



**BERKELEY HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA  
FEBRUARY 26, 2026**

<b>Board Goals</b>
The Board of Education will improve planning and the Committee Structure
The Board of Education will work to improve communication, both internally and externally
The Board of Education will evaluate the CSA in a timely manner
The Board of Education will promote all District Goals by providing the support and resources necessary to achieve the goals
The Board of Education will develop and implement a plan for continuous Board Professional Development with ongoing Board training

<b>District Goals for 2025-2026</b>
Foster a district-wide culture of student-centered learning
Student Achievement K-5: Build capacity for data literacy and instructional decision making
Support the whole child

**I. CALL TO ORDER**

**II. MEETING NOTICE STATEMENT**

Adequate notice of this meeting of the Berkeley Heights Board of Education was given as required by the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in accordance with the updated regulations.

On January 7, 2026, notice of the Board of Education meeting schedule was posted on the Berkeley Heights Board of Education official website, posted at the Administration Building, provided to all Berkeley Heights Public Schools, PTO Presidents, and the BHEA President, filed with the Municipal Clerk and provided to the Public Library for public inspection.

**ROLL CALL**

<b><u>Board Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Time of Arrival</u></b>
<b>Mrs. Sai Bhargavi Akiri</b>			
<b>Ms. Gale Bradford</b>			
<b>Mr. Bill Dillon</b>			
<b>Dr. Tom Foregger</b>			
<b>Mrs. Natasha Joly</b>			

<b>Mr. Javier Morales</b>			
<b>Mrs. Pamela Stanley</b>			
<b>Mrs. Deborah Terrero</b>			

**Also Present:**

- \_\_\_\_\_ Dr. Kim Feltre, Superintendent of Schools
- \_\_\_\_\_ Dr. Crystal Marr, Assistant Superintendent of Schools
- \_\_\_\_\_ Ms. Jennifer Nicholson, School Business Administrator/Board Secretary
- \_\_\_\_\_ Mr. Vijaysinh Sindha, Assistant Business Administrator
- \_\_\_\_\_ Board Attorney

**III. FLAG SALUTE**

**IV. ADJOURN TO EXECUTIVE SESSION**

WHEREAS, the Berkeley Heights Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters related to those identified below:

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting specific prospective or current employees.

BE IT RESOLVED, that the Berkeley Heights Board of Education adjourns to Executive Session to discuss matters related to students, legal, negotiations, and personnel; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

**MOTION to enter into Executive Session.**

**Voice Vote**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_ Time \_\_\_\_\_

**RETURN TO PUBLIC SESSION**

**MOTION to return to Public Session.**

**Voice Vote**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_ Time \_\_\_\_\_

**V. REPORT OF THE SUPERINTENDENT**

- Report of the Student Representatives: Pippa Raaijmakers and Howard Acheson
- Unsung Hero Award Recognition - Michael Healy and Eduardo Nascimento
- District Goals Presentation - Dr. Kim Feltre
- Board Member Training by New Jersey School Boards Association (NJSBA)

**Resolution 1: All Board Members.**

**1. APPROVAL OF BOARD MEETING DATE CHANGE**

WHEREAS, the Berkeley Heights Board of Education previously scheduled a regular Board meeting for May 7, 2026; and

WHEREAS, notice was provided to the Board that a date change would be forthcoming;

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education hereby approves changing the May 7, 2026 Board meeting date to May 6, 2026; and

BE IT FURTHER RESOLVED that the May 6, 2026 meeting shall be held with an Executive Session at 6:30 p.m., followed by a Public Session at 7:30 p.m.; and

BE IT FURTHER RESOLVED that appropriate notice of this change shall be provided in accordance with applicable policies and open meeting requirements.

**ROLL CALL VOTE:**

	<b>Ms. Bradford</b>	<b>Mrs. Stanley</b>	<b>Mr. Morales</b>	<b>Mrs. Joly</b>	<b>Mr. Dillon</b>	<b>Mrs. Akiri</b>	<b>Dr. Foregger</b>	<b>Mrs. Terrero</b>
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**VI. REPORT OF THE BUSINESS ADMINISTRATOR/BOARD COMMUNICATIONS**

**VII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

During this portion of the meeting, District residents and staff are invited to address the Board of Education on agenda action items only.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. Additionally, all in-person public commenters are asked to please sign in. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant’s statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker’s statement will be limited to three (3) minutes in duration.

**VIII. MINUTES**

**Resolution 1: All Board Members.**

**1. APPROVAL OF MEETING MINUTES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, and the School Business Administrator, approves the meeting minutes for the following dates:

Meeting	Date
Executive Session Meeting Minutes	January 22, 2026
Regular Meeting Minutes	January 22, 2026

**ROLL CALL VOTE:**

	Ms. Bradford	Mrs. Stanley	Mr. Morales	Mrs. Joly	Mr. Dillon	Mrs. Akiri	Dr. Foregger	Mrs. Terrero
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**IX. FINANCE**

**Resolutions 1-14: All Board members. Resolutions 15-16: Berkeley Heights Only**

**1. APPROVE PAYMENT OF PAYROLL AND BILLS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the Payroll and Bills List as follows:  
*(Attachment A)*

<b>Payroll</b>		
	<b>1/30/2026</b>	<b>\$1,889,826.30</b>
	<b>2/13/2026</b>	<b>\$2,689,066.65</b>
<b>Accounts Payable</b>		
	<b>1/21/2026</b>	<b>(\$7,925.28)</b>
	<b>2/8/2026</b>	<b>\$45,949.80</b>
	<b>2/11/2026</b>	<b>\$6,879.00</b>
	<b>2/26/2026</b>	<b>\$3,817.12</b>
	<b>2/26/2026</b>	<b>\$94,160.00</b>
	<b>2/26/2026</b>	<b>\$1,953.00</b>
	<b>2/26/20236</b>	<b>\$1,594,520.92</b>
<b>Total</b>		<b>\$6,318,247.51</b>

**2. APPROVAL OF JANUARY 2026 BOARD SECRETARY’S REPORT**

RESOLVED that the Berkeley Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of **January 31, 2026** after review of the Board Secretary’s monthly financial report (appropriations section), and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12(b), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year. *(Attachment B)*

**3. APPROVAL OF JANUARY 2026 TRANSFERS**

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, does hereby approve the January 2026 line item transfers in the 2025–2026 school budget, as listed on file in the Board Office.  
*(Attachment C)*

**4. APPROVE GOVERNOR LIVINGSTON HIGH SCHOOL STUDENT EDUCATIONAL FIELD TRIPS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the Governor Livingston High School student educational field trips.

**Governor Livingston High School**

<b>Group</b>	<b>Destination</b>	<b>Date(s)</b>
Football Team	MetLife Stadium 1 MetLife Stadium Drive East Rutherford, NJ	2/13/26
Model United Nations Club	North Brunswick Township High School 96 Rider Road	3/21/26

	New Brunswick, NJ	
Grade 9 Project Connect Students	Pax Amicus Theater 23 Lake Shore Road Budd Lake, NJ	4/22/26
Civil Engineering Club	NJIT Campus Center 150 Bleeker Street, Newark, NJ	3/20/26
Highlander Robotics Club	Hillsborough High School 466 Raider Blvd. Hillsborough, NJ	3/15/26
National Art Honor Society and Art Club	The Color Factory 251 Spring Street New York, NY	4/13/26
ASL Students	Kean University 1000 Morris Avenue Union, NJ	3/24/26
GLissando	Steinert High School 2900 Klockner Road Hamilton Square, NJ	4/25/26
Grade 10, 11, & 12 Physics Students	Six Flags Great Adventure 1 Six Flags Boulevard Jackson, NJ	5/27/26
Music Dept, Art Dept, Creative Writing, Woodchop, & TV Clubs	Union County College 1033 Springfield Avenue, Cranford, NJ	3/13/26

**5. APPROVE HOME INSTRUCTION**

BE IT RESOLVED that the Berkeley Heights Board of Education approves home instruction for Student ID #1771969142 beginning on January 30, 2026, until further notice, at a rate of \$100.00 per hour for two (2) hours per day, and authorizes the Business Administrator to approve payment accordingly.

**6. APPROVE PROFESSIONAL CONTRACTED SERVICES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves contracted services, as follows:

Provider	Time Period	Explanation	Amount
Creative Coaching Consultants	Spring 2026	Provide two (2) half-days of coaching and consulting services for the district Child Study Team on the topic of navigating challenging conversations around inclusive education with families and staff.	\$2,400.00

**7. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves Professional Development Days/Travel Reimbursement. (*Attachment D*)

**8. RESOLUTION TO JOIN/RENEW MEMBERSHIP IN THE POOLED INSURANCE PROGRAM OF NEW JERSEY**

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool , and;

WHEREAS, the Board of Education of Berkeley Heights has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Berkeley Heights does hereby agree to join/renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2026 to June 30, 2029.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

**9. AUTHORIZATION TO SUBMIT A REQUEST FOR WAIVER – SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI)**

WHEREAS, N.J.A.C. 6A:23A-5.3 provides for school district participation requirements related to the Special Education Medicaid Initiative (SEMI) and permits districts to request a waiver of the requirement to optimize SEMI participation under specified circumstances; and

WHEREAS, the New Jersey Department of Education (NJDOE) has provided the District with its SEMI projection for the subsequent school year; and

WHEREAS, based upon the NJDOE projection, the District is projected to have forty (40) or fewer Medicaid-eligible classified students for the subsequent school year; and

WHEREAS, the District has reviewed the anticipated SEMI reimbursement relative to administrative and operational requirements and has determined that submission of a waiver request is appropriate;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Berkeley Heights School District authorizes the Chief School Administrator and School Business Administrator/Board Secretary to prepare and submit to the Executive County Superintendent of Schools a written request for waiver of the requirement to optimize SEMI participation for School Year 2025-2026, consistent with NJDOE guidance and applicable regulations; and

BE IT FURTHER RESOLVED that the Board authorizes the administration to submit all supporting documentation required for ECS review, including this resolution, the NJDOE projection information, and any cost-benefit analysis or other reliable evidence used to support the request.

**10. APPROVE PARTICIPATION IN JOINT TRANSPORTATION AGREEMENT 2026-2027 SCHOOL YEAR**

WHEREAS, the Berkeley Heights Board of Education desires to transport students to specific destinations; and

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the Berkeley Heights Board of Education for transportation along established routes to specific destinations in an attempt to achieve the maximum cost effectiveness; and

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE, BE IT RESOLVED by the Berkeley Heights Board of Education that pursuant hereto the President and Secretary of the Berkeley Heights Board of Education are hereby authorized and directed to execute a duplicate of the Resolution, which shall act as an agreement between the Berkeley Heights Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students to specific destinations upon the terms and conditions outlined in the agreement. *(Attachment E)*

**11. APPROVE PARTICIPATION IN COORDINATED TRANSPORTATION SERVICES WITH UCESC FOR THE 2026-2027 SCHOOL YEAR**

WHEREAS the Berkeley Heights Board of Education (hereinafter referred to as “the Board”) desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS the UNION COUNTY EDUCATIONAL SERVICES COMMISSION, (hereinafter referred to as the “UCESC”) offers coordinated transportation services; and

WHEREAS the UCESC will organize and schedule transportation routes to achieve the maximum cost effectiveness; and

WHEREAS the Board and the UCESC will hereinafter be referred to collectively as “the Parties.”

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of five percent (5%), as presented to the Berkeley Heights Board of Education, and as calculated by the billing formula adopted by the UCESC, the UCESC will provide the services as listed in the agreement. *(Attachment F)*

**12. APPROVE AGREEMENT AND DOT TESTING FEE SCHEDULE FOR THE 2026-2027 SCHOOL YEAR WITH PREVENTION SPECIALISTS INCORPORATED**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves the agreement with PSI to provide DOT drug testing, alcohol testing and Annual Compliance Support. *(Attachment G)*

**13. ACCEPT DONATION FROM THE ANDREW ADORNATO FOUNDATION**

WHEREAS, the Andrew Adornato Foundation was established to foster connection, generosity and positive change through programs that reflect Andrew Adornato’s love of sports, dedication to helping others and belief in the power of community; and

WHEREAS, the Andrew Adornato Foundation has generously provided financial support to benefit the Governor Livingston High School Baseball Program; and

WHEREAS, a portion of this support, totaling \$9,322.56, is designated for non-apparel equipment including a windscreen/mesh banners, a step-and-repeat backdrop, and a flagpole installation, to be provided through the Highlander Booster Club for the benefit of the Governor Livingston High School Baseball Program; and

WHEREAS, the Andrew Adornato Foundation is separately making a direct donation to the Highlander Booster Club to support the purchase of team apparel, which is not being accepted or processed through the Board of Education; and

WHEREAS, the Berkeley Heights Board of Education recognizes and values community partnerships that enhance opportunities for student-athletes and strengthen district programs;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Heights Board of Education hereby acknowledges with gratitude the donation of \$9,322.56 from the Andrew Adornato Foundation, provided through the Highlander Booster Club, for non-apparel equipment for the Governor Livingston High School Baseball Program; and

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to the Andrew Adornato Foundation and the Highlander Booster Club for their generosity and continued support of the Berkeley Heights school community.

**14. APPROVE DESIGNATION OF FINANCIAL INSTITUTION**

WHEREAS, the Berkeley Heights Board of Education is required to designate approved depositories for school district funds in accordance with applicable New Jersey statutes and regulations; and

WHEREAS, the Board has determined that it is in the best interest of the School District to designate Financial Resources Federal Credit Union as an approved depository for district funds;

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education hereby approves and designates Financial Resources Federal Credit Union as an official depository of school district funds; and

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator/Board Secretary to take all necessary actions to open, maintain, and administer accounts with Financial Resources Federal Credit Union in accordance with district policies and applicable laws; and

BE IT FURTHER RESOLVED that this designation shall remain in effect until modified or rescinded by subsequent Board action.

**15. ACCEPT PTO BUDGETED DONATIONS AMOUNT FOR THE 2025-2026 SCHOOL YEAR**

WHEREAS, the Berkeley Heights Board of Education (the “Board”) is authorized to accept gifts, grants, and donations pursuant to N.J.S.A. 18A:20-8; and

WHEREAS, Parent Teacher Organizations (PTOs) and other school-affiliated organizations periodically donate funds, equipment, and materials to support district programs, students, and staff; and

WHEREAS, acceptance of such donations is subject to Board approval and must not obligate the District to any future expenditures or commitments; and

WHEREAS, the Board has reviewed the donations presented below and finds them to be in the best interest of the District and its students;

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education hereby accepts the following PTO donations, as detailed in the chart below and/or attached hereto, with appreciation; and

BE IT FURTHER RESOLVED that acceptance of these donations does not create any obligation for the District to continue, replace, staff, maintain, or fund the donated items or programs beyond available resources.

**Mountain Park Elementary School**

<b>Donation Type</b>	<b>Amount</b>
Author Visits	\$1,000.00
Community Service Day	\$100.00
Cultural Arts	\$3,000.00
5th Grade Field Day	\$1,000.00
5th Grade Luau	\$1,000.00
Gift to School	\$2,400.00
Teacher Grants	\$2,480.00
Hospitality/Teacher Appreciation	\$1,500.00
In Class Professionals	\$5,500.00
Planners	\$1,330.00
Bike Rodeo	\$50.00
Principals Grant	\$200.00
Executive Committee Discretionary	\$100.00
Someone Special Events	\$100.00
Environmental	\$200.00
Beautification	\$200.00
<b>TOTAL:</b>	<b>\$20,160.00</b>

**Mary Kay McMillin Early Childhood Center (Requested from PTO)**

<b>Donation Type</b>	<b>Amount</b>
Cozy Corner in each classroom (rugs, chairs, fidgets)	\$1,210.79
Assembly for K-2-Ball in the House	\$2,000.00

Creature Comfort-Pet Therapy Visits	\$83
Gardening and Beautification of School Grounds (planters, flowers and holiday signage)	\$309.24
Staff Hospitality (In Service Lunches, Stock the Lounge event, Teacher MKM tshirts, Teacher Appreciation Week lunch and events)	\$1,372.47
Misc. Supplies for School (underwear and wipes for nurse's office, megaphone for pickup line, tea lights and bag for kindness event)	\$267.11
Teacher Mini Grants for Classroom needs	\$2,237.14
Writers Workshop Bags	\$269.14
Helmet Safety Workshop for Students	\$75.00
<b>TOTAL:</b>	<b>\$7,823.89</b>

**16. APPROVE STUDENT EDUCATIONAL FIELD TRIPS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves student educational field trips.

**Columbia Middle School**

<b>Group</b>	<b>Destination</b>	<b>Date(s)</b>
Golf Club	Hyatt Hills 1300 Raritan Road Clark, NJ	5/8/26
Grade 8 Students	Zimmerli Art Museum & Sophie's Bistro 71 Hamilton Street New Brunswick, NJ & 700 Hamilton Street Somerset, NJ	4/8/26
Outreach Students	GRACE 10 Morris Avenue Summit, NJ	3/19/26
Outreach Students	Mt. Pleasant Animal Shelter 194 NJ-10 East Hanover, NJ	3/25/26

**Thomas P. Hughes**

<b>Group</b>	<b>Destination</b>	<b>Date(s)</b>
Grade 3 Students	Turtle Back Zoo 560 Northfield Avenue West Orange, NJ	4/22/26
Grade 4 Students	Sterling Hill Mine Museum 30 Plant Street Ogdensburg, NJ	5/11/26

**Mary Kay McMillin**

<b>Group</b>	<b>Destination</b>	<b>Date(s)</b>
Grade 1 Students	Morristown Performing Arts Center 100 South Street Morristown, NJ	5/12/26

**FIRST MOTION BY:** \_\_\_\_\_ **SECOND MOTION BY:** \_\_\_\_\_

**Finance and Facilities Committee Report**  
**Athletics/ Co-Curricular Committee Report**  
**Technology & Communications Committee Report**  
**ROLL CALL VOTE:**

	<b>Ms. Bradford</b>	<b>Mrs. Stanley</b>	<b>Mr. Morales</b>	<b>Mrs. Joly</b>	<b>Mr. Dillon</b>	<b>Mrs. Akiri</b>	<b>Dr. Foregger</b>	<b>Mrs. Terrero</b>
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**X. PERSONNEL**

**Resolutions 1-12: All Board members. Resolutions 13-19: Berkeley Heights only.**

**1. APPROVE SALARY ADJUSTMENT FOR PROFESSIONAL GROWTH**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the salary adjustment(s) listed below for the 2025-2026 school year, based on the professional growth of the employee(s), effective February 1, 2026.

<b>Name</b>	<b>Guide Movement</b>	<b>From</b>	<b>To</b>
Kelly Radano	Completion of Master's Degree	Step 12 BA+30 \$69,594.00	Step 12 MA+30 \$81,479.00

**2. AMEND HIRING CERTIFICATED STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the hiring of the following certificated staff for the 2025-2026 school year:

*1-Replacement of a resignation/retirement vacancy    2-New approved position    3-Staff Transfer/reassignment*

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Danielle Petryk <sup>1</sup>	Teacher of Special Education	GL	1.0	3/23/26 3/26/26 - 6/30/26	MA	4	\$65,718.00 prorated	Standard/ CEAS

**3. APPROVE SUBSTITUTE/SUPPLEMENTAL PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves substitute/supplemental personnel for the 2025-2026 school year, as follows:

Name	Certification	Position	Effective Date
Maria Barbara Bonetti	Substitute	Substitute Teacher/Paraprofessional	1/23/26
Patricia Durkin	Substitute	Substitute Teacher/Paraprofessional	2/9/26
Michael Doran	Substitute	Substitute Teacher/Paraprofessional	2/4/26
Grace Jackson	Substitute	Substitute Teacher/Paraprofessional	2/3/26
Chloe Kosinski	Substitute	Substitute Teacher/Paraprofessional	1/27/26
Olivia Speranza	Substitute	Substitute Teacher/Paraprofessional	1/27/26
Janna Alexandrov	CEAS	Home Instructor - \$50/hr.	2/19/26

**4. AMEND TEMPORARY REASSIGNMENT OF PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the temporary reassignment of the following personnel:

*1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Leave of Absence*

Name	Current Assignment/ Location	New Assignment/ Location	Effective Date	Pay Rate	Certification
Kelly McAdam <sup>3</sup>	Paraprofessional GL	Teacher of Special Education Long Term Sub for Employee #4589	1/29/26 - 6/17/26	\$205.83/day \$292.43/day	Substitute CE certification

**5. AMEND LEAVE REPLACEMENT TEACHER**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the following leave replacement teacher:

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Caroline McAuliffe	Leave Replacement School Counselor (#4597)	GL	1.0	1/5/26 - 3/27/26 6/30/26 & 1 shadow day	MA	1	\$64,803.00 prorated	Standard

**6. APPROVE LEAVE OF ABSENCE REQUEST**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves leave of absence requests, as follows:

Employee ID	Leave Action	Type of Leave	Paid Leave Dates	Unpaid Leave with Benefits if Applicable	Unpaid Leave without Benefits	Return Date
3724	Amend	Medical Leave/FMLA/NJFLA		<del>1/7/26-2/6/26</del>	1/7/26 - 3/8/26	<del>2/9/26</del> 3/9/26
4499	Amend	Medical Leave/FMLA/NJFLA	3/3/26- 3/13/26 (AM) 3/20/26	<del>3/23/26</del> 3/13/26(PM)- 3/25/26		3/26/26
2301	Approve	Medical Leave/FMLA/NJFLA	4/8/26-6/30/36			8/27/26
4205	Approve	Medical Leave	2/18/26-3/6/26			3/9/26
3436	Approve	Maternity/FMLA/NJFLA	5/26/26- 10/13/26	10/14/26-1/8/27		1/11/27

**7. APPROVE WITHHOLDING PAYMENT FOR UNPAID DAY REQUEST(S)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves withholding payment for the following unpaid day request(s):

Employee ID	Unpaid Days
4868	1/27/26 PM, 2/5/26 PM, 2/18/26 PM
4660	2/6/26
4174	2/17/26, 2/18/26
4613	2/6/26, 2/10/26 PM
4926	1/23/26
5037	2/11/26, 2/19/26

**8. APPROVE RESIGNATION OF STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves, with regret, the resignation of staff, as follows:

Name	Assignment	Location	Effective Date
Jacqueline Bartlett	Assistant Principal	GL	4/10/26

**9. APPROVE EXTRA-CURRICULAR ACTIVITIES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves extra-curricular activities for the 2025-2026 school year, as follows, pending employment authorization (#):

**Governor Livingston High School**

Activity/Program	Instructor/Supervisor	2025-2026 Stipend
Boys Assistant Lacrosse Coach	Kenny Yeager #	\$5,506.00
Boys Assistant Lacrosse Coach	Adam Aklar #	\$5,506.00
Flag Football Coach	Brandon Haynes #	Volunteer

**10. AMEND EXTRA TEACHING PERIOD ASSIGNMENTS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the following extra teaching period assignments beyond their normal teaching schedule during the 2025-2026. **Dates are subject to change based on coverage.**

**Governor Livingston High School**

Name	Subject	Assignment	Payment in Addition to Regular Salary
Matthew Gervasio	Special Education	9/2/25 - 1/27/26 2/27/26	\$10,500.00 prorated

**11. APPROVE ADDITIONAL HOURS FOR FACULTY TECHNICAL SUPPORT PERSON**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves an additional 80 hours of work for Debera Dwyer, Faculty Technical Support Person, to be used during the time period of February 1, 2026, through June 30, 2026, at the compensatory rate of \$21.70 per hour. Ms. Dwyer will assist the school counselor with the Course Selection process and student schedule conflict resolution at Governor Livingston High School.

**12. APPROVE INTERPRETER SERVICE**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following interpreter service:

Provider	Time Period	Explanation	Amount
Tiffany Mosquera	3/30/26	Provide two interpreters at Governor Livingston High School to interpret the Hilltop spring musical production. Internal interpreters are not available.	\$1,840.00

-----BH ONLY-----

**13. AMEND EMPLOYMENT OF PARAPROFESSIONAL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the employment of the following paraprofessional for the 2025-2026 school year

*1-Replacement of a resignation/retirement vacancy 2-Increased student need 3-Staff Transfer/reassignment*

Name	Location	Effective Date	Step	Hours Per Day	Annual Salary
Melissa Capece <sup>1</sup>	MKM	2/9/26 2/10/26 - 6/30/26	4	6.75	\$25,334.98 prorated

**14. AMEND EMPLOYMENT OF HELP PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the employment of the following HELP personnel for the 2025-2026 school year:

*1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Staff Transfer/reassignment*

Name	Location	Effective Date	Hourly Rate	Hours/Week
Jaime Pritzlaff <sup>1</sup>	MKM	<del>4/26/26</del> 2/13/26 - 6/17/26	\$31.00	13

**15. APPROVE TRANSFER OF PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the transfer of personnel, as follows:

*1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Staff Transfer/reassignment*

Name	Current Assignment/Location	New Assignment/Location	Effective Date
Richard Godfrey <sup>1</sup>	Night Custodian/TPH	Day Custodian/TPH	TBD - 6/30/26

**16. APPROVE EMPLOYMENT OF CUSTODIAL/MAINTENANCE STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the employment of custodial/maintenance staff for the 2025-2026 fiscal year, as follows, pending employment authorization (/#):

*1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Staff Transfer/reassignment*

Name	Assignment	Location	FTE	Step	Effective Date	Annual Salary
Keylor Obando <sup>3</sup>	Night Custodian	TPH	1.0	1	TBD - 6/30/26 #	\$50,853.00 prorated

**17. AMEND TEMPORARY REASSIGNMENT OF PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the following temporary reassignment of personnel:

Name	Current Assignment/Location	New Assignment/Location	Effective Date	Pay Rate	Certification
Jessica Finley	HELP Teacher MP	Elementary Teacher Long Term Sub Employee #2050 TPH	11/10/25 - <del>4/16/26</del> 4/3/26	\$292.43/day	Standard

**18. APPROVE LONG-TERM SUBSTITUTE**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following long-term substitute position:

Name	Action	Assignment	Location	Effective Dates	Pay	Certification
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					<b>Rate</b>	
Diane Appleby	Approve	Leave Replacement HELP Teacher #4431	MKM	2/13/26 - 4/6/26	\$31/hr. 24 hrs./wk.	Standard

**19. APPROVE RETIREMENT OF STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves, with regret, the resignation of the following staff for the purpose of retirement:

Name	Assignment	Location	Effective Date
Roberta Gutch	Teacher of Special Education	CMS	7/1/26
Sharon Stallone	Paraprofessional	CMS	7/1/26

FIRST MOTION BY: \_\_\_\_\_ SECOND MOTION BY: \_\_\_\_\_

**Personnel Committee Report**

**ROLL CALL VOTE:**

	Ms. Bradford	Mrs. Stanley	Mr. Morales	Mrs. Joly	Mr. Dillon	Mrs. Akiri	Dr. Foregger	Mrs. Terrero
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**XI. EDUCATION**

**Resolutions 1-2: All Board members.**

**1. APPROVE REPORT OF SUPERINTENDENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the recommendations for the following cases of harassment, intimidation and bullying in the Berkeley Heights Public Schools.

Case Number	Case Number	Case Number
300928GL	300694CMS	300751MPE

Case Number	Case Number	Case Number
301859GL	301582TPH	

**2. ACCEPT AND APPROVE SEMI-ANNUAL REPORT OF VIOLENCE, VANDALISM, SUBSTANCE ABUSE, HARASSMENT, INTIMIDATION, AND BULLYING**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, accepts and approves the semi-annual District Report of Violence, Vandalism, Substance Abuse, Harassment, Intimidation and Bullying for the period of September 1, 2025, through December 31, 2025, as submitted to the New Jersey Department of Education via the School Safety Data System (SSDS.) *(Attachment H)*

FIRST MOTION BY: \_\_\_\_\_ SECOND MOTION BY: \_\_\_\_\_

**Curriculum Committee Report**

**ROLL CALL VOTE:**

	Ms. Bradford	Mrs. Stanley	Mr. Morales	Mrs. Joly	Mr. Dillon	Mrs. Akiri	Dr. Foregger	Mrs. Terrero
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**XII. POLICY**

**Resolutions 1-3: All Board members.**

**1. DISTRICT BYLAWS/POLICIES/REGULATIONS - STUDY AND FIRST READING**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following district bylaws/policies/regulations for study and first reading:  
*(M- Mandated by law)*

Policy	Title	Action
P 0142.1	Nepotism (M)	Revise
P 1220	Employment of Chief School Administrator (M)	Revise
P 1552	Sexual Harassment - Staff (M)	New
R 1552	Sexual Harassment - Staff (M)	New

**2. DISTRICT BYLAWS/POLICIES/REGULATIONS - SECOND READING AND ADOPTION**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following district bylaws/policies/regulations for second reading and adoption: *(M - Mandated by law)*

Policy	Title	Action
P0155	Board Committees	Revise
P2200	Curriculum Content (M)	Revise
P7230	Gifts, Grants and Donations	Revise
P8451	Control of Communicable Diseases (M)	Revise
R8451	Control of Communicable Diseases (M)	Revise
P9270	Home Schooling and Equivalent Education Outside the Schools (M)	Revise

**3. DISTRICT BYLAWS/POLICIES/REGULATIONS - ABOLISH**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, abolish the following district bylaws/policies/regulations:

Policy	Title	Action
P 3362	Sexual Harassment	Abolish
P 4352	Sexual Harassment	Abolish

FIRST MOTION BY: \_\_\_\_\_ SECOND MOTION BY: \_\_\_\_\_

**Policy Committee Report**

**ROLL CALL VOTE:**

	Ms. Bradford	Mrs. Stanley	Mr. Morales	Mrs. Joly	Mr. Dillon	Mrs. Akiri	Dr. Foregger	Mrs. Terrero
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**XIII. STRATEGIC PLANNING**

**Strategic Planning Committee Report**

**XIV. NEGOTIATIONS**

**Negotiations Committee Report**

**XV. LIAISON REPORTS**

**XVI. COMMENTS FROM THE PUBLIC ON ANY TOPIC**

During this portion of the meeting, District residents and staff are invited to address the Board of Education on any item.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. Additionally, all in-person public commenters are asked to please sign in. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant’s statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker’s statement will be limited to three (3) minutes in duration.

**XVII. NEW BUSINESS**

**XVIII. OLD BUSINESS**

**XIX. ADJOURNMENT**

**MOTION to ADJOURN.**

**Voice Vote**

**Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_ Time \_\_\_\_\_**

**Additional Information:**

**[Enrollment Report](#)**

**Reminder:**

The next Regular Board of Education Meeting & Preliminary Budget Presentation will be held on

Thursday, March 12, 2026

[Previous Board of Education Meeting Recordings](#)