



**BERKELEY HEIGHTS BOARD OF EDUCATION
REGULAR MEETING
AGENDA
DECEMBER 11, 2025**

| Board Goals |
|--|
| The Board of Education will improve planning and the Committee Structure |
| The Board of Education will work to improve communication, both internally and externally |
| The Board of Education will evaluate the CSA in a timely manner |
| The Board of Education will promote all District Goals by providing the support and resources necessary to achieve the goals |
| The Board of Education will develop and implement a plan for continuous Board Professional Development with ongoing Board training |

| District Goals for 2025-2026 |
|---|
| Foster a district-wide culture of student-centered learning |
| Student Achievement K-5: Build capacity for data literacy and instructional decision making |
| Support the whole child |

I. CALL TO ORDER

II. MEETING NOTICE STATEMENT

Adequate notice of this meeting of the Berkeley Heights Board of Education was given as required by the Open Public Meetings Act as follows:

On January 9, 2025 notice of the Board of Education Meeting schedule was sent to the *Star Ledger* and the *Courier News* and was also provided to all schools, PTO Presidents, the BHEA President, and posted at the Administration Building. A copy was also provided to the Public Library and filed with the Municipal Clerk.

ROLL CALL

| <u>Board Member</u> | <u>Present</u> | <u>Absent</u> | <u>Time of Arrival</u> |
|-------------------------|----------------|---------------|------------------------|
| Mrs. Sai Bhargavi Akiri | | | |
| Ms. Gale Bradford | | | |
| Dr. Tom Foregger | | | |
| Mrs. Deborah Terrero | | | |
| Mr. Bill Dillon | | | |

| | | | |
|----------------------------|--|--|--|
| Mrs. Natasha Joly | | | |
| Mrs. Dipti Khanna | | | |
| Mrs. Pamela Stanley | | | |

Also Present:

- _____ Dr. Kim Feltre, Superintendent of Schools
- _____ Dr. Crystal Marr, Assistant Superintendent of Schools
- _____ Ms. Jennifer Nicholson, School Business Administrator/Board Secretary
- _____ Mr. Vijaysinh Sindha, Assistant Business Administrator
- _____ Board Attorney

III. FLAG SALUTE

IV. ADJOURN TO EXECUTIVE SESSION

WHEREAS, the Berkeley Heights Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters related to those identified below:

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting specific prospective or current employees.

BE IT RESOLVED, that the Berkeley Heights Board of Education adjourns to Executive Session to discuss matters related to student and legal matters; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

MOTION to enter into Executive Session.

Voice Vote

Moved _____ Seconded _____ Vote _____ Time _____

V. RETURN TO PUBLIC SESSION
MOTION to return to Public Session.

Voice Vote
Moved _____ Seconded _____ Vote _____ Time _____

VI. REPORT OF THE SUPERINTENDENT

- Report of the Student Representatives: Pippa Raaijmakers and Howard Acheson
- Recognition of Board Member Dipti Khanna
- Audit Overview: Suplee, Clooney & Company LLC.

COMMENTS FROM THE PUBLIC ON AUDIT ITEMS

During this portion of the meeting, District residents and staff are invited to address the Board of Education on **audit items only**.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. Additionally, all in-person public commenters are asked to please sign in. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

VII. REPORT OF THE BUSINESS ADMINISTRATOR/BOARD COMMUNICATIONS

VIII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

During this portion of the meeting, District residents and staff are invited to address the Board of Education on **agenda action items** only.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. Additionally, all in-person public commenters are asked to please sign in. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be

responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant’s statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker’s statement will be limited to three (3) minutes in duration.

IX. MINUTES

Resolution 1: All Board Members.

1. APPROVAL OF MEETING MINUTES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, and the School Business Administrator, approves the meeting minutes for the following dates:

| Meeting | Date |
|-----------------------------------|-------------------|
| Executive Session Meeting Minutes | November 20, 2025 |
| Regular Session Meeting Minutes | November 20, 2025 |

ROLL CALL VOTE:

| | Mrs. Akiri | Dr. Foregger | Mrs. Terrero | Mr. Dillon | Mrs. Joly | Mrs. Khanna | Mrs. Stanley | Ms. Bradford |
|----------------|------------|--------------|--------------|------------|-----------|-------------|--------------|--------------|
| Motion | | | | | | | | |
| Second | | | | | | | | |
| Aye | | | | | | | | |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | | | | | | |

X. FINANCE

Resolutions 1-14: All Board members. Resolutions 15: Berkeley Heights Only

1. APPROVE PAYMENT OF PAYROLL AND BILLS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the Payroll and Bills List as follows:
(Attachment A)

| | | |
|-------------------------|-------------------|-----------------------|
| Payroll | | |
| | 11/26/2025 | \$1,871,822.55 |
| | | |
| Accounts Payable | | |
| | 11/16/2025 | \$4,800.00 |
| | 12/11/2025 | \$1,046,699.51 |
| | | |
| Total | | \$2,923,322.06 |

2. APPROVAL OF NOVEMBER 2025 BOARD SECRETARY’S REPORT

RESOLVED that the Berkeley Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of November 30, 2025 after review of the Board Secretary’s monthly financial report (appropriations section), and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12(b), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year. *(Attachment B)*

3. APPROVAL OF NOVEMBER 2025 TRANSFERS

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, does hereby approve the November 2025 line item transfers in the 2025–2026 school budget, as listed on file in the Board Office. *(Attachment C)*

4. APPROVAL OF NOVEMBER 2025 TREASURER'S REPORT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accepts the financial report of the Treasurer of School Funds for the month ending November 30, 2025. *(Attachment D)*

5. APPROVE STUDENT EDUCATIONAL FIELD TRIPS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves student educational field trips. *(Attachment E)*

6. APPROVE PROFESSIONAL CONTRACTED SERVICES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves contracted services, as follows:

| Provider | Time Period | Explanation | Amount |
|-----------------|--|--|--|
| Toby Marcus | 1/6/26 - 2/2/26 | Provide CST coverage three days per week at Columbia Middle School for an anticipated temporary leave of absence. | \$425.00/day |
| Paul Grant | Remainder of the 2025-2026 school year | Assist CST with completing student evaluations at the preschool and elementary levels on an as-needed basis due to potential increases in referrals. | \$450.00/assessment & \$50/hour for meeting attendance |

7. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves Professional Development Days/Travel Reimbursement. *(Attachment F)*

8. APPROVE PROFESSIONAL DEVELOPMENT ADDITIONAL EXPENSES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves additional expenses incurred for professional development, as follows:

| Employee | Event | Event Dates | Original Expenses | Additional Expenses |
|------------------|--------------------------|------------------------------|-------------------|---------------------|
| Kimberly Fleming | Rutgers Teacher Workshop | 10/3/25, 11/14/25, 3/6/26 | \$90.00 | \$15.00 |

9. APPROVE USE OF FACILITIES-GOVERNOR LIVINGSTON AUDITORIUM

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the use of the Auditorium at Governor Livingston High School by the following entities for the noted approximate costs. The hours the auditorium is actually used will determine the exact cost, which will be provided on the final day of each event.

| Renting Entity | Dates | Approximate cost |
|-----------------------|------------------|------------------|
| Elite Performing Arts | January 17, 2026 | \$612.50 |
| UFP Dance LLC. | July 18, 2026 | \$1750.00 |

10. APPROVE THE 2024-2025 AUDIT

WHEREAS, the Berkeley Heights Board of Education has received and reviewed the Annual Audit Report for the fiscal year ending June 30, 2025, prepared by Suplee, Clooney & Company LLC; and

WHEREAS, the Board has had the opportunity to discuss the findings of the audit with the auditor and review recommendations as required under N.J.S.A. 18A:23-1 et seq.; and

WHEREAS, the Board acknowledges the auditor’s report and recommendations if any;

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education hereby approves the Annual Audit Report for the fiscal year ending June 30, 2025 and directs the School Business Administrator/Board Secretary to file the report in accordance with state requirements.

BE IT FURTHER RESOLVED that any recommendations made by the auditor will be addressed in accordance with district policies and state regulations.

11. APPROVE MTSS/NJTSS PROFESSIONAL DEVELOPMENT AND SUPPORT SERVICES FUNDED THROUGH TITLE II FEDERAL FUNDS

WHEREAS, the Berkeley Heights Board of Education is committed to strengthening instructional practices, improving intervention systems, and ensuring equitable academic, behavioral, and social-emotional supports through a Multi-Tiered System of Supports (MTSS); and

WHEREAS, MTSS/NJTSS professional development and consultation services equip administrators, educators, interventionists, and support staff with the skills and structures needed to implement data-driven, evidence-based practices that advance student outcomes; and

WHEREAS, the district has received a comprehensive proposal that includes the following services:**

- MTSS Interventionist Professional Development (1 day – \$2,800)
- MTSS Building-Based Interviews (5 sessions + summary – \$3,250)
- MTSS/NJTSS Handbook Development (deliverable – \$4,500)
- Data Team Processes Training (2 days – \$5,600)
- Interventionist/Counselor MTSS Coaching & Planning (1 day – \$2,800)
- NJTSS/I&RS Virtual Consultation (10 hours – \$3,000)

for a total cost of \$21,950.00; and

WHEREAS, the above-listed services align directly with Title II, Part A allowable uses related to professional development, leadership capacity building, instructional improvement, and strengthening data-informed decision-making; and

WHEREAS, sufficient Title II Federal Funds have been allocated to support these professional development and consultation services;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Heights Board of Education hereby approves the MTSS/NJTSS Professional Development and Support Services package in the total amount of \$21,950.00; and

BE IT FURTHER RESOLVED, that Title II Federal Funds shall be used to fully fund this initiative; and

BE IT FURTHER RESOLVED, that the Superintendent and School Business Administrator are authorized to execute all necessary agreements and related documents to implement these services.

12. APPROVE PROFESSIONAL DEVELOPMENT SERVICES WITH UP THE BAR FUNDED THROUGH TITLE III FEDERAL FUNDS

WHEREAS, the Berkeley Heights Board of Education recognizes the importance of strengthening instructional practices and building educator capacity to support multilingual learners (MLs) and all students; and

WHEREAS, Up the Bar provides professional learning services designed to enhance Sheltered English Instruction (SEI) practices, aligned with district goals for equitable access to grade-level curriculum; and

WHEREAS, Up the Bar has submitted a proposal to deliver a 3-day SEI Professional Learning Series at a total cost of \$7,500, based on a rate of \$2,500 per day, which includes planning, delivery, and follow-up; and

WHEREAS, these services are an allowable expenditure under Title III, Part A- English Language Acquisition, Language Enhancement, and Academic Achievement Act and sufficient Title III funds have been allocated for this purpose;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Heights Board of Education hereby approves the agreement with Up the Bar for the 3-Day SEI Professional Learning Series in the total amount of \$7,500; and

BE IT FURTHER RESOLVED, that Title III Federal Funds shall be used to fully fund this professional development initiative; and

BE IT FURTHER RESOLVED, that the Superintendent and School Business Administrator are authorized to execute all necessary documents on behalf of the Board to implement this professional learning series.

13. APPROVE XTEL COMMUNICATIONS PROPOSAL FOR POTS CONVERSION, PRI DISCONNECT AND RENEWAL OF TELECOMMUNICATIONS SERVICES

WHEREAS, the Berkeley Heights Board of Education (“Board”) currently utilizes Xtel Communications for districtwide telecommunications services; and

WHEREAS, Xtel Communications has submitted a proposal dated November 14, 2025 for a thirty-six (36) month term that includes the conversion of eight (8) remaining POTS lines to LTE-based POTS replacement service, the disconnection of the district’s PRI Port, and the renewal of voice, fax, E911, and related services across seven (7) district locations; and

WHEREAS, the proposal includes a total Monthly Recurring Charge (MRC) of \$651.85, resulting in an annual recurring cost of \$7,822.20 and one-time installation cost totaling \$2,093.00 for the POTS-over-LTE conversions; and

WHEREAS, the Board finds that the renewal and modernization of telecommunications services, including the transition away from legacy POTS infrastructure, is necessary to maintain reliable communications, support district operations and comply with evolving technology standards; and

WHEREAS, the Business Administrator/Board Secretary has reviewed the proposal and recommends approval;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Heights Board of Education hereby approves the Xtel Communications proposal for a new term; and

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator/Board Secretary to execute all required agreements, service orders, and documentation necessary to implement the approved services, including providing any required PRI disconnection request to Xtel; and

BE IT FURTHER RESOLVED, that the Board authorizes payment of charges consistent with the proposal, including the monthly recurring costs and one-time installation costs outlined herein.

14. RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION

WHEREAS, the Ryvicker family has expressed a desire to donate a shooting machine to the Governor Livingston High School Boys Basketball Program; and

WHEREAS, the donation consists of an Airborne Athletics, Inc. Dr. Dish All Star+ shooting machine, valued at \$6,484.93, including shipping and tax; and

WHEREAS, Coach Annie Carlile has confirmed that this equipment will be valuable to the basketball program; and

WHEREAS, the donor will coordinate delivery with Coach Carlile, who will oversee receipt of the machine at the school; and

WHEREAS, the Berkeley Heights Board of Education appreciates the generosity of the Ryvicker family and recognizes that this contribution will enhance the athletic opportunities for students;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Heights Board of Education hereby gratefully accepts the donation of the Dr. Dish All Star+ shooting machine from the Ryvicker family for the Governor Livingston High School Boys Basketball Program; and

BE IT FURTHER RESOLVED, that the Superintendent and/or Business Administrator are authorized to take any necessary steps to facilitate the donation and receipt of this equipment.

15. APPROVE JOINT TRANSPORTATION AGREEMENT WITH WARREN TWP

RESOLVED that the Berkeley Heights Board of Education approves a Joint Transportation Agreement with the Warren Township Board of Education for the 2025–2026 school year to transport Berkeley Heights students to Columbia Middle School (Route D12 – CMS). The agreement is effective September 2, 2025 through June 17, 2026, and includes one student at a rate of \$83.80 per day for 180 days, for a total cost of \$15,084.00.

FIRST MOTION BY: _____ **SECOND MOTION BY:** _____

Finance and Facilities Committee Report
Athletics/ Co-Curricular Committee Report
Technology & Communications Committee Report

ROLL CALL VOTE:

| | Mrs. Akiri | Dr. Foregger | Mrs. Terrero | Mr. Dillon | Mrs. Joly | Mrs. Khanna | Mrs. Stanley | Ms. Bradford |
|----------------|-------------------|---------------------|---------------------|-------------------|------------------|--------------------|---------------------|---------------------|
| Motion | | | | | | | | |
| Second | | | | | | | | |
| Aye | | | | | | | | |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | | | | | | |

XI. PERSONNEL

Resolutions 1-12: All Board members. Resolutions 13- 17: Berkeley Heights only.

1. APPROVE TEMPORARY INCREASE OF PART-TIME SCHOOL NURSE POSITION FROM 0.5 FTE TO 0.8 FTE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves a temporary increase for the part-time School Nurse position at Governor Livingston High School, as follows:

1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Leave of Absence

| Name | Assignment | Location | FTE | Effective Date | Degree | Step | Annual Salary |
|----------------------------|--------------|----------|--------------------|-------------------|--------|------|-------------------------------------|
| Suzanne Kruep ³ | School Nurse | GL | 0.5 FTE 0.8 FTE | 1/20/26 - 3/13/26 | MA | 16 | \$40,934.00 \$65,493.60 prorated |

2. AMEND INTERIM TEACHER

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the following interim teacher.

1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Leave of Absence

| Name | Assignment | Location | FTE | Effective Date | Degree | Step | Per Diem Rate | Certification |
|--------------------------|--|----------|-----|--|--------|------|------------------|---------------|
| Bruno Somma ¹ | Interim Health & PE Teacher Employee #4386 | GL | 1.0 | 10/3/25- 12/23/25 TBD | BA | 1 | \$292.43 per day | Standard |

3. APPROVE TEMPORARY REASSIGNMENT OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the temporary reassignment of the following personnel:

1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Leave of Absence

| Name | Current Assignment/ Location | New Assignment/ Location | Effective Date | Pay Rate | Certification |
|--------------------------------|------------------------------|--|-----------------|--------------|---------------|
| Jennifer Guidetti ¹ | Paraprofessional GL | Teacher of Health & Physical Education Long Term Sub Unfilled Position/ GL | 1/5/26 - 2/2/26 | \$200.00/day | Substitute |

4. APPROVE LONG-TERM SUBSTITUTE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following long-term substitute positions:

| Name | Action | Assignment | Location | Effective Dates | Pay Rate | Certification |
|------------------|---------|--|----------|-----------------|------------------|---------------|
| Michelle Klebaur | Approve | Substitute Paraprofessional/ Employee #4480 | GL | 1/5/26 - 2/2/26 | \$120.00 per day | Substitute |

5. AMEND EMPLOYMENT OF BUS DRIVER

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the employment of Yleana Reynoso as an Athletic School Bus Driver for the 2025-2026 school year effective ~~December 21~~ **December 1, 2025**, through June 30, 2026, at an hourly rate of \$35.00 per hour pending employment authorization.

6. APPROVE SUBSTITUTE/SUPPLEMENTAL PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves substitute/supplemental personnel for the 2025-2026 school year, as follows, pending employment authorization (TBD/#):

| Name | Position | Certification | Effective Date |
|--------------|-----------------------------|---------------|----------------|
| Michael Liss | Substitute Paraprofessional | N/A | 12/8/25 |

7. APPROVE LEAVE OF ABSENCE REQUEST

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves leave of absence requests, as follows:

| Employee ID | Leave Action | Type of Leave | Paid Leave Dates | Unpaid Leave with Benefits if Applicable | Unpaid Leave without Benefits | Return Date |
|-------------|--------------|------------------------------|-------------------|--|-------------------------------|-------------|
| 4499 | Amend | Medical Leave/FMLA/ NJFLA | 3/3/26-3/20/26 | 3/23/26-3/25/26 | | 3/26/26 |
| 3803 | Approve | Medical Leave/FMLA/ NJFLA | 1/6/26 - 2/1/26 | | | 2/2/26 |
| 0439 | Approve | Medical Leave/FMLA/ NJFLA | 1/20/26 - 3/13/26 | | | 3/16/26 |
| 4431 | Approve | Medical Leave | | | 12/9/25- 1/16/26 | 1/19/26 |
| 2983 | Approve | Medical Leave/FMLA/ NJFLA | 12/1/25-12/12/25 | | | 12/15/25 |

8. APPROVE WITHHOLDING PAYMENT FOR UNPAID DAY REQUEST(S)

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves withholding payment for the following unpaid day request(s):

| Employee ID | Unpaid Days |
|-------------|-------------------|
| 4431 | 11/17/25-11/19/25 |
| 4575 | 11/19/25-11/20/25 |
| 4981 | 11/24/25-11/26/25 |

9. AMEND EXTRA-CURRICULAR ACTIVITIES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends extra-curricular activities for the 2025-2026 school year, as follows:

Governor Livingston High School

| Activity/Program | Instructor/Supervisor | 2025-2026 Stipend |
|---|-----------------------|---|
| Science National Honor Society Advisor (80% 60%) | Daniel McGovern | \$1,452.00 \$1,089.00 |
| Science National Honor Society Advisor (20% 40%) | Dawn Buchan | \$363.00 \$726.00 |
| Webmaster (80% 60%) | Daniel McGovern | \$1,916.00 \$1,440.00 |
| Webmaster (20% 40%) | Grace Pitingolo | \$484.00 \$960.00 |

10. APPROVE EXTRA-CURRICULAR ACTIVITIES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves extra-curricular activities for the 2025-2026 school year, as follows:

Governor Livingston High School

| Activity/Program | Instructor/Supervisor | 2025-2026 Stipend |
|--------------------------|-----------------------|-------------------|
| Assistant Softball Coach | Kristen Meagher | \$5,506.00 |

11. AMEND EXTRA TEACHING PERIOD ASSIGNMENTS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the following extra teaching period assignments beyond their normal teaching schedule during the 2025-2026. **Dates are subject to change based on coverage.**

Governor Livingston High School

| Name | Subject | Assignment | Payment in Addition to Regular Salary |
|------------------|-------------------|---|---------------------------------------|
| Matthew Gervasio | Special Education | 9/2/25 - 12/11/25 2/27/26 | \$10,500.00 prorated |

| | | | |
|------------------|-------------------|--|----------------------|
| Ashlee Combe | French | 9/2/25 - 6/17/26 11/2/25 & 5/4/26-6/17/26 | \$10,500.00 prorated |
| Julianne Rechain | Special Education | 9/2/25- 6/17/26 1/29/26 | \$10,500.00 prorated |

12. APPROVE EXTRA TEACHING PERIOD ASSIGNMENTS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following extra teaching period assignments beyond their normal teaching schedule during the 2025-2026. **Dates are subject to change based on coverage.**

Governor Livingston High School

| Name | Subject | Assignment | Payment in Addition to Regular Salary |
|-----------------|--------------|--------------------|---------------------------------------|
| John Crouch | AP Physics 1 | 12/1/25 - 12/12/25 | \$10,500.00 prorated |
| Dawn Buchan | AP Physics 1 | 12/1/25 - 12/12/25 | \$10,500.00 prorated |
| Timothy Walters | AP Physics 1 | 12/1/25 - 12/12/25 | \$10,500.00 prorated |

13. APPROVE TEMPORARY REASSIGNMENTS OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the temporary reassignments of the following personnel:

| Name | Current Assignment/ Location | New Assignment/ Location | Effective Date | Pay Rate | Certification |
|---------------|------------------------------|---|-------------------|--------------|---------------|
| Alissa Morris | HELP Teacher/ MKM | Math Interventionist Extended Assignment Substitute/Employee #4175 MKM | 11/20/25-12/12/25 | \$200.00/day | CE |

14. AMEND LONG-TERM SUBSTITUTE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the following long-term substitute position:

| Name | Action | Assignment | Location | Effective Dates | Pay Rate | Certification |
|----------------|---------|--|----------|---|---------------------|---------------|
| Raquel Montero | Approve | Leave Replacement Paraprofessional #4887 | MKM | 9/15/25 - 12/23/25 1/9/26 | \$131.56 per day | N/A |

15. AMEND EXTRA-CURRICULAR ACTIVITIES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends extra-curricular activities for the 2025-2026 school year, as follows:

Thomas P. Hughes School

| Activity/Program | Instructor/Supervisor | 2025-2026 Stipend |
|-----------------------------------|------------------------------|---------------------------------------|
| Happy Feet (50%) (75%) | Joseph Reel | \$907.50 \$1,361.25 |
| Happy Feet (50%) (25%) | Sean Waller | \$907.50 \$453.75 |

16. APPROVE EXTRA-CURRICULAR ACTIVITIES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves extra-curricular activities for the 2025-2026 school year, as follows:

Columbia Middle School

| Activity/Program | Instructor/Supervisor | 2025-2026 Stipend |
|--|------------------------------|--------------------------|
| Head Baseball Coach | Patrick Cuccurullo | \$4,245.00 |
| Lunch 1 Supervision - Semester 2 | Tracey Wahlers | \$1,567.00 |
| Lunch 1 Supervision - Semester 2 | Vincent Gulbin | \$1,567.00 |
| Lunch 1 Supervision - Semester 2 | Ashley Morris | \$1,567.00 |
| Lunch 2 Supervision - Semester 2 | Vincent Gulbin | \$1,567.00 |
| Lunch 2 Supervision - Semester 2 | Melissa Reedy | \$1,567.00 |
| Lunch 1 Supervision - Semester 2 (75%) | Diana Almada | \$1,175.25 |
| Lunch 1 Supervision - Semester 2 (75%) | Jennifer Roggerman | \$1,175.25 |
| Lunch 2 Supervision - Semester 2 (25%) | Jennifer Roggerman | \$391.75 |
| Lunch 2 Supervision - Semester 2 (25%) | Diana Almada | \$391.75 |

Thomas P. Hughes School

| Activity/Program | Instructor/Supervisor | 2025-2026 Stipend |
|--------------------------------------|------------------------------|--------------------------|
| Lunch Supervision - Semester 2 | Elizabeth Bartlett | \$1,567.00 |
| Lunch Supervision - Semester 2 (50%) | Joseph Laurino | \$783.50 |
| Lunch Supervision - Semester 2 (50%) | Joseph Sinko | \$783.50 |
| Lunch Supervision - Semester 2 (50%) | Joseph Reel | \$783.50 |
| Lunch Supervision - Semester 2 (50%) | Shannon O'Shea | \$783.50 |
| Lunch Supervision - Semester 2 (50%) | Emily Long | \$783.50 |

Mountain Park School

| Activity/Program | Instructor/Supervisor | 2025-2026 Stipend |
|----------------------------------|------------------------------|--------------------------|
| Lunch 1 Supervision - Semester 2 | Christopher Coughlin | \$1,567.00 |

| | | |
|--|----------------------|------------|
| Lunch 1 Supervision - Semester 2 (50%) | Joseph Reel | \$783.50 |
| Lunch 2 Supervision - Semester 2 (67% of the stipend) | Christopher Coughlin | \$1,049.89 |
| Lunch 2 Supervision - Semester 2 (50%) (67% of the stipend) | Joseph Reel | \$524.95 |
| Lunch Supervision - Semester 2 (50%) | Joseph Laurino | \$783.50 |
| Lunch Supervision - Semester 2 (50%) | Kathryn Morris | \$783.50 |
| Lunch Supervision - Semester 2 (50%) | Shannon O'Shea | \$783.50 |

Mary Kay McMillin ECC

| Activity/Program | Instructor/Supervisor | 2025-2026 Stipend |
|--|-----------------------|-------------------|
| Lunch Supervision - Semester 2 (\$80%) | Erika Barton | \$1,253.60 |

17. AMEND EXTRA TEACHING PERIOD ASSIGNMENTS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following extra teaching period assignment beyond their normal teaching schedule during the 2025-2026. Dates are subject to change based on coverage.

Columbia Middle School

| Name | Subject | Assignment | Payment in Addition to Regular Salary |
|------------------|-------------|---|---------------------------------------|
| Kelsey King | ABA | 9/2/25-6/17/26 12/23/25 & 6/1/26-6/17/26 | \$10,500.00 prorated |
| Kathryn Connolly | Music | 9/2/25-6/17/26 12/23/25 | \$10,500.00 prorated |
| Kathryn Connolly | Music (40%) | 9/2/25 1/5/26-6/17/26 | \$10,500.00 prorated |

FIRST MOTION BY: _____ SECOND MOTION BY: _____

Personnel Committee Report

ROLL CALL VOTE:

| | Mrs. Akiri | Dr. Foregger | Mrs. Terrero | Mr. Dillon | Mrs. Joly | Mrs. Khanna | Mrs. Stanley | Ms. Bradford |
|---------------|------------|--------------|--------------|------------|-----------|-------------|--------------|--------------|
| Motion | | | | | | | | |

| | | | | | | | | |
|----------------|--|--|--|--|--|--|--|--|
| Second | | | | | | | | |
| Aye | | | | | | | | |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | | | | | | |

XII. EDUCATION

Resolutions 1-3: All Board members.

1. APPROVE REPORT OF SUPERINTENDENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the recommendations for the following cases of harassment, intimidation and bullying in the Berkeley Heights Public Schools.

| Case Number | Case Number | Case Number | Case Number | Case Number |
|-------------|-------------|-------------|-------------|-------------|
| 297068GL | 298220GL | 297752GL | 298884GL | 296823GL |
| 297951CMS | 297871CMS | 297096CMS | 297411WWE | |

2. APPROVE COLLEGE STUDENT PLACEMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves college student placement in Berkeley Heights Public Schools pending submission of required documents, as follows:

| Student | Placement Type | Affiliated School | Dates |
|--------------------|------------------|---------------------|------------------|
| Rylee Corvelli | Clinical 1 | Kean University | 1/12/26-5/8/26 |
| Rylee Corvelli | Clinical 2 | Kean University | 8/27/26-12/12/26 |
| Ana Quesada-Varela | Clinical 1 | Kean University | 1/12/26-5/8/26 |
| Ana Quesada-Varela | Clinical 2 | Kean University | 8/27/26-12/12/26 |
| Ryan Marino | Clinical 2 | Kean University | 1/12/26-5/8/26 |
| Curren DeVico | Clinical 1 | William Patterson | 1/22/26-5/13/26 |
| Curren DeVico | Clinical 2 | William Patterson | 8/27/26-12/11/26 |
| Kristin Cabe | Field Experience | Fairleigh Dickinson | 1/2/26-5/9/26 |

3. APPROVE SUMMER PROGRAMS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the remedial summer school and extended school year programs, conducted at Columbia Middle School, for summer 2026, as follows:

| Programs | Days | Dates |
|---|-----------------|-------------------|
| 4-week Remedial & Extended School Year Programs | Monday-Thursday | 6/29/26 - 7/23/26 |

| | | |
|---|---------------|------------------|
| 6-week ABA-based Extended School Year Program | Monday-Friday | 6/29/26 - 8/6/26 |
|---|---------------|------------------|

FIRST MOTION BY: _____ SECOND MOTION BY: _____

Curriculum Committee Report

ROLL CALL VOTE:

| | Mrs. Akiri | Dr. Foregger | Mrs. Terrero | Mr. Dillon | Mrs. Joly | Mrs. Khanna | Mrs. Stanley | Ms. Bradford |
|---------|------------|--------------|--------------|------------|-----------|-------------|--------------|--------------|
| Motion | | | | | | | | |
| Second | | | | | | | | |
| Aye | | | | | | | | |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | | | | | | |

XIII. POLICY

Resolution 1: All Board members.

1. DISTRICT BYLAWS/POLICIES/REGULATIONS - SECOND READING AND ADOPTION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following district bylaws/policies/regulations for second reading and adoption: *(M - Mandated by law)*

| Policy | Title | Action |
|--------|---|--------|
| P 2530 | Resource Materials | Revise |
| R 2530 | Resource Materials | New |
| P 9130 | Public Complaints and Grievances | Revise |
| R 9130 | Public Complaints and Grievances | Revise |
| P 2535 | Library Material (M) | New |
| R 2535 | Library Material (M) | New |
| P 2624 | Grading System | Revise |

FIRST MOTION BY: _____ SECOND MOTION BY: _____

Policy Committee Report

ROLL CALL VOTE:

| | Mrs. Akiri | Dr. Foregger | Mrs. Terrero | Mr. Dillon | Mrs. Joly | Mrs. Khanna | Mrs. Stanley | Ms. Bradford |
|----------------|-----------------------|-------------------------|-------------------------|-----------------------|----------------------|------------------------|-------------------------|-------------------------|
| Motion | | | | | | | | |
| Second | | | | | | | | |
| Aye | | | | | | | | |
| Nay | | | | | | | | |
| Abstain | | | | | | | | |
| Absent | | | | | | | | |

XIV. STRATEGIC PLANNING

Strategic Planning Committee Report

XV. NEGOTIATIONS

Negotiations Committee Report

XVI. LIAISON REPORTS

XVII. COMMENTS FROM THE PUBLIC ON ANY TOPIC

During this portion of the meeting, District residents and staff are invited to address the Board of Education on any item.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. Additionally, all in-person public commenters are asked to please sign in. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

XVIII. NEW BUSINESS

XIX. OLD BUSINESS

XX. ADJOURNMENT

MOTION to ADJOURN.

Voice Vote

Moved _____ Seconded _____ Vote _____ Time _____

Additional Information:

[Enrollment Report](#)

Reminder:

The Reorganization Board of Education Meeting will be held on
Tuesday, January 6, 2026, at 6:45 p.m.

[Previous Board of Education Meeting Recordings](#)