Harding Township School

Student & Parent Handbook

2026- 2027

PO Box 248

34 Lee's Hill Road

New Vernon, NJ 07976

Main Office (973) 267-6398 ext. 108

www.hardingtwp.org

Harding Township School Policies and Procedures

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Welcome to Harding Township School



District Vision and Mission Statement

The Harding Township School provides a strong educational foundation which inspires students to achieve academic excellence. Our dedicated faculty stimulates intellectual growth using a challenging curriculum within a supportive learning environment. We encourage students to become self-directed, lifelong learners who are well prepared for the academic and social challenges of the future.

Board of Education

Policies developed by the Harding Township Board of Education are available for public access on the district's official website https://www.hardingtwp.org/ > Our District > Policies and Procedures

Davor Gjivoje	President
Dr. Alex Anastasiou	Vice President
Abihinov Singh	Board Member
Richard Bruno	Board Member
Melissa Krikos	Board Member

HARDING TOWNSHIP SCHOOL

Christopher Magno, Ed.D.
Superintendent of Schools

April H. Friedman, Ed.D.
Principal/Director of Curriculum

John Jennings
School Business Administrator

Lacey King
Director of Student Services

Dear Harding Husky Students & Families,

Welcome to Harding Township School! It is with great pleasure that I extend my warmest greetings to each and every one of you. As the principal of HTS, I am honored to have the privilege of working alongside our dedicated faculty, staff, students, and parents.

At HTS, we firmly believe in fostering a strong home-school partnership, recognizing that collaboration between families and the school community is essential in providing the best possible foundation for our students' growth and achievement. Together, we can create a nurturing and enriching environment where every child can thrive academically, socially, and emotionally.

This handbook serves as a vital resource, outlining the policies, procedures, and expectations that contribute to a positive and successful educational experience. Please take some time to review the information and discuss it with your child where applicable. A copy of this handbook can also be found on the school website hardingtwp.org.

We look forward to partnering with you to help your child achieve their educational goals and dreams!

Sincerely,

April H. Friedman

April H. Friedman, Ed.D.
Principal/Director of Curriculum

Harding Township School Policies, Procedures, and Practices

Attendance, Punctuality, and Absence Procedure

Regular attendance is essential to your child's success and the learning process. Consistent participation in daily instruction helps students stay on track, build strong habits, and fully engage with classroom activities.

Families will be notified in writing when their child's absences or tardiness become excessive and a disruption to the learning process. Additional measures such as participation in attendance meetings or development of a formal attendance intervention plan may also be implemented. The State of New Jersey defines excessive absences as missing more than 10 % of the school days to date.

Excused Absences
Only certain reasons for absence are excused by the state. Examples include:

- Medical Appointment
- Court appearance
- Religious holiday
- Death in the family
- Bring Your Child to Work Day.

A doctor's note is required for absences of three days or more due to illness or medical care.

Vacations or family trips during the school year are strongly discouraged. Absences for travel are considered unexcused and do not warrant special academic accommodations before or after the trip. Teachers are not expected to prepare advance work for students who go on vacation while school is in session. Students are responsible for completing all missed assignments upon their return.

Reporting an Absence or Tardy

A parent or guardian must notify the school in advance whenever a student will be absent or arriving late (after 8:35 a.m.). You may report an absence using one of the following methods:

Genesis Parent Portal *(Preferred Method)*

Log into the Parent Portal, navigate to the Attendance tab, and select Notify Attendance Office.

Provide all requested information and include a detailed explanation, especially if the absence is illness-related.

Attendance Line

Call (973) 267-6398, press #1, and leave a message including:

- Your child's name
- Teacher's name
- Reason for absence or tardiness (include illness details when applicable)
- A phone number where you can be reached

If your child arrives after 8:25 a.m., they must report to the Main Office with a parent to be signed in. A student must be present for four hours to be considered in attendance for the day. Eligibility for extracurricular activities may be affected at the administration's discretion.

Arrival, Dismissal, and Parking Procedures

Arrival Procedures

School begins each day at 8:25 a.m. and ends at 3:15 p.m. Students may not arrive before 8:15 a.m., as supervision is not available.

Students participating in early-morning classes, activities, or Math Tutorial may arrive at 7:35 a.m. and must sign in upon entering the middle school.

Morning Drop-Off

Students who do not ride the bus should plan to arrive between 8:15 and 8:25 a.m. and wait outside in the designated areas.

- Elementary students should be dropped off in front of the elementary building at the main entrance.
- Middle school students should be dropped off at the crosswalk between the middle and elementary schools.

Students must exit vehicles independently and "curbside". Parents should remain in their cars. If a parent needs to get out of their car to escort/help their child, they must park in the gravel lot. For safety reasons, parents must not pass a parked vehicle in the circle unless instructed by a faculty member. All cars exit the property by the crosswalk between the two buildings, following the directions of staff members and the Harding Township Police Department.

Inclement Weather

During rain or severe weather, students may wait indoors in assigned locations.

Traffic Flow & Parking

The front of the middle school must remain clear for buses. Attempting to exit through this area creates a safety hazard.

The speed limit on school property is 5 mph. As per NJ law, do not leave your car idling for longer than 3 minutes.

Please park only in parking spots. Additional visitor parking can be found in the gravel parking lot located between the two buildings. Vehicles parked illegally may be ticketed by the Harding Township Police Department.

Late Arrivals

Students arriving at 8:25 a.m. or later are considered late and must report to the office with a parent to be signed in.

Middle School Dismissal Safety

Middle school students may not dismiss to a parked car in the middle school parking lot. This area remains active during dismissal and poses a significant safety risk. Middle school students may only dismiss to a car that is located on the car line.

Early Dismissals-During School Day

Early pick up is strongly discouraged as it is disruptive to the school day for students and staff. We encourage you to try and schedule your child's doctor and dental appointments around school hours.

If this is not possible, you must enter the reason for leaving early into Genesis. Students will remain in class until the parent/guardian arrives at the school for pick-up. Please leave additional time for picking up your child when you arrive. Students must be signed out by a parent or guardian in the appropriate school, indicating the time they are leaving.

Early pick-ups between 2:45 PM - 3:15 PM are highly discouraged as it interferes with our dismissal procedures and creates safety concerns. Please plan accordingly.

Pick-Up Patrol (K-5)

Parents in grades K-5 will utilize PickUp Patrol to set and change their child's regular daily dismissal (Eg. Car, Bus, After School Activity). Parents will use the system to set a default dismissal schedule at the beginning of the year and make changes throughout the year when needed (Eg. No bus, Car Rider). Please refrain from emailing your child's teacher a dismissal change as the teacher may not receive your email in a timely manner if they are teaching or absent for the day.

PickUp Patrol will close an hour prior to dismissal (2:15 PM) and should be updated prior to that time. In the event of an emergency change in dismissal after 2:15 PM, please call the main office at (973) 267-6398 ext. 108.

Bus Expectations

Riding the school bus is a privilege, and each student is responsible for helping maintain a safe, respectful, and orderly environment. Because the bus is considered an extension of the school, all

expectations outlined in the Code of Conduct apply while students are riding to and from school or on school-sponsored trips. (Policy #8600)

In addition, students are expected to follow these specific bus rules:

- Remain seated at all times while the bus is in motion.
- Wear seatbelts properly and securely.
- Use quiet, respectful voices when speaking.
- Follow the directions of the bus driver, who is the authority on the bus.
- Use appropriate language at all times.
- Keep books, backpacks, and personal items in a safe place where they do not block aisles or disturb others.
- Keep arms, legs, and belongings out of the aisle.
- Keep head, hands, and objects inside the bus at all times.
- Allow students seated in front to exit the bus first during dismissal.

Students who do not meet these expectations may face consequences. The specific consequence(s) will depend on the student's age, the severity of the behavior, and whether the behavior is repeated. Consequences may include:

- A conference with school administration
- Parent/guardian contact
- Assigned detention (early morning or lunch)
- Restorative practices, such as reflective conversations, repairing harm, or problem-solving meetings
- Assigned seat or moved seat
- Written behavior reflection
- Temporary or permanent loss of bus privileges

Changing Buses

Space permitting, students may ride a different bus for a single day. To do so, they must receive an official bus change pass. A note or email from both the sending and receiving parent/guardian is required before a pass can be issued.

- Grades K–5: Students should give their notes to their homeroom teacher, who will issue the bus pass.
- Grades 6–8: Students should bring their notes to the Middle School office, where the secretarial staff will provide the pass.

  Bus passes must be handed directly to the bus driver when boarding.

Passes will not be issued at the end of the day, so all requests must be submitted earlier.

Large groups of students requesting to ride a different bus together are strongly discouraged due to space and safety considerations. Students will not be issued a bus pass to ride a different bus on a regular or ongoing basis.

Computers

We believe that technology in our classrooms, such as computers and interactive whiteboards, are tools for learning and their use should be carefully considered. Chromebook carts exist in classrooms in grades 1-8 and special area classrooms. Students are expected to use the computers in a careful and respectful manner. Students sign off on an Acceptable Use Policy (AUP) at the beginning of each school year and are expected to follow the Policy or disciplinary actions will take place. Families may be financially responsible for any damages that involve the misuse of computers while they are in school. (The replacement cost of a Chromebook is $300). Students will NOT bring Chromebooks home. If your child does not have access to a computer at home, please contact the school for assistance.

Classroom Parties

Throughout the school year, the PTO will plan classroom holiday parties for students in partnership with the homeroom teacher. These events will be "food-free" celebrations and will include age-appropriate activities such as creating a small craft or participating in a seasonal game.

Communicable Diseases

Children who show the following signs and symptoms of illness during the preceding 24 hours should remain at home: Fever greater than 100 degrees, vomiting, diarrhea, and unexplained rashes. Students should be symptom -free, without the assistance of medication, for 24 hours before returning to school.

Counseling Services

The school counselor provides school based counseling services to assist students with social and emotional needs. The school counselor is trained to assist students to acquire social and emotional skills and strategies to meet life's challenges. The school counselor provides individualized and group counseling services for students, and collaborates with faculty and staff to ensure a safe and appropriate learning environment for all students. School-based counseling is short-term and solution-focused. Individual counseling and groups are not meant to replace outside counseling or therapy, if needed. The school counselor will gladly provide additional resources as needed.

Dress Code

Students are encouraged to dress properly in comfortable, clean clothing at all times, which reflect appropriate dress according to the school setting and weather conditions. We feel our students will generally conduct themselves in a manner similar to the way in which they are dressed and groomed. Any type of dress, including accessories, which proves to be disruptive, offensive or obscene will not be permitted. Bare midriffs and exposed undergarments are not permitted. Please visit District Policy 5511-Dress and Grooming for further information regarding the dress code.

Drop-Off of Items During School Day

Any item dropped off during school hours should be labeled with the first and last name of the student. Food delivery services such as "Door Dash" are not permitted to be used by students while students are on school grounds.

Electronics/Cell Phone Policy

Electronics and internet-enabled devices such as cell phones and smart watches must be turned off during school hours and remain in backpacks/lockers at all times. If a student is observed using a cell phone or smart watch during the school day, the item will be taken away by the staff member who sees the student using it and picked up by a parent/guardian at the end of the day. Additional disciplinary action such as detention may also be taken for repeat offenses. The district is not responsible for lost, broken, or stolen items.

Emergency School Closing/Delayed Opening/Early Dismissal

Parents and Guardians will be notified regarding delayed openings, early dismissals, and school closings. Please be sure your contact information is up to date in Genesis in order to receive school alerts.

In the event of a delayed opening, school will begin on a 2 hour delay with school starting at 10:25 and lunch will be served. For early dismissals, school will be dismissed at 12:45 and lunch will NOT be served. In the event of an early dismissal, all afternoon and evening activities will be canceled.

Bell Schedules

Regular Day	
Period	Time
Homeroom	8:25-8:39
Period 1	8:42-9:23
Period 2	9:26-10:07
Period 3	10:10-10:51
Period 4	10:54-11:35
5a	11:38-11:58
5b	11:59-12:19
6a	12:22-12:42
6b	12:43-1:03
Period 7	1:06-1:47
Period 8	1:50-2.31
Period 9	2.34-3:15

Half Day/Early Dismissal	
Period	Time
Homeroom	8:25-8:30
Period 1	8:33-8:58
Period 2	9:01-9:26
Period 3	9:29-9:54
Period 4	9:57-10:23
Period 5a	10:26-10:39
Period 5b	10:39-10:52
Period 6a	10:55-11:08
Period 6b	11:08-11:21
Period 7	11:24-11:49
Period 8	11:52-12:17
Period 9	12:20-12:45

Delayed Opening A	
Period	Time
Homeroom	10:25-10:30
Period 1	10:33-11:10
Period 4	11:13-11:50
Period 5a	11:53-12:13
Period 5b	12:13-12:33
Period 6a	12:36-12:56
Period 6b	12:56-1:16
Period 7	1:19-1:56
Period 8	1:59-2:36
Period 9	2:39-3:15

Delayed Opening B	
Period	Time
Homeroom	10:25-10:30
Period 1	10:33-11:10
Period 4	11:13-11:50
Period 5a	11:53-12:13
Period 5b	12:13-12:33
Period 6a	12:36-12:56
Period 6b	12:56-1:16
Period 2	1:19-1:56
Period 3	1:59-2:36
Period 9	2:39-3:15

Preschool Hours	
AM: 8:30-11:15	PM: 12:15-3:00
Delayed Opening	AM 11:00-12:30
	PM 1:30-3:00
Early Dismissal	AM 8:45-10:15
	PM 11:00-12:30

Expectations for Student Behavior

Harding Township School District is committed to providing a safe, respectful, and supportive learning environment in which every student has the opportunity to learn, grow, and succeed. All students are expected to demonstrate behavior that reflects respect for themselves, others, and the school community. The Code of Conduct establishes clear expectations for student behavior and outlines the responsibilities of students in maintaining a positive school environment. Expectations apply throughout the school day and during school-sponsored activities, whether on or off school grounds. Students are expected to make responsible choices, follow school rules and directions, treat others with kindness and dignity, and contribute positively to our school community. When concerns arise, the school will respond in a fair, consistent, and developmentally appropriate manner, with the goal of promoting accountability, learning, and the restoration of positive relationships.

Student Code of Conduct

Students are expected to contribute positively to the school community. All students and staff share responsibility for maintaining a safe, respectful, and productive learning environment. To support this goal:

1. Students are expected to come to school to learn.

2. Students are expected to use appropriate language and behavior and exhibit respect for each other, school staff, school property and personal property.

3. Students can expect to have a classroom atmosphere free of disruptive pupils.

4. Students are expected to complete classroom and homework assignments.

5. Students can expect to attend a school free of intimidation, bullying, harassment, threats of physical violence and acts of physical violence.

Student Privileges

Students should understand that certain opportunities offered by the school are privileges, not rights. These privileges are contingent upon meeting behavioral and academic expectations and may be revoked by the Principal or designee if necessary. Privileges include:

- Participation in assemblies, dances, celebrations, and other school-sponsored events
- Participation in field trips
- Access to the school's Internet devices and building network
- Participation in extracurricular activities, including clubs, teams, and special programs
- Use and possession of a school-issued locker
- Participation in promotion or end-of-year exercises/trips/privileges

These privileges are intended to enhance the school experience and are maintained through responsible behavior and adherence to Harding Township School policies.

Student Consequences/Remedial Action

All behaviors that do not meet the expectations outlined in the Code of Student Conduct will result in appropriate disciplinary and/or remedial action. We believe that instances of misconduct provide important opportunities for students to learn how to accept responsibility for their actions and understand the impact of their behavior on the school community.

Staff members are expected to use best practices that prevent conduct problems, support positive decision-making, and help students develop strong self-discipline. When disciplinary action is necessary, administration reserves the right to assign a range of consequences and remedial support, taking into account the nature of the behavior, the student's age, and any relevant circumstances.

Restorative practices may include but are not limited to:

- Peer groups/conferences focused on resolving conflict
- Repairing harm and relationships

- Remediation with the counselor or other support staff

Consequences may include but are not limited to:

- Accountability activities (discussion with teacher/administration, written reflection, etc.)
- Parental contact
- Performance Notice (see next section)
- Temporary removal from the classroom
- Removal of privileges
- Detention (early morning or lunch)
- Restitution for damaged property (when appropriate)
- Behavior contracts or improvement plans
- Increased supervision or structured breaks
- In-school suspension
- Out-of-school suspension
- Expulsion

A parent or guardian will be notified whenever a suspension occurs. During the period of suspension, the student is not permitted to participate in any extracurricular activities. A re-entry meeting with administration is required before the student returns to school. Repeated suspensions may result in additional disciplinary action as determined by the Superintendent of Schools. (Policy #5600)

Field Trips

Class field trips are planned by the teaching staff and reflect an extended view of our curriculum. Elementary students typically have one class trip with additional class trips for middle school students. Permission slips must be signed by parent/guardian prior to each field trip. Students and parents will be made aware of field trips well in advance. Student dress code will be followed for field trips unless otherwise specified. Additional guidelines or requirements may be communicated depending on the nature of the trip.

1. Parent Chaperone Expectations

- Parent chaperones are expected to actively supervise their assigned students at all times.
- Younger siblings or non-school-aged children may not attend field trips.
- Parent chaperones must follow all school rules, including cell phone, photo, and privacy policies.
- Parent chaperones are required to remain with the group for the entire trip and may not visit any unapproved locations.
- Parent chaperones should model appropriate behavior and help reinforce student expectations throughout the trip.

2. Transportation Requirements

- All students must travel to and from the trip on school-approved transportation unless otherwise authorized by administration.
- Students must follow all bus safety & safety rules during field trips.

3. Health & Medication Procedures

- Parents/guardians should notify the school nurse of any medical needs prior to the trip.
- Only the school nurse or trained personnel may administer medication during trips.
- Students with life-saving medications (e.g., inhalers, EpiPens) must have them accessible at all times.
- If a student becomes ill during the trip, staff will follow district health protocols and contact families as needed.

4. Behavior Expectations

- Students are expected to follow the district Code of Conduct while off campus.
- Unsafe or inappropriate behavior may result in removal from the trip and/or future trip restrictions.
- Students must follow all directions from teachers, chaperones, and trip staff promptly.

5. Participation Requirements

- Students must be in good academic and behavioral standing to participate.
- Teachers or administrators may restrict participation if safety is a concern.
- Students must submit all required permission forms by the stated deadline.

6. Financial Considerations

- No student will be excluded from a field trip due to financial hardship.
- Families may contact the principal confidentially if assistance is needed.
- Refunds may not be available for trips involving prepaid tickets or reservations.

7. Weather or Cancellation Procedures

- Trips may be rescheduled or canceled due to weather or safety concerns.
- Families will be notified of any changes as soon as possible.
- If a trip is canceled, the school will communicate whether refunds or alternate activities will be provided.

Fire & Security Drills

As per State requirements, the district conducts one fire and one security drill each month. During drills, students and staff practice proper procedures to follow in the case of an emergency. Families will be informed via email after a security drill has been practiced.

Grading System

Elementary: Grades K-5

Students in grades K-5 will receive numerical grades based on NJ State Standards.

4 Student consistently and independently exceeds grade-level expectations for this standard

3 Student meets the grade-level expectations for this standard

2 Student is approaching the grade-level expectations for this standard

1 Student does not meet the grade-level expectations for this standard

NA Not applicable at this time

Sample report card and report card rubrics are available on the website.

Middle School: Grades 6-8

Students in grades 6-8 will receive letter grades for each subject. These grades are based on the following percentages

A+	98-100	B+	87-89
A	93-97	B	83-86
A-	90-92	B-	80-82
C+	77-79	D+	67-69
C	73-76	D	63-66
C-	70-72	D-	60-62
F	Below 60		

Report Cards

Report cards will be issued to students at the close of each grading period in December, March, and June. Report Cards are available to view using the Genesis Parent Portal.

Students in grades 6 through 8 will have access to their grades through Genesis. Parents and students in 6 through 8 are encouraged to check Genesis on a regular basis and take responsibility for their academic success.

Honor Roll (Grades 6-8)

High Honor Roll - Students who receive grades of A- (90 or higher) in all academic and special subjects.

Honor Roll - Students who receive grades of B- (80 or higher) in all academic and special subjects.

Harassment, Intimidation, and Bullying (HIB)

As per the NJ Anti-Bullying Bill of Rights Act and District Policy, any student, parent, or staff member who witnesses, or receives information of a suspected HIB incident, or feels a student is a victim of harassment, intimidation, or bullying, must first **verbally report** to the principal, then complete and submit a **written repor**t form which can be found on the district website within two days of the initial verbal report to the principal. An investigation will follow as appropriate. A copy of the district HIB policy can be found on the district website.

Homework Assignments

Hand in all daily homework assignments on time. Be sure they meet the standards and are of acceptable quality.

Grade K-5

- Teachers will assign homework on a nightly or weekly basis.

Grades 6-8

- Missing assignments will affect the student's grade adversely.
- Students should check Google Classroom to stay informed about homework/assignments/assessments.
- Students that miss class for any reason throughout the day must make up classwork and homework that is missed. Word is expected at the same time as the rest of the class - it is the student's responsibility to get the missed work.

Health Services

If you should become ill during the school day, please get permission from your teacher before leaving the room to go to the School Nurse. Students are not permitted to use cell phones to notify parents that they are not feeling well. Students must go to the nurse and she will make the determination if parents need to be called.

A registered nurse is on duty each day and both a nurse and a doctor are available for consultation in unusual circumstances at any time. The School Nurse **must** administer medications. The container for the medication must be properly labeled and be accompanied by a doctor's written order. Students with reactive airway disease/asthma may carry their inhalers as long as the preceding criteria on medication have been met in addition to the physician noting the student may self-carry/self administer their inhaler. Students with a life threatening allergy may carry their epinephrine auto injector as long as the preceding criteria on medication have been met in addition to the physician noting the student may self-carry/self administer their epinephrine auto-injector.

In the interest of the health and safety of all students, it is extremely important that the school be made aware of any prescription medications that have been taken at home prior to coming to school. This applies to daily medications prescribed on an "as needed" basis, such as short-term antibiotics. Most medications have side effects which may need to be monitored.

All students will be given vision tests and hearing tests and have their height and weight recorded during the school year. Scoliosis screening will also be administered to all students every other year. Immunizations are required of students as prescribed by New Jersey State law. Information about required immunizations is available from the School Nurse.

All students planning to participate in an interscholastic athletic program must undergo a comprehensive physical exam given by a medical doctor within the year prior to the first practice and with a health history update within sixty days prior to the first practice. The district strongly recommends that the physical examination be administered by the student's primary care physician. In addition, the N.J. Administrative Code requires that parents be advised of potential hazards and sign an acknowledgement that they recognize this potential.

In case of an accident, only FIRST AID will be given by the nurse. If further treatment is required, it becomes the responsibility of the parents. When illness occurs on school time and it

seems advisable that the student be sent home, the parent (or person so designated on the emergency card) is contacted before the pupil is released from school.

Lockers

Hall lockers (grades 5-8 only) will be assigned. These lockers remain the property of the school and are to be maintained in an orderly manner. Students will provide locks and report lockers and combinations to the Middle School Office and update their homeroom teacher throughout the year if changes are made. Lockers must remain locked at all times. Students who don't keep lockers locked risk having personal items lost or stolen. Lockers may not be shared. Locker changes must be pre-approved by the office. No open packages or containers of food or drinks may be kept in the lockers at any time for any reason. Lockers should be free of any materials or pictures that would be offensive to others.

Lost and Found

Lost articles found around the school are taken to the lost and found areas located inside each building. Students are encouraged to check the lost and found for their items throughout the school year. Unclaimed items will be donated at the end of each trimester.

Lunch, Snack, and Recess

If your child has a food allergy please be sure to let the classroom teacher and the nurse know. It is very important that we provide a safe and secure school environment for all of the children, and this includes the food brought to school for snacks, parties and lunches.

Snack

Snack takes place each day in grades K-5. Snacks eaten in the classroom setting must be peanut and tree-nut free.

Lunch

A variety of hot and cold lunch items are available for purchase in the cafeteria which is located in the middle school building. Students may also bring lunch from home. If you forget your lunch, parents should bring it to the main entrance of the middle school building. Parents may only provide lunch for their own children. Lunches for groups of children are not permitted. Students are responsible for cleaning up your area after finishing lunch. School approved wipes are provided to sanitize the area. No caffeinated beverages or glass bottles/containers are permitted in the cafeteria. A peanut and tree-nut free table is available upon advanced notice to the school nurse.

Recess

Recess takes place each day for students in grades K-6. Students are encouraged to dress accordingly for weather conditions. In the case of inclement weather, recess will be held indoors. The Childcare Weather Watch Chart is used to make the determination on outside play. This chart factors in air temperature, wind speed, and humidity to determine safe conditions for outside play.

Performance Notices (Grades 5-8)

Performance notices are given to students by faculty members. They indicate the behavior as observed and outline consequences. Performance notices will be completed by the teacher and sent home for parent signature. The following behaviors may result in a performance notice:

- Unacceptable Language
- Missing Work / Homework (3 times)
- Excessive Tardiness to class (3 times)
- Unprepared for class, lack of materials (3 times)
- Disrespect to school or personal property
- Disruptive behavior, Uncooperative
- Talks excessively during class
- Disrespect to Faculty Member
- Inappropriate physical contact
- Violation of HTS Code of Conduct
- Cell Phone / Unapproved electronic device

School Support Organizations

Harding Township Education Foundation (HTEF)

The Harding Township Education Foundation is a nonprofit organization dedicated to enhancing the student experience at HTS. Through community-driven fundraising, they empower educators as innovators and introduce meaningful programs and projects that enrich the curriculum and support a vibrant, forward-thinking learning environment.
Website: HTEF

Harding Township School Parent-Teacher Organization (HTS PTO)

The goal of the Harding Township Parent-Teacher Organization is to strengthen the connection between home and school so that parents, teachers, and administrators can work together to support the education, enrichment, and growth of our children. They uphold and advance the school's mission, programs, and activities while fostering open communication and cooperation among families, faculty, and administration to promote high-quality education and a healthy environment that encourages excellence and character. They provide meaningful educational programs and forums for both parents and students, share important information about all aspects of student life, and organize projects and events that benefit the entire HTS community.
Website: HTS PTO

School Visitor Policy

All school visitors must report to the elementary or middle school main entrances. Visitors are not to go directly to any classroom, or gym, until they have signed in. Visitors will only be permitted to enter the buildings if they have an appointment or are attending a class/school function.

Surveillance

The Board of Education authorizes the use of electronic surveillance monitoring devices in school buildings and on school grounds. Therefore, all school buildings and school grounds within this school district may be monitored using such devices in accordance with Board Policy.