CITY OF CROSWELL

CITY COUNCIL Regular Council Meeting Minutes

Croswell Community Center – **September 8th, 2026** @ 6:30 P.M.

DRAFT

Council Attendance: Mayor Rob Butler, Denise Slone, Sal Hernandez, Randy Willis, Donald Maury.
Absent: None.
Administration Attendance – City Administrator, Amy Planck and Clerk, Andrea Holbrook

I. **PLEDGE OF ALLEGIANCE:** Mayor opened the meeting with the Pledge at 6:30pm.

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of August 17th, 2026. Motion to approve the minutes as presented by Maury, second by Hernandez. Motion Carried.

III. **PUBLIC COMMENTS:** P. Gutierrez presented concerns about code-enforcement communications and follow up. Transcripts provided to council members. D. Quinn from Premier Property inquired about Flower Street property.

IV. **APPROVAL OF AGENDA**: Motion to approve the agenda with the addition to b) cross connection penalty ordinance and the addition of f) DWSRF DR #11 and pay ap 8 for Boddy and g) Ambulance Repair by Maury, second by Slone. Motion Carried.

V. **CORRESPONDENCE:** Motion to receive and file the communication of revised meeting minutes from 8.3.26 meeting by Maury, second by Slone. Motion Carried.

VI. **ADMINISTRATOR'S REPORT:** Croswell Rd update – Contract with SOM and Chartier, City requested correction from Harrington to Seltzer but it was denied by SOM, they will correct the areas that are non-compliant only and the project will remain open until spring of 2027 to ensure if there are more concerns then they can be fixed. 5 areas that will be fixed will be done on Thursday. Shoulder will also be corrected.

VII. **COUNCIL MEMBER REPORT:**

A. Butler: Will Boddy fix area by Toco Bell? When will bridge be completed? 9/15/26 is new estimate.
B. Slone: no comment.
C. Maury: Who does the county use to fill in cracks in asphalt? Maybe we can reach out and see how much to do Howard ave?
D. Hernandez: no comment
E. Willis: Tree in the cemetery fell; Clerk/Sexton replied that quotes were taken and insurance was contacted, more cost effective for DPW to remove and that will be done in the next day or so.

VIII. **UNFINISHED BUSINESS:**

a. Rezoning Airfield parcels 310-390-001-00 and 310-140-200-070-00 from Residential 1B to Parks second reading. Ordinance 167-23 zoning amendment. Motion to approve amendment by Slone, second by Hernandez. Roll Call Vote: unanimously yes vote. Motion Carried.

IX. **NEW BUSINESS:**

a. Fire Hall Parking Lot Bids –TIFA committed to 100k, options B and C are options in the spring of 2027. Fire Chief is okay with the plan so that it is less wet per Astec (only bid). They will hold their

pricing. Maury motioned to approve the bid for parts B and C, second by Willis. Roll Call Vote: 5 unanimous Yes votes. Motion Carried.

b. Water (359) and Sewer Ordinance (358) with Cross Connection Penalty Ordinance (360) – 1st Reading. Documents were prepped by Attorney George Davis to update current ordinances. Butler asked if Electric would also be addressed related to same billing and collection. Financial and bond consultant is reviewing and no changes are anticipated; the second reading will depend on their approval.
   i. Motion to approve Ordinance 358 by Maury, second by Hernandez. Roll Call Vote: 5 unanimous Yes votes. Motion Carried.
   ii. Motion to approve Ordinance 359 by Maury, second by Slone. Roll Call Vote: 5 unanimous Yes votes. Motion Carried.
   iii. Motion to approve Ordinance 360 by Maury, second by Hernandez. Roll Call Vote: 5 unanimous Yes votes. Motion Carried.

c. Joint City Council/Planning Commission meeting – Discussion about availability to have planner meet with both groups at the same time. Suggestion was 10/12/26 at the Planning Meeting at 5pm at the Community Center. Purpose would be to discuss what plans will be and the projects. Amy will follow up, if other options are available she will let council know, if not they will plan to do it on 10/12.

d. Halloween Trick or Treat Hours – Saturday October 31st 2026 from 6-8pm. Motion to approve hours by Maury, second by Slone. Motion Carried.

e. EMS Staffing Policy – Maury discussed his documents provided to council on this topic. Asking for a hard look and discussion with the attorney to see what the City is lawfully required to have. If they are required to have more staff, to consider a millage that supports the funds needed. Motion by Maury to have the City Admin look into the following:
   1. Require fuH-ti1ne EMTs/Paramedics receiving full con1pensation to remain on-site during scheduled duty hours
   2. Direct the City Administrator and Legal counsel to develop a formal on--call/standby or hybrid staffing policy for subsequent Council approval.
   Second by Hernandez. Roll Call Vote: Yes- Maury, Hernandez, Slone, No- Butler, Will. Motion Carried.

f. DWSRF DR #11 and Pay ap 8 for Boddy- Motion to approve by Maury, second by Hernandez. Motion Carried.

g. Ambulance Repair –Engine needed repair for cost of $8450. This is the newest rig. Discussion about rig maintenance was had. Motion to approve payment by Maury, second by Slone. Motion Carried.

X. **PUBLIC COMMENTS:** D. Quinn from Premier Property offered his experience to the City regarding options related to real estate information.

XI. **APPROVAL OF ACCOUNTS PAYABLE:** $567,302.76 approved by Hernandez, second by Slone. Motion Carried.

XII. **ADJOURNMENT:** With no further discussion Mayor Butler adjourned the meeting at 7:08 pm.