WHITE TOWNSHIP BOARD OF EDUCATION
565 COUNTY ROAD 519
BELVIDERE, NEW JERSEY 07823
908-475-4773

REGULAR MEETING AGENDA
DECEMBER 15, 2025

For the Regular Meeting of the White Township Board of Education
Monday, December 15, 2025, at 6:30 p.m. in the White Township Consolidated School Media Center.

"White Township Consolidated School is committed to inspire, engage and educate our students by providing innovative, personalized opportunities for growth and learning. With a foundation based on academic excellence and a focus on social emotional learning, our students will achieve their full potential and become productive, responsible, resilient members of the community and contributing members of society."

I. CALL TO ORDER

II. STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. In accordance with this provision of the act, the White Township Board of Education has sent notice of this meeting to the New Jersey Herald and the Express Times stating date, time, and place and posted the same in the White Township School and Municipal Building.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mrs. Robyn Gardella	_____	Mrs. Catherine Lensi	_____	Mr. Frank Panetta	_____
Mr. Tim Havlusch	_____	Mr. Kevin Murray	_____	Mrs. Natalie Pinkerton	_____
Mr. George Jonkoski	_____	Ms. Michelle Nusser-Meany	_____	Mrs. Elizabeth Vesper	_____
				Mrs. Tina Ritchie	_____

V. CSA REPORT

- **Presentation of Student of the Month for December - Cody Preiss**
- **Recognition of Melinda Kline, Governor's Educator of the Year**

- **Recognition of Christine Cooke, Educational Services Professional of the Year**

VI. CORRESPONDENCE

- Board of Education Election Results - Official
  - Three Year Terms
    - Timothy Havlusch
    - Elizabeth Vesper
- Send/Receive correspondence from Dr. Lamonte for BHS

VII. ADMINISTRATIVE REPORT

MOTION by_____, seconded by_____ to report Administrative Report item 1.

1. Comprehensive Equity Plan - Needs Assessment

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, report the placement results in the five areas of the New Jersey Quality Single Accountability Continuum (NJQSAC) Review.

The district has satisfied at least 80% of the weighted indicators in each of the five areas of the NJQSAC review process and has been designated as "high performing." The Commissioner will recommend to the State Board of Education that the district be certified as providing a thorough and efficient system of education, for a period of three years or until the next NJQSAC.

NJQSAC Areas	Initial Placement (June 2025)
Instruction and Program	82%
Fiscal Management	86%
Governance	94%
Operations	94%
Personnel	100%

Voice Vote:

Yes	No	Abstain	Absent

VIII. PUBLIC COMMENTS - Privilege of the Floor

As per Board Policy 0167, public comments are welcome on educational issues. All comments should be directed to the Board President. Those wishing to share comments are asked to state their name and address before speaking. Please respect the five-minute speaking rule so that the business of the Board may proceed in a timely manner.

IX. MINUTES

MOTION by _____, seconded by _____ to approve the following meeting minutes.

BE IT RESOLVED that the minutes of the Board of Education meeting, held on the dates indicated as transcribed, be approved and filed.

November 17, 2025 - Regular Meeting Minutes
November 17, 2025 - Executive Meeting Minutes

Voice Vote:

Yes	No	Abstain	Absent

X. PERSONNEL - Mr. Panetta, Mrs. Robyn Gardella, Mr. Havlusch, Mr. Murray

Committee update

MOTION by_____, seconded by_____ to approve Personnel items 1 through 4.

1. Approve Substitute Teacher

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Natalie Baxter as a substitute teacher at $115 per day, pending criminal history check and Chapter 5 paperwork.

2. Approve Substitute Teacher

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Jane Carr as a substitute teacher at $115 per day, pending criminal history check and Chapter 5 paperwork.

3. Approve Long Term Substitute Rate

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a long term substitute rate of $200.00 per diem.

4. Approve Drama Assistant

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Margaret Sheneman as a Drama Assistant at $45.00 per hour, with a total cost not to exceed $1,800.00.

XI. CURRICULUM - Ms. Nusser-Meany, Mr. Jonkoski, Mrs. Pinkerton, Mrs. Vesper

Committee update

MOTION by_____, seconded by_____ to approve Curriculum items 1 and 2.

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1. Approve Field Trip

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a GEM field trip to Villa Roller Rink in Washington, NJ for grades 6 & 7 to explore physics on February 17, 2026. The cost of the trip is no charge to the student and the cost of transportation is $300.00.

2. Approve Field Trip

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the Grade 6 "All-Star Band" to visit Phillipsburg High School on February 18, 2026. The registration fee is $75.00 and there will not be a cost of transportation. Parents will drive their children.

Discussion:

Name	Yes	No	Abstain	Absent
Mrs. Gardella				
Mr. Havlusch				
Mr. Jonkoski				
Mrs. Lensi				
Mr. Murray				
Ms. Nusser-Meany				
Mrs. Pinkerton				
Mrs.Vesper				
Mrs. Ritchie				
Mr. Panetta				
Totals				

XII. OPERATIONS - Mrs. Gardella, Mr. Havlusch, Mr. Murray, Mr. Panetta

Committee update

MOTION by_____, seconded by_____ to approve Operations items 1 through 5.

1. Acceptance of the Financial Report November 2025

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the White Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the White Township Board of Education receive and accept the monthly financial statements, the Board Secretary's and Treasurer's reports; and

WHEREAS, the Board Secretary's and Treasurer's reports for the month ending November 30, 2025 is presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the White Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Report for the month ending November 30, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and White Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

2. Approval of Budget Transfers for November 2025

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, transfers in the report "Budget Transfers" for the time period of November 2025 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Chief School Administrator, that White Township Board of Education ratifies and approves the transfers in the report "Budget Transfers" for November in fiscal year 2025-2026, approved by the Chief School Administrator, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations.

3. Approval of December Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the month of December 2025 are being presented to the board with the recommendation that they be ratified, approved and paid; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW, THEREFORE BE IT RESOLVED, that the White Township Board of Education, upon the recommendation of the Chief School Administrator, ratifies and approves the list of bills for payment in the sum of $1,709.07 for November 20, 2025, the sum of $3,504.95 for November 22, 205 through November 30, 2025 and in the sum of $978,804.29 for December 1, 2025 through December 19, 2025; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the White Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

4. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the use of the Cafeteria by Cub Scout Pack 145, two times per month from December 8, 2025 through June 8, 2026.

5. Professional Services Agreement with BAYADA Home Health Care, Inc.

BE IT RESOLVED that the Board, upon the recommendation of the Chief School Administrator, approve a Professional Services Agreement for Substitute Nursing Services between White Township Board of Education and BAYADA Home Health Care, Inc. for December 8, 2025 to June 30, 2026 at a cost of $75.00 an hour for a minimum service of four hours.

Discussion:

Name	Yes	No	Abstain	Absent
Mrs. Gardella				
Mr. Havlusch				
Mr. Jonkoski				
Mrs. Lensi				
Mr. Murray				
Ms. Nusser-Meany				
Mrs. Pinkerton				
Mrs.Vesper				
Mrs. Ritchie				
Mr. Panetta				
Totals				

XIII. GOVERNANCE - Mrs. Vesper, Mr. Jonkoski, Ms. Nusser-Meany, Mrs. Pinkerton

Committee update

XIV. BHS BOARD MEMBER UPDATE - Mrs. Gardella

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. PUBLIC COMMENTS - Privilege of the Floor

As per Board Policy 0167, public comments are welcome on educational issues. All comments should be directed to the Board President. Those wishing to share comments are asked to state their name and address before speaking. Please respect the five-minute speaking rule so that the business of the Board may proceed in a timely manner.

XVIII. EXECUTIVE SESSION

MOTION by_____, seconded by_____ for the Board to enter into Executive Session at _____p.m.

Voice Vote:

Yes	No	Abstain	Absent

WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for public meetings;(N.J.S.A. 10:4-13) and

WHEREAS, the Board of Education wishes to discuss matters that fall within statutory exceptions to open public meetings

BE IT RESOLVED pursuant to Section 7 of the Open Public Meetings Act(N.J.S.A. 10:4-12), that the Board adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to legal matters and personnel.

BE IT FURTHER RESOLVED that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The Board expects to reconvene into public session in approximately ___ minutes. Action will be taken.

BE IT RESOLVED to return to Open Public Session at _____p.m.

MOTION by _____, seconded by_____for the Board to reconvene public session.

Voice Vote:

Yes	No	Abstain	Absent

XIX. ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

1. MOTION by _____, seconded by _____ to acknowledge receipt of no HIB investigations.

Voice Vote:

Yes	No	Abstain	Absent

XX. ADJOURNMENT

MOTION TO ADJOURN by _____, seconded by_____.

Voice Vote:

Yes	No	Abstain	Absent