

CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, MARCH 9, 2026
5:30 p.m.

1. CALL TO ORDER
2. WELCOME
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. MOTION TO APPROVE THE AGENDA.
6. MOTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:
 - a) Regular Meeting, Monday, February 9, 2026, 5:30 p.m.
 - b) Called Meeting, Monday, March 2, 2026, 5:30 p.m.
7. PRESENTATIONS
8. PUBLIC COMMENTS
9. OLD BUSINESS
10. NEW BUSINESS
 - a) Consideration of a motion to approve a Resolution recognizing Georgia Cities Week, April 20-25, 2026, and encouraging all residents to support the celebration and corresponding activities.
 - b) Consideration of a motion to approve a Resolution declaring a 2018 Ford Explorer and a 2014 Ford Explorer as surplus property and to allow the HR/Purchasing Manager to advertise in the Metter Advertiser and place on the Govdeal.com website for disposal.
 - c) Consideration of a motion to approve to set a public hearing before city council meeting on April 13, 2026 for a Conditional Use request: Pampered Pals to relocate and add kennel/boarding services at 15 N. Kennedy St. in Central Business District (CBD) zoning district.
 - d) Consideration of a motion to set a public hearing before city council meeting on April 13, 2026 for a Conditional Use request: Application to permit residential use at 715 Fortner Road in Light Industrial (L-1) zoning district to accommodate Doowon employees in existing dwelling.
 - e) Consideration of a motion to approve to set a public hearing before city council meeting on April 13, 2026 for a Variance request: Joey Burke requesting waiver from subdivision regulation requirements to include sidewalks and street curb & gutter in his workforce housing development on Fortner Rd.

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f) Summary of proposed Zoning Ordinance for discussion.

11. OTHER BUSINESS FROM CITY COUNCIL

12. DEPARTMENTAL REPORTS

13. CITY MANAGER'S REPORT

14. MAYOR'S REPORT

15. ADJOURNMENT

a) Consideration of a motion to adjourn the meeting.

**CITY OF METTER
REGULAR MEETING
MONDAY, FEBRUARY 9, 2026
5:30 P.M.**

A regular meeting of City Council was held on Monday, February 9, 2026, at 5:30 p.m. in the Council Chambers at City Hall.

Attending the Meeting were the Following Officials

Mayor Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilmember James McKie
Councilwoman Victoria Gaitten
Councilman Gregory Thomas
Councilwoman Tara Jeffers entered the meeting at 5:41 p.m.
City Clerk Angie Conner
Police Chief McKinley Lewis
Lieutenant Juwan Taylor, Metter Fire Department
Public Works Director James McCray

GUESTS

George Ward
Trey Monroe
Dr. & Mrs. Vendie Hooks
Anne Childs
Jan Trapnell
Jana Sasser
Stephen Swinson
Rev. Victor Carson

CALL TO ORDER AND WELCOME

Mayor Rashida Taylor called the meeting to order and welcomed everyone in attendance.

INVOCATION

Councilwoman Chyrileen Kilcrease delivered the invocation.

PLEDGE OF ALLEGIANCE

Councilman Gregory Thomas led the Pledge of Allegiance.

APPROVAL OF AGENDA

Council reviewed the agenda for the February 9, 2026, Regular Meeting. Councilwoman Kilcrease made a motion to approve the agenda with the following amendment: adding a motion to approve the City of Metter, Georgia Rules & Procedures for city council meetings as Item (a) and moving the other items down a letter. Councilman McKie seconded the motion. The motion carried unanimously.

APPROVAL OF MINUTES

Councilman McKie made a motion to approve the minutes from the regular meeting held on January 12, 2026, as presented. Councilwoman Kilcrease seconded the motion. The motion carried unanimously.

PRESENTATIONS

Dr. Vendie Hooks and Ms. Jan Trapnell appeared before Mayor and Council to present information regarding the Metter Tree Board's proposed Adopt-A-Block Program. The presentation highlighted Metter's history as a planned community with tree-lined streets and emphasized community involvement in beautification efforts. The proposed program would allow local businesses, civic groups, and citizens to adopt designated areas for landscaping and upkeep. Adopter responsibilities would include planting, routine maintenance, litter control, and ongoing care, while the City would assist with coordination, signage, watering support as feasible, and program oversight. Council thanked Dr. Hooks and Ms. Trapnell for the presentation and agreed to review the proposal for future consideration.

GUEST COMMENTS

Mr. George Ward addressed Mayor and Council regarding concerns related to feral cats within his neighborhood. He discussed issues including overpopulation, feeding of stray animals on public property, property damage, sanitation concerns, and potential health risks. Mr. Ward requested that the City review existing ordinances and consider additional measures to address animal control enforcement and nuisance complaints. Mayor and Council acknowledged his concerns and advised that the matter would be reviewed with the appropriate department.

OLD BUSINESS

None.

NEW BUSINESS

RULES AND PROCEDURES FOR CITY COUNCIL MEETINGS

Mayor Taylor presented proposed Rules and Procedures designed to provide structure and consistency during Council meetings. Discussion included clearly defined public comment time limits of three minutes per speaker, a total fifteen-minute public comment period, sign-in procedures for residents and non-residents, and standards of decorum to ensure orderly conduct. Clarification was provided that non-residents must request placement on the agenda in advance, while residents may sign in prior to the meeting. After discussion and opportunity for questions, Councilwoman Kilcrease made a motion to approve the Rules and Procedures as presented. Councilman McKie seconded the motion. The motion carried unanimously.

FIRE STATION BOND RESOLUTION

Council reviewed a resolution ratifying approval of a bond issued through the Candler County Public Building Authority to finance acquisition, construction, and equipping of the new fire station complex. Discussion included funding structure, repayment terms, coordination with the Authority, and long-term capital planning. City officials confirmed the resolution authorized the Mayor to execute necessary documents associated with the bond issuance. Councilman McKie made a motion to approve the resolution of Mayor and Council of the City of Metter, Georgia, ratifying the approval of the Bond Resolution adopted by the Candler County Public Building Authority authorizing the issuance of its Revenue Bond for the purpose of acquiring, constructing and equipping a new fire station complex for the City; to authorize the Mayor to transfer property to the authority and to execute the lease; to authorize the Mayor and other officials of the city to take such further actions as are necessary to provide for the issuance and delivery of the Series 2026 bond; and for other purposes. Councilwoman Kilcrease seconded the motion. The motion passed unanimously.

ALCOHOL ORDINANCE AMENDMENT – SECOND READING

Council considered the second reading of an ordinance amendment allowing the sale of mixed drinks for off-premises consumption in compliance with state law. It was noted that approval at second reading would finalize adoption of the amendment. Council members discussed regulatory oversight and compliance requirements for establishments. Councilwoman Kilcrease made a motion to approve the ordinance amending the City of Metter's Alcohol Ordinance adding a new section, Article XI: 5.08.930 Sale of Mixed Drinks for Off-Premises Consumption." Councilman McKie seconded the motion. The vote was unanimous.

MEMORY LANE PARK – WATER LINE REQUEST

Council reviewed a request to install a water line and meter at Memory Lane Park at an estimated cost of \$1,700. Discussion focused on funding responsibility, long-term maintenance obligations, and the importance of developing a written Memorandum of Understanding outlining duties between the City and project organizers. Councilwoman Kilcrease made a motion to table the request pending development of a formal agreement. Councilman Thomas seconded the motion. The motion carried unanimously.

STREET & UTILITY IMPROVEMENTS BID APPROVAL

Council reviewed bids submitted for resurfacing and water and sewer improvements on Pine Street, Daniel Street, and High Street. Engineering representatives recommended approval of the bid from Ellis Wood Contracting in the amount of \$949,574. Funding sources include Local Road Activities (LRA), Local Maintenance & Improvement Grant (LMIG), SPLOST funds, and Renewal and Replacement funds. Councilwoman Kilcrease made a motion to approve the bid from Ellis Wood Contracting in the amount of \$949,574 for some resurfacing, water, and sewer improvements on Pine Street for the 2025 LRA and resurfacing, water and sewer improvements on Daniel and High Street for the 2026 LMIG as recommended by EMC Engineering. Councilman Thomas seconded the motion. The vote was unanimous.

PURCHASE OF 2009 FIRE TRUCK

Council considered the purchase of a 2009 fire truck for \$275,000, with costs shared equally between the City of Metter and Candler County. Discussion included fleet replacement planning, maintenance history of the apparatus, and continued use of existing equipment as reserve apparatus. Councilman McKie made a motion to approve the purchase of a 2009 fire truck in the amount of \$275,000 with the city paying half the cost (\$137,500 from SPLOST account) and Candler County Commission paying the other half (\$137,000). Councilwoman Kilcrease seconded the motion. The vote was unanimous.

CHANGE OF HOURS OF OPERATION FOR PUBLIC WORKS

City Manager Scott Wood informed council that Public Works has requested to change their hours of operation to a 4 - 10-hour work week. Mr. Wood recommended making the change on a trial basis for 90 to 120 days. Council agreed with Mr. Wood's recommendation.

OTHER BUSINESS FROM CITY COUNCIL

Councilwoman Gaitten provided updates regarding social media security, hotel construction near Metter Ford, hurricane recovery assistance forms, and her potential future relocation outside city limits that could require resignation under the City Charter.

DEPARTMENTAL REPORTS

Chief Lewis provided updates regarding animal control operations, additional feral cat cages, tranquilizer equipment consideration, nuisance enforcement, and traffic enforcement efforts.

CITY MANAGER REPORT

Mr. Wood reported on the following:

- Enjoyment of working with newly elected officials.
- Submission to the State of an updated inventory of our water and sewer customers who have galvanized or lead service pipes.
- Met with Planning Commission regarding the draft provisions of the new Comprehensive Zoning Plan.
- No news from the developers of any of the housing projects about which the City has been approached.
- No news on future status of the hotel project, although we have no reason to think it is not still alive.
- Developing a better process for how and when DRIs are initiated, and in understanding the scope and dimensions of project inquiries and proposals as early as possible.
- Met with representative of Georgia Southern University to discuss their continued utilization of the Georgia Grown facility.
- Held groundbreaking last month on the new fire station and gave Project Manager John Lavender formal notice to proceed.
- Will provide bond financing summary and schedule next Monday.
- Chief McKinley Lewis has compiled a comprehensive report of the activities of his department during 2025.
- Held a nice retirement reception for former Mayor Boyd last month.
- 2.5% COLA has been implemented.
- Engineers working on Industrial Park dam.
- Thanked council for agreeing to purchase the new fire truck.
- Thanked council for giving the authority to go ahead of the bond for the new fire station.

MAYOR'S REPORT

Mayor Taylor reported on the following:

- GMA Cities United Conference was cancelled due to inclement weather. The GMA Convention will be held in June.

- Planning Director Teresa Concannon attended the IDA and Regional Commission meeting in Mayor Taylor's absence.
- Working with committee on ordinances. Hoping to get new ordinances passed soon.
- Met with Joey Burke and he has a new funder and hopefully we will see the fruits of his labor soon.
- Rode along with the Chief on a potential fire issue.
- Signed a new agreement with the GBI for a new officer that we share.
- Hosting a mayor's roundtable in Metter,
- Regional meeting for Region 9 to be held in Metter. Mayor Taylor is president of District 9.
- Started Mayor's reading club. Our literacy rates in Metter and Candler County are really low. Mayor Taylor will work to get our literacy rates up. It is especially important that we improve these literacy rates. There is a community meeting on February 20th which encompasses the city, county, clergy, and anybody that is interested in helping youth to improve the literacy rates.

EXECUTIVE SESSION

Councilwoman Kilcrease made a motion to enter Executive Session to discuss personnel and/or real estate matters as permitted by O.C.G.A. § 50-14-3. Councilman Thomas seconded the motion, and the vote was unanimous. Council entered Executive Session at 6:36 p.m.

Councilwoman Kilcrease made a motion to go back into open session. Councilwoman Gaitten seconded the motion, and the vote was unanimous. Council returned to open session at 7:18 p.m. No action was taken during Executive Session.

ADJOURNMENT

After no further discussion, Councilwoman Tremblay made a motion to adjourn the meeting. Councilwoman Gaitten seconded the motion, and the vote was unanimous. The meeting was adjourned at 7:19 p.m.

City Clerk Angie Conner

CITY OF METTER
Called Meeting
Monday, March 2, 2026
5:30 P.M.

A called meeting was held on Monday, March 2, 2026, at 5:30 p.m. in the Council Chambers at City Hall.

Attending the meeting were the following officials:

Mayor Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilwoman Tara Tremblay
Councilwoman Victoria Gaitten
Councilman James McKie
City Manager Scott Wood
City Clerk Angie Conner
City Attorney Brent Carter

Councilman Gregory Thomas was not present but participated by phone.

GUESTS ATTENDING

There were no guests present.

PLEDGE OF ALLEGIANCE

Councilman McKie led the Pledge of Allegiance.

INVOCATION

Mr. Scott Wood gave the invocation.

CALL TO ORDER AND WELCOME

Mayor Taylor called the meeting to order and welcomed everyone.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman McKie seconded the motion, and the vote was unanimous.

PURPOSE /EXECUTIVE SESSION

Councilwoman Kilcrease made a motion to go into executive session for personnel pursuant to O.C.G.A. 50-14-2(1) and potential litigation O.C.G.A. 50-15-2(1) at 5:34 p.m. Councilman McKie seconded the motion and the vote was unanimous.

RECONVENE IN OPEN SESSION

At 6:29 p.m., Councilwoman Kilcrease made a motion to reconvene in open session. Councilman McKie seconded the motion, and the vote was unanimous.

No votes were taken during or after executive session.

ADJOURNMENT

After no further comments, Councilwoman Kilcrease made a motion at 6:29 p.m. to adjourn the meeting. Councilman McKie seconded the motion, and the vote was unanimous. The meeting was adjourned at 6:29 p.m.

Angie Conner, City Clerk

GEORGIA CITIES WEEK
“Love Your City” - APRIL 20-25, 2026

A RESOLUTION OF THE CITY OF METTER RECOGNIZING GEORGIA CITIES WEEK, APRIL 20-25, 2026, AND ENCOURAGING ALL RESIDENTS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

WHEREAS, city government is the closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Georgia Cities Week is a very important time to recognize the important role played by city government in our lives; and

WHEREAS, this week offers an important opportunity to spread the word to all the citizens of Georgia that they can shape and influence this branch of government which is closest to the people; and

WHEREAS, the Georgia Municipal Association and its member cities have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, Georgia Cities Week offers an important opportunity to convey to all the citizens of Georgia that they can shape and influence government through their civic involvement.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF METTER DECLARES APRIL 20-25, 2026 AS GEORGIA CITIES WEEK.

BE IT FURTHER RESOLVED THAT THE CITY OF METTER ENCOURAGES ALL CITIZENS, CITY GOVERNMENT OFFICIALS AND EMPLOYEES TO DO EVERYTHING POSSIBLE TO ENSURE THAT THIS WEEK IS RECOGNIZED AND CELEBRATED ACCORDINGLY.

PASSED AND ADOPTED by the City of Metter on the 9th day of March 2026.

Mayor Rashida Taylor

Attest: Angie Conner, City Clerk

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY AS
SURPLUS AND AUTHORIZING ITS DISPOSAL

THAT WHEREAS, from time to time the City will have personal property that becomes obsolete, broken, or worn out, and is replaced by newer equipment, or is seized due to criminal activity; and

WHEREAS, said personal property must be disposed of according to OCGA 36-37-6, in order to free up space for the newer equipment and/or to recoup any salvage value; and

WHEREAS, the Police Department has submitted a request to dispose of such personal property, and the Mayor and City Council wish to dispose of it;

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Metter, Georgia this 9th day of March 2026, as follows:

Section 1. That the property listed below is hereby declared surplus and authorized to be disposed.:

- a) A 2018 Ford Explorer VIN# 1FM5K8AT4JGB33873
- b) A 2014 Ford Explorer VIN: 1FM5K8AR3EGC25955

Section 2. That the HR/Purchasing Manager is hereby authorized to have said surplus property advertised in the legal organ of Candler County, the *Metter Advertiser*, and placed on the Govdeal.com website for this disposal.

Section 3. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this 9th day of March 2026.

CITY OF METTER, GEORGIA

By: Rashida Taylor, Mayor

Attest: Angie O. Conner, City Clerk

DECLARATION OF SURPLUS

DEPARTMENT Police	DATE February 20, 2026
LOCATION OF PROPERTY 805 E Lillian Street	CONTACT PERSON McKinley Lewis
SIGNATURE OF DEPARTMENT HEAD	TELEPHONE (912)685-5437

[illegible]

OFFICIAL SIGNATURE 	DATE
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DECLARATION OF SURPLUS

DEPARTMENT Police	DATE February 20, 2026
LOCATION OF PROPERTY 805 E Lillian Street	CONTACT PERSON McKinley Lewis
SIGNATURE OF DEPARTMENT HEAD	TELEPHONE (912)685-5437

[illegible]

OFFICIAL SIGNATURE 	DATE
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CITY OF METTER

VEHICLE AND EQUIPMENT POLICY

Although auction is the most common means for disposing of surplus or replaceable vehicles, nothing herein prevents the development of procurement strategies considering trade-ins. Revenues from vehicle auction or authorized sales are deposited in the City's "General Fund" and are not returned to the department retiring a vehicle/equipment unit. Any seized vehicle must follow state law for the disposition and all funds acquired through the sale must be returned to the City Police Department Drug/Assets Funds.

1.10 REPLACEMENT CRITERIA

Vehicles selected by the City for replacement must have met or exceeded one of the minimum criteria as described in the Miles and Age Table (See Table 2). However, the Department Head shall have the authority to prioritize according to operational requirements.

Table 2: Miles and Age: Over-the-road Vehicles

<u>Type vehicle/equipment</u>	<u>Miles</u>	<u>Years</u>
Compact Trucks, Vans	120,000	7
Trucks/Vans (by GVW)		
5,400-- 9,000	120,000	8
10,000- 25,000	150,000	10
25,001-60,000	150,000	10
Fire Apparatus		
Rescue Truck	N/A	10
Pumper Truck	N/A	12
Tanker Truck	N/A	15
Police		
Patrol Cars	130,000	5
Investigation	130,000	7

1.10.1 MAJOR REPAIR/PERCENTAGE OF WHOLESALE VALUE

A vehicle/equipment may be considered for replacement regardless of the scheduled minimum replacement criteria if determined that that vehicle has been wrecked (not economically repairable), damaged, including excessive wear caused by operating



APPLICATION FOR A VARIANCE/APEAL/CONDITIONAL USE
OF THE METTER ZONING ORDINANCE
TO THE PLANNING COMMISSION

PAID
FEB 11 2026
CITY OF METTER

BY: _____

METTER, GA

Name of Owner: Brie Scansaroli

Address of Owner: _____

Phone Number: _____

Email Address: _____

Location and address of property: 15 N Kennedy St Metter GA 30439

Check which one of the following you are applying for:

APPEAL _____ VARIANCE _____ CONDITIONAL USE ☒

APEAL: Any person who alleges an error in any order, requirement, decision or determination made by the Building Official in the interpretation or enforcement of this Ordinance may appeal such alleged error to the City of Metter Zoning Board.

State the type of Appeal:

State the reason why you think the Building Official's decision or enforcement action was wrong:

VARIANCE: In specific cases such variance from the terms of the Ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of the Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of the Ordinance shall be observed, public safety and welfare secured, and substantial justice done.

What are the exceptional or extraordinary circumstances or conditions applying to the property or use involved that do not apply to other properties in the same zoning district?

Spacious for dog grooming and daycare and boarding, large spacious yard for outdoor play, monitored and beneficial to the animals and town bushes

How will the application of these regulations to this particular piece of property create a practical difficulty or unnecessary hardship?

there is no hardship with the property and its conditions.

What conditions are peculiar to the particular piece of property than any other property in the same zoning district?

Bigger Square Footage, private fenced in yard for outdoor play, exercise and stimulation.

Will the granting of the Variance cause substantial detriment to the public interest or impair the purpose and intent of this Ordinance or to property improvements in the immediate area?

No there will not be any detriment negative impact, having this will create growing income to the city and improvement to the area and town!

CONDITIONAL USE: Conditional uses as listed in any particular zoning district are declared to possess characteristics which may or may not require certain controls in order to ensure compatibility with other uses in the district within which they are proposed for location. Conditional uses shall be permitted subject to a determination by the building inspector that they conform to all conditions set forth by the Zoning Board as required by Article XII, subsection 12.043.

State the type of business/conditional uses requested: Pet Grooming (Dog+cat), daycare & Boarding, 24/7 monitored and care!

Will the special or conditional use be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood? No, this will not be injurious to the property or town

Will the proposed conditional use increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties?

No increase or negative impact.

Do you think the establishment of the conditional use will impede the normal and orderly development of surrounding property for uses predominant in the area? If not, state why.

No, this will be a healthy, presentable, clean business and up to code and licenses, no disruptions, similar to existing business

In your opinion, is the location and character of the proposed conditional use considered to be consistent with a desirable pattern of development for the locality in general?

Yes very much so!

Applicant Signature

Date

2-10-26

Variance/Special Exception/Conditional Use:

Single-Family Residential Districts	\$250.00
Multi-Family Districts	\$300.00
Commercial and Industrial Districts	\$350.00

TO BE COMPLETED BY CITY HALL

Date Fee Paid

2-11-26

Amount Paid

\$350.00

Collected By: (Signature)

C. Ber S. Oden

via email! An active email account is required.

APPLICATION FOR A VARIANCE/APPEAL/CONDITIONAL USE
OF THE METTER ZONING ORDINANCE
TO THE PLANNING COMMISSION
METTER, GA

PAID
MAR 03 2026
CITY OF METTER

Name of Owner: Jong Wan Kim (or assignee limited liability company)

Address of Owner: c/o Burr & Forman LLP, 1075 Peachtree Street NE, Suite 3000, Atlanta, GA 30309, Attn: Bill McKenzie

Phone Number: [REDACTED]

Email Address: [REDACTED]

Location and address of property: 715 Fortner Road, Metter (Candler County), GA

Check which one of the following you are applying for:

APPEAL _____ VARIANCE _____ CONDITIONAL USE X

APPEAL: Any person who alleges an error in any order, requirement, decision or determination made by the Building Official in the interpretation or enforcement of this Ordinance may appeal such alleged error to the City of Metter Zoning Board.

State the type of Appeal:

N/A

State the reason why you think the Building Official's decision or enforcement action was wrong:

N/A

VARIANCE: In specific cases such variance from the terms of the Ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of the Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of the Ordinance shall be observed, public safety and welfare secured, and substantial justice done.

What are the exceptional or extraordinary circumstances or conditions applying to the property or use involved that do not apply to other properties in the same zoning district?

How will the application of these regulations to this particular piece of property create a practical difficulty or unnecessary hardship?

What conditions are peculiar to the particular piece of property than any other property in the same zoning district?

Will the granting of the Variance cause substantial detriment to the public interest or impair the purpose and intent of this Ordinance or to property improvements in the immediate area?

CONDITIONAL USE: Conditional uses as listed in any particular zoning district are declared to possess characteristics which may or may not require certain controls in order to ensure compatibility with other uses in the district within which they are proposed for location. Conditional uses shall be permitted subject to a determination by the building inspector that they conform to all conditions set forth by the Zoning Board as required by Article XII, subsection 12.043.

State the type of business/conditional uses requested: Permit residential use in industrial zone to
serve as short to medium term housing for Doowon employees working at the nearby Doowon facility.

Will the special or conditional use be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood? No, not in the Applicant's opinion.

The surrounding neighborhood includes both residential housing (subdivision to the north) as well as light industrial uses.

Will the proposed conditional use increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties?

No, not in Applicant's opinion. Applicant believes onsite utilities include City of Metter water (and sewer?). Applicant is aware a septic tank is located on the Property.

Do you think the establishment of the conditional use will impede the normal and orderly development of surrounding property for uses predominant in the area? If not, state why.

No. There is a residential subdivision to the north. The property is also adjacent to the Metter I-16 Industrial Park.

In your opinion, is the location and character of the proposed conditional use considered to be consistent with a desirable pattern of development for the locality in general?

Yes

Bill McKenney
Applicant Signature / Attorney Representative for Applicant

February 27, 2026
Date

Variance/Special Exception/Conditional Use:

Single-Family Residential Districts	\$250.00
Multi-Family Districts	\$300.00
Commercial and Industrial Districts	\$350.00

TO BE COMPLETED BY CITY HALL

3-3-26
Date Fee Paid

\$350.00
Amount Paid

Shauna Gerchman
Collected By: (Signature)

Please download the form and open it with **ADOBE READER** in order to submit it via email! An active email account is required.

APPLICATION FOR A VARIANCE/APEAL/CONDITIONAL USE
OF THE METTER ZONING ORDINANCE
TO THE PLANNING COMMISSION
METTER, GA

PAID
MAR 05 2026
CITY OF METTER

Name of Owner: JCS Burke Properties LLC
Address of Owner: [REDACTED]
Phone Number: [REDACTED]
Email Address: [REDACTED]
Location and address of property: Corner of Fortner Rd and W Hiawatha St.

Check which one of the following you are applying for:

APPEAL _____ VARIANCE ☒ _____ CONDITIONAL USE _____

APPEAL: Any person who alleges an error in any order, requirement, decision or determination made by the Building Official in the interpretation or enforcement of this Ordinance may appeal such alleged error to the City of Metter Zoning Board.

State the type of Appeal:

State the reason why you think the Building Official's decision or enforcement action was wrong:

VARIANCE: In specific cases such variance from the terms of the Ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of the Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of the Ordinance shall be observed, public safety and welfare secured, and substantial justice done.

What are the exceptional or extraordinary circumstances or conditions applying to the property or use involved that do not apply to other properties in the same zoning district?

Property designed for Work Force Housing

How will the application of these regulations to this particular piece of property create a practical difficulty or unnecessary hardship?

No Hardship

What conditions are peculiar to the particular piece of property than any other property in the same zoning district?

Development will match the surrounding developments for affordable housing

Will the granting of the Variance cause substantial detriment to the public interest or impair the purpose and intent of this Ordinance or to property improvements in the immediate area?

No

CONDITIONAL USE: Conditional uses as listed in any particular zoning district are declared to possess characteristics which may or may not require certain controls in order to ensure compatibility with other uses in the district within which they are proposed for location. Conditional uses shall be permitted subject to a determination by the building inspector that they conform to all conditions set forth by the Zoning Board as required by Article XII, subsection 12.043.

State the type of business/conditional uses requested: _____

Will the special or conditional use be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood? _____

Will the proposed conditional use increase local or state expenditures in relation to cost of servicing or maintaining neighboring properties?

Do you think the establishment of the conditional use will impede the normal and orderly development of surrounding property for uses predominant in the area? If not, state why.

In your opinion, is the location and character of the proposed conditional use considered to be consistent with a desirable pattern of development for the locality in general?

Joseph Guide
Applicant Signature

3/3/26
Date

Variance/Special Exception/Conditional Use:

Single-Family Residential Districts	\$250.00
Multi-Family Districts	\$300.00
Commercial and Industrial Districts	\$350.00

TO BE COMPLETED BY CITY HALL

3.5.26
Date Fee Paid

Pat S. Odon
Collected By: (Signature)

\$250.⁰⁰
Amount Paid

PAID
MAR 05 2026
CITY OF METTER

SUMMARY OF PROPOSED REVISIONS TO EXISTING ZONING ORDINANCE

New Sections:

Sec. 110 Definitions: adds clarification

Table 2-1 - Permitted and Conditional Uses for residential zoning districts: Reviewing uses to match intent of current table; adds new uses.

Table 2-2 - Dimensional requirements for residential zoning districts: Reviewing requirements for building coverage and height to match current requirements.

Table 2-3 - Permitted and Conditional Uses for non-residential zoning districts: Reviewing uses to match intent of current table; adds new uses.

Table 2-4 - Dimensional requirements for non-residential zoning districts: Reviewing requirements for building coverage and height to match current requirements.

Division 2-4 Planned Unit Development

-Purpose and intent: allow flexible development and site planning; promote mixed uses; planned neighborhoods; clustered development.

-Permitted uses: mixed uses such as residential and commercial or civic.

-Minimum open space required: 20% greenspace.

-Dimensional requirements: Minimum acreage: 10 acres; Cap density at 12 (consider 8) total units per acre.

-Detached unit minimum lot size and width: 5,000 sf (*10,000 sf) and 50' wide.

-Fee simple townhouse lot size and width: 2,000sf (2,400sf) and 24' wide.

-Minimum heated area: 800 sf for apartment and 1,100 sf for other dwellings.

Sec. 235 - Improvements. Roads, utilities, etc.

Added: "it is not the intention of the city to have the PUD application process be used as a means for the broad circumvention of specifications adopted by the city."

**Add new section: Procedure for creating and maintaining a PUD (attached)*

Sec. 237 – Application requirements: (e) Improvement requirements comparison: add streetlights; (g) Assessment of traffic impacts: add Traffic study as requirement.

Div 2-5 Definitions: make list consistent with current definitions.

Div 3-1 Specific Use Regulations: expanded descriptions of use and regulations.

New uses below:

Sec. 303 Accessory Dwelling Units in any residential district. 300 – 800 sf.

Sec. 308 Blasting operation. References state code.

Sec. 309 Kennels. References state code.

Sec. 313 Community donation center.

Sec. 314 community food or housing. (On church properties)

Sec. 316 Crematory. References state code.

Sec. 317 Dam. References state code.

Sec. 318 Dumpster (Remove, as this is addressed in Ch. 13.16 Refuse collection and disposal)

Sec. 320 Townhouse: revised to match current regulations.

Sec. 321 Fence. Revise to support current regulations and revisit permit fee in Ch 15.04.

Sec. 322 Flea Market. Remove. This is addressed in Ch. 5.30 in Business Licenses and regulations.

Sec. 323 Food Truck. Remove. This is addressed in Ch. 5.31 in Business Licenses and regulations.

Sec. 324 Golf course

Sec. 325. Group home or rooming or boarding house. (Requirements and limitations)

Sec. 326 Guest house. Remove. Conflicts with ADU.

Sec. 327 Home Occupation. Revise to support current regulations in Article 8.00.

Sec. 328 Institutional residential living and care facility.

Sec. 329 Intermodal container, temporary.

Sec. 330 Junk vehicle, junk or recovered material.

Sec. 331 Landfill. (refer to EPD requirements)

Sec. 333 Manufactured home park. Revise to support current regulations in Article 8.04b.

Sec. 335 Mining. Only permitted in L-1 zoning district. Includes performance standards.

Sec. 336 Model Home. Remove. Final plat is required before building permit is issued, therefore these regulations are not needed.

Sec. 338 Recreation facility, private: regulates private recreational areas in subdivisions.

Sec. 340 Recreational Vehicle Park. Revise to support current regulations in Title 15.

Sec. 341 Relocated residential structure. Requirements for moving a stick-built home into city.

Sec. 342 Self-service storage facility.

Sec. 344 solar energy system, building mounted.

Sec. 345 solar energy system, ground mounted.

Sec. 346 Pool. Regulations.

Sec. 347 Temporary classroom.

Sec. 348 Timber harvesting. Reference state law/GFC timber harvest notification requirements.

Sec. 349 Truck stop.

Sec. 351 Wireless facility, small. Remove as this is handled in Ch. 15.40 Standards for Telecommunications Antennas and Towers.

*Article 4. Overlay districts All new – proposal to create an overlay that applicants can utilize in designated areas shown on a redevelopment area map or the zoning map.

Sec. 422 - The Redevelopment Incentives Overlay district includes incentives such as reducing lot sizes to 60% of the zoning district minimum, reducing lot widths to 60' in any zoning district, and increasing multifamily density by ~30% to 12 units/acre.

Additional incentives include increasing building coverage to 50% (from 15%), reducing setbacks by 60%, reducing minimum heated floor area to 600sf, and permitting flag lots with frontage to 20'.

Sec. 424 - The overlay includes waivers for improvements such as ROW, pavement width, cul de sac, curb & gutter, turn lanes, and sidewalks.

Sec. 425 - Financial incentives are also provided for developments up to 30 units (fee waivers).

- Consider adding other overlay districts that include specific performance standards and requirements for workforce housing, data center, etc.

Article 5. Off Street Parking and Loading – enhanced guidelines

Article 6 Signs and Advertising Devices. Adds traffic safety and regulates newer sign types (e.g., electronic changeable copy signs) with specific rules for brightness and message duration.

Article 8. Procedures for calling a public hearing. Revise to support current regulations. Change from 30-minute maximum to 10-minute minimum per side.

Article 9. Zoning Applications – enhanced guidelines reflecting changes in zoning law. Suggestions for combining standards for zoning decisions to reduce from existing 12 to 6.

Division 9-3. Conditional Use.

Division 9-4. DRI. Minor corrections. To RC and DRI rules

Article 10 - Variances

Article 7 Design Standards and Guidelines. Architectural Controls such as building facades, materials, and colors, requiring subdued earth tones for base colors and specific percentages of brick or stone veneer for commercial buildings.

*Division 10-1 – Administrative Variance for building setbacks, building height, parking requirements, and off-street loading requirements.

Division 10-3 Appeal of an Administrative decision.

* Planning Commission recommends not adopting these sections.

Numbers in () are recommended by staff, planning commission.

Propose to add this section:

Sec. __. Procedure for creating and maintaining a Planned Unit Development

Any request pertaining to the establishment of a PUD district shall be considered a proposal for amendment to the zoning ordinance and shall be processed in accordance with the regulations set forth in article XIII of appendix A of the city code (hereafter appendix A), with regards to application requirements, city Planning Commission review, and public hearings. All data set forth in appendix A shall be submitted to the Planning Commission and subsequently forwarded to the city council with the recommendations of the Planning Board. If approved by the city council, the PUD conceptual plan shall be officially delineated on the zoning districts map and such plan and all information submitted in conjunction with the proposal, as amended, shall be adopted as Planned Unit Development district. All further development shall conform to the standards adopted for the district, regardless of any changes in ownership. The violation of any provision of the conceptual plan, as submitted and approved, shall constitute a violation of this ordinance. In any event, where it is determined by the city council that development of the PUD district is not in accordance with the standards adopted for that district, the city council shall be empowered to amend the ordinance to place parts or all of the property in its prior zoning classification.

Any substantial changes in the development of the district shall be treated as proposed amendments to the zoning ordinance and must be considered in accordance with the procedures set forth in article XIII. For purposes of this subsection, substantial change shall be defined as an overall change in land use, change in acreage, a change in project intent, or a change in buffers along the project's external boundary. Minor changes will not be treated as a proposed amendment to the zoning ordinance and may be approved with authorization of the city manager or his designee. Minor changes for the purpose of this subsection shall be defined as changes in street access or alignment, changes in public or common areas, or changes to buffers between internal components of the project. The zoning administrator shall be responsible for determining whether the proposed change is substantial or minor. Substantial changes must be approved by the planning commission and city council.

Only after the PUD zoning has been approved by the city council may the applicant submit a preliminary plat. No building permit shall be issued for a PUD district until a preliminary plat conforming to the requirements set forth in Appendix B, entitled Subdivision and Land Development Ordinance, has been submitted to and approved by the Planning Commission.

No conceptual site plan approved by the city council shall be valid for a period longer than eighteen (18) months, unless within such period a preliminary plat is submitted pursuant to Appendix B – Subdivision and Land Development Ordinance. The Planning Commission may recommend to the city council to grant extensions not exceeding twelve (12) months each upon written request of the original applicant if the application submitted is substantially the same as the initial application. However, the Planning Commission, with approval of the city council, has the power in such cases to attach new conditions to its reapproval or disapproval of the reapplication. Where the application for reapproval contains changes which the zoning administrator concludes materially alter the initial

application, he shall initiate a new conceptual site plan review procedure as stated herein.

Formal application for a PD district. A Planned Unit Development district may be created only by the application procedures set forth herein. Said application shall be submitted by the owners of the property for review by the Planning Commission and approval by the city council.

Prior to filing for rezoning to a Planned Unit Development, a draft PUD text and a conceptual plan shall be submitted to the zoning administrator for review and comment. The zoning administrator may include input from other city departments, as appropriate. The application shall contain the following elements, where applicable:

A digital conceptual plan drawn at an accurate legible scale by a registered surveyor, architect, landscape architect, or engineer, showing the following information:
Name of the development and the owner, north arrow, and a dated field survey depicting boundaries of the property with dimensions and bearings referenced to a permanent monument;
Proposed parking for amenities;
Proposed land uses for each site;
Proposed water supply and means of sewage disposal;
Proposed major internal collector streets and points of access to public rights-of-way;
Proposed areas which are to be dedicated or reserved for public or common use;
Major waterbodies, wetlands and drainage ways;
Proposed perimeter building setbacks and buffers;
The location, name and right-of-way width of any existing streets within or adjacent to the proposed development.

Metter Fire Rescue Response List

Feb-26

Call Type and Jurisdiction

Feb-26

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	0	0	4	0	6	16	0	0	9	0	35
County	0	1	5	23	1	1	0	0	0	3	0	34
Total	0	1	5	27	1	7	16	0	0	12	0	

Total Calls	69
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Total calls 73 (3 mutual aid given to Emanuel County)

Feb-25

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	1	1	1	3	7	12	0	1	3	0	29
County	0	4	2	17	2	6	0	2	0	6	0	39
Total	0	5	3	18	5	13	12	2	1	9	0	

Total Calls	68
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METTER POLICE DEPARTMENT
FEBRUARY 2026 STATS

Feb-26
LAST MONTH
LAST YEAR

CITATIONS ISSUED		95	101	152
WARNINGS		66	74	138
ARRESTS		11	16	13
ACCIDENTS		8	18	20
ORDINANCE VIOL.		4	2	2
INCIDENT REPORTS		38	36	21
	Cleared by Arrest	11	16	7
	Exceptionally Cleared	0	0	0
	Unfounded	5	0	6
	Felony Cases	9	6	4
	Misdemeanor Cases	25	24	21
	Fowarded to Investigations	14	17	6

DMZ
3-2-2026

Incidents between two dates by pickup location

Metter Animal Shelter P.O. Box 74, Metter Ga. 30439 912-685-7877

Criteria:

Enter the from date: 02/01/2026

Enter the to date: 02/28/2026

City

Aggression

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/07/2026 12:10:00	<u>2602-066</u>	H: W: C:	Neighbors aggressive dog is running loose. Officer that responded stated that the dog also came after him. Owner wants to surrender if possible			Metter Ga 30439			02/07/2026 12:20:00 Owner surrender
02/13/2026 10:30:00		H: W: C:	contacted ACO stating the neighbor's aggressive dog just attacked a dog at and is trying to attack the officers			METTER GA 30439			02/24/2026 16:20:00 In compliance
02/15/2026 22:50:00	<u>2602-076</u>	S: H: W: C:	There is an aggressive dog at this address *Update: The son shot himself in the shoulder and left the property. His son is very aggressive with anyone, but him. The dog needs to be picked up and held until he is cleared by the hospital and law enforcement. No family is willing to hold onto the dog because of how aggressive the dog is. No family wants the dog if he does not come pick up.			Metter Ga 30439			02/16/2026 01:00:00 Animal picked up

Total Aggression: 3

Animals at large

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/03/2026 13:10:00	2602-059		Set cat trap for cats coming into his yard			Metter Georgia 30439			
02/09/2026 11:10:00	<u>2602-069</u>		Stray beagle			Metter Georgia 30439			02/11/2026 09:10:00 Completed by Animal Control
02/11/2026 13:50:00	<u>2602-073</u>		Stray white dog on porch			Metter Georgia 30439			02/17/2026 15:05:00 No animal found
02/18/2026 10:40:00	<u>2602-079</u>		Stray dogs coming in her yard tearing up trash and getting under her house			Metter Georgia 30439			
02/18/2026 10:50:00	<u>2602-080</u>	H: W: C: (912)	Set traps for cats			Metter Georgia 30439			
02/18/2026 16:05:00	<u>2602-082</u>	H: W: C:	emaciated white dog is back			Metter Georgia 30439			02/18/2026 16:10:00 Animal picked up

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
		C:	crate						
02/24/2026 11:35:00	<u>2602-090</u>	H: W: C:	Pup was abandoned on the dirt road, while was at his mailbox			Metter Ga 30439			02/25/2026 10:15:00 Animal rehomed

Total Abandoned: 2

Animals at large

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/02/2026 15:20:00	<u>2602-056</u>		1 mama and 2 kittens call after 3:30 pm			Metter Georgia 30439			
02/03/2026 10:30:00	<u>2602-057</u>	H: W: C:	Stray dog showed up this morning with very pale gums and very skinny			METTER GA 30439			02/03/2026 11:00:00 Animal picked up
02/03/2026 11:00:00	<u>2602-058</u>	H: W: 912- C:	Several dogs from this residence went to a neighboring property and killed chickens, but the residence claims they are stray dogs and do not belong to them			Metter Ga 30439			02/06/2026 11:45:00 Animal picked up
02/03/2026 14:50:00	<u>2602-060</u> <u>2602-063</u>	H	Set trap for 2 feral kittens and 2-3 adult cats 3-4 stray cats needing to be trapped			Metter Georgia 30439			
02/05/2026 15:00:00						Metter Ga 30439			
02/06/2026 13:00:00		H: W: C:	Stray dog			Georgia 30439			02/06/2026 14:20:00 Animal picked up
02/09/2026 09:10:00	<u>2602-067</u>		Stray black pit wondering around in the area needing to be trapped			Metter Georgia 30439			02/11/2026 12:00:00 Completed by Animal Control 02/12/2026
02/10/2026 14:51:21	<u>2602-072</u>	H: W: C:	Stray puppy needing to be trapped			Metter Georgia 30439			09:20:00 Animal picked up
02/14/2026 11:15:00	<u>2602-075</u>	H: W: C	Stray emaciated brown dog is turning over trash cans in the area			Metter Georgia 30439			02/17/2026 13:45:00 No animal found
02/17/2026 08:00:00	<u>2602-077</u>	H: W: C:	Stray dog found on Hwy 23 N Will hold until a kennel is open			Metter Georgia 30439			
02/18/2026 08:00:00		H: W: C:(	Set traps for stray cats			Metter Georgia 30439			
02/19/2026 16:48:19	<u>2602-086</u>	H: W: C:	Stray tan emaciated dog needs to be trapped. It is getting into everyone's trash			Metter Ga 30439			02/23/2026 10:10:00 Animal picked up

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/25/2026 14:20:00	<u>2602-091</u>		Neighbors pitbull is out			Metter Georgia 30439			02/25/2026 14:55:00 Completed by Animal Control
02/27/2026 15:20:17	<u>2602-098</u>	H: W: C:	Neighbor's black female dog is coming in her yard using the bathroom constantly			Metter Georgia 30439			02/27/2026 15:40:00 Owner given verbal warning

Total Animals at large: 8

Bite

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/05/2026 20:40:00	<u>2602-064</u>	Candler County E R H: 912- W: C:	ER contacted ACO for dog bite			Metter Ga 30439			02/09/2026 11:35:00 Owner surrender

Total Bite: 1

Nuisance

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/19/2026 14:50:00			Neighbor's dog is constantly coming in her yard peeing on her furniture			Metter Georgia 30439			02/19/2026 15:15:00 Owner given citation

Total Nuisance: 1

Number of pets

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/10/2026 11:20:37			Surrender 5 pups UPDATE: 3 pups			Metter Georgia 30439			02/26/2026 14:45:00 Owner surrender
02/25/2026 14:39:00	<u>2602-092</u>		Surrender			Metter Georgia 30439			02/28/2026 12:15:00 Owner surrender

Total Number of pets: 2

Welfare check

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/18/2026 16:20:00			Anonymous caller states there is a puppy in a wire crate with no food or water			Metter Georgia 30439			02/18/2026 16:35:00 Completed by Animal Control

Total Welfare check: 1

Total City: 16

County

Abandoned

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/09/2026 20:20:00	<u>2602-070</u>	H: W:	Mama dog and pups abandoned on the side of the road with a wire			Metter Ga 30439			02/09/2026 20:40:00 Animal picked up

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/23/2026 08:00:00	<u>2602-088</u>	H: W: C:	5 stray cats very friendly some are spayed/neutered			Metter Georgia 30439			
02/23/2026 08:00:00		H: W: C:	Stray pregnant cat very friendly						02/26/2026 10:40:00 Animal picked up
02/23/2026 14:20:00	<u>2602-089</u>	H: W: (912)	Stray puppy Told to bring in 2/23			Cobbtown GA 30420			02/23/2026 15:40:00 Animal picked up
02/26/2026 11:50:00		912-6-2291 C:	Stray hound dog on I-16 east bound			Metter Ga 30439			02/26/2026 12:00:00 No animal found
02/27/2026 10:25:00			Caller has stray dog that has shown up at her house			Metter Georgia 30439			02/27/2026 11:00:00 Animal picked up
02/27/2026 11:03:00	<u>2602-097</u>	H: W: C:	Anonymous caller states there is a black dog near the 1-16 overpass on take church rd			Metter Georgia 30439			02/27/2026 11:15:00 No animal found

Total Animals at large: 18

Bite

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/04/2026 08:50:00	<u>2602-062</u>		contacted ACO for cat bite that occurred on 02/02/26			Metter Ga 30439			02/04/2026 09:40:00 Completed by Animal Control

Total Bite: 1

Nuisance

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/18/2026 08:50:00		H: W: 912- C:	Caller states there 2 dogs coming in her yard UPDATE: Black lab and brindle pit going under house wanting them trapped			Metter Ga 30439			02/20/2026 11:45:00 Animal picked up
02/18/2026 12:30:00			White dog needs to be trapped it is getting into trash and being aggressive			Metter Georgia 30439			02/20/2026 11:55:00 Animal picked up

Total Nuisance: 2

Number of pets

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/03/2026 16:09:11	<u>2602-061</u>	H: W: C:	Surrender "			Metter Georgia 30439			02/05/2026 09:55:00 Owner surrender
02/09/2026 10:25:00	<u>2602-068</u>	H: W: C:	Surrender 6 *9 month old* dogs Rott and Lab mix			Metter Georgia 30439			
02/25/2026 11:10:00	<u>2602-095</u>								

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
		H: W: C:	Surrender (aggressive with kids and men)			Metter Georgia 30439			02/27/2026 09:00:00 Owner surrender

Total Number of pets: 3

Sick/injured animal

Date	Incident Code	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
02/26/2026 17:55:00	<u>2602-094</u>	H: W: C:	Stray dog on the side of the road possible HBC			Metter Ga 30439			02/26/2026 18:10:00 Animal picked up

Total Sick/injured animal: 1

Total County: 27

Report: Animal Control -> Incidents between two dates by pickup location
Generated by Animal Shelter Manager 51u [Mon Mar 2 10:00:57 UTC 2026] at Metter Animal Shelter on 03/02/2026 by mhart

Metter Animal Shelter Monthly Report 2026

[illegible]

REPORT CITY OF METTER

PUBLIC WORKS DIRECTOR

MONTHLY REPORT

FEBRUARY 1 TO FEBRUARY 28, 2026

A. Water and Sewer Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2026
1. Total number of work orders.	135	185	273	1387
2. Turn on-New Customers.	17	19	21	130
3. Turn off-Final Billing.	14	19	28	146
4. Reconnect.	43	07	59	231
5. Check for leaks.	11	00	10	72
6. Turn off-Bad Checks.	00	00	00	00
7. Turn off-non-payment.	54	50	85	366
8. Sewer Problems.	06	06	07	22
9. Discolored Water Calls	00	00	00	01
10. Service calls.	26	30	32	132
11. Busted water mains	01	01	01	09
12. Water taps.	00	02	01	09
12. Sewer taps.	00	00	00	02
13. Meters damaged by customers	01	00	02	21
14. Utilities Protection Center Locate Tickets.	34	59	26	329
15. Water Meters Tested for Calibration	00	00	02	28

B. Roadways and Walkways/Sanitation Department:

Items	Current Month	Last Month	This Month Last Year	YTD CITY FY2026
1. Total number of work orders.	00	06	60	132
2. Number of potholes repaired.	02	00	01	13

C. **Projects:**

1. The TIA and 2024 LRA project are 30% complete.
2. The Industrial Park Pond Dam repair project is out for bids. The delay has been with surveying.
3. The CDBG Project construction drawings are about 75% complete.

UPCOMING CITY-WIDE PROJECTS

1. 2025 LRA Project- the resurfacing of 1 city street (Pine St.) along with some water, sewer and drainage improvements.
2. 2026 LMIG Project- the resurfacing of 2 city streets (High St. & Daniel St.) along with some water and sewer improvements.
3. 2025 CDBG Project- Drainage improvements/upgrades from Caney Branch to N. Terrell St., and sewer improvements.

PUBLIC NOTICE

WATER/SEWER/STREET PAVING IMPROVEMENTS WILL BE DONE IN THE FOLLOWING AREAS:

NORTH KENNEDY STREET:

From the week of March 2nd to March 13th there will be utility improvements being conducted.

HOPE STREET AND HOLLY DRIVE:

From the week of March 9th to March 12th the contractor will be cutting out and patching driveways.

WEST LILLIAN STREET:

From the week of March 16th to March 20th there will be utility improvements being conducted.

SOUTH BAY STREET:

From the week of March 23rd to March 27th there will be utility improvements being conducted.

PRESTON STREET:

From the week of March 30th to April 13th there will be a new water main installation from W. Hiawatha St. to Neal St.

From the week of April 13th to April 30th there will be new storm drains installed across Preston St. close to Pine St. This part of the road will be closed during this installation.

PAVING WILL BEGIN ON THE FOLLOWING STREETS FROM APRIL 20TH TO APRIL 30TH.

- | | |
|----------------------|-------------------|
| 1. E. Turner Street | 7. Doctors Street |
| 2. N. Kennedy Street | 8. Preston Street |
| 3. E. Lillian St. | |
| 4. N. Rountree St. | |
| 5. S. Bay Street | |
| 6. Moffit Street | |

CIITY OF METTER PUBLIC WORKS

ADMINISTRATION REPORT
MARCH 2026 MEETING
BY: Angie Conner, City Clerk

A. Permits and Applications:

February Applications

Occupational Tax Registration

1. Get-It-Clean Carwash – 260 N. Lewis St. – Approved
2. Black's Comfort Solutions – 915 Cedar St. – Under Review

Building Permit

1. Adam Lovett – 980 S.E. Broad St. – Approved

Sign Permit

1. One Stop Liquor & Wine – 1301 Crabby Lane – Approved

Electrical Permit

1. Las Mercedes Grocery Store – 14 S.E. Broad St. – Approved
2. Brenda Edenfield – 408 N. Leroy St. – Approved

Conditional Use

1. Brie Scansaroli – 15 N. Kennedy St. – Under Review

Preliminary Plat

1. Kern & Co – Chad Zittrouer – Central Ave. – 036 016 – Under Review

Park Permit

1. Jose Medina/Metter Hispanic SDA Company Church – Global Youth Day – 3/21/26 - Approved

Temporary Vendor Permit

1. Phantom Fireworks – 855 S. Lewis St. – Approved

Special Event Permit

1. Candler County Christian Learning Center – 5k – 4/4/2026 - Approved

February Building Rental

Depot - \$600

Community Center - \$400

Debit/Credit Card, E-Checks (Payments made with cards in City Hall and Online)
February 2026

Number of Transactions – 642

Total Amount - \$68,318.04

Tasks

- Staff are working with the CPA on the FY2025 Audit.
- Attended Planning Commission Workshop on February 27, 2026.
- Organized and attended Arbor Day Celebration, Friday, February 20, 2026.
- Organized and attended Boston Park Dedication, Monday, February 23, 2026.
- Arranged transportation for Mayor Taylor to ride in the Martin Luther King, Jr. parade.
- Assisted Mayor Taylor GMA District 9 Mayors' Meeting at the GGIC building.
- Met with staff regarding procedures for balancing the Welcome Center retail sales transactions.
- Attended a District 9 Lunch 7 Learn in Vidalia on Wednesday, March 11, 2026.
- Organized and advertised Called Meeting held on Monday, March 2, 2026.
- Attended staff meetings on Tuesday, February 17, 2026, and Wednesday, March 4, 2026.
- Arranged for a team building exercise at Bumble and Brush for the administrative ladies (City Hall, Police Dept., Animal Shelter, GGIC, and Welcome Center).
- Notified Department Heads that their budget proposals are due by Monday, March 9, 2026. Also informed them that the City Manager would like to meet with each one of them individually to discuss their proposals.
- Notified other agencies that their budget proposals are due by Monday, March 9, 2026.

HR-PURCHASING
MONTHLY OPERATING REPORT
FEBRUARY 28, 2026
SUBMITTED BY MISSY EDENFIELD, HR-PURCHASING MANAGER

NUMBER OF EMPLOYEES			
EMPLOYEE TYPE	AUTHORIZED	CURRENT MONTH	AUTHORIZED DIFFERENCE EXPLANATION CURRENT
ELECTED	6	6	
FULL-TIME	55	49	1 - City Manager 1 - Police Sgt Vacant 1 - Director of Economic Development 1 - Fire Fighters New 1 - Water/Sewer Supervisor 1 - Groundskeeper
PART-TIME	3	3	
CONTRACT	1	1	
GRANT	2	2	
VOLUNTEERS		17	

NEW HIRES			
DATE	NAME	DEPARTMENT	POSITION
2/6/2026	M Hadvab	Police	Sgt. Shift Supervisor
2/27/2025	T Bird	Police	From Sgt. to Investigator
2/27/2026	B Mosley	Police	Promoted to Sgt. Investigator

TERMINATED EMPLOYEES			
DATE	NAME	DEPT/POSITION	VOLUNTARY/INVOLUNTARY

VACANCIES		
DEPARTMENT/POSITION	# OF VACANCIES	STATUS
City Manager	1	Interview Process
Police Sergeant	1	Open
Director of Economic Development	1	Open
Fire Fighters (new)	1	Advertising
Water/Sewer Supervisor	1	Open
Groundskeeper	1	Advertising

WORKERS COMPENSATION INCIDENTS

DEPARTMENT	CURRENT MONTH	SAME MONTH PRIOR YEAR	CURRENT YTD	PRIOR YTD
Administration	0	0	0	0
Animal Control	0	0	0	0
Economic Development	0	0	0	0
Fire	0	0	0	2
Government Buildings	0	0	0	0
Government Officials	0	0	0	0
Planning	0	0	0	0
Police	0	0	0	1
Public Works	0	0	0	0
Sanitation	0	0	0	0
Streets & Lanes	0	0	0	0
WasteWater	0	0	0	0
Water	0	0	0	0
Welcome Center	0	0	0	0
TOTAL	0	0	0	3

CURRENT MONTH WORKERS COMPENSATION INCIDENT EXPLANATION

DEPARTMENT	INCIDENT	DATE

CURRENT MONTH STATUS OF LOST TIME WORKERS COMPENSATION EMPLOYEES

DEPARTMENT	INCIDENT DATE	STATUS OF INJURY
Police	8/6/2025	No Fault Accident - Continued absence due to injury

ACCIDENTS/INCIDENTS

DEPARTMENT	CURRENT MONTH	SAME MONTH PRIOR YEAR	CURRENT YTD	PRIOR YTD
Administration	0	0	0	0
Animal Control	0	0	0	0
Economic Development	0	0	0	0
Fire	0	0	0	2
Government Buildings	0	0	0	0
Government Officials	0	0	0	0
Planning	0	0	0	0
Police	0	0	0	5
Public Works	0	0	0	0
Sanitation	0	0	0	1
Streets & Lanes	0	1	0	2
WasteWater	0	0	0	0
Water	0	0	0	0
Welcome Center	0	0	0	0
TOTAL	0	1	0	10

CURRENT MONTH ACCIDENT/INCIDENT EXPLANATION

DEPARTMENT	INCIDENT	DATE	MEDICAL

CURRENT PROJECTS

BID TITLE	BID DATE	DESCRIPTION	STATUS

OTHER PROJECTS AND ACTIVITIES DURING THE MONTH:

Retirement Contributions
Boston Park Dedication
Begin FY27 Budget Preparation

Metter Welcome Center & Georgia Grown Innovation Center

Monthly Report – February 2026

Metter Welcome Center Summary

Total Visitors: 434

Visitors with Pets: 17

Visitor Activities

- 96% used the restroom or stopped to ask questions
- 90% utilized the picnic area
- 70% made a purchase in the gift shop

Visitor Origins

We welcomed guests from across Georgia and numerous U.S. states.

U.S. Cities & States Represented:

Atlanta (GA), Tybee Island (GA), Metter (GA), Savannah (GA), Gainesville (GA), Statesboro (GA), Columbus (GA), Cobbtown (GA), Darien (GA), Decatur (GA), Ella Jay (GA) New Mexico, Florida, South Carolina, Pennsylvania

Visitor Feedback Highlights

- **Jarad Robinson:**
“Wonderful place! Just needs some boiled peanuts, lol.”
- **Emily Everywhere:**
“Miss Pam is such a joy. She probably gives the best hugs in Georgia! The center is cute, informative, and full of great local goodies.”

- **K. Daniel:**

“The welcome center is wonderful, and Miss Pam is so helpful.”

Product Updates

No new products were added this month. However, we saw strong sales from several top local vendors:

- Mama E’s Cheese Straws
- Fashion Fetish
- Metter Pecan

These Georgia-based products continue to be popular with both local and out-of-state visitors, helping to promote and support local businesses.

Georgia Grown Innovation Center Summary

Workshops, Tours & Meetings

- Main Street Metter Farmer Market Meeting–12 attendees
- Regional Extension Meeting - 50 attendees
- Candler EMS Meeting – 6 attendees
- Mayor Lunching Meeting- 10 attendees
- UGA Seafood Summit Part 1-73 attendees
- UGA Seafood Summit Part 2- 20 attendees

Total Attendance: 171 attendees

Community Events Hosted Downtown

- Boston Park Dedicated Park – 50 attendees

Total Attendance: 50 attendees

Building Permits –February 2026

Date Submitted	Application Type	Applicant	Description of Use	Address	Parcel Number	Approved / Denied
2/3/2026	Building Permit	Adam Lovett		980 S.E. Broad St.	M73 008	Approved
2/18/2026	O.T. Registration	Hadden & Hadden Inc./ Get-It-Clean Carwash		260 N. Lewis St.	M44 020	Approved
2/19/2026	O.T. Registration	Black's Comfort Solutions	Home Occupation	915 Cedar St.	M19 030	In Review

Operations & Staff Activities

The Metter Welcome Center is preparing to welcome the St. Patrick's Day crowd who make the center their stop before heading to Savannah, Georgia. Meanwhile, the Georgia Grown Innovation Center has had a busy month, maintaining a full schedule of events and activities.

City of Metter

MAYOR & COUNCIL
Rashida Daniel Taylor, Mayor
Chyrileen Kilcrease, Mayor Pro Tem
Victoria Gaitten
James McKie
Tara Jeffers
Gregory Thomas

49 South Rountree Street
Post Office Box 74
Metter, Georgia 30439



APPOINTED OFFICIALS
Scott Wood, City Manager
Angie Conner, City Clerk
Brent Carter, City Attorney
J. Kendall Gross, Municipal Judge

Mayor and Council
City of Metter
49 S. Rountree Street
Metter, GA 30439

March 5, 2026

Mayor and Council,

You will recall that Councilman McKie recently suggested that we establish some type of written agreement regarding Memory Lane Park. Included with this letter are several points I recommended to Brent Carter for inclusion in the draft agreement. I have also discussed these points with Mayor Taylor, Mayor Pro Tem Kilcrease, and Wendell Summerlin, who is the primary point person for the park sponsors. Mayor Taylor suggested that the agreement should designate City Council as the authority for approval of any future structures in the park. Brent will be working on a draft agreement. If you have suggestions for any issues we may have overlooked please let Brent or me know.

Our LMIG resurfacing project is under way. Attached is a list and tentative schedule for each of the streets. We are posting this list on the city website and Facebook, and placing an ad in the local newspaper. Additionally, Angie Conner will be sending a notification letter to each property on all of the streets. We expect this entire project to be completed some time in May, weather permitting.

If you are able to do so, please arrive at City Hall a few minutes prior to the Council meeting Monday evening and take a look at our new (to us) fire engine. Since this particular vehicle is new to our department our firefighters are currently training on it, but it should be in full service within the next couple of weeks. We have incurred enormous repair costs this budget year on some of our existing engines, so having the new vehicle in our fire fleet should be helpful in controlling future repair costs. We have not yet been able to change the graphics on the new vehicle but are working to do so as soon as possible. Thank you to those of you who gave us authorization to proceed with the purchase of this vehicle. Hopefully, in the coming years, we will realize its full value to the community in terms of operating costs and service reliability.

Construction on the new fire station is well underway. Most survey work is complete, and footings are being laid out and will probably be poured within the next week or so. Thank you again to those of you who authorized us to break ground in December, because that gave us a six-week head start on ordering materials and beginning construction. During work on the footings our project manager and engineer discovered some unanticipated soil stabilization issues, but the work to cure that problem is being handled as part of our contingency allowance.

We are currently working on early budget compilations, working to provide drafts and supporting data for your review by the middle of May. We will have as many work sessions as you deem necessary, with the goal of adopting all of our budgets by or before the middle of June. As part of our budget process this year I have asked that department heads compile lists of all administrative and regulatory fees or fines that affect their department. We should review the current status, structure, and background of all of our fees and fines to make certain they are equitable and current.

Georgia Cities Week is April 20-25. Last year the City of Metter participated in a variety of ways, including having our police and fire departments visit the local schools, hosting a public coffee reception at the Welcome Center, and holding a "Night Out" event downtown. We are planning on participating again this year, and Mayor Taylor will be issuing a proclamation heralding the participation of Metter in Georgia Cities Week.

We have two (2) Police Department vehicles that we are requesting be declared as surplus. One is a 2018 Explorer with 164,000 miles, and the other is a 2014 Explorer, for which the necessary repair costs would exceed the worth of the vehicle. Background information is included in your agenda packet. Assuming your approval, the vehicles will be offered on GovDeals.com.

We have several different conditional use issues that Teresa Concannon will present to you during the Council meeting.

Thank you for your leadership and service to the City of Metter. Have a safe and pleasant weekend, and remember to adjust your clocks forward Saturday evening.

Respectfully,

E. Scott Wood
Interim City Manager