CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, JANUARY 13, 2025
5:30 p.m.

1. CALL TO ORDER
2. WELCOME
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. MOTION TO APPROVE THE AGENDA
6. MOTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

    a) Public Hearing, Monday, December 09, 2024, 5:15 p.m.
    b) Regular Meeting, Monday, December 09, 2024, 5:30 p.m.

7. PRESENTATIONS

    a) Kameron Mitchell representing US Small Business Administration regarding disaster recovery and resilience.
    b) Taliyah Henderson and Dean Stone – Regarding a project in Metter that delivers prescriptions via drones.

8. PUBLIC COMMENTS (AGENDA ITEMS)
9. OLD BUSINESS

    None

10. NEW BUSINESS

    a) Consideration of a Motion to approve Resolution 2025-01 by the Mayor and Council Members of the City of Metter, Georgia, to appoint _______________ as Mayor Pro-tem of the City of Metter for 2025.

    b) Consideration of a Motion to approve Resolution 2025-02 by the Mayor and Council Members of the City of Metter, Georgia to appoint Mr. J. Kendall Gross as City of Metter Municipal Court Judge for 2025.

    c) Consideration of a Motion to approve Resolution 2025-03 by the Mayor and Council Members of the City of Metter, Georgia to appoint Mr. Duff B. Ayers as the City of Metter Indigent Defense Attorney for 2025.

    d) Consideration of a Motion to approve Resolution 2025-04 by the Mayor and Council Members of the City of Metter, Georgia to appoint Mr. Brent Carter as the City of Metter Municipal Court Prosecutor for 2025.

e) Consideration of a Motion to approve Resolution 2025-05 by the Mayor and Council Members of the City of Metter, Georgia to appoint Mr. Brent Carter as the City of Metter City Attorney for 2025.

f) Consideration of a Motion to approve Resolution 2025-06 to fix and publish qualifying fees for the City of Metter, November 4, 2025 General Election as follows:

- Mayor $310.50
- Seat 2 District 1 and Seat 4 District 2 $135.00

g) Consideration of a Motion approving Resolution 2025-07 to enter into a GMA Lease in the amount of $103,412.64 and for Mayor Edwin O. Boyd to execute all necessary documents for the purchase of the following vehicles:

- 2024 Ford F250 for the Sanitation Department
- 2024 Ford F350 for the Wastewater Department

h) Consideration of a motion to enter a discussion regarding House Bill 581 Homestead Exemption Rollback.

i) Consideration of a motion to set a public hearing on Monday, February 10, 2024 at 5:15 p.m. for public input on a conditional use and variance request for apartments in the Central Business District.

11. OTHER BUSINESS FROM CITY COUNCIL

12. DEPARTMENTAL REPORTS

13. CITY MANAGER'S REPORT

14. MAYOR'S REPORT

15. ADJOURN

CITY OF METTER
PUBLIC HEARING
ZONING AMENDMENT
MONDAY, DECEMBER 9, 2024
5:15 P.M.

A public hearing was held on Monday, December 9, 2024, at 5:15 p.m. in the council chambers at city hall.

Attending the hearing were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Interim City Manager Scott Wood
City Clerk Angie Conner
Police Chief Robert Shore
Planning Director Teresa Concannon
Fire Chief Jason Douglas
Finance Manager Cindy Collins
City Attorney Brent Carter

GUESTS ATTENDING

Sutton Dekle – Candler Youth Leadership
Allison Dekle – Candler Youth Leadership Parent
Elle Carter – Candler Youth Leadership
Taylor Crosby – Metter Advertiser

CALL TO ORDER AND WELCOME

Mayor Boyd called the hearing to order and welcomed everyone.

PURPOSE

The purpose of the hearing was to allow for public comments on the proposed amendment to the City of Metter's Zoning Ordinance Article VI, "List of Permissible and Conditional Uses" to add Townhouse Developments as a permissible use in the R-4 Multiple Unit Residential; HOC and Hoc 1-A (Highway Oriented Commercial). CR (Neighborhood and General Commercial) Districts, and as a conditional use in the CB (Central Business) District.

COMMENTS

Ms. Concannon reminded everyone that this was discussed a month ago at the last meeting. Revisions have been made to two sections. One is the Internal Streets Standards. We are suggesting that we include a requirement for no parking signs showing that parking is prohibited if the roads are 22 feet. On the off-street parking sections, we removed the requirement for a garage and made it optional so that two off-street parking spaces shall be provided. This can be in a garage, carport or driveway from the front door of the unit. We added this requirement to add for overflow parking, one space for every five units.

ADJOURNMENT

After hearing no public comments, Mayor Boyd closed the hearing at 5:57 p.m.

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Angie Conner, City Clerk

CITY OF METTER
REGULAR MEETING
MONDAY, DECEMBER 9, 2024
5:30 P.M.

A regular meeting of the city council was held on Monday, December 9, 2024, at 5:30 p.m. in the council chambers at City Hall.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Victoria Gaitten
Councilwoman Rashida Taylor
Councilwoman Chyrileen Kilcrease
Councilman Gregg Stewart
Interim City Manager Scott Wood
City Clerk Angie Conner
Police Chief Robert Shore
Planning Director Teresa Concannon
Fire Chief Jason Douglas
Finance Manager Cindy Collins
City Attorney Brent Carter

Councilman James McKie was not present.

Attending the meeting were the following guests:

Sutton Dekle – Candler Youth Leadership
Allison Dekle – Candler Youth Leadership Parent
Elle Carter – Candler Youth Leadership
Taylor Crosby – Metter Advertiser
Juan Taylor – Metter Fire Department

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Gaitten led the Pledge of Allegiance.

INVOCATION

Councilwoman Kilcrease gave the invocation.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda, adding Item I, Executive Session for personnel. Councilwoman Taylor seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the following minutes:

a) Public Hearing, Tuesday, November 12, 2024, 5:15 p.m.
b) Regular Meeting, Tuesday, November 12, 2024, 5:30 p.m.
c) Zoning Workshop/Called Meeting, Thursday, Nov. 14, 2024, 8:30 a.m.

Councilwoman Taylor seconded the motion, and the vote was unanimous.

PRESENTATIONS

There were no presentations.

Guest Comments

There were no comments from the guests.

OLD BUSINESS

No old business.

NEW BUSINESS

Ordinance Amending the City of Metter's Zoning Ordinance Article VI, "List of Permissible and Conditional Uses"

Councilwoman Kilcrease made a motion to approve an ordinance amending the City of Metter's Zoning Ordinance Article VI, "List of Permissible and Conditional Uses" to add Townhouse Developments as a permissible use in the R-4 Multiple Unit Residential; HOC and HOC 1-A (Highway Oriented Commercial), CR (Neighborhood and General Commercial) Districts, and as a conditional use in the CB (Central Business) District. Councilwoman Taylor seconded the motion.

Ms. Concannon explained that there were changes made to the off-street parking requirement. We removed the requirement for a garage and made it optional for a garage or carport for parking or in front of the unit.

We added a requirement for overflow parking at a rate of one additional space for every five units.

In the Internal Streets Standards section, we are proposing to add a requirement that minor streets that have twenty-two feet of pavement have a sign prohibiting parking.

After no further discussion, Mayor Boyd called for the vote. The motion was unanimously approved.

Special Event Alcohol Permit Application – Tom's Pawn Central

Councilwoman Taylor made a motion to approve a Special Event Alcohol Permit Application submitted by Tommy Hunt on behalf of Tom's Pawn Central located at 715 S. Lewis Street, Metter, Georgia for Thursday, December 12, 2024. Councilwoman Kilcrease seconded the motion, and the vote was three in favor (Councilwoman Taylor, Councilwoman Kilcrease, and Councilman Stewart) and one abstention. Councilwoman Gaitten abstained from voting due to her affiliation with Tom's Pawn Central.

Resolutions – Community Development Block Grant

Councilwoman Taylor made a motion to approve Resolutions authorizing Mayor Boyd to submit to the Georgia Department of Community Affairs a FY 2025 Community Development Block Grant application and such supporting and collateral material as shall be necessary and a Fair Housing Resolution . Councilwoman Kilcrease seconded the motion, and the vote was unanimous. Mr. Wood said that this will be for service line repairs largely through the housing projects and also some street resurfacing over there. Councilwoman Taylor asked what streets? Mr. Wood said that the resurfacing would be N. Trapnell Street. The project is between N. Trapnell Street and E. Lillian St.

Resolution – Georgia First Responders PTSD Program (House Bill 451)

Councilwoman Taylor made a motion to approve a Resolution to add membership in a fund of Georgia Interlocal Risk Management Agency (GIRMA) regarding the Georgia First Responders PTSD Program (House Bill 451). Councilwoman Kilcrease seconded the motion, and the vote was unanimous. Mr. Wood said that this is similar to the firefighter's insurance fund that was established a few years ago.

GIRMA Georgia First Responder PTSD Program Proposal for Coverage

Councilwoman Taylor made a motion to approve the GMA – GIRMA Georgia First Responder PTSD Program Proposal for Coverage with an estimated annual premium of $5,131.00 with an effective date of January 1, 2025. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

Resolution Reappointing Ty Tyson to the Metter-Candler County Airport Authority

Councilwoman Kilcrease made a motion to approve a Resolution reappointing Mr. Ty Tyson to the Metter-Candler County Airport Authority for a three-year term expiring on

December 31, 2027. Mr. Tyson's present term will expire on December 31, 2024. Mr. Tyson does wish to be reappointed. The authority would like to recommend Mr. Tyson be reappointed as a city appointment for a three-year term, which would end on December 31, 2027. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Resolution Reappointing Lucille Adams to the Metter Tree Board

Councilwoman Kilcrease made a motion to approve a Resolution to reappoint Ms. Lucille Adams to the Metter Tree Board for a three-year term expiring on November 14, 2027. Ms. Adams does wish to be reappointed. The Metter Tree Board would like to recommend that Ms. Adams be reappointed for a three-year term, which would end on November 14, 2027. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Contract Approval – Lavender & Associates

Councilwoman Taylor made a motion to approve the contract for Lavender and Associates to serve as construction manager for the new fire station. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

OTHER BUSINESS FROM CITY COUNCIL

MOU Debris Removal

City Attorney Brent Carter informed the city council of a request by the County for the city to enter into a Memorandum of Understanding (MOU) with them for debris pickup which was required by GEMA. The County elected GEMA to pick up everything in the county. The city did not have any control over that. Most of the City has been picked up. A provision in that proposed MOU states that the city will pay our pro-rata share of debris pick up that is not covered by GEMA or FEMA in the event the debris pick up is not picked up outside that 90-day window. There is a 90-day window that has been set by GEMA and FEMA. We do not know a lot about the whole thing. There are a lot of uncertainties. The problem is our 90-day window may be different than the County's 90-day window. The County did not begin pick up until around November 20th. The city began debris pick up day one. We had to get trees off the city streets so people could travel around town. Our 90-day window may not correspond. The city is almost done with our pickup. The County is not anywhere near done. Geographically they have a bigger area. The County done the right thing by electing to do that. We are just in the fortunate position that our debris has mostly been picked up within that 90-day window and the county's has not and may not. This all may be mute. FEMA and GEMA may extend that window to 180 days. We just do not know. There is a lot that we do not know, and Mr. Carter said that he could not recommend that the city enter into an agreement right now. If there is a large amount of debris picked up outside that window in the county, we would agree to this pro-rata split, we would be responsible for our portion relative to the overall pick up, the overall tonnage. We would be responsible for our portion regardless of the fact of when the city's was picked up. In the fact that ours was removed within that window and theirs is not. It is not their fault. It is just the way it works out. Geographically, it just makes sense to pick up within the city. It is more closely condensed and higher in population. Mr. Carter said he did not have any answers right now. We are working on it. He said that Chief Douglas is doing an excellent job working with FEMA and GEMA. Mr. Carter said that he just wanted to make the council aware of the MOU. There are just so many uncertainties right now for us for us to agree to do that.

GEMA contracted with a private company. We do not know what the terms of their agreement are, and we con not have any control over that agreement. We would be signing on to a rate of pic up that we do not even know what it is right now.

Councilwoman Taylor asked what happens if we do not agree. Mr. Carter said we are just not going to do anything right now until we know more. He said that he personally feels that GEMA and FEMA will extend that window, and this will be a moot point.

Councilwoman Gaitten asked if the city knows how much is ours and the county knows how much is theirs? Mr. Carter said somebody is keeping up with that information. They have a system that they are using but we have nobody in the city that can verify that.

Chief Douglas said that he and Mr. Wood talked with GEMA about the debris that the city had already picked up from day one. An EPD permit was approved for the location of the storage site. The site is located on Lillian Street. The question is the Core of Engineers wants to come get that debris, but we have already done all this work, so we are entitled to that money. If we let the CORE come pick it up, are we going to have to pay twice for it if it goes past the 90-day window? Mr. Carter said that the debris at the staging site had already been done before the county even started to pick up. We have to make a decision to move that to the County's staging area, but we do not know if we can do that yet because if we do, we may be forfeiting that. Mr. Wood said that GEMA basically said to go through with what we have already collected and submit our paperwork, and we would be made whole on that. Chief Douglas will follow up with an email to verify.

Mr. Carter said that there are a lot of moving parts, and the timing of these filings is important but hopefully we can elect when that window begins. Chief Douglas says that the city's window ends December 29th.

Mr. Carter said that it ultimately falls back on the county because they are the ones that made the election, but they are just asking the3 city to pay our fair share. Councilwoman Gaitten said she thinks we should definitely do our share. She asked when did the county want an answer. Mr. Carter said that they have not given us a deadline. He said that he has been in contact with the county officials, and they know we are working on it. They understand what our concerns are.

Law Enforcement

Councilwoman Taylor had a question related to the mental health for law enforcement. She asked Chief shore if he had started that yet? It is something that we applied for, mental health, where we were going to get the officers with the mental health money. Chief Shore did not remember what she was talking about. She said that she would talk to him later.

Square Footage in CBD Zone

Councilwoman Gaitten asked Mr. Wood if he found out anything on the square footage that she asked about? Mr. Wood said that he learned that you could go to six hundred square feet as long as you go through the ordinance process. Mr. Wood said that there is an eight hundred square feet minimum residential limitation and so there has been some discussion about changing or lowering that to six hundred square feet to accommodate some second-floor apartments in the Central Business District. It would be limited to the Central Business District.

Ms. Concannon said that there are two options: 1) is to change the ordinance, 2) the other would be to go through the commission review process and the variance process. Councilwoman Taylor wanted to know which is the best option. She also asked Chief Douglas if there would be any safety issues if it was reduced to six hundred square feet. Chef Douglas said there would be no issues.

Mr. Wood asked Ms. Concannon her understanding about the clarity of the definition of the Central Business District. Mr. Carter said that it is clear in the ordinance. Ms. Concannon agreed the geographic lines are noticeably clear.

Councilman Stewart suggested that we have the language as a guideline and then review the case like you would in any other city on a case by case and allow what goes within those guidelines. You do not want to approve something for oner person and not the other, so you have to have a generic guideline. Councilwoman Gaitten asked him if he is saying change the ordinance instead of zoning a variance. He said yes, change the ordinance and then if there is anything that is significant that needs to be discussed or reviewed then you would do that. Councilwoman Gaitten asked how we would start that process. Mr. Wood said that you would need to get the language that you want to promote and get started in the public. If it is an ordinance, then it will go through the public hearing process. Mr. Wood said that it would be like having a variance allowance within the ordinance.

Mr. Carter said he agrees with Ms. Concannon that we are not being flooded by requests right now, so why change the old ordinance? Why don't we just look at it on a case-by-case basis? Mayor Boyd said that it takes time and effort to redo an ordinance. We can review the variances and then look at them to see if we need to do anything else. Mr. Wood said that the mayor is suggesting going through the variance for now and then as time goes along if you feel like the ordinance change is necessary then you effectuate it then.

Mr. Wood informed Councilwoman Gaitten to tell the people to apply for a variance.

Christmas 2024

Councilwoman Gaitten said the Christmas decorations look great.

Mayor Boyd reminded the city council of the City Christmas Party on Thursday, December 12th at the GGIC Building.

DEPARTMENTAL REPORTS

The departmental reports were included in the agenda packet for the council's review.

Animal Shelter and Police Department

Chief Shore added that the animal shelter is doing good. We will be losing a part-time employee on December 31st.

Chief Shore reported that there is one new officer that will be going to school in January. We will have one officer graduate December 20th, and we should be hiring a female night Sergeant in the next few days.

Fire Department

Chief Douglas added that the annual inspection of the ladder truck is complete. The inspection takes about seven hours. The other engines will be done on December 18th through December 20th.

CITY MANAGER'S REPORT

Fire Station Project

The first estimate on the fire department project was around $4,800,000.00. We met with John Lavender in November, and he promised to get some updated figures by the end of last month. He has done that, and the estimate has come in at $6,200,000.00 plus or minus $1,500,000.00 more than the numbers we had been given earlier.

We will continue to work to confine those numbers and consider some construction alternatives.

From the two previous SPLOST accounts there is a total of about $1,500,000.00 cash on hand. The prices given on the fire department does not include furniture, an upgraded generator that we will use to provide backup power to city hall as well as the fire station, the cost of running the natural gas lines, appliances, any unanticipated contingencies, and all those things that are not included in the general construction costs in that $6,200,000.00

We can assume around a $6,000,000.00 total project cost. That would mean that we would have to refine those construction costs down far enough below $6,000,000.00 that when we add those other things that are not in the construction cost, we are back up to around $6,000,000.00 and we focus on that we have $1,500,000.00 in the bank so we would need to borrow about $4,500,000.00. $4,500,000.00 for 20 years at a 4.5 percent interest rate creates an annual debt service of about $300.000.00 a year. We have a total of $1,000,000.00 appropriated under the current SPLOST. If you pro rate that $1,000,000.00 of the 6-year life of that SPLOST that would give us only about $167,000.00 a year to meet a $300,000.00 a year debt service requirement. General Fund would have to make up the difference. This is not carved in stone but gives you some framework.

ARPA Projects

Mr. Wood stated that he has worked with each of the department heads to compile a list of projects which would qualify for the ARPA funding. That list totaled twice the amount we have in available funds. Mr. Wood said that he began to prioritize projects based on the costs, verifiability, the time frame for meeting obligation deadlines, whether a project was already included in an existing budget, whether or not it would qualify for SPLOST funding and also the urgency of the project. Within that criteria we are going forward with some improvements to the city hall building, primarily related to some security concerns, acquiring a new generator that would provide backup power for all of the city offices at the Lillian Street building, purchasing some new furniture for municipal court facility, repairing and replacing the kennels at the animal shelter, purchasing some new turnout gear and other miscellaneous equipment for the fire department and making some additional improvements to the community center, and significantly improving the exterior appearance and condition of the Welcome Center.

Mr. Wood said that we are looking at the feasibility of expanding the animal shelter. That becomes a little bit problematic. For one thing the needs at the animal shelter are cyclical not linear. There are higher needs in the summer and lower needs in the winter. In 2021 the shelter processed 557 animals. In 23022 it was up to 564 animals and in 2023 it was 452 animals. It looks like we will finish this year with approximately 420 animals. This means that most of the time we are able to take care of the animals and ultimately process them through to one of the favorable outcomes that we just mentioned. Mr. Wood said that he would like to see us expand the facility. That way when we hit those higher cycles we will be better equipped. But it is not just a matter of using ARPA money to extend the building and add more kennels, you will have licensing issues from the State Department of Agriculture, you will have additional staffing costs that we are not budgeted for, you got consideration of the county being a partner. We can build some additional space but not operate that additional space until those other questions are addressed and satisfied.

Mr. Wood and Ms. Concannon met with the Executive Director of Memory Laner Park Project, Mr. Summerlin and with Councilwoman Taylor last week. The sponsors have raised between 50 to 75 percent depending on what the final project comes in at. Mr. Summerlin indicated that his organization has around $70,000.00 collected funds. Ms. Concannon is in the process of identifying any grant opportunities for which that project might qualify. Mr. Wood said that we might be able to better capitalize on grant possibilities if we emphasize the primarily black history of the school. Most of the grants are directed to black entrepreneurship opposed to black capital projects.

Trip Overseas

Mr. Wood informed the council that he has postponed his overseas trip.

MAYOR'S REPORT

Mayor Boyd stated that the Lighting of Metter parade was cut a little short this year due to the park construction but overall, it was a nice event.

Mayor Boyd reminded the council of the ugly sweater contest coming up at the City Christmas Party on Thursday, December 12, 2024, at the GGEC building.

Mayor Boyd also reminded council of the groundbreaking for Doowon Corporation in the morning at 9:30 a.m. in the Industrial Park next to Pepsi.

Councilwoman Taylor reminded everyone of the Mainstreet meeting in the morning at 8:00 a.m.

Executive Session

Councilwoman Taylor made a motion to go into executive session for personnel at 6:23 p.m. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

After the executive session was complete, Councilwoman Taylor made a motion to close the executive session and open the meeting back up at 7:14 p.m. Councilwoman Gaitten seconded the motion, and the vote was unanimous.

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting at 7:15 p.m. Councilman Stewart seconded the motion, and the vote was unanimous.

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Angie Conner, City Clerk

"learned on youtube
Liberty County GA

Date: 11/04/2024

U.S. Small Business Administration

U.S. SMALL BUSINESS ADMINISTRATION
FACT SHEET - DISASTER LOANS

GEORGIA Declaration 20711 & 20712
(Disaster: GA-20013)

Incident: HURRICANE HELENE

occurring: ***September 24, 2024 through October 30, 2024***

in the ***Georgia*** *counties of:* ***Appling, Atkinson, Bacon, Ben Hill, Berrien, Brantley, Brooks, Bryan, Bulloch, Burke, Butts, Camden, Candler, Charlton, Chatham, Clinch, Coffee, Colquitt, Columbia, Cook, Dodge, Echols, Effingham, Elbert, Emanuel, Evans, Fulton, Glascock, Glynn, Hancock, Irwin, Jeff Davis, Jefferson, Jenkins, Johnson, Lanier, Laurens, Liberty, Lincoln, Long, Lowndes, McDuffie, McIntosh, Montgomery, Newton, Pierce, Rabun, Richmond, Screven, Taliaferro, Tattnall, Telfair, Thomas, Tift, Toombs, Treutlen, Ware, Warren, Washington, Wayne, and Wheeler;*** *for economic injury only in the contiguous* ***Georgia*** *counties of:* ***Baldwin, Bleckley ,Carroll, Cherokee, Clayton, Cobb, Coweta, DeKalb, Douglas, Fayette, Forsyth, Gwinnett, Habersham, Hart, Henry, Grady, Greene, Jasper, Lamar, Madison, Mitchell, Monroe, Morgan, Oglethorpe, Pulaski, Putnam, Rockdale, Spalding, Towns, Turner, Twiggs, Walton, Wilcox, Wilkes, Wilkinson, and Worth;*** *for economic injury only in the contiguous* ***Florida*** *counties of:* ***Baker, Columbia, Hamilton, Jefferson, Leon, Madison, and Nassau;*** *for economic injury only in the contiguous* ***North Carolina*** *counties of:* ***Clay, Jackson, and Macon****; and for economic injury only in the contiguous* ***South Carolina*** *counties of:* ***Abbeville, Aiken, Allendale, Anderson, Barnwell, Edgefield, Hampton, Jasper, McCormick, and Oconee***

Application Filing Deadlines:
Physical Damage: ***November 29, 2024*** **Economic Injury:** ***June 30, 2025***

If you are located in a declared disaster area, you may be eligible for financial assistance from the U. S. Small Business Administration (SBA).

What Types of Disaster Loans are Available?

- Business Physical Disaster Loans – Loans to businesses to repair or replace disaster-damaged property owned by the business, including real estate, inventories, supplies, machinery and equipment. Businesses of any size are eligible. Private, non-profit organizations such as charities, churches, private universities, etc., are also eligible.
- Economic Injury Disaster Loans (EIDL) – Working capital loans to help small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.
- Home Disaster Loans – Loans to homeowners or renters to repair or replace disaster-damaged real estate and personal property, including automobiles.

What are the Credit Requirements?

- Credit History – Applicants must have a credit history acceptable to SBA.
- Repayment – Applicants must show the ability to repay all loans.

What are the Interest Rates?

By law, the interest rates depend on whether each applicant has Credit Available Elsewhere. An applicant does not have Credit Available Elsewhere when SBA determines the applicant does not have sufficient funds or other resources, or the ability to borrow from non-government sources, to provide for its own disaster recovery. An applicant, which SBA determines to have the ability to provide for his or her own recovery is deemed to have Credit Available Elsewhere. Interest rates are fixed for the term of the loan. The interest rates applicable for this disaster are:

Physical Damage Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Home Loans	2.813%	5.625%
Business Loans	4.000%	8.000%
Non-Profit Organizations	3.250%	3.250%

Economic Injury Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Businesses & Small Agricultural Cooperatives	4.000%	N/A
Non-Profit Organizations	3.250%	N/A

What are Loan Terms?

The law authorizes loan terms up to a maximum of 30 years. However, the law restricts businesses with credit available elsewhere to a maximum 7-year term. SBA sets the installment payment amount and corresponding maturity based upon each borrower's ability to repay. Borrowers may be required to provide collateral.

What are the Loan Amount Limits?

- Business Loans – The law limits business loans to $2,000,000 for the repair or replacement of real estate, inventories, machinery, equipment and all other physical losses. Subject to this maximum, loan amounts cannot exceed the verified uninsured disaster loss.
- Economic Injury Disaster Loans (EIDL) – The law limits EIDLs to $2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. EIDL assistance is available only to entities and their owners who cannot provide for their own recovery from non-government sources, as determined by the U.S. Small Business Administration.
- Business Loan Ceiling – The $2,000,000 statutory limit for business loans applies to the combination of physical, economic injury, mitigation and refinancing, and applies to all disaster loans to a business and its affiliates for each disaster. If a business is a major source of employment, SBA has the authority to waive the $2,000,000 statutory limit.
- Home Loans – SBA regulations limit home loans to $500,000 for the repair or replacement of real estate and $100,000 to repair or replace personal property. Subject to these maximums, loan amounts cannot exceed the verified uninsured disaster loss.

What Restrictions are there on Loan Eligibility?

- Uninsured Losses – Only uninsured or otherwise uncompensated disaster losses are eligible. Any insurance proceeds which are required to be applied against outstanding mortgages are not available to fund disaster repairs and do not reduce loan eligibility. However, any insurance proceeds voluntarily applied to any outstanding mortgages do reduce loan eligibility.
- Ineligible Property – Secondary homes, personal pleasure boats, airplanes, recreational vehicles and similar property are not eligible, unless used for business purposes. Property such as antiques and collections are eligible only to the extent of their functional value. Amounts for landscaping, swimming pools, etc., are limited.
- Noncompliance – Applicants who have not complied with the terms of previous SBA loans may not be eligible. This includes borrowers who did not maintain flood and/or hazard insurance on previous SBA loans.

Note: Loan applicants should check with agencies / organizations administering any grant or other assistance program under this declaration to determine how an approval of SBA disaster loan might affect their eligibility.

Is There Help with Funding Mitigation Improvements?

If your loan application is approved, you may be eligible for additional funds to cover the cost of improvements that will protect your property against future damage. Examples of improvements include retaining walls, seawalls, sump pumps, etc. Mitigation loan money would be in addition to the amount of the approved loan but may not exceed 20 percent of total amount of physical damage to real property, including leasehold improvements, and personal property as verified by SBA to a maximum of $500,000 for home loans. It is not necessary for the description of improvements and cost estimates to be submitted with the application. SBA approval of the mitigating measures will be required before any loan increase.

Is There Help Available for Refinancing?

- SBA can refinance all or part of prior mortgages that are evidenced by a recorded lien, when the applicant (1) does not have credit available elsewhere, (2) has suffered substantial uncompensated disaster damage (40 percent or more of the value of the property or 50% or more of the value of the structure), and (3) intends to repair the damage.
- Businesses – Business owners may be eligible for the refinancing of existing mortgages or liens on real estate, machinery and equipment, up to the amount of the loan for the repair or replacement of real estate, machinery, and equipment.
- Homes – Homeowners may be eligible for the refinancing of existing liens or mortgages on homes, up to the amount of the loan for real estate repair or replacement.

What if I Decide to Relocate?

You may use your SBA disaster loan to relocate. The amount of the relocation loan depends on whether you relocate voluntarily or involuntarily. If you are interested in relocation, an SBA representative can provide you with more details on your specific situation.

Are There Insurance Requirements for Loans?

To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance. SBA requires that flood insurance coverage be the lesser of 1) the total of the disaster loan, 2) the insurable value of the property, or 3) the maximum insurance available.

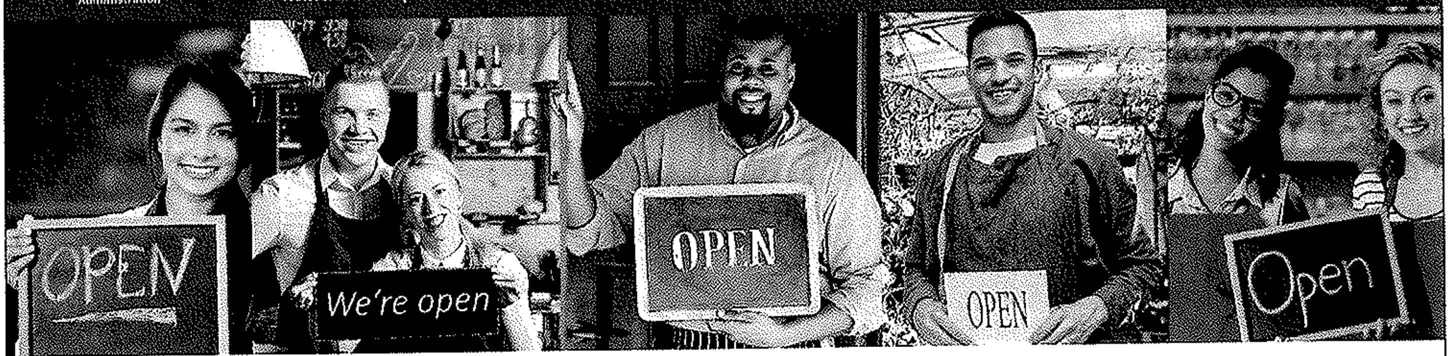
Applications for disaster loans may be submitted online using the MySBA Loan Portal at https://lending.sba.gov or other locally announced locations. Please contact the SBA's Customer Service Center by email at disastercustomerservice@sba.gov or by phone at 1-800-659-2955 for further assistance. For people who are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

SBA
U.S. Small Business Administration

DISASTER RECOVERY

Businesses Homeowners
Renters Nonprofits

Economic Injury Disaster Loans



Benefits of an SBA Working Capital Loan for Small Businesses and Non-Profits

- ❑ Up to $2 million to meet ordinary and necessary financial obligations
- ❑ Low fixed interest rate with terms up to 30 years
- ❑ No payment and no interest for 12 months
- ❑ No need to wait for insurance to settle before applying

What you need to apply for a disaster loan

- ❑ Email addresses and contact information for all applicants
- ❑ Social Security numbers for all applicants/owners, and Employer Identification Numbers (EIN)
- ❑ Financial information, e.g. income and monthly expenses
- ❑ A complete copy of the most recent Federal income tax return (this can be provided later)
- ❑ Insurance information, if available

Ways to apply

- ❑ Scan the QR Code
- ❑ Visit sba.gov/disaster

For Additional Information

- ❑ Call (800) 659-2955 (dial 7-1-1 to access telecommunications relay services)
  - ❍ To locate a Recovery Center for assistance with your loan application
  - ❍ To check the status of your loan application

SBA U.S. Small Business Administration

DISASTER RECOVERY

Businesses · Homeowners · Renters · Nonprofits

Préstamos por desastre tras daños económicos

Beneficios de un préstamo por desastre dirigidos a empresas y organizaciones sin fines de lucro

- ❑ Hasta 2 millones de dólares para cubrir daños materiales y pérdidas económicas
- ❑ Baja tasa de interés fija con plazos de hasta 30 años
- ❑ No se requiere pago ni se generan intereses durante los primeros 12 meses
- ❑ No es necesario esperar a que se concluya el proceso del seguro antes de realizar la solicitud

Qué necesitan para solicitar un préstamo por desastre

- ❑ Correo electrónico e información de contacto de todos los solicitantes
- ❑ Número de seguro social y números de identificación fiscal (EIN) de todos los solicitantes/propietarios
- ❑ Información financiera como ingresos y gastos mensuales
- ❑ Copia completa de la última declaración de impuestos federales presentada (puede entregrarse después)
- ❑ Información del seguro, en caso de contar con ella

Formas de solicitar

- ❑ Escanee el código QR
- ❑ Visite sba.gov/desastre

¿Preguntas?

- ❑ Llame al (800) 659-2955 (marque 7-1-1 para acceder a los servicios de retransmisión de telecomunicaciones)
    - ❍ Para localizar un Centro de Recuperación
    - ❍ Para información sobre el estatus de su solicitud

SBA U.S. Small Business Administration

DISASTER RECOVERY

Businesses · Homeowners · Renters · Nonprofits

Disaster Loans
for Homeowners and Renters

Benefits of a disaster loan for homeowners and renters

- ❑ Low-interest, fixed rate with terms up to 30 years
- ❑ No payment and no interest for 12 months
- ❑ Up to $500,000 to cover damage to primary residences
- ❑ Up to $100,000 to replace personal property, including vehicles
- ❑ Funds available to build back better and protect against future disasters (Mitigation)
- ❑ No need to wait for insurance to settle before applying

What you need to apply for a disaster loan

- ❑ Email addresses and contact information for all applicants
- ❑ Social Security numbers for all applicants/owners
- ❑ Financial information, e.g. income and monthly expenses
- ❑ A complete copy of the most recent Federal income tax return (this can be provided later)
- ❑ Insurance information, if available

Ways to apply

- ❑ Scan the QR Code
- ❑ Visit sba.gov/disaster

For Additional Information

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SBA U.S. Small Business Administration

DISASTER RECOVERY

Businesses · Homeowners · Renters · Nonprofits

Préstamos por desastre

para propietarios de hogares e inquilinos

Beneficios de un préstamo por desastre para propietarios de hogares e inquilinos

- ❑ Baja tasa de interés fija con plazos de hasta 30 años
- ❑ No se requiere pago ni se generan intereses durante los primeros 12 meses
- ❑ Préstamo máximo de hasta 500,000 dólares para cubrir daños en la residencia principal
- ❑ Préstamo máximo de 100,000 dólares para bienes y propiedad personal e incluye vehículos
- ❑ Fondos disponibles para reconstruir con mayor resiliencia y seguridad (mitigación)
- ❑ No es necesario esperar a que se concluya el proceso del seguro antes de realizar la solicitud

Qué necesitan para solicitar un préstamo por desastre

- ❑ Correo electrónico e información de contacto de todos los solicitantes
- ❑ Número de seguro social de todos los solicitantes/propietarios
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Formas de solicitar

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SBA
U.S. Small Business Administration

DISASTER RECOVERY

Businesses · Homeowners · Renters · Nonprofits

Disaster Loans
for Businesses and Non-Profits

Benefits of a disaster loan

- ☐ Up to $2 million to cover physical damage and financial losses
- ☐ Low fixed rate interest with terms up to 30 years
- ☐ No payment and no interest for 12 months
- ☐ No need to wait for insurance to settle before applying
- ☐ Funds available to build back better and protect against future disasters (Mitigation)

What you need to apply for a disaster loan

- ☐ Email addresses and contact information for all applicants
- ☐ Social Security numbers for all applicants/owners, and Employer Identification Numbers (EIN)
- ☐ Financial information, e.g. income and monthly expenses
- ☐ A complete copy of the most recent Federal income tax return (this can be provided later)
- ☐ Insurance information, if available

Ways to apply

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- ☐ Visit sba.gov/disaster

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U.S. Small Business Administration

DISASTER RECOVERY

Businesses · Homeowners
Renters · Nonprofits

Préstamos por desastre

para empresas y organizaciones sin fines de lucro

Beneficios de un préstamo por desastre para empresas y organizaciones sin fines de lucro

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Qué necesitan para solicitar un préstamo por desastre

- Correo electrónico e información de contacto de todos los solicitantes
- Número de seguro social y números de identificación fiscal (EIN) de todos los solicitantes/propietarios
- Información financiera como ingresos y gastos mensuales
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  - Para localizar un Centro de Recuperación
  - Para información sobre el estatus de su solicitud

RESOLUTION APPOINTING A MAYOR PRO TEMPORE OF THE CITY OF METTER, GEORGIA

WHEREAS, according to Section 2.31. Mayor pro tempore: selection: duties, of the charter and Code of Ordinances for the City of Metter, Georgia, at the first regular meeting in January of each year, the city council shall elect a councilmember to serve as mayor pro tempore by a majority vote; and

WHEREAS, upon the mayor's disability or absence, the mayor pro tempore shall preside at all meetings of the city council and shall assume the duties and powers of the mayor; and

WHREAS, in the event of the mayor's disability or absence, the mayor pro tempore shall be compensated at the same rate as the mayor; and

WHEREAS, the city council by majority vote shall elect a new presiding officer from among its members for any period in which the mayor pro tempore is disabled, absent, or acting as mayor; and

WHEREAS, any such absence or disability shall be declared by majority vote of all councilmembers; and

WHEREAS, ____________________________is recommended to serve as Mayor Pro Tempore of the City of Metter, Georgia; and

WHEREAS, ____________________________is duly qualified and agreeable to hold the position as Mayor Pro Tempore of the City of Metter, Georgia; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Metter, Georgia as follows:

Section 1. The Mayor and City Council duly appoint ______________________________as the Mayor Pro Tempore for the City of Metter, Georgia; and

Section 2. That this Resolution shall be and remain effective from and after its date of adoption and until revoked.

Adopted this 13th day of January 2025.

CITY OF METTER, GEORGIA

BY:

____

Edwin O. Boyd, Mayor

ATTESTED BY:

____

Angie Conner, City Clerk

A RESOLUTION APPOINTING THE CHIEF JUDGE OF THE

THE CITY OF METTER MUNICIPAL COURT

WHEREAS, the Charter and Code of Ordinances for the City of Metter provide that there shall be a court to be known as the Municipal Court of the City of Metter for the prosecution of municipal ordinances and certain offenses against the State of Georgia; and

WHEREAS, the Municipal Court shall be presided over by a Chief Judge and such part-time, full-time, or stand-by judges as shall be provided by ordinance; and

WHEREAS, no person shall be qualified or eligible to serve as a Judge on the municipal court unless that person shall have attained the age of 21 years and shall be a member of the State Bar of Georgia in good standing, and have met all other qualifications for service as such;

WHEREAS, the Charter of the City of Metter requires that all Judges of the Metter Municipal Court be appointed by the Metter City Council; and

WHEREAS, Mr. J. Kendall Gross has been recommended to continue in service as Chief Judge for the City of Metter Municipal Court; and

WHEREAS, Mr. J. Kendall Gross is duly qualified and agreeable to hold the position of Chief Judge of the City of Metter Municipal Court;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Metter, Georgia as follows:

Section 1. The Mayor and City Council duly appoint Mr. J. Kendall Gross as the Chief Judge for the City of Metter Municipal Court; and

Section 2. That this Resolution shall be and remain effective from and after its date of adoption and until revoked.

Adopted this 13th day of January, 2025.

CITY OF METTER, GEORGIA

BY: ATTESTED BY:

Edwin O. Boyd, Mayor

Angie Conner, City Clerk

A RESOLUTION APPOINTING AN INDIGENT DEFENSE ATTORNEY

FOR THE CITY OF METTER MUNICIPAL COURT

WHEREAS, an Indigent Defense Attorney is an attorney provided by the City of Metter, Georgia to represent individuals charged with certain criminal and juvenile offenses in the Municipal Court for the City of Metter who meet the State of Georgia's statutory income guidelines; and

WHEREAS, representation is provided at the trial level and on appeal, as authorized; and

WHEREAS, the Municipal Courts of the State of Georgia are required by the Constitution and laws of this State to provide for the legal representation of indigent offenders; and

WHEREAS, the appointed Indigent Defense Attorney must be a licensed attorney who has the same qualifications as other criminal defense attorneys and specialize only in criminal or juvenile delinquency litigation; and

WHEREAS, the Indigent Defense Attorney shall be appointed by the City Council; and

WHEREAS, Mr. Duff B. Ayers has been recommended as Indigent Defense Attorney; and

WHEREAS, Mr. Duff B. Ayers is duly qualified and agreeable to serve in the position of Indigent Defense Attorney of the City of Metter Municipal Court; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Metter, Georgia as follows:

Section 1. The Mayor and City Council duly appoint Mr. Duff B. Ayers to serve as the Indigent Defense Attorney for the City of Metter Municipal Court; and

Section 2. That this Resolution shall be and remain effective from and after its date of adoption and until revoked.

Adopted this 13th day of January 2025.

CITY OF METTER, GEORGIA

BY:	ATTESTED BY:
______________________________	______________________________
Edwin O. Boyd, Mayor	Angie Conner, City Clerk

A RESOLUTION APPOINTING MUNICIPAL COURT PROSECUTOR OF THE MUNICIPAL COURT OF THE CITY OF METTER

WHEREAS, the office of prosecuting attorney of the municipal court is hereby established for the purpose of providing representation of the city in matters pertaining to ordinance violations of the city and state offenses enforceable in the municipal court as allowed by Georgia law.; and

WHEREAS, the prosecuting attorney for the municipal court shall be a part time position; and

WHEREAS, any person appointed as the prosecuting attorney for the municipal court of the city shall be a member in good standing of the State Bar of Georgia and admitted to practice before the trial and appellate courts of this state; and

WHEREAS, Nothing in the City of Metter Code of Ordinance Chapter 2.90 Municipal Court Prosecutor shall prevent the city from appointing the city attorney to be the prosecuting attorney for the municipal court, as long as all other requirements under the law are met; and

WHEREAS, the prosecuting attorney for the municipal court shall serve a term of office beginning on the date of his/her appointment until such time as they are removed from office or their successor is appointed; and

WHEREAS, the office of prosecuting attorney of the municipal court for the city shall have the duty and authority to represent the city as defined by the city Charter and by state law, particularly as described in Official code of Georgia, Section 15-18-96; and

WHEREAS, Mr. Brent Carter has been recommended as Municipal Court Prosecutor for the City of Metter; and

WHEREAS, Mr. Brent Carter is duly qualified to hold the position of Municipal Court Prosecutor of the City of Metter; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Metter, Georgia as follows:

Section 1. The Mayor and City Council duly appoint Mr. Brent Carter as the Municipal Court Prosecutor of the City of Metter; and

Section 2. That this Resolution shall be and remain effective from and after its date of adoption.

Adopted this 13th day of January, 2025.

CITY OF METTER, GEORGIA

BY:	ATTESTED BY:
____________________	____________________
Edwin O. Boyd, Mayor	Angie Conner, City Clerk

A RESOLUTION APPOINTING CITY ATTORNEY OF THE CITY OF METTER

WHEREAS, pursuant to the Charter for the City of Metter and the Metter Municipal Ordinances, the Metter City Council shall appoint a City Attorney, together with such assistant city attorneys as may be authorized, and shall provide for the payment of such attorney or attorneys for services rendered to the City of Metter ("City"); and

WHEREAS, the City Attorney shall be responsible for representing and defending the City in all litigation in which the City is a party; and

WHEREAS, the City Attorney may associate other counsel with the approval of the Mayor and Council; and

WHEREAS, the City Attorney may be the prosecuting officer in the Municipal Court; and

WHEREAS, the City Attorney shall attend the meetings of the City Council as directed; and

WHEREAS, the City Attorney shall advise the City Council and other officers and employees of the City concerning legal aspects of the City's affairs; and

WHEREAS, the City Attorney shall perform such duties as may be required of the City Attorney by virtue of such person's position as City Attorney; and

WHEREAS, Mr. Brent Carter has been recommended and agreed to continue in his appointment as City Attorney for the City of Metter; and

WHEREAS, Mr. Brent Carter is duly qualified to hold the position of City Attorney for the City of Metter; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Metter, Georgia as follows:

Section 1. The Mayor and City Council duly appoint Mr. Brent Carter as the City Attorney for the City of Metter; and

Section 2. That this Resolution shall be and remain effective from and after its date of adoption until revoked.

Adopted this 13th day of January 2025.

CITY OF METTER, GEORGIA

BY: ATTESTED BY:

Edwin O. Boyd, Mayor

Angie Conner, City Clerk

RESOLUTION 2025-06

A RESOLUTION TO FIX AND PUBLISH QUALIFYING FEES FOR THE CITY OF METTER NOVEMBER 4, 2025 GENERAL ELECTION

WHEREAS, a general election will be held in the City of Metter on November 4, 2025 for the purpose of electing a Mayor, a Seat 2 District 1 Council Member, and a Seat 4 District 2 Council Member, all to serve four year terms; and,

WHEREAS, O.C.G.A. 21-2-131 requires the governing body to fix and publish the qualifying fee by February 1st of the election year; and,

WHEREAS, O.C.G.A. 21-2-131 requires the qualifying fee to be set at 3% of the annual salary of the office;

NOW THEREFORE, BE IT RESOLVED by Mayor and Council of the City of Metter as follows:

Section 1. As required by O.C.G.A. 21-2-131, the qualifying fee for candidates for Mayor shall be $310.50.

Section 2. As required by O.C.G.A. 21-2-131, the qualifying fee for candidates for City Council Seat 2 District 1 and Seat 4 District 2 shall be $135.00.

Section 3. The qualifying fees for the City of Metter November 4, 2025 General Election shall be published in the Metter Advertiser on Wednesday, January 22, 2025.

Adopted this 13th day of January 2025.

CITY OF METTER, GEORGIA

____

By: Edwin O. Boyd, Mayor

____

Attest: Angie Conner, City Clerk

GEORGIA MUNICIPAL ASSOCIATION

January 9, 2025

Ms. Angie Conner
City Clerk
City of Metter
P.O. Box 74
Metter, Georgia 30439

RE: Direct Installment Program

Dear Ms. Conner:

Please find enclosed the proposed lease supplement between your city and the Georgia Municipal Association. GMA will file all necessary forms including the state UCC-1 and federal 8038. **Please keep in mind the payment schedule (Schedule B) may change slightly depending on the closing date.**

Please return the documents and invoice to GMA by February 9, 2025 to guarantee the 4.9% interest rate. You may wish to send the documents by overnight courier to assure prompt delivery.

PLEASE PAY CAREFUL ATTENTION TO SIGNATURES AND SEALS. OUR LENDERS WILL NOT PROCESS INCOMPLETE PAPERWORK. IF YOU ARE UNSURE ABOUT A DATE FIELD, LEAVE IT BLANK.

If you have any questions, please contact me at (678) 686-6274.

Sincerely,

Philip Potter
Financial Services Manager

/PP
Enclosures

DOCUMENT NOTES

LEASE SUPPLEMENT

NOTE: ON ALL PROPERTIES REQUIRING TITLE, A COPY OF THE MV - 1 APPLICATION LISTING GMA AS LIENHOLDER MUST ACCOMPANY LEASE DOCUMENTS.

Exhibit E - Lease Supplement: Please complete requested information. Please also sign on the Lessee position, which is marked with the City's name. The City Clerk should attest this document.

Exhibit E - Schedule A: Please insert appropriate information as requested (i.e., add serial number, amount, or model number).

Exhibit E- Schedule B: No action is required for this schedule.

Exhibit E- Schedule C: Please date, sign, and have the City Clerk attest this document.

Exhibit E- Schedule D: IRS Form 8038: Please add the city's Tax I.D. number and sign at the bottom. GMA will complete this document at closing.

Exhibit E- Schedule F: Resolution/Ordinance for Supplemental Lease: Please add necessary information, date, and sign this document. The Resolution/Ordinance must be adopted at a regular council meeting at which the Mayor may designate the appropriate city officials to enter into subsequent leases for the appropriate amount. The City Clerk should sign and seal at the bottom of the page.

Please return the enclosed document and all attachments (i.e., clips, etc.) to:

Georgia Municipal Association
Attention: Financial Services Program Manager
P.O. Box 105377
Atlanta, Georgia 30348

IF YOU HAVE ANY QUESTIONS OR SHOULD NEED ANY ASSISTANCE, PLEASE DO NOT HESITATE TO CALL THE FINANCIAL SERVICES PROGRAM MANAGER AT (888) 488-4462. LEASE DOCUMENTS MUST BE EXECUTED COMPLETELY AND CORRECTLY BEFORE ANY CHECKS WILL BE ISSUED BY THE SERVICING BANK.

Note: GMA's Lienholder Code is 10288896

EXHIBIT "E"
LEASE SUPPLEMENT

THIS LEASE SUPPLEMENT (this "Lease Supplement") by and between GEORGIA MUNICIPAL ASSOCIATION, INC., a Georgia non-profit corporation ("Lessor") and the municipal corporation of the State of Georgia signing below ("Lessee"), is made and entered into the date of its execution by the Lessor.

RECITALS:

Lessor and Lessee have entered into a Master Lease (the "Master Lease") dated March 23, 2001, which provides for Lessor to lease to Lessee certain property (the "Property") to be specified in Lease Supplements to be executed and delivered by Lessor and Lessee from time to time; and

Lessor and Lessee are entering into this Lease Supplement pursuant to the Master Lease to specify the terms for the lease of certain Property.

LESSOR AND LESSEE HEREBY AGREE AS FOLLOWS:

1. Definitions. Unless a different meaning or intent is required by this Lease Supplement, the capitalized terms used in this Lease Supplement shall have the meanings set forth in the Master Lease.

2. Property. The Property described on the Property Schedule incorporated as Schedule A to this Lease Supplement is specified as the Property that initially is the subject hereof.

3. Lease Payments. The Rental Schedule, incorporated as Schedule B to this Lease Supplement describes the initial amounts and payment dates of the Rentals for the Lease, and the Purchase Price for the Property. The Termination Payment may become due and payable upon the circumstances described in Section 4.2 of the Master Lease.

4. Term of Lease. The Starting Term of the Lease of the Property shall begin on the date hereof (the "Starting Date") and end on December 31 of the same year. The Lease will be renewed for successive calendar year Renewal Terms (the "Renewal Terms"), and an Ending Term (the "Ending Term") commencing January 1 of the last calendar year appearing on the Rental Schedule, and ending on the date of the final payment shown on the Rental Schedule (the "Ending Date"), unless Lessee gives a Nonrenewal Notice or there occurs an Event of Nonappropriation, as provided in the Master Lease. The "Lease Term" is the period from the Starting Date to the Ending Date, subject to the earlier expiration or termination of the Lease as provided in the Master Lease.

5. Agreements, Representations and Warranties. Lessee represents, warrants and agrees as follows:

(a) Lessee's representations, warranties and agreements contained in the Master Lease are true, accurate, complete and effective as of the date hereof;

(b) *(this clause (b) applies only if this Lease is designated as a Bank-Qualified Lease below)* in order to enable Lessor to offer the interest rate contained in this Lease, Lessee represents and warrants that it has not issued, nor does it (taken together with the entities with which it must be aggregate pursuant to Section 265(b)(3)(E) of the Code) reasonably expect to issue (taking into account the Leases) more than $10 million of tax-exempt obligations (other than private activity bonds) for the calendar year during which the Lease becomes effective; as provided in Code Section 265(b)(3)(B)(II), Lessee specifically designates the Lease as a "qualified tax-exempt obligation" as provided by Code Section 265(b)(3);

(c) Lessee will take no action that will directly or indirectly affects the deductibility of that portion of Lessor's interest expense allocable to this Lease;

(d) Lessee has made an available appropriation of and included in its current operating budget all Rentals for the Starting Term and the Termination Payment applicable to this Lease;

(e) Unless Property funds are escrowed, Lessee has received, tested, and finally accepted the Property;

(f) The portion of the Rentals representing principal, when taken together with the principal portion outstanding under any other contract entered into by Lessee pursuant to the authority of O.C.G.A. § 36-60-13, together with the amount of debt outstanding incurred by Lessee pursuant to Article IX, Section V, Paragraph I of the Constitution of Georgia of 1983, as amended, does not exceed 10% of the assessed value of all taxable property within the jurisdictional limits of Lessee;

(g) The Property that is the subject hereof has not been the subject of a referendum that failed to receive the approval of the voters of Lessee within the calendar year in which this Lease is entered into for any of the four immediately preceding calendar years;

(h) If the Property subject to this Lease is real property: and unless the Property has been approved in the most recent referendum calling for the levy of a special county 1% sales and use tax pursuant to O.C.G.A. Tit. 48, Chapt. 8, Art. 3, Pt. 1, neither of the following has occurred:

(i) the average annual payments on the aggregate of all outstanding contracts entered into by Lessee for real property pursuant to the authority of O.C.G.A. § 36-60-13, including this Lease, do not exceed 7.5% of the governmental fund revenues of Lessee for the last calendar year preceding the date of delivery of this Lease (provided, however, that there may be added to such governmental fund revenues any special county 1% sales and use tax proceeds collected pursuant to O.C.G.A. § 48-8-111 legally available to pay amounts on this Lease or such other contracts); and

(ii) the outstanding principal balance on the aggregate of all outstanding contracts entered into by Lessee for real property pursuant to the authority of O.C.G.A. § 36-60-13, including this Lease does not exceed $25,000,000.00

(i) If the property subject to this Lease is real property, Lessee held a public hearing with respect to this Lease prior to the delivery of this Lease, notice of which hearing was published at least once in each of the two weeks preceding the week of the hearing in a newspaper of general circulation in the jurisdiction of Lessee.

(j) No Event of Default or Event of Nonappropriation has occurred with respect to any Lease entered into under the Master Lease.

6. Non-Arbitrage Certificate. The Property that is subject to the Lease has not been and is not expected to be sold or otherwise disposed of in whole or in part prior to the Ending Date. Monies appropriated for the payment of amounts under the Lease will be paid from Lessee's general fund and will not be pledged for the Lease or be otherwise separately identified or accounted for (unless the Lease is to be paid from sales tax receipts). Lessee has not been notified of any listing of it by the Internal Revenue Service as an issuer that may not certify its obligations. No proceeds or "gross proceeds" of the Lease are expected to be invested prior to an allocation for governmental use, unless an Escrow Agreement has been entered into in connection with this Lease. The proceeds of the Lease will not be used in a manner and no other action will be taken or omitted that would cause the Lease to be an "arbitrage bond" under Section 148 or a "private activity bond" under Section 141 of the Internal Revenue Code of 1986, as amended and the regulations promulgated under that Section.

7. Quitclaim. At the outset of this Lease, the Lessee does hereby assign, transfer, convey and quitclaim to Georgia Municipal Association, Inc. ("Lessor") such ownership interests as it may possess, if any, in and to the "Property," as is necessary to permit the Property to be leased by Lessor to Lessee pursuant to the terms of this Lease Supplement and the Master Lease in accordance with their terms. Pursuant to Section 2.2 of the Master Lease, Lessor further transfers title to Lessee to the extent provided therein, and Lessee accepts such transfer in accordance with such Section 2.2. This quitclaim is given in consideration of the advance by or on behalf of the Lessor of the purchase price of the Property and the undertaking of the Lessor represented by this Lease Supplement.

8. Active Municipality. The Lessee certifies that it does, and expects to continue (a) providing at least three of the following services, either directly or by contract: law enforcement; fire protection (which may be furnished by a volunteer fire force) and fire safety; road and street construction or maintenance; solid waste management; water supply or distribution or both; waste-water treatment; storm-water collection and disposal; electric or gas utility services; enforcement of building, housing, plumbing, and electrical codes and other similar codes; planning and zoning; recreational facilities; (b) holding at least six regular, monthly or bimonthly, officially recorded public meetings each year; and (c) qualifying for and holds a regular municipal election as provided by law.

9. <u>Effect of Lease Supplement</u>. This Lease Supplement is intended as a separate Lease of the items of Property described in this Lease Supplement pursuant to the Master Lease. The terms, conditions and provisions of the Master Lease are hereby incorporated in this Lease Supplement to the same extent as if fully set forth in this Lease Supplement in this place, except to the extent expressly amended or modified by this Lease Supplement. The owner of Lessor's interest in this Lease shall have all rights, powers and remedies of Lessor with respect to this Lease under the Master Lease. This Lease Supplement may be executed in multiple counterparts, each of which shall constitute an original. This Lease Supplement shall be effective only upon the due completion and execution of the Schedules listed below and the delivery thereof to the Servicer.

10. <u>Bank-Qualified or Non-Bank-Qualified</u>.

☐ The Lease under this Lease Supplement is a Non-Bank-Qualified Lease;

OR: (Check 1 box)

☒ The Lease under this Lease Supplement is a Bank-Qualified Lease and Lessee has designated the Lease under the Lease Supplement as a "qualified tax-exempt obligation" under Section 265(b)(3) of the Code. The Lessee and its subordinate entities, and the entities that issue obligations on behalf of Lessee have not issued other tax-exempt obligations (other than private activity bonds, except Qualified 501(c)(3) Bonds) in the current calendar year, and Lessee does not expect that it and such other entities will issue such tax-exempt obligations such that all of such obligations, taken together with the Lease Amount under the Lease Supplement, would exceed $10,000,000 in such calendar year. The only tax-exempt obligations issued or expected to be issued in the current calendar year by such parties are as follows (type title, date and amount):

	TITLE	DATE	AMOUNT
(1)	______________	________	________
(2)	______________	________	________

11. Payments Direction. Lessee authorizes and directs the Servicer under this Lease Supplement to pay the vendors of the Property as indicated below:

NAME AND ADDRESS OF VENDOR	INVOICE # (attach invoices)	AMOUNT
City of Metter P.O. Box 74 Metter, GA 30439 Attn: City Clerk (912) 685-2527	Enclosed	$103,412.60

(Should Lessee have previously paid vendor, or require another means of payment to the Vendor, it should attach a request for an alternate payment method with a full explanation and, if applicable, proof of payment to the vendor.)

12. Assignee and Servicer. Lessor has assigned its rights and interests in the Lease to Magnolia Bank, which shall serve as Servicer for the Lease, and Lessee shall make payments to such Servicer.

13. Schedules. Lessee hereby delivers to Lessor and its assigns the completed, executed and effective Schedules C, D, and F, described below.

This Lease Supplement is dated: ____________________.

IN WITNESS WHEREOF, Lessor and Lessee have caused this Lease Supplement to be duly executed.

LESSEE:
(SEAL)

City of Metter

Signed By: ____________________
City Manager or Mayor

Print Name: ____________________

Attested By: ____________________
City Clerk

Print Name: ____________________

Date: ____________________

LESSOR:
(SEAL)

GEORGIA MUNICIPAL ASSOCIATION, INC.

Signed By: ____________________
Executive Director

Attested By: ____________________
Financial Services Program Manager

Date of Execution: ____________________

Schedules Hereto:

- **A.** **Property Schedule**
- **B.** **Rental Schedule**
- **C.** **Appropriation Certificate Form**
- **D.** **Form 8038G or 8038GC**
- **E.** **Form UCC-1 (If included)**
- **F.** **Ordinance/Resolution for Lease Supplement**
- **G.** **Assignment and Transfer of Lease Supplement (Schedule G will be completed by GMA)**

SCHEDULE A

PROPERTY SCHEDULE

DESCRIPTION OF PROPERTY	IDENTIFICATION OR VIN NUMBER	AMOUNT FINANCED
Ford F250 & Ford F350		$103,412.60

Annual Interest Rate:	4.90%
Years:	5
Payments Per Year:	1
Amount:	$103,412.60

Payment Number	Payment	Principal	Interest	Balance
1	$23,819.72	$18,752.50	$5,067.22	$84,660.10
2	$23,819.72	$19,671.37	$4,148.35	$64,988.73
3	$23,819.72	$20,635.27	$3,184.45	$44,353.46
4	$23,819.72	$21,646.40	$2,173.32	$22,707.07
5	$23,819.72	$22,707.07	$1,112.65	$0.00
TOTALS	**$119,098.58**	**$103,412.60**	**$15,685.98**	

SCHEDULE C

APPROPRIATION CERTIFICATE

Re: Master Lease dated March, 23, 2001 and Lease Supplement (the "Lease Supplement") dated ____________________, between Lessee and Georgia Municipal Association, Inc.

The undersigned officers of the City of Metter (the "Lessee") hereby certify that all Rentals and the Termination Payment under the referenced Lease Supplement, for the current fiscal year are within such Lessee's operating budget or budgets for such year and an appropriation of funds for such year has been made for such purpose and is available therefore.

Dated: ____________________

City of Metter

Signed by: ______________________________

Print Name: ______________________________

Title: ______________________________

Attested By: ______________________________

Print Name: ______________________________

Title: ______________________________

(SEAL)

INSTRUCTIONS:

1. To be given at the time of signing a Lease Supplement and within 30 days of the adoption of each annual budget.

2. Complete a separate certificate for each Lease Supplement in effect.

SCHEDULE D

Form **8038-G** (Rev. September 2011) Department of the Treasury Internal Revenue Service

Information Return for Tax-Exempt Governmental Obligations

▶ Under Internal Revenue Code section 149(e)
▶ See separate instructions.
Caution: *If the issue price is under $100,000, use Form 8038-GC.*

OMB No. 1545-0720

Part I Reporting Authority

If **Amended Return**, check here ▶ ☐

1 Issuer's name City of Metter	2 Issuer's employer identification number (EIN) 58-6000621
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)	3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) P.O. Box 74 — Room/suite	5 Report number *(For IRS Use Only)* 3
6 City, town, or post office, state, and ZIP code Metter, GA 30439	7 Date of issue
8 Name of issue City of Metter / GMA Essential Equipment Lease-Purchase	9 CUSIP number None
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) Ms. Angie Conner, City Clerk	10b Telephone number of officer or other employee shown on 10a (912) 685-2527

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11	Education	11	
12	Health and hospital	12	
13	Transportation	13	
14	Public safety	14	$103,412.60
15	Environment (including sewage bonds)	15	
16	Housing	16	
17	Utilities	17	
18	Other. Describe ▶ Ford F250 & Ford F350	18	
19	If obligations are TANs or RANs, check only box 19a ▶ ☐		
	If obligations are BANs, check only box 19b ▶ ☐		
20	If obligations are in the form of a lease or installment sale, check box ▶ ☒		

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21		$ $103,412.60	$ N/A	years	%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest			22	
23	Issue price of entire issue (enter amount from line 21, column (b))			23	$103,412.60
24	Proceeds used for bond issuance costs (including underwriters' discount)	24	0 00		
25	Proceeds used for credit enhancement	25			
26	Proceeds allocated to reasonably required reserve or replacement fund	26			
27	Proceeds used to currently refund prior issues	27			
28	Proceeds used to advance refund prior issues	28			
29	Total (add lines 24 through 28)			29	0 00
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)			30	$103,412.60

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded ▶ years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded ▶ years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) ▶
34 Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)

689721

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	
b	Enter the final maturity date of the GIC ▶		
c	Enter the name of the GIC provider ▶		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	

38a If this issue is a loan made from the proceeds of another tax-exempt issue, check box ▶ ☐ and enter the following information:

b Enter the date of the master pool obligation ▶

c Enter the EIN of the issuer of the master pool obligation ▶

d Enter the name of the issuer of the master pool obligation ▶

39 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box . . . . ▶ ☒

40 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box . . . . ▶ ☐

41a If the issuer has identified a hedge, check here ▶ ☐ and enter the following information:

b Name of hedge provider ▶

c Type of hedge ▶

d Term of hedge ▶

42 If the issuer has superintegrated the hedge, check box . . . . ▶ ☐

43 If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box . . . . ▶ ☐

44 If the issuer has established written procedures to monitor the requirements of section 148, check box . . . . ▶ ☐

45a If some portion of the proceeds was used to reimburse expenditures, check here ▶ ☐ and enter the amount of reimbursement . . . . ▶

b Enter the date the official intent was adopted ▶

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

▶ Signature of issuer's authorized representative Date ▶ Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Firm's name ▶			Firm's EIN ▶	
Firm's address ▶			Phone no.	

689721

SCHEDULE F

ORDINANCE/RESOLUTION FOR SUPPLEMENTAL LEASES

A RESOLUTION OR ORDINANCE TO AUTHORIZE AND
DIRECT AN OFFICER OF THE CITY
TO EXECUTE ONE OR MORE LEASE SUPPLEMENTS FOR A LEASE
OR LEASES UNDER THE GMA DIRECT LEASING PROGRAM; TO DESIGNATE
SUCH LEASES AS QUALIFIED TAX-EXEMPT OBLIGATIONS;
TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City has entered into a Master Lease (the "Master Lease") dated as of March, 23, 2001, with Georgia Municipal Association, Inc. for the leasing from time to time of certain equipment, machinery or other personal property pursuant to Supplemental Leases;

NOW THEREFORE, BE IT RESOLVED OR ORDAINED AS FOLLOWS BY THE GOVERNING BODY OF THE CITY:

1. The ____________________________ of the City is hereby authorized and directed to execute and deliver a Lease Supplement pursuant to the Master Lease to put into effect one or more leases for Ford F250 & Ford F350 (the "Leased Property"); said officer of the City is authorized and directed in the name and on behalf of the City to execute and deliver (i) one or more Lease Supplements for items of the Leased Property in substantially the form attached to the Master Lease, with such changes and additions as may be approved by said officer, and (ii) such other documents as may be deemed by such officer to be necessary or desirable to effect the purposes hereof or of the Master Lease, and such execution shall constitute conclusive evidence that the executed document has been authorized and approved hereby; the aforesaid officer is further authorized to do all things necessary or appropriate to effectuate the purposes hereof.

2. ☐ An appropriation in the City's current operating budget has previously been made, which shall be sufficient to pay the "Rentals" and the "Termination Payment" during the "Starting Term" under such Lease Supplements; or

(check box if applicable)

☐ An appropriation from unappropriated and unreserved funds in the City's current operating budget is hereby made for the "Rentals" and the "Termination Payment" during the "Starting Term" under such Lease Supplements, and the budget of the City is hereby amended to reflect such appropriation to the extent necessary.

3. The lease or leases contemplated by the said Lease Supplements are hereby designated "Qualified Tax-Exempt Obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and said officer shall be authorized to confirm such designation by execution of appropriate documents in connection therewith.

4. This authorization shall be effective immediately.

CLERK'S CERTIFICATE

The undersigned hereby certifies that he or she is the Clerk of the City of Metter, Georgia (the "City"), and that the foregoing is a true copy of the ☐ Resolution or, ☐ Ordinance [Check One] adopted by the governing body of the City at a meeting duly held on the____________________________, 20___, at which a quorum was present and acting throughout, and that the same has not been rescinded or modified and is now is in full force and effect. Given under the seal of the City, this ____________________________, 20___.

(SEAL)

____
City Clerk

689721

VEHICLE PURCHASE ORDER

METTER Ford

P.O. BOX 327
METTER, GEORGIA 30439
(912) 685-2141
FAX (912) 685-4876

www.metterford.com

Buyer CITY OF METTER
Co-Buyer
Address 49 South Rountree Street PO Box 74
City Metter State GA Zip 30439
County Candler Home Phone (912) 685-2527
Cell Phone Work Phone (912) 685-2527
Email
Salesman Matthew Mccullough Prospect #
Date 1/6/2025 Unit No. T9833

Dealer's Prices Are For Cash and Do Not Constitute The Time Price

LIEN HOLDER
ADDRESS
CITY STATE ZIP
CODE

VEHICLE INSURANCE

POLICY #
INSURANCE CO
AGENT
PHONE

YEAR MAKE MODEL
COLOR MILEAGE
☐ AUTOMATIC ☐ MANUAL ☐ 4cyl. ☐ 6cyl. ☐ 8cyl. ☐ DSL
Serial No.

PAYOFF TO: AMOUNT $
ADDRESS/PHONE #

ACCOUNT NO.
GOOD THRU: PER DIEM

The Seller, Metter Ford, hereby EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE, and Metter Ford neither assumes nor authorizes any other person to assume for it any liability in connection with this sale.

Metter Ford hereby further expressly disclaims any and all liability for incidental or consequential damages as may result to Buyer on account of any alleged defect in or other failure of the vehicle purchased hereby. The Buyer understands that the vehicle may have suffered damage during production, transit or while in the control or possession of Seller, and unless agreed in writing and signed by an authorized representative of Metter Ford, the cost of all such repairs shall be the sole responsibility of Buyer.

Buyer's Signature

YEAR 2024 MAKE FORD MODEL F250 SUPER
COLOR WHITE MILEAGE 16
☐ AUTOMATIC ☐ MANUAL ☐ 4cyl. ☐ 6cyl. ☐ 8cyl. ☐ DSL
Serial No. 1 F T B F 2 A A 1 R E F 7 2 9 0 2

Suggested Retail Price	43,257.32
VEHICLE	43,257.32
PROCESSING FEE	N/A
TOTAL VEHICLE PRICE	43,257.32
TAXABLE AMOUNT	
TAX	N/A
GEORGIA LEMON LAW	3.00
EFILE TITLE FEE	N/A
TOTAL PRICE	43,260.32
TRADE ALLOWANCE N/A	
PAY OFF AMOUNT N/A	
EQUITY	N/A
SUBTOTAL	43,260.32
REBATE	N/A
FMCC REBATE	N/A
CASH ON DELIVERY	N/A
TOTAL FOR VEHICLE	43,260.32
EXTENDED SERVICE PLAN	N/A
TOTAL CASH BALANCE	43,260.32

This new Vehicle Retail Buyer's Order is an OFFER BY ME to purchase the vehicle described herein on the terms and conditions as specified. There are no representatives or verbal agreements except those which appear on the face and the back of this Buyer's Order. UPON ACCEPTANCE OF MY OFFER by the Sales Manager or other authorized representatives of METTER FORD including all the terms and conditions on both the face and reverse side hereof, this document shall become a BINDING AND ENFORCEABLE CONTRACT.

Mgr. Approval **Bus. Mgr. Approval**

1/6/2025

Purchaser's Signature **Date** **Accepted By**

METTER Ford

P.O. BOX 327
METTER, GEORGIA 30439
(912) 685-2141 FAX (912) 685-4876
www.metterford.com

SOLD TO CITY OF METTER
45 South Rountree Street PO Box 74
ADDRESS Metter, GA 30439
(912)685-2527

YEAR	MAKE	MODEL	NEW OR USED	VEHICLE IDENT. OR SERIAL NO.
2024	FORD	F250 SUPER	New	1FTX23A82RED11721

SALESMAN Matthew Mcdulleugh KEY NOS.

INSURANCE COVERAGE INCLUDES

FIRE & THEFT ☐ PUBLIC LIABILITY - AMT. ☐
COLLISION - AMT. DEDUCTIBLE ☐ PROPERTY DAMAGE - AMT. ☐

OPTIONAL EQUIPMENT AND ACCESSORIES

GROUP	DESCRIPTION	PRICE
Lienholder:		
Insurance:		
Mileage:	129	
Warranty:	N/A	

WARRANTY RIGHTS & NOTARY PROCESSING INCLUDED WITH LICENSE AND TITLE FEE

USED VEHICLE TRADED

YEAR	MAKE	MODEL	VEHICLE IDENT. OR SERIAL NO.

BODY COLOR

DATE [illegible]

INVOICE NO.		STOCK NO.
35925		T9784

SALESMAN NUMBER [redacted]

PRICE OF VEHICLE

DESCRIPTION		SALE
	[redacted]	
TAVT		N/A
TITLE AND PROCESSING FEE		2.00
		N/A
TOTAL CASH PRICE		60152.32
FINANCING CHARGES		
INSURANCE		N/A
TOTAL TIME PRICE		

SETTLEMENT

CUSTOMER DEPOSITS	N/A
ACCOUNTS RECEIVABLE - VEHICLES	N/A
REBATES	N/A
TRADE IN ALLOWANCE	N/A
PAYMENTS MONTHS DOLLARS @ 938.[illegible] PER MONTH	
TOTAL	
LIEN PAYOFF N/A	N/A

Always Bring Your Vehicle Here For Factory Authorized Service

[redacted]

The Reynolds and Reynolds Company RO620865 Q (3/21)

VEHICLE PURCHASE ORDER

METTER Ford

P.O. BOX 327
METTER, GEORGIA 30439
(912) 685-2141
FAX (912) 685-4876

www.metterford.com

Buyer CITY OF METTER
Co-Buyer
Address 49 South Rountree Street PO Box 74
City Metter State GA Zip 30439
County Candler Home Phone (912) 685-2527
Cell Phone Work Phone (912) 685-2527
Email
Salesman Matthew Mccullough Prospect #
Date 1/2/2025 Unit No. T9784

Dealer's Prices Are For Cash and Do Not Constitute The Time Price

LIEN HOLDER
ADDRESS
CITY STATE ZIP
CODE

VEHICLE INSURANCE

POLICY #
INSURANCE CO
AGENT
PHONE

YEAR MAKE MODEL
COLOR MILEAGE
☐ AUTOMATIC ☐ MANUAL ☐ 4cyl. ☐ 6cyl. ☐ 8cyl. ☐ DSL
Serial No.

PAYOFF TO: AMOUNT $
ADDRESS/PHONE #

ACCOUNT NO.
GOOD THRU: PER DIEM

YEAR 2024 MAKE FORD MODEL F350 SUPER
COLOR WHITE MILEAGE 129
☐ AUTOMATIC ☐ MANUAL ☐ 4cyl. ☐ 6cyl. ☐ 8cyl. ☐ DSL
Serial No. 1 F T R F 3 A A 2 R E D 1 1 7 2 1

Suggested Retail Price	43,526.32
UTILITY BODY(COASTAL TRUCK)	16,623.00
VEHICLE	60,149.32
PROCESSING FEE	N/A
TOTAL VEHICLE PRICE	60,149.32
TAXABLE AMOUNT	
TAX	N/A
GEORGIA LEMON LAW	3.00
EFILE TITLE FEE	N/A
TOTAL PRICE	60,152.32
TRADE ALLOWANCE N/A	
PAY OFF AMOUNT N/A	
EQUITY	N/A
SUBTOTAL	60,152.32
REBATE	N/A
FMCC REBATE	N/A
CASH ON DELIVERY	N/A
TOTAL FOR VEHICLE	60,152.32
EXTENDED SERVICE PLAN	N/A
TOTAL CASH BALANCE	60,152.32

The Seller, Metter Ford, hereby EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE, and Metter Ford neither assumes nor authorizes any other person to assume for it any liability in connection with this sale.

Metter Ford hereby further expressly disclaims any and all liability for incidental or consequential damages as may result to Buyer on account of any alleged defect in or other failure of the vehicle purchased hereby. The Buyer understands that the vehicle may have suffered damage during production, transit or while in the control or possession of Seller, and unless agreed in writing and signed by an authorized representative of Metter Ford, the cost of all such repairs shall be the sole responsibility of Buyer.

Buyer's Signature Missy Eubanks

This new Vehicle Retail Buyer's Order is an OFFER BY ME to purchase the vehicle described herein on the terms and conditions as specified. There are no representatives or verbal agreements except those which appear on the face and the back of this Buyer's Order. UPON ACCEPTANCE OF MY OFFER by the Sales Manager or other authorized representatives of METTER FORD including all the terms and conditions on both the face and reverse side hereof, this document shall become a BINDING AND ENFORCEABLE CONTRACT.

Missy Eubanks 1/2/2025
Purchaser's Signature **Date**

Mgr. Approval **Bus. Mgr. Approval**

Accepted By

METTER Ford

P.O. BOX 327
METTER, GEORGIA 30439
(912) 685-2141 FAX (912) 685-4876
www.metterford.com

SOLD TO [illegible] METTER
[illegible] Street PO Box 74
ADDRESS Metter, GA 30439
[illegible]

DATE 01/06/[illegible]

INVOICE NO.		STOCK NO.
35939		[illegible]

YEAR	MAKE	MODEL	NEW OR USED	VEHICLE IDENT. OR SERIAL NO.
[illegible]	[illegible]	F250 SUPER [illegible]	New	[illegible]

SALESMAN [illegible] KEY NOS.

INSURANCE COVERAGE INCLUDES

FIRE & THEFT ☐ PUBLIC LIABILITY - AMT. ☐

COLLISION - AMT. DEDUCTIBLE ☐ PROPERTY DAMAGE - AMT. ☐

OPTIONAL EQUIPMENT AND ACCESSORIES

GROUP	DESCRIPTION	PRICE
[illegible]		
[illegible]		
[illegible]	[illegible]	
[illegible]	N/A	

[illegible] PROCESSING INCLUDED WITH [illegible] TITLE FEE

PRICE OF VEHICLE

DESCRIPTION	SALESMAN NUMBER	SALE
TAVT		N/A
TITLE AND PROCESSING FEE		[illegible].00
		N/A
TOTAL CASH PRICE		[illegible]
FINANCING CHARGES		
INSURANCE		N/A
TOTAL TIME PRICE		

SETTLEMENT

CUSTOMER DEPOSITS	N/A
ACCOUNTS RECEIVABLE - VEHICLES	N/A
REBATES	N/A
TRADE IN ALLOWANCE	N/A
PAYMENTS MONTHS DOLLARS @ [illegible] PER MONTH	
TOTAL	
LIEN PAYOFF N/A	N/A

Always Bring Your Vehicle Here For Factory Authorized Service

USED VEHICLE TRADED

YEAR	MAKE	MODEL	VEHICLE IDENT. OR SERIAL NO.

BODY COLOR

The Reynolds and Reynolds Company RO620865 Q (3/21)

GEORGIA MUNICIPAL ASSOCIATION — CERTIFICATE OF COVERAGE

ISSUE DATE 1/8/2025

ADMINISTRATOR: 678-361-0886 FAX 404-460-3755 mamurray@lockton.com
Lockton Companies
3280 Peachtree Road
Suite 250
Atlanta, GA 30305

NAMED MEMBER
City of Metter
PO Box 74
Metter, GA 30439

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Company Affording Coverage

COMPANY A: Georgia Interlocal Risk Management Agency (GIRMA)

COMPANY B:

THIS IS TO CERTIFY THAT THE COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE AGREMENT PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE AGREEMENT DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH AGREEMENT. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF COVERAGE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE		LIMITS	DEDUCTIBLE
GENERAL LIABILITY	ME3	5/1/2024	5/1/2025	EACH OCCURRENCE	$1,000,000	$2,500
X COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire)	$1,000,000	$2,500
X OCCURRENCE				MED EXP (Any one person)	EXCLUDED	
X GEN'L AGGREGATE LIMIT APPLIES per POLICY				PERSONAL & ADV INJURY	$1,000,000	$2,500
				GENERAL AGGREGATE	$5,000,000	
				PRODUCTS-COMP/OP AGG	$5,000,000	$2,500
				LAW ENFORCEMENT LIABILITY	$1,000,000	$2,500
AUTOMOBILE LIABILITY	ME3	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT	$1,000,000	$2,500
X ALL AUTOS				BODILY INJURY (per person)	$	$
X GEORGIA FLEET				BODILY INJURY (per accident)	$	$
X HIRED AND NON-OWNED				PROPERTY DAMAGE (per accident)	$	$
AUTOMOBILE PHYSICAL DAMAGE	ME3	5/1/2024	5/1/2025	ALL VEHICLES		$
NO COVERAGE						
NO VEHICLES OWNED				X SELECTED VEHICLES		$2,500
PUBLIC OFFICIALS LIABILITY	ME3	5/1/2024	5/1/2025		$1,000,000	$2,500
EMPLOYEE BENEFIT LIABILITY	ME3	5/1/2024	5/1/2025		$1,000,000	$2,500
CRIME	ME3	5/1/2024	5/1/2025			
X BLANKET BOND					$500,000	$2,500
X DEPOSITORS FORGERY					$500,000	$2,500
X MONEY & SECURITIES					$500,000	$2,500
PROPERTY	ME3	5/1/2024	5/1/2025			
X BUILDINGS & CONTENTS, Including EDP					As per Schedule with GIRMA	$2,500
X MOBILE EQUIPMENT					Actual Cash Value	$2,500
X BOILER AND MACHINERY					As per Schedule with GIRMA	$2,500

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Evidence of coverage with respect to the following vehicles: 2024 Ford F250 Super VIN 1FTBF2AA1REF72902, valued at $43,260.32; 2024 Ford F350 Super VIN 1FTRF3AA2RED11721, valued at $60,152.32. Certificate Holder is included as Loss Payee as their Interest may appear.

CERTIFICATE HOLDER

Georgia Municipal Association
PO Box 105377
Atlanta, GA 30303

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Meghan Murray

By: Lockton Companies

DISCLAIMER

This Certificate of Coverage does not constitute a contract between the issuing insurer(s), authorized representative or administrator, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

GMAwpp v6.11.10rm

HB 581
Part 1: Statewide Floating Homestead Exemption

- If approved, HB 581 implements a statewide floating homestead exemption for all local governments:
  - Counties
  - Cities
  - School Boards
- A floating homestead is a special type of homestead exemption designed to offset or reduce increases in taxable value to the property.
  - It is also referred to as a base-year or value offset exemption.
  - Freezes are a type of floating homestead exemption, but do not have an annual inflationary adjustment.

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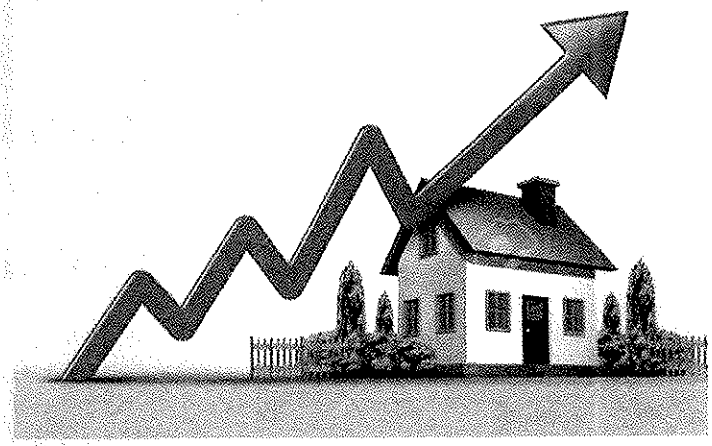
How Does a Floating Homestead Exemption Work?

- It works by increasing the value of the exemption to offset inflation.
  - For example, if a property had a taxable value of $100,000 and the taxable value increased the following year due to market changes to $110,000, then the exemption 'floats' to be worth $10,000 of taxable value so the taxpayer still pays on the original base year value of $100,000.



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How Does HB 581's Floating Homestead Exemption Work?

- The HB 581 floating homestead exemption is unique because the base year value is adjusted and will increase by a rate of inflation determined by the State Revenue Commissioner – likely CPI.
  - If we take the same property with a $100,000 taxable base year value and CPI is 2% the following year, then the base value of $100,000 may be increased by up to 2% to give an adjusted base year value of $102,000. The exemption 'floats' to be worth $8,000 of assessed value so the taxpayer would pay on a taxable value of $102,000 in year 2.

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How Does HB 581's Floating Homestead Exemption Work?

- For homes first receiving this exemption in taxable year 2025, the base year assessed value will be the 2024 assessed value.
- For homes first receiving the exemption in later years, the base year assessed value will be the assessed value for the immediately preceding year.
- Similar to other homestead exemptions, the value will be reset when the home is sold and is adjusted with "substantial property change."
- Homeowners can not transfer exemption to new property.

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How Does HB 581's Floating Homestead Exemption Work?

- The effect of HB 581's homestead exemption:
  - The taxable value of a home may only increase at a rate of inflation each year.
  - Essentially controlling this will control how much the "value" of a home can increase annually.
- Homeowners already granted a homestead will receive this exemption automatically.
- Non-homesteaded property (i.e. Commercial) will continue to be valued at fair market.

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How Does this New Homestead Exemption Impact Existing Homestead Exemptions?

- This new floating homestead exemption is in addition to and not in lieu of all non-floating homestead exemptions. This will not repeal/replace existing homestead exemptions!
  - If there is an existing local floating homestead exemption, the taxpayer will receive whichever of the two exemptions is more beneficial. This is also true if a local floating homestead exemption is added in the future.
  - Existing local exemptions, such as the $2,000 of assessed value, are added after the floating homestead exemption is calculated.

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How Can a Local Government "Opt Out" of the Homestead Exemption?

- Any governing authority may elect to opt out of the floating homestead exemption created by HB 581 by following a procedure like the "public notification of tax increase" when a full rollback is not taken.
  - The local government must advertise and conduct three public hearings of intent to opt out and later adopt a resolution.
  - Must file resolution to Secretary of State by March 1, 2025!
  - If procedures are not met, <u>opt out is not effective.</u>

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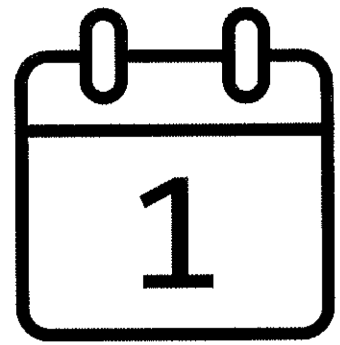
How Can a Local Government "Opt Out" of the Homestead Exemption?

- This process <u>may not</u> begin until the bill takes effect on January 1, 2025, and must be completed by March 1, 2025.
- A governing authority may not opt-out of the statewide floating homestead exemption after this deadline.
- However, the local delegation may pass a local Act of the General Assembly to implement a local floating homestead exemption at any time.



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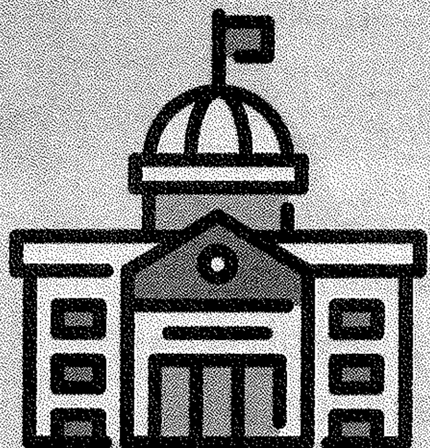
How Can a Local Government "Opt Out" of the Homestead Exemption?



- Important to note: The decision to opt out is independent among local governments.
- A county, the cities, and the school board may each decide whether to opt out.
- The decision of whether or not to opt out will not impact the other local government's homestead exemption.
- This may result in homes having different taxable values.

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Is the Decision to "Opt Out" or "Stay In" Permanent?

- **Yes**
- No action is needed by the local government to have the homestead exemption apply if it is approved in November.
  - Once the opt out period has passed, currently there is no future method to opt out.
- If a local government opts out, there is no future method to opt in to the HB 581 exemption.
  - Of course, a similar homestead exemption can still be done in traditional manner.

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HB 581 Timeline

- November 5, 2024: Statewide Question on Constitutional Amendment
- January 1, 2025: HB 581 takes effect, if approved
- March 1, 2025: Deadline for local governments to "opt out" of homestead exemption

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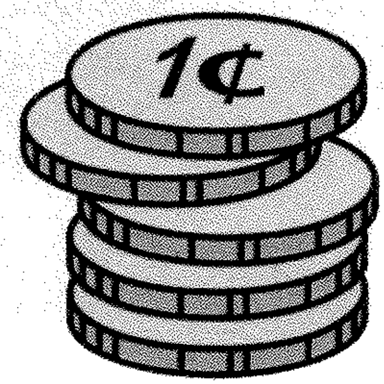
HB 581
Part 2: Sales Tax Revisions and FLOST

- HB 581 makes two major changes to local sales tax:
- Revises the provisions of O.C.G.A. 48-8-6 which limits the percentage of local sales tax a jurisdiction may levy.
- Creates new local option sales tax contingent upon jurisdictions having a base year value homestead exemption.



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Revised Local Sales Tax Limitation

- This legislation revises the existing two percent local sales tax cap; exemptions now include:
  - ESPLOST
  - Up to one percent of the transportation sales taxes, which include:
    - Regional TSPLOST
    - Single-County TSPLOST
    - Transit SPLOST
    - MARTA
  - One of the specialty pennies, including:
    - **The new sales tax for property tax relief created by HB 581**
    - Columbus-Muscogee and Macon-Bibb OLOST
    - Augusta-Richmond Coliseum SPLOST
    - MOST for Atlanta and cities connected to its water system (East Point, College Park, and Hapeville)

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What is the New Sales Tax?

- A new sales tax is created for the limited purpose of property tax relief – it may be levied in 0.05 percent increments up to one percent.
- To be eligible to levy the tax, **both the county and all cities within the county that levy a property tax** must have in effect a floating homestead exemption: either the one created by this bill or a local floating homestead exemption.
  - It does not matter if the school boards opt out or not since they are ineligible to share in the proceeds of the tax without a separate constitutional amendment.

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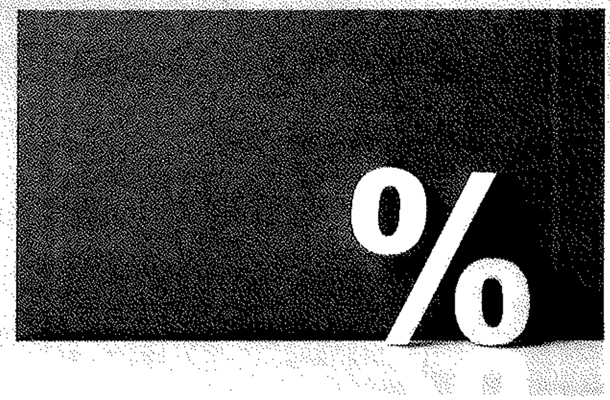
How is the New Sales Tax Implemented?

- The county and city/cities representing at least fifty percent of the municipal population of cities that levy a property tax must enter into an intergovernmental agreement (IGA) calling for the tax.
- The IGA shall specify the rate, duration (not to exceed five years), and the distribution between the county and cities. It will also set the ballot question.



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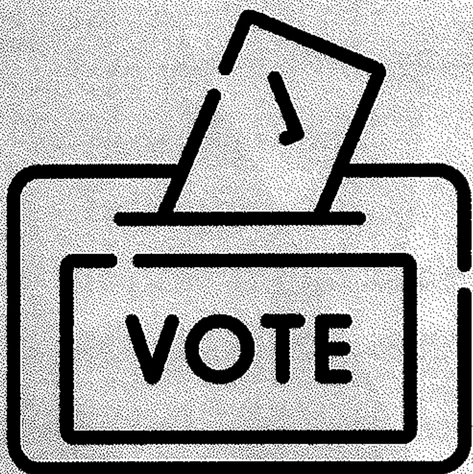
How is the New Sales Tax Implemented?



- Following the adoption of the IGA, the tax must be approved through local referendum.
- Approval by the voters will be required to levy the sales tax.
- This is a different vote than the one that occurs in November approving the constitutional amendment!

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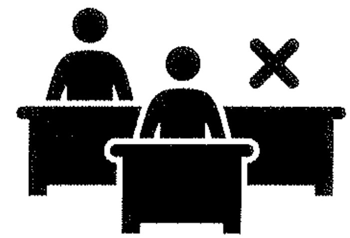
How are Cities Not on the IGA Treated?

- The IGA must also specify a portion of the proceeds that the cities not on the IGA will receive.
- Must not be less than the proportion the absent municipality's population bears to the total population of all cities within the county that levy a property tax.
  - Modelled after LOST absent municipality provisions.



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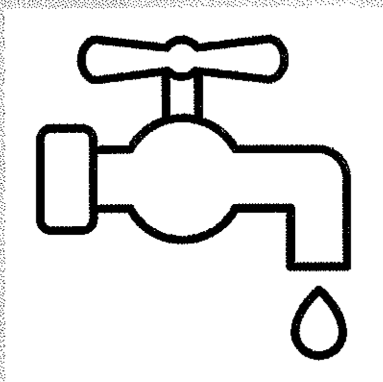
How are MOST Cities Treated?



- Cities levying a MOST (Municipal Option Sales Tax for Water and Sewer Projects) are excluded.
- Will not be considered for eligibility and are not included in these calculations.
- Tax will not be collected within the city and city can not receive the proceeds of this tax.
- Currently Atlanta, East Point, College Park, & Hapeville.

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How is the New Tax Collected and Distributed?

- Collection of the tax will begin at the start of the next calendar quarter beginning more than 50 days after that date (as opposed to eighty days for other local sales taxes).
- The Georgia Department of Revenue (DOR) sends the money to the county and the county will be responsible for distributing the money to the cities in accordance with the IGA.

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How Can the Tax Be Renewed?

- The tax can run up to 5 years.
- Prior to the expiration, if the local governments want to renew, it requires:
  - Passage of a local Act calling for the reimposition of the tax.
  - A new IGA between the county and eligible number of cities.
  - A new referendum to approve the tax by the voters.
- Talk to your local delegation!

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How are Funds From the New Sales Tax Used?

- Funds must be used exclusively for property tax relief.
- Each taxpayer's property tax bill shall state the amount by which property tax has been reduced because of the imposition of this tax.
- The roll-back rate shall be reduced annually by the millage equivalent of the net proceeds of this new tax received by the political subdivision during the prior taxable year.
- If any political subdivision is not in compliance with the use of the proceeds from this tax, then the State Revenue Commissioner shall not certify the tax digest of that political subdivision until it comes into compliance.

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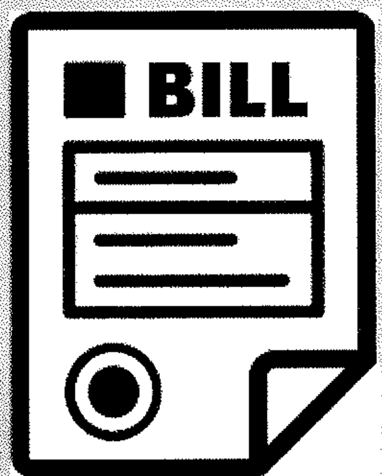
HB 581
Part 3: Procedural Property Tax Changes



- Created an "estimated roll-back rate" which is certified to the tax commissioner/collector by the local governments.
- The estimated roll-back rate is required to be included on the assessment notice, replacing the previous year's millage rate.
  - Designed to attempt to allow local government to give more accurate estimate of what tax liability will be.

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HB 581
Part 3: Procedural Property Tax Changes

- This gives local governments broad flexibility to set this rate wherever they deem appropriate.
  - This does not need to be the same millage rate as the rollback rate for taxpayer bill of rights.
- If the adopted millage rate exceeds the estimated roll-back rate, then a disclaimer is included on the tax bill stating the name of the governing authority that exceeded the estimated roll-back rate and that this will result in an increase of taxes owed.

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HB 581
Part 3: Procedural Property Tax Changes

- Removed the provision that the sale price is the maximum allowable fair market value in the next taxable year.
  - This provision caused the Department of Audits and Accounts (DOAA) to change their sales ratio study methodology when it was originally passed in 2010, so this change will improve the sales ratio study and prevent penalties on local governments and their taxpayers.
- This legislation also allows the Board of Assessors to appeal the sales ratio study directly instead of requiring a local government to appeal on their behalf.

HB 581
Part 3: Procedural Property Tax Changes

- Modifying the three-year lock for appeals so the taxpayer only receives the lock if they receive a value reduction upon appeal.
- Updating the settlement conference statute so that if neither the taxpayer nor their representative participates in good faith, then the taxpayer shall not receive the benefit of the temporary 15 percent reduction in taxes owed and shall not be awarded attorney's fees.
- Requiring that the chief appraiser ensure that every parcel in the county be appraised at least every three years.

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Policy Considerations for Local Governments

- As with any other local government choice, this is a policy decision with pros and cons to be considered.
- The floating homestead exemption rewards homeowners, especially those that reside in the community for a long period of time after this legislation takes effect.
- Taxes do not disappear – they only shift: in this instance, the taxes are shifting from homestead properties to all other property types (commercial, agricultural, industrial, residential non-homestead).

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Policy Considerations for Local Governments

- Taxation is a formula: taxable value multiplied by the millage rate gives the property tax revenue to meet local budgets.
  - Since the floating homestead exemption slows the growth in value for residential homestead properties, it will create some upward pressure on the millage rate. The effects of a floating homestead increase over time, so this will have a smaller impact in the early years and a larger impact in the later years.
- Counties and cities may more easily increase the millage rate if needed than schools due to the 20-mill cap, which may only be exceeded after the successful passage of a local referendum.

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Other Local Government Considerations

- Each local government (counties, cities, and schools) may independently decide whether to opt out.
- This decision does not impact the homestead exemptions but cities and counties can impact eligibility for the FLOST.
- Every local government has a unique digest mix of property types. Local officials are encouraged to contact their Chief Appraiser for information regarding their specific situation. Some communities will better be able to support a floating homestead exemption than others.

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Other Local Government Considerations

- The referendum is likely to be very popular and citizens may not understand a local government's decision.
- Even if your local government decides to opt out of the HB 581 floating homestead exemption, nothing precludes your local delegation of the General Assembly from passing a local Act putting a local floating homestead to referendum in your jurisdiction.
- If a local government decides to opt out, it may be best practice to explain this decision to the public and the local delegation.

Other Local Government Considerations

- Many jurisdictions have existing floating homestead exemptions. These typically apply only to M&O millage rates, but not to special service districts (SSDs).
  - The HB 581 floating homestead exemption applies to special service districts in addition to M&O but does not apply to bond millage.
  - If a local government that has a floating homestead exemption already in place does not opt out, then their special service districts will be affected by the new floating homestead exemption.
- A local government may consider opting out to avoid confusion.

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Other Local Government Considerations

- While the decision to opt out of the floating homestead exemption is independent, instituting the new sales tax requires collaboration between the county and cities.
- The county and all cities in the county that levy a property tax must have a base year homestead exemption in place (statewide or through a local Act).
- The county and cities should discuss the option of the sales tax before expiration of the opt out period.
- Know the distribution is determined by the IGA, so this should be discussed early.
- A local Act is required for renewal, so involve your local delegation.

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Next Steps….

- Joint ACCG-GMA Webinar Oct. 16th (live and recorded).
  - This will be the same presentation
- Joint Guidance Document/FAQ released today!
  - Document on GMA's Website
  - Link to ACCG HB 581 page:
    - ACCG Advancing Georgia's Counties

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METTER POLICE DEPARTMENT
DECEMBER 2024 STATS

		Dec-24	LAST MONTH	LAST YEAR
CITATIONS ISSUED		101	105	83
WARNINGS		79	105	111
ARRESTS		9	8	9
ACCIDENTS		11	12	14
INCIDENT REPORTS		32	22	25
	Cleared by Arrest	10	3	9
	Exceptionally Cleared	1	0	0
	Unfounded	0	3	6
	Felony Cases	5	4	10
	Misdemeanor Cases	22	15	18
	Fowarded to Investigations	9	15	45

Metter Animal Shelter Monthly Report 2024	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
# Of dogs from the City of Metter	2	8	12	14	16	4	4	5	10	6	12	4
# Of dogs from Candler County	30	21	11	17	25	15	11	14	7	4	9	12
Total # of dogs	32	29	23	31	41	19	15	19	17	12	21	16
# Of cats from the City of Metter	8	4	5	6	16	19	6	0	4	8	5	2
# Of cats from Candler County	12	5	2	17	27	53	9	3	15	5	7	14
Total # of cats	20	9	7	23	43	72	15	3	19	13	22	16
# Of owner reclaimed	2	3	7	5	2	2	4	3	2	2	3	3
# Of calls responded to	46	44	35	53	66	59	55	39	40	31	33	35
# Of dogs surrendered by owner	0	2	2	8	12	2	0	0	0	0	4	1
# Of dogs adopted	7	9	6	9	6	3	8	7	4	4	2	4
# Of dogs euthanized	4	4	3	6	16	9	7	7	4	2	3	5
# Of dogs deceased at shelter	0	0	0	0	0	1	0	0	0	0	0	0
# Of dog bites reported	1	2	1	8	2	3	2	1	2	0	3	1
# Of cats surrendered by owner	11	0	0	1	8	22	1	0	7	2	0	4
# Of cats adopted	13	4	5	3	11	3	4	37	4	4	9	9
# Of cats euthanized	7	3	1	2	4	4	1	0	1	4	3	1
# Of cats deceased at shelter	0	0	0	0	2	0	4	2	0	0	0	0
# Of cat bites reported	0	0	0	0	1	0	0	0	0	0	0	0
Rescue transfer for dogs	18	17	17	10	12	10	2	4	8	0	13	6
Rescue transfer for cats	3	0	0	10	0	81	0	7	4	0	13	12

Metter Fire Rescue Response List
Dec-24

Call Type and Jurisdiction

Dec-24

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	0	1	1	0	4	11	0	2	5	2	26
County	2	1	1	3	0	6	0	0	1	12	1	27
Total	2	1	2	4	0	10	11	0	3	17	3	

Total Calls	53

Dec-23

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	1	0	1	0	0	1	18	0	1	2	0	24
County	0	1	5	5	4	5	0	0	1	4	1	26
Total	1	1	6	5	4	6	18	0	2	6	1	

Total Calls	50

REPORT CITY OF METTER
PUBLIC WORKS DIRECTOR
MONTHLY REPORT
DECEMBER 01 TO DECEMBER 31, 2024

A. **Water and Sewer Department**:

Items	**Current Month**	**Last Month**	**This Month Last Year**	**YTD CITY FY2025**
1. Total number of work orders.	213	328	156	1,813
2. Turn on-New Customers.	15	21	23	121
3. Turn off-Final Billing.	26	18	18	143
4. Reconnect.	31	61	26	300
5. Check for leaks.	08	02	08	62
6. Turn off-Bad Checks.	00	00	00	00
7. Turn off-non-payment.	41	69	25	391
8. Sewer Problems.	04	04	04	26
9. Discolored Water Calls	00	00	17	05
10. Service calls.	43	148	06	516
11. Busted water mains	04	03	00	09
12. Water taps.	03	00	00	09
12. Sewer taps.	01	00	00	08
13. Meters damaged by customers	02	05	00	43
14. Utilities Protection Center Locate Tickets.	35	41	29	197
15. Water Meters Tested for Calibration	02	00	00	26

B. **Roadways and Walkways/Sanitation Department:**

Items	**Current Month**	**Last Month**	**This Month Last Year**	**YTD CITY FY2025**
1. Total number of work orders.	38	73	56	428
2. Amount of junk picked up.	50.93 tons	48.18 tons	32.17 tons	159.41 tons
3. Number of poly carts repaired or replaced.	08	13	12	125
4. Amount of Garbage took to landfill.	126.96 tons	139.7 tons	139.33 tons	889.03 tons
5. Amount of yard waste picked up.	41.82 tons	7,670 tons	65.17 tons	7,937.74 tons
6. Number of potholes repaired.	02	04	01	13
7. Number of tires picked up.	00	19	03	108

C. **Building Inspection Department:**

Items	**Current Month**	**Last Month**	**This Month Last Year**	**YTD CITY FY2025**
1. Number of Building Permits issued.	01	02	02	11
2. Number of Electrical Permits issued.	02	02	00	06
3. Number of Mobile Home Permits issued.	00	01	02	03
4. Number of Sign Permits issued.	01	01	00	06
5. Number of Land Disturbing Permits issued.	00	02	00	02
6. Number of Fence Permits issued.	00	00	01	04
7. Number of Nuisance Letters sent out	00	00	01	07

D. **Projects:**

1. The Water/Sewer and Road Project on W. Lytell St. into the Industrial Park. The Water/Sewer part is about 98% complete. The road is 95% complete.
2. The Phase IV Streetscape (Downtown Park) Project is 48% complete.
3. The new shop building is 98% complete.
4. The Water/Sewer Extension Project for the new RaceTrac store is 98% complete.
5. The 10 Streets for the TIA Project are under design.
6. The LRA Road Project is under design.
7. The 2025 LMIG Project is under design.

ADMINISTRATION REPORT
JANUARY 2025 MEETING
BY: Angie Conner, City Clerk

A. Permits and Applications:

December Applications

Occupational Tax Registration

1. Gifted Hands Services – 601 N. Terrell St. – Approved
2. ZAR Hotels LLC – 1035 Fortner Rd. – Under Review
3. H.L. Franklin's Honey – 803 ½ E. Lillian St. Suite G – Approved
4. Rustic Roots Hair Salon – 620 Evelyn St. – Under Review

Fence Permit

1. A. Wayne Willis – 250 W. Vertia St. - Approved

Sign Permit

1. Kat's Diner – 751 S. Lewis St. – Approved

Electrical Permit

1. David Martin – 405 S. Leroy St. – Approved
2. Casey Pinckard – 465 S. Williams St. – Approved
3. Willie Mainer – 650 Whitaker St. – Under Review

Carport/Utility Building Permit

1. Jim O'Brien – 720 Burton Ave. - Approved

Temporary Vendor Permit

1. Phantom Fireworks Easter Region – 855 S. Lewis St. - Approved

Special Event Permit

1. Darien McCray – MLK Parade – 1/20/24 - Approved

Special Event Alcohol Permit

1. Tom's Pawn Central – 12/12/24 - Approved

December Building Rental

Depot - $1,800
Community Center - $850

Debit/Credit Card, E-Checks (Payments made with cards in City Hall and Online)
December 2024

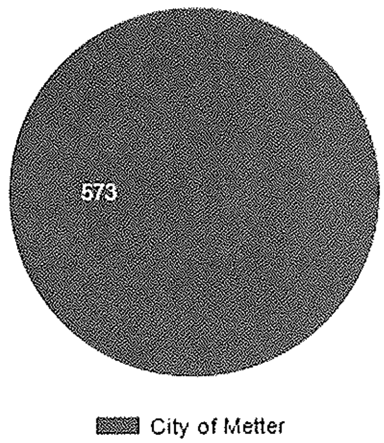
Number of Transactions – 573
Total Amount - $55,512.93

Tasks

- Continuing to work on updating the personnel policy.
- Organized the City Christmas Party which was held on Thursday, December 12, 2024, 6:00 p.m. at the GGIC building.
- Completed the mandatory annual DDA and Hotel Motel Reports and submitted to DCA.
- Attended a virtual meeting regarding ARPA funds.
- Cindy Collins and Angie Conner registered for the GCEI conference in February at Jekyll Island.
- Staff completed the year-end SAVE and E-Verify mandatory reports.
- Cindy Collins completed and advertised the mandatory year-end SPLOST report.
- Assisted all alcohol licensees with renewing their annual alcohol licenses.
- Staff worked with other departments to make sure all ARPA funds were obligated by year-end.
- Staff is working on all year-end payroll reports.

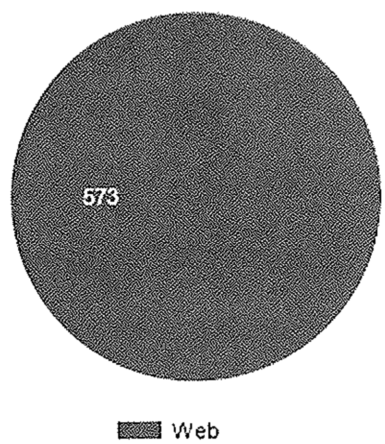
Dashboard Data for 12/1/2024 - 12/31/2024

Transactions



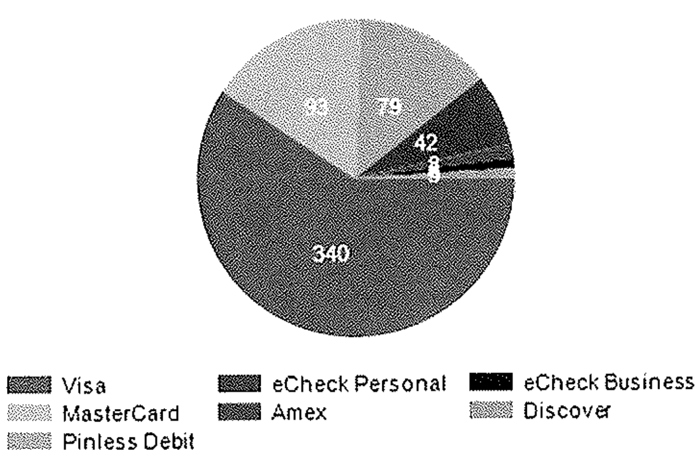
Agency	Trans Count
City of Metter	573
Total	**573**

Channels



Channel	Trans Count
Web	573
Total	**573**

Payment Methods



Payment Method	Trans Count
Visa	340
MasterCard	93
Pinless Debit	79
eCheck Personal	42
Amex	8
eCheck Business	6
Discover	5
Total	**573**

Dashboard Data for 12/1/2024 - 12/31/2024

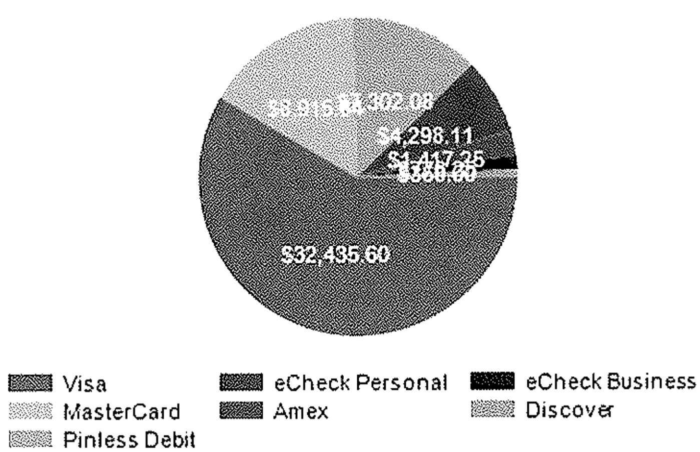
Transactions

Agency	Trans Amount
City of Metter	$55,512.93
Total	**$55,512.93**

Channels

Channel	Trans Amount
Web	$55,512.93
Total	**$55,512.93**

Payment Methods



Payment Method	Trans Amount
Visa	$32,435.60
MasterCard	$8,915.64
Pinless Debit	$7,302.08
eCheck Personal	$4,298.11
Amex	$1,417.25
eCheck Business	$776.25
Discover	$368.00
Total	**$55,512.93**

CITY OF METTER

REVENUES GENERAL FUND

For the period of 7/01/2024 to 12/31/2024

Targeted Percentage 50%

Account Id	Account Description	Budgeted	December Revenues	YTD Revenue	Balance/Excess/Deficit	% Revenues
100-00000-31-1100	REAL PROP-CUR YEAR	1,169,000.00	0.00	17,970.34	1,151,029.66	2
100-00000-31-1120	REAL PROP-TIMBER CUR YR	0.00	0.00	1,575.44	-1,575.44	0
100-00000-31-1200	REAL PROP-PRIOR YEAR	35,000.00	0.00	20,490.40	14,509.60	59
100-00000-31-1310	PERS-PROP-MOTOR-VEH-CUR	0.00	0.00	14,970.75	-14,970.75	0
100-00000-31-1315	MOTOR VEHICLE TITLE TAX	159,500.00	0.00	56,345.97	103,154.03	35
100-00000-31-1316	ALT AD VALOREM TAX (AAVT)	3,000.00	0.00	2,210.89	789.11	74
100-00000-31-1320	PERS PROP-MOBILE HM-CUR	2,500.00	0.00	2,187.74	312.26	88
100-00000-31-1350	RAILROAD EQUIPMENT	0.00	0.00	2,972.11	-2,972.11	0
100-00000-31-1351	GAS TAX REBATE	2,000.00	0.00	0	2,000.00	0
100-00000-31-1600	REAL ESTATE TRANSFER	9,500.00	552.71	4,016.43	5,483.57	42
100-00000-31-1700	FRANCHISE TAXES	323,000.00	0.00	24,736.54	298,263.46	8
100-00000-31-3100	LOCAL OPTION SALES/USE TX	950,000.00	84,312.84	508,667.57	441,332.43	54
100-00000-31-4200	ALCOHOLIC BEVERAGE EXCISE	112,000.00	10,246.06	62,001.68	49,998.32	55
100-00000-31-6200	INSURANCE PREMIUM TAX	355,000.00	0.00	381,726.67	-26,726.67	108
100-00000-31-6300	FINANCIAL INSTITUTIONS	27,000.00	0.00	0	27,000.00	0
100-00000-31-9100	PEN & INT-GENERAL PROP	5,000.00	0.00	4,942.28	57.72	99
100-00000-32-1200	GENERAL BUSINESS LICENSE	89,079.00	127.00	85,515.90	3,563.10	96
100-00000-32-1291	TEMPORARY VENDOR FEES	300.00	70.00	70	230.00	23
100-00000-32-2120	BUILDING INSPECTION	12,000.00	182.00	4,876.00	7,124.00	41
100-00000-32-2130	PLUMBING INSPECTION	1,500.00	0.00	512.50	987.50	34
100-00000-32-2140	ELECTRICAL INSPECTION	4,000.00	137.50	1,167.50	2,832.50	29
100-00000-32-2160	AIR CONDITIONING INSPECT	1,200.00	0.00	395.00	805.00	33
100-00000-32-2190	SITE INSPECTION	1,500.00	170.00	800.00	700.00	53
100-00000-32-2191	FOUNDATION INSPECTION	1,500.00	0.00	435.00	1,065.00	29
100-00000-32-2192	ENERGY INSPECTION	1,000.00	0.00	405.00	595.00	40
100-00000-32-2193	LAND DISTURBANCE PERMIT	500.00	0.00	120	380.00	24
100-00000-32-2194	FIRE INSPECTION FEE	21,000.00	1,749.45	10,670.09	10,329.91	51
100-00000-32-2195	STREET LIGHT FEE	110,000.00	8,989.95	54,371.24	55,628.76	49
100-00000-32-2211	FEES VARIANCE/AMENDMENT	600.00	25.00	275.00	325.00	46
100-00000-32-2991	GOLF CART REGISTRATION	200.00	0.00	100.00	100.00	50
100-00000-32-3100	BUSINESS LICENSE PENALTY	100.00	0.00	0	100.00	0

Account Id	Account Description	Budgeted	December Revenues	YTD Revenue	Balance/Excess/Deficit	% Revenues
100-00000-33-1111	GBI/DRUG TASK FORCE REIMBURSEMENTS	0.00	0.00	31,120.19	-31,120.19	0
100-00000-33-1157	ARPA GRANT	0.00	373,840.24	662,516.28	-662,516.28	0
100-00000-33-1314	INOIDIC GRANT-PARK RESTORATION	1,800,000.00	0.00	57,867.53	1,742,132.47	3
100-00000-33-3000	FED PAYMNTS IN LIEU OF TX	24,000.00	0.00	24,235.70	-235.70	101
100-00000-33-4116	GA FORESTRY COM FIRE GRAN	3,000.00	0.00	0	3,000.00	0
100-00000-33-4117	TREE GRANT	12,000.00	0.00	0	12,000.00	0
100-00000-33-4120	POLICE GRANTS	60,000.00	4,938.45	38,201.88	21,798.12	64
100-00000-33-4314	LMIG GRANT REVENUES	77,000.00	0.00	78,570.98	-1,570.98	102
100-00000-33-4318	GEORGIA GROWN INNOVATION CENTER SPONS	231,443.00	0.00	0	231,443.00	0
100-00000-33-4319	GEORGIA GROWN INNOVCATION CENTER RENT	55,763.00	7,758.45	40,460.74	15,302.26	73
100-00000-33-4320	GBI BRYNE GRANT PAYROLL REIMBURSEMENT	67,400.00	0.00	11,541.53	55,858.47	17
100-00000-33-4322	GA DEPT OF AGRICULTURE GGIC SPONSORSHIF	0.00	0.00	23,477.81	-23,477.81	0
100-00000-33-4323	GEORGIA AGRILCULTURE COMMODITY COMM	0.00	0.00	208,020.00	-208,020.00	0
100-00000-33-4345	GA GROWN REVENUES BROUGHT FORWARD	93,544.00	0.00	0	93,544.00	0
100-00000-33-6001	CANDLER CO FIRE PROTECTIO	429,978.00	33,304.25	199,825.50	230,152.50	46
100-00000-33-6004	CANDLER CO/ANIMAL CONTROL	94,146.00	7,017.17	42,103.02	52,042.98	45
100-00000-33-6010	GIRMA SAFETY GRANT	10,000.00	0.00	0	10,000.00	0
100-00000-34-1400	PRINTING & DUPLICAT SRVCS	250.00	0.00	52.00	198.00	21
100-00000-34-1950	MISCELLANEOUS - OTHER	0.00	-18,142.80	21,294.11	21,294.11	0
100-00000-34-2120	SPEC POL SVC-ACCIDNT REP	1,700.00	54.00	632.00	1,068.00	37
100-00000-34-4299	OTHER INCOME-PRIOR YEAR EXPENSES	0.00	0.00	1,445.14	-1,445.14	0
100-00000-34-5710	ANIMAL CONTROL SHEL FEES	4,800.00	745.25	2,230.00	2,570.00	46
100-00000-34-5712	BETTER FRESH FARMS FEES	75,000.00	0.00	37,659.79	37,340.21	50
100-00000-34-7201	DOWNTOWN PARK FEES	500.00	0.00	50.00	450.00	10
100-00000-34-7202	PERMIT TO EXCEED	0.00	0.00	30.00	-30.00	0
100-00000-35-1170	COURT-MUNICIPAL	183,225.00	12,199.30	87,263.53	95,961.47	48
100-00000-36-1000	INTEREST REVENUES	35,000.00	1,523.97	9,536.75	25,463.25	27
100-00000-37-1008	DONATE GREAT AMER CLEANUP	300.00	0.00	0	300.00	0
100-00000-37-1011	ANIMAL SHELTER CONTRIBUTI	3,000.00	0.00	285.00	2,715.00	10
100-00000-37-1017	DONATIONS - TREES FOR BETTER METTER	500.00	0.00	1,000	-500.00	200
100-00000-37-1018	MEMORY LANE PARK DONATIONS	5,000.00	0.00	0	5,000.00	0
100-00000-38-1001	HEAD START RENTAL FEE	6,000.00	500.00	3,000.00	3,000.00	50
100-00000-38-1002	BUILDING RENTAL FEE	4,800.00	400.00	2,400.00	2,400.00	50
100-00000-38-1003	COMMUNITY CENTER RENT FEE	8,350.00	987.50	5,200.00	3,150.00	62
100-00000-38-1004	METTER DEPOT RENTAL FEE	14,000.00	1,350.00	7,425.00	6,575.00	53
100-00000-38-9001	DRIVEWAY PIPE	50.00	0.00	25	25.00	50

Account Id	Account Description	Budgeted	December Revenues	YTD Revenue	Balance/Excess/Deficit	% Revenues
100-00000-38-9003	PRIOR YEAR FUND BALANCE	12,000.00	0.00	0	12,000.00	0
100-00000-38-9005	INDIRECT COST ALLOCATIONS	253,410.00	20,551.50	123,309.00	130,101.00	49
100-00000-38-9007	RESERVE FUNDS	450,000.00	0.00	0	450,000.00	0
100-00000-39-1205	TRANSFER FROM ARPA FUND	56,000.00	0.00	0	56,000.00	0
100-00000-39-2100	SALE OF GEN FIXED ASSETS	2,500.00	0.00	0	2,500.00	0
100-00000-39-3500	GMA LEASES	450,000.00	0.00	0	450,000.00	0
	General Fund Revenue Totals	**7,921,638.00**	**553,589.79**	**2,985,306.52**	**4,978,919.70**	37

CITY OF METTER
EXPENDITURES GENERAL FUND
For the period of 7/01/2024 to 12/31/2024
Targeted Percentage 50%

Account Id	Account Description	Budgeted	December Expenditures	YTD Expenditures	Balance/Excess/Deficit	% Expenditures
11100	GOVERNING BODY	88,932.00	3,859.52	34,679.03	54,252.97	39
15100	ADMINISTRATION	761,278.99	55,914.74	338,296.56	422,982.43	44
15650	GOVERNMENT BUILDING	218,704.00	8,158.26	71,105.18	147,598.82	33
26500	MUNICIPAL COURT	30,097.00	2,297.45	13,699.06	16,397.94	46
32000	POLICE	1,628,557.00	111,488.50	659,626.29	968,930.71	40
35000	FIRE	847,724.00	41,756.88	344,733.42	502,990.58	41
39100	ANIMAL CONTROL	162,175.00	13,089.54	75,892.64	86,282.36	47
42200	STREETS AND LANE	2,819,396.00	48,076.98	1,165,727.94	1,653,668.06	41
49000	SHOP	290,102.00	55,895.30	237,548.01	52,553.99	82
55300	COMMUNITY CENTER	22,094.00	2,131.16	18,803.47	3,290.53	85
56000	COMMUNITIES AND SCHOOLS	10,000.00	833.33	4,999.98	5,000.02	50
65900	LIBRARY	55,575.00	4,418.75	27,945.75	27,629.25	50
72200	PLANNING	183,284.00	12,707.66	54,420.91	128,863.09	30
75200	ECONOMIC DEV	671,815.24	48,924.19	286,369.01	385,446.23	43
75210	INDUSTRIAL AUTHORITY	89,317.00	0.00	31,209.08	58,107.92	35
75420	DEPOT	17,495.00	1139.14	5,860.80	11,634.20	34
75630	AIRPORT	25,190.00	2,099.17	12,595.02	12,594.98	50
	General Fund Expenditure Totals	**7,921,736.23**	**412,790.57**	**3,383,512.15**	**4,538,224.08**	**43**

CITY OF METTER

REVENUES SANITATION FUND

For the period of 7/01/2024 to 12/31/2024

Targeted Percentage 50%

Account Id	Account Description	Budgeted	December Revenue	YTD Revenue	Balance/Excess/Deficit	% Revenues
540-00000-34-4110	SAN-REFUSE COLLCTION CHG	392,570.00	32,033.62	192,831.74	199,738.26	49
540-00000-34-4191	YARD WASTE FEE	65,356.00	7,231.97	43,686.51	21,669.49	67
540-00000-34-4192	PENALTY SANITATION	14,820.00	1,434.16	6,581.75	8,238.25	44
540-00000-34-4193	JUNK COLLECTION FEE	152,500.00	14,455.91	87,375.56	65,124.44	57
540-00000-36-1000	INTEREST REVENUES	5,500.00	569.16	3,446.26	2,053.74	63
540-00000-38-9003	PRIOR YEAR FUND BALANCE	32,964.00	0	0	32,964.00	0
540-00000-39-3500	GMA LEASES	55,000.00	0	0	55,000.00	0
	SANITATION FUND	**718,710.00**	**55,724.82**	**333,921.82**	**384,788.18**	**40**

CITY OF METTER

EXPENDITURES SANITATION FUND

For the period of 7/01/2024 to 12/31/2024

Account Id	Account Description	Budgeted	December Expenditures	YTD Expenditures	Balance/Excess/Deficit	% Expenditures
45200	SANITATION	688,710.00	53,821.46	275,065.07	413,644.93	40
45300	INERT LANDFILL	30,000.00	1,782.25	8,279.51	21,720.49	42
	SANITATION FUND	**718,710.00**	**55,603.71**	**283,344.58**	**435,365.42**	**39**

CITY OF METTER

REVENUES WATER FUND

For the period of 7/01/2024 to 12/31/2024

Targeted Percentage 50%

Account Id	Account Description	Budgeted	December Revenue	YTD Revenue	Balance/Excess/Deficit	% Revenues
505-00000-34-4201	WATER AND SEWER SALES	1,359,593.00	107,936.41	783,001.70	576,591.30	58
505-00000-34-4202	SEWER CONNECTION FEES	6,900.00	0.00	0.00	6,900.00	0
505-00000-34-4203	WATER CONNECTION FEE	18,100.00	0.00	14,880.00	3,220.00	82
505-00000-34-4204	SERVICE FEE	12,445.00	630.00	4,630.00	7,815.00	37
505-00000-34-4205	RECONNECTION FEE	39,340.00	3,555.00	15,795.00	23,545.00	40
505-00000-34-4206	PENALTIES	30,000.00	3,712.14	15,853.52	14,146.48	53
505-00000-34-4207	HAY PROCEEDS	8,550.00	11,550	11,550.00	-3,000.00	135
505-00000-34-4208	DEMAND FEE SPRINKLERS	9,000.00	780.00	4,663.10	4,336.90	52
505-00000-34-4209	WASTEWATER DUMPING FEES	44,000.00	3,160.00	15,042.00	28,958.00	34
505-00000-34-4213	LANDLORD DEPOSIT FEE	500.00	0.00	125.00	375.00	25
505-00000-34-4214	LEACHATE FEES	24,000.00	6,472.00	12,376.00	11,624.00	52
505-00000-34-4299	OTHER INCOME	0.00	0.00	0.00	0.00	0
505-00000-36-1000	INTEREST REVENUES	24,000.00	1,043.16	6,126.16	17,873.84	26
505-00000-38-9003	PRIOR YEAR FUND BALANCE	321,029.00	0.00	0.00	321,029.00	0
505-00000-38-9004	PRIOR YR RETAIN EARN R&R	550,000.00	0.00	0.00	550,000.00	0
505-00000-39-3001	GEFA LOAN PROCEEDS	740,000.00	0.00	418,774.51	321,225.49	57
505-00000-39-3500	CAPITAL LEASES	120,000.00	0.00	0.00	120,000.00	0
	WATER/WASTE WATER FUND F	**3,307,457.00**	**138,838.71**	**1,302,816.99**	**2,004,640.01**	**39.00**

CITY OF METTER

EXPENDITURES WATER FUND

For the period of 7/01/2024 to 12/31/2024

Account Id	Account Description	Budgeted	December Expenditures	YTD Expenditures	Balance/Excess/Deficit	% Expenditures
43300	WASTE WATER	2,300,712.00	56,608.57	1,027,762.55	1,272,949.45	45
44400	WATER	1,006,745.00	50,668.12	924,442.45	82,302.55	92
	WATER/WASTE WATER FUND	**3,307,457.00**	**107,276.69**	**1,952,205.00**	**1,355,252.00**	**59**

Planning Department Report

January 2025 City Council Meeting

Contact with applicants / developers:

- Responded to contractor query about permitting requirements.
- Provided information on property ownership and zoning to housing developer; referred him to economic development director for property owner contact assistance.
- Researched ordinance requirements for development process in central business zoning district.
- Provided zoning verification letter for S. Lewis Street property.

Meetings:

- Attended meeting with Memory Lane Park organizer to discuss city assistance to identify potential grant opportunities.
- Attended department head meetings.
- Attended kick-off meeting of HOGARC's Candler County Rural Transit Development Plan.

Reports:

- Developed RFP for development of workforce housing.
- Identified potential grant opportunities for Memory Lane Park.

Development Regulations and Zoning Ordinance Update:

- Reviewed zoning ordinance draft.

City of Metter

MAYOR & COUNCIL
Edwin O. Boyd, Mayor
Chyrileen Kilcrease, Mayor Pro Tem
Victoria Gaitten
James McKie
Gregg Stewart
Rashida Daniel Taylor

49 South Rountree Street
Post Office Box 74
Metter, Georgia 30439

APPOINTED OFFICIALS
Scott Wood, City Manager
Angie Conner, City Clerk
Brent Carter, City Attorney
J. Kendall Gross, Municipal Judge

Mayor and Council
City of Metter
49 South Rountree Street
Metter, Georgia 30439

January 8, 2025

Dear Mayor and Council,

This report is to update you on a variety of ongoing City issues. They are listed in no order of importance or priority, and some require no response but are offered simply to keep you abreast of various City issues.

We currently have at least four (4) different developers who have expressed interest in developing housing projects within the City, and more particularly in working with the City in applying for State Work Force Housing grants. Included herein is a draft RFP to invite developers to submit the necessary information to enable the City to present a valid grant application to the State. Please review this RFP and let me know if you have any concerns about it or questions as to our approach in dealing with the various developers. Since I have been in Metter we have missed at least one State funding round, so hopefully we can keep this issue moving forward.

Our new vehicle repair shop on Lillian Street should be completed and in operation early next month. The highest and best use of the current vehicle repair shop (next to GGIC) is still being evaluated. We are planning on a small-scale, informal "ribbon cutting" for some time in mid-February for the new vehicle maintenance shop and will let you know as that possibility develops.

Attached is a copy of a letter we recently sent to Georgia Power Company requesting reimbursement for the cost to repair one of our well pumps. The letter is self-explanatory. To date we have received no response from Georgia Power but will follow up if we have not heard from them within a reasonable time frame.

Also attached is a copy of a power point presentation regarding the House Bill 581 issue. The constitutional amendment regarding this matter was approved by the voters in the November election. I think the power point is clear but if you have any questions, please let me know. You are not required to take an action on this issue unless you choose to "opt out" of the homestead exemption restriction. No action by City Council will result in the establishment of the exemption for the City. Also, in order for us to participate in any future sales tax referendum both the City and the County must have the exemption in effect (i.e. not "opt out"). On Monday evening the Candler County Board of Commissioners voted to NOT "opt out." At this point we cannot provide you a dollar impact to the City if we do not opt out, but we have reached out to the Tax Commissioner to see if that information can be obtained. However, in any event any property tax effect to the City would probably be negligible for the next few years, while at the same time enabling us to participate in a FLOST (sales tax).

At our request, the Georgia Department of Transportation has recently developed a plan intended to alleviate traffic congestion on South Broad Street, from S. Rountree to S. Leroy Streets. More specifically, the plan would address the realignment of some of the current parking spaces within that two-block area. GDOT has scheduled a meeting for 6:30 p.m. on Tuesday of next week at our Community Center building to meet with the owners of the properties which front South Broad Street. This will be a public meeting and the newspaper has been notified. However, at this point the primary focus on the part of GDOT will be to interface with the affected property owners and not necessarily the public at large. Obviously, GDOT is a State agency, so as their initial concept becomes more developed in the near future, GDOT will retain the prerogative to hold a full-scale public hearing, although that will be at their discretion.

I had a discussion with our municipal bonding agent this week regarding our fire station project. Currently we are waiting on more precise construction costs from John Lavender. As I mentioned at the last City Council meeting, I am concerned by the spike in estimated project costs from the estimates I was provided when I came here in late September versus the figures he gave us just before Thanksgiving. At some point in the near future, we may need a Council Work Session to discuss the scale of the project, as well as funding and repayment schedules and options. We will let you know more about that issue as it develops, and we have more specific information.

From my earliest days in Metter, I have been frequently confronted by the frustrations of many of our employees with our current health insurance plan. Almost to a person they are highly dissatisfied with the plan we have in place. Accordingly, we are investigating employee health insurance alternatives and hope to have a recommendation included as part of the upcoming budget process. In the meantime, some employee cases are so desperate that we may need to consider legal intervention on the part of our employees as a group. I am developing more information on this issue, but what I have learned thus far is a source of considerable concern.

Our General Fund cash flow has been particularly challenged lately because of two unusual and temporary circumstances. One has been the requirement for us to pay the contractor for park project costs before we qualify for reimbursement from the State for those payments. The second has been the result of our insurance company requiring us to complete repairs to our City buildings which were damaged in the September hurricane, to submit the bills to them for that work, and for the insurance company to subsequently reimburse us. We are working through these challenges but recently it has been necessary for the General Fund to "borrow" from the Water and Sewer fund in order to meet some of those obligations. And because of a couple of large, ongoing utility projects our Water and Sewer fund has also been challenged. My goal has been for us to avoid tapping into our limited fund balance if at all possible. Fortunately, because property tax revenues are now coming in, and the projects which have contributed to this issue will soon be concluded, we have (hopefully) turned the corner and "dodged the bullet".......("whew!").

We are hopeful that the downtown park project will be entirely complete soon. The central park may be completed in February, with completion of the final phase, the east park, taking place by the end of March or first of April. If you have no objection, I will ask Heidi Jeffers to begin working with the Main Street organization to plan a ribbon cutting ceremony. Or if you have a preference that we handle that in a different fashion just let me know, because Heidi has not yet approached the Main Street Board about the matter.

Several ideas are being developed to disguise, camouflage, or beneficially utilize the unsightly electrical panel box on the east end of the central park. Suggestions are welcome.

A list of our final ARPA projects is also included herein. I worked collaboratively, conscientiously, and fairly with our Department Heads in identifying and prioritizing these projects, and while everyone did not agree on every item, they do represent what we know to be legitimate, needed, and attainable within the time frame we had to work with. And most importantly several of them help our City government function better while presenting the image of Metter city government in a manner in which you can take pride.

We are proud to report that our Police Department has recently been awarded a $17,500 grant by the Governors Office of Highway Safety to purchase new laptops and printers for our patrol cars. The grant requires no local match.

You may be aware that the dam at our Industrial Park pond was significantly damaged during the recent flooding event. The walking path around the pond has been dissected as a result. We have cost estimates in the range of $40,000 to repair the dam but do not have funding in our current budget for that project. We are making an effort to qualify that project for State or Federal funding but thus far have not been able to do so.

We are working to have our W-2 and 1099 forms completed and mailed out by the end of this month.

On a less pleasant note, you should know that Better Fresh Farms is currently almost $47,000 delinquent in rent payments, and that number will likely be higher later this month. I have had numerous meetings and telephone discussions with the owners of Better Fresh Farms, assuring them that we appreciate their unique business presence in the GGIC facility and very much want them to continue their operation in the City of Metter. At the same time, however, failure to meet their rent obligations is a negative impact on our General Fund because those rental payments are anticipated in our budget. I will continue to work with them as much as possible to bring their account current, but felt you should be aware of this situation.

As you recall, at the time I "came onboard" with the City it was understood that I would be making an extended trip overseas. That trip was originally planned for the 30 day period between December 10 and January 10. However, as was announced at a previous City Council meeting, the trip was delayed due to a number of different reasons. The trip has now been rescheduled for the month of April. I am certainly aware of the timing requirements within the budget development process and have already discussed with our full staff the need to work within that schedule. We will meet our obligations to have a draft budget fully assembled in time for an adequate review and ultimate adoption by City Council. Our goal will be to have the budget formally adopted no later than before leaving for the annual GMA Conference in June.

As always, thank you for your leadership and service to the City of Metter.

Respectfully,

E. Scott Wood
Interim City Manager

REQUEST FOR PROPOSALS

RFP# 2025-001 | Development of Rural Workforce Housing

Proposal Calendar	
RFP Release Date	January 15, 2025
Pre-Proposal Conference	Monday, February 3, 2025, at 10:00AM*
Question Submission Deadline	Wednesday, February 12, 2025, at 5:00PM
Proposal Due Date & Opening	Monday, February 24, 2025, at 3:00PM*
Notification and Contract Dates	
Selection of Developer	Monday, March 10, 2025 (council meeting)
Notification of Selection	March 11, 2025
Contract Date	March 12, 2025
*Meetings will be held at Metter City Hall - 49 South Rountree Street, Metter, GA 30439	

General Information

The City of Metter (hereafter referred to as "the City") is requesting proposals from qualified developers for the development of workforce housing within the City. The City intends to work with the selected developer to prepare an application to the OneGeorgia Authority for a 2025 Rural Workforce Housing Initiative grant. If awarded, grant funds will be used to construct infrastructure to serve the workforce housing development.

A pre-proposal conference will be held at 10:00 AM, on **Monday, February 3, 2025,** in the City Council chambers at City Hall, 49 South Rountree Street, Metter, Georgia, to answer questions about the RFP requirements and proposed partnership. After this pre-proposal conference, the City will formally document and distribute to all potential bidders who received the RFP any modifications or clarifications to the RFP that arose during the meeting, including answers to questions that were not addressed during the conference itself. If additional information is needed after the conference, questions regarding specific items in the RFP should be submitted in writing to City Hall, P.O. Box 74 or 49 South Rountree Street, Metter, Georgia 30439 or medenfield@cityofmetterga.gov no later than **Wednesday, February 12, 2025.** No questions may be submitted after this deadline. Written answers to all written questions submitted will be provided to all interested parties by **Wednesday, February 19, 2025.**

To be considered, the proposer must submit complete proposals to City Hall, Purchasing Department, P.O. Box 74 or 49 South Rountree Street, Metter, Georgia 30439 by 3:00 PM on **Wednesday, February 26, 2025**. The City reserves the right to reject any or all proposals submitted. Incomplete applications will not be considered. There is no expressed or implied obligation for the City to reimburse the responding firms for any expenses incurred in preparing proposals in response to this request.

During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarifications from proposers, or to allow corrections of errors or omissions. At the discretion of the City, proposers may be requested to make oral presentations as part of the evaluation process.

SCOPE OF THE PROJECT

Due to the rising costs of housing, many residents within the City are rent-burdened and unable to purchase a home. In residential development, infrastructure improvements such as the installation of water and sewer lines, stormwater detention, and roads are among the factors that contribute to high housing costs. The city is eager to facilitate the development of workforce housing through targeted extensions of existing water and sewer infrastructure to developable sites.

To further the City's goal of increasing the local supply of workforce housing and to reduce the cost to build new housing, the city will partner with a developer and apply for Rural Workforce Housing Initiative grant from the OneGeorgia Authority to help pay for infrastructure costs. If the Rural Workforce Housing Initiative grant is awarded, the funds will pay for infrastructure to support workforce housing on property provided by the developer, and the development partner will build and rent or sell the housing. Housing built using infrastructure funded by the grant must be affordable pursuant to program requirements specified by the OneGeorgia Authority.

A selection panel will be tasked with evaluating the proposals. The city manager will present their recommendation to the Metter City Council on March 10, 2025, for a final decision. Once a developer has been selected, the city and developer will work together to compile all documents required for the grant application by the April 2025 deadline. Award announcements for April applications are expected to be made by the OneGeorgia Authority in June 2025.

EVALUATION CRTERIA

Submittals will be evaluated by a selection panel according to the following weighted criteria:

Evaluation Criteria	**Maximum Points**
A – Number of workforce housing units proposed, development site, price per unit.	15
B – Proposed timeline.	15
C – Project narrative and conceptual site plan.	20
D – Estimated project cost and feasibility.	25
E – Demonstrated experience, financial capability, and references.	25
Total Available Points	100

A. Provide details of the proposed number of workforce housing units to be built, the location and acreage of the site, and the proposed rent / sales price per unit.

B. Provide a timeline of the proposed development and details of any proposed phasing. Note, workforce housing units served by grant-funded infrastructure must be built and a Certificate of Occupancy issued within two years of the grant award date, unless otherwise approved by the grantor.

C. Provide a project narrative describing proposed housing type(s), amenities, greenspace, playgrounds, shade structures, etc., to be included in the development. Describe plans for maintenance of common areas (e.g., HOA) and any environmental considerations such as mitigation for construction in wetlands or floodplain areas. Include a conceptual plan showing total number and location of dwellings, lot size(s), building footprint & dwelling size, sidewalks, amenities, etc.

D. Provide an estimated cost of development including infrastructure costs. While engineered plans and estimates are not required at this time, the proposer must perform due diligence in providing a reasonable and justifiable cost estimate.

E. Provide two references with contact information. Acceptable references include local government contacts and/or partners from previous developments. Include project details from previous residential developments and examples of the completed dwelling types and amenities. Demonstrate financial capability to construct the development using conventional construction financing by submitting a letter from a banking institution indicating credit worthiness and funds availability.

QUESTIONS RELATED TO THIS RFP

All questions shall be submitted via email to medenfield@cityofmetterga.gov by **February 12, 2025,** at 5:00 PM.

Any addendums to this proposal will be posted at: https://www.metter-candler.com/.

For more information of the Rural Workforce Housing Initiative, please visit: https://dca.georgia.gov/financing-tools/infrastructure/onegeorgia-authority/equity-fund/rural-workforce-housing-initiative.

RFP DEADLINE

Proposals shall be delivered to the City of Metter at the below address by 3:00 PM on **February 24, 2025**, at which time they will be publicly opened. Proposals shall be submitted in a sealed envelope and be clearly marked with the following information on the outside of the envelope "**RFP#2025-001, Development of Rural Workforce Housing. Proposal Opening February 24, 2025**".

Mail or Hand Deliver RFP Submittals to:
Metter City Hall
Purchasing Department
P.O. Box 74
49 South Rountree Street
Metter, Georgia

RFP/Bid Sheet
RFP 2025 - 001
Development of Rural Workforce Housing

Name Business/Developer: ____

Address: ____

Contact Person: ______________________________Phone: ______________

Email: ______________________________________

Proposal Overview: ____

____

____

____

Number of workforce housing units to be constructed?	
Location and acreage of development site.	
Will rezoning or annexation be necessary?	
Is the land under contract **or** owned by developer?	
Estimated cost of development?	
Have civil plans been drafted?	
Proposed sales price?	

Required Attachments:
◯ Description of the proposed number of workforce housing units to be built, the location and acreage of the site, and the proposed rent / sales price per unit.
◯ Project Timeline and proposed phasing.
◯ Project narrative describing proposed housing type(s), amenities, greenspace, playgrounds, shade structures, etc., to be included in the development. Describe plans for maintenance of common areas (e.g., HOA) and any anticipated wetlands or floodplain impacts.
◯ Include a conceptual plan showing total number and location of dwellings, lot size(s), building footprint & dwelling size, sidewalks, amenities, etc.
◯ Front elevations for all proposed housing types.
◯ Estimated cost for development of workforce housing, including infrastructure and engineering costs.
◯ Two References with Contact Information & letter from Financial Institution. Details of at least two previous residential developments, including examples of housing types constructed.

City of Metter

MAYOR & COUNCIL
Edwin O. Boyd, Mayor
Chyrileen Kilcrease, Mayor Pro Tem
Victoria Gaitten
James McKie
Gregg Stewart
Rashida Daniel Taylor

49 South Rountree Street
Post Office Box 74
Metter, Georgia 30439

APPOINTED OFFICIALS
Scott Wood, City Manager
Angie Conner, City Clerk
Brent Carter, City Attorney
J. Kendall Gross, Municipal Judge

December 19, 2024

Mr. Joel Hanner
Area Manager
Georgia Power Co.
111 Stockyard Road
Bin 73111
Statesboro, GA 30458-5452

Hello Mr. Hanner,

On behalf of the city government of Metter, as well as all of our citizens, please know that we sincerely appreciate the competent and timely assistance Georgia Power has provided to our community through the recent disasters. We realize that the resources of Georgia Power have been challenged like never before, and we have nothing but compliments and gratitude to offer to you and your crews for your overall responsiveness and assistance.

However, we do have one significant issue for which we are requesting your support. On Saturday, October 12th we experienced a major fire in downtown Metter. An important asset to our Fire Department in responding to the fire should have been our ability to rely on a municipal well which was proximate to the fire. However, we were unable to activate the well due to the failure of a Georgia Power transformer. Failure of the well undeniably hampered our ability to fight the fire as aggressively as should have been the case. We believe that during the commendable efforts of Georgia Power to reestablish electricity service as soon as possible after Hurricane Helene the transformer which supplied power to our well was wired incorrectly, which then caused the failure of our city well pump.

Attached to this letter is a written statement from our electrician which describes the problem. Should anyone associated with Georgia Power need to confirm the circumstances of this incident, contact can be made with the following persons who have firsthand knowledge of the matter:

Metter Fire Chief Jason Douglas: 912/531-6832
City of Metter Public Works Director Cliff Hendrix 912/536-5909

The City of Metter is hereby requesting reimbursement from Georgia Power in the amount of $45,421.00, which represents our cost for repair to the well.

We are grateful for your favorable consideration of this request.

Kindest Regards,

E. Scott Wood / SG

E. Scott Wood
City Manager

cc: Mayor Ed Boyd
Cliff Hendrix
Jason Douglas
Brent Carter
Jason Jones

BEASLEY WELL DRILLING AND PUMP SERVICE, INC.
375 Gordon Beasley Rd
Statesboro, GA 30458 USA
+19126903145
martybeasley@yahoo.com

Invoice 31823

BILL TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
CITY OF METTER	CITY OF METTER	11/08/2024	$45,421.00	11/18/2024

CUSTOMER PHONE #
912-536-5909 (CLIFF HENDRIX)

CUSTOMER E-MAIL
chendrix@cityofmetter.ga.gov

DATE		QTY	RATE	AMOUNT
	Services SK 8H-12STG SIMFLO WL PUMP ASSY	1	21,400.00	21,400.00
	Services 6X9' 11-1/4"X.280 WL COLUMN PIPE	3	1,650.00	4,950.00
	Services 1-1/4"X120" 416SS SHAFT W/CPLG	19	480.00	9,120.00
	Services 1-1/4"X60" 416SS SHAFT W/COUPLING	2	340.25	680.50
	Services 6"X1-1/4" RETAINERS W/INSERTS	19	125.50	2,384.50
	Services 1-1/2"X33-3/4" MOTOR SHAFT W/NUT & KEY	1	1,086.00	1,086.00
	Services TRANSFORMER	1	800.00	800.00
	Services LABOR			5,000.00

SUBTOTAL	45,421.00
TAX	0.00
TOTAL	45,421.00

TOTAL DUE **$45,421.00**

THANK YOU.

WE ACCEPT CASH, CHECK AND CREDIT CARD (3% fee on cards) PLEASE CALL 912-690-3145 FOR ALL BILLING NEEDS. THANK YOU!

STATE OF GEORGIA
COUNTY OF CANDLER

AFFIDAVIT

Personally appeared before me, the undersigned attesting authority, comes Jason Jones, who, after being duly sworn, deposes and states as follows:

1.

I am an electrician, employed by D & S Electric located in Metter, Georgia.

2.

On Saturday, October 12, 2024, I was called to an emergency by the City of Metter, Georgia because the City of Metter's number 2 back-up well located on an alley off of Jeanette Street failed to start due to a control transformer failure, and the Metter Fire Department was unable to effectively fight a fire that was burning several businesses.

3.

In an effort to start the well pump and supply water pressure, to the Metter Fire Department, I bypassed the Weg Soft Start by connecting the line and load wire, keeping the phases in sequence together to run the well motor. Upon taking this action, the motor ran backwards and spun the locking nut off of the top of the hollow motor shaft and warped the shaft going down to the pump at the bottom of the well.

4.

Later, I met with a Georgia Power Lineman, whose name I do not recall, who told me that the Georgia Power side of the transformer was wired incorrectly. It should have been wired for 208 volts but was wired for 360 volts.

JASON JONES

Sworn to and subscribed before me
this 5th day of December, 2024.

Haley Callaway
Notary Public

HALEY GRACE CALLAWAY
Notary Public - State of Georgia
Candler County
My Comm. Expires June 21, 2026

ARPA 2024 YEAR END PROJECTS

DEPARTMENT	PROJECT	COST
ANIMAL CONTROL	KENNEL REPAIRS	$41,830.00
FIRE DEPARTMENT	FIRE FIGHTING SUPPLIES	$74,587.56
	HVAC TEMPORARY BLDG.	$7,833.00
LILLIAN STREET BUILDING	PW/PD GENERATOR	$180,000.00
WELCOME CENTER	BUILDING FASCADE UPGRADE & REPAIRS	$75,740.00
	RE-PAVING PARKING LOT/ROAD	$74,915.00
	EXTERIOR UPGRADES	
CITY HALL	CITY HALL LOBBY & ADMIN OFFICE UPGRADE	$43,068.57
POLICE	FIRST RESPONSE EQUIPMENT	$23,464.68
	COURT ROOM FURNITURE	$12,130.16
	BUILDING & MAINTENANCE	$4,411.82
COMMUNITY CENTER	AIR CONDITIONER/WALL CONSTRUCTION & REPAIRS	$37,505.65
PUBLIC WORKS	ALINE PUMP STATION UPGRADE	$99,386.00
TOTAL	**BANK BALANCE $674,881.13**	**$674,872.44**