAL OF NEW PROPOSED CITY OF METTER EMPLOYEE HANDBOOK

Councilwoman Kilcrease made a motion to adopt the new proposed City of Metter Employee Handbook to become effective on August 1, 2026. Councilwoman Tremblay seconded the motion, and the vote was unanimous.

OTHER BUSINESS FROM CITY COUNCIL

There was no further business from City Council.

DEPARTMENTAL REPORTS

Departmental reports were provided to council members in the meeting binder and distributed electronically prior to the meeting.

CITY MANAGER REPORT

Mr. Wood reported on the following:

1. The pavers are 130 days delinquent. They are being charged liquidated damages, **\$300.00** per day.
2. The new fire station is still on target even though there has been a delay in getting materials.
3. January through June we have collected **\$431,000.00** in LOST funds. Once we get the final digest then the rollback equivalent of **\$431,000.00** will be used to set the millage rate. This is driven by the digest. The state is now calling it PTR-LOST Tax instead of FLOST.
4. Talked about the need for changes to the charter. There are certain things that must be approved by legislation; form of government, voting wards and calendar, and operations of municipal court.

MAYOR'S REPORT

Mayor Taylor reported the following:

1. Thanked Police, Fire and Streets and Lanes for assisting with the Chamber Fourth of July Event. The cost to the city in overtime was **\$6,000.00**.
2. Hired Jackie Sakil as Administrative Assistant and Mallory Sessions as Resource Coordinator. We are still accepting applications for Grounds Keeper, Building Inspection and Public Works Director.
3. Gave an update on GMA Convention.
4. Announced the Back-to-School-Bash event to be held Saturday at the Police Department.
5. Reported on the football camp and the high school students band.
6. Police – Treats with Cops.
7. GICH meeting August 11, 2026, at 9:30 am
8. August 8, 2026, Infinity Day at Library.

ADJOURNMENT

After no further discussion, Councilman Thomas made a motion to adjourn the meeting. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. The meeting was adjourned at 6:20 p.m.

Angie Conner, City Clerk