



**BERKELEY HEIGHTS BOARD OF EDUCATION
REGULAR MEETING
ADDENDUM TO THE NOVEMBER 20, 2025 AGENDA**

FINANCE ADDENDUM

Resolution 7: All Board members.

7. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves Professional Development Days/Travel Reimbursement. *(Attachment F)*

Name	Event	Date(s)	Cost
Michael Santoro	TCNJ - Integration & Policy in Education: District Approaches & Best Practices	12/5/25	\$272.00

This time sensitive professional development is being included in Attachment F. This will be added to the meeting minutes.

PERSONNEL ADDENDUM

(update (shaded) to standing items #9, #18, & #20)

Resolutions 9: All Board members. Resolutions 18, 20, 23, & 24: Berkeley Heights only.

9. APPROVE LEAVE OF ABSENCE REQUEST

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves leave of absence requests, as follows:

Employee ID	Leave Action	Type of Leave	Paid Leave Dates	Unpaid Leave with Benefits if Applicable	Unpaid Leave without Benefits	Return Date
2050	Amend	Medical Leave	8/27/25- 11/02/25 1/16/26			11/3/25 1/19/26
0300	Amend	Medical Leave/FMLA/NJFLi	9/18/25- 10/24/25 11/7/25			10/25/25 11/10/25
0300	Approve	Medical Leave	11/17/25-1/2/26			1/5/26
4264	Approve	Maternity Leave/FMLA/NJFLA	2/27/26-3/27/26	4/6/26-6/26/26		8/27/26
4589	Approve	Maternity	1/30/26-3/13/26	3/16/26-6/17/26		8/27/26

		Leave/FMLA/ NJFLA			
4499	Approve	Medical Leave	1/13/26-2/3/26		2/4/26
4987	Approve	Personal Leave	11/17/25- 11/26/25		12/1/25

Included a new leave of absence request. This will be added to the meeting minutes.

18. AMEND TEMPORARY REASSIGNMENT OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the temporary reassignment of the following personnel:

Name	Current Assignment/ Location	New Assignment/ Location	Effective Date	Pay Rate	Certification
Jennifer Battista	Paraprofessional TPH	Elementary Teacher Long Term Sub Employee #2050 TPH	9/2/25 - 10/3/25 11/5/25	\$200.00/day	Substitute
Joann Cocuzza	HELP Teacher/WW	Elementary Teacher Long Term Sub Employee #0300 WW	9/22/25 - 10/17/25 11/7/25 & 11/20/25-12/23/25	\$292.43/day	Standard

Extended the temporary reassignment dates for a HELP Teacher so they can provide coverage for a leave of absence for staff member #0300. This will be added to the meeting minutes.

20. APPROVE TEMPORARY REASSIGNMENT OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the temporary reassignment of the following personnel:

Name	Current Assignment/ Location	New Assignment/ Location	Effective Date	Pay Rate	Certification
Jessica Finley	HELP Teacher MP	Elementary Teacher Long Term Sub Employee #2050 TPH	11/5/25 - 1/16/26	\$292.43/day	Standard

Modified the effective start date. This will be added to the meeting minutes.

23. AMEND EMPLOYMENT OF HELP PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the employment of the following HELP personnel for the 2025-2026 school year:

Name	Location	Effective Date	Hourly Rate	Hours/Week
Denise Busby	WW	8/27/25 - 12/3/25 12/4/25-12/22/25 12/23/25-6/17/26	\$31.00	12.5 max. 20 max. 12.5 max.
Judith Wall	WW	8/27/25 - 11/30/25 12/1/25-12/19/25 12/20/25-6/17/26	\$31.00	17 max. 23 max. 17 max.

Modified the hours/week for December so that the HELP Teachers can provide coverage during a temporary reassignment, This will be added to the meeting minutes.

24. APPROVE LEAVE REPLACEMENT TEACHER

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following leave replacement teacher:

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Lori Sink	Leave Replacement Special Education Teacher #4170	CMS	1.0	1/5/26 - 5/29/26	BA+30	5	\$63,262.00	Standard

Teacher accepted the position following a Superintendent interview on 11/19/25. This will be added to the meeting minutes.