HOPE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MINUTES

TUESDAY **DECEMBER 20, 2022** **6:30 PM**

Mrs. Beatty called the meeting to order at 6:30 p.m. Mrs. Beatty read the Sunshine Statement and noted that adequate notice of this meeting was provided by sending notice of the time, date, and location, to the NJ Herald and Express Times and posted same in the Hope Township School, Municipal Building, and Post Office. Mr. Tighe read the Mission Statement and led the pledge of allegiance. Board members present at the roll call were Mrs. Beatty, Vice President, Mr. Ciccarelli, Mr. Tighe, Mrs. Chamberlain and Mrs. Skow. Mr. Newman, Chief School Administrator and Mr. Italiano, Business Administrator were also in attendance as well as 30 members of the public. Mrs. Ritchie and Mr. Lucas were unable to attend the meeting.

PANTHER PAWSITIVITY AWARDS

Mr. Newman recognized students and presented them with Panther Pawsitivity awards.

CSA REPORT

Mr. Newman applauded the students for their performance at the winter concert.
Mr. Newman thanked the Millrace Inn for hosting our staff winter party.
Mr. Newman also applauded the great effort collecting perishable items for the food drive.

Mr. Newman provided public recognition to each of the following staff:

- **Governor's Educator of the Year Recognition** – Ms. Nicola Hall
- **Educational Service Professional of the Year Recognition** – Ms. Kathryn Wilk

Ryanne Bigelli, CST Director from BHS provided a CST update for the Board.

RTI UPDATE – Mrs. Green

Mrs. Green provided the Board an RTI update.

PUBLIC HEARING & PETITION

April Crook, Hope Township: Ms. Crook inquired if there was a way parents could be part of the field trip decision making process.

APPROVE MEETING MINUTES

A motion was made by Mr. Ciccarelli and seconded by Mr. Tighe to approve the minutes as submitted from the November 22, 2022 Regular Session Meeting. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

Mr. Italiano provided the Board the Hope/Belvidere Send-Receive correspondence from Dr. Lamonte, Warren County ECS.

BUILDINGS & GROUNDS / TRANSPORTATION

Block Motion – Buildings & Grounds/Transportation
A motion was made by Mr. Ciccarelli and seconded by Mr. Tighe to approve the following agenda item #1. Motion carried as follows: Mrs. Beatty – yes, Mr. Ciccarelli – yes, Mr. Tighe – yes, Mrs. Chamberlain – yes and Mrs. Skow – yes.

1. Approve a Use of Facility Request
To approve a request from Camp Invention for use of the all-purpose room and two classrooms on June 26, 2023 through June 29, 2023 for their enrichment program.

COMMUNITY & PUBLIC RELATIONS

Block Motion – Community & Public Relations
A motion was made by Mr. Ciccarelli and seconded by Mr. Tighe to approve the following agenda items #1 and #2. Motion carried as follows: Mrs. Beatty – yes, Mr. Ciccarelli – yes, Mr. Tighe – yes, Mrs. Chamberlain – yes and Mrs. Skow – yes.

1. Approve a Fundraiser
To approve the following Hope Township School Yearbook Club fundraiser:
- Anything but a backpack day: January 18, 2023

2. Approve a Fundraiser
To approve the following Hope Township School Yearbook Club fundraiser:
- Crazy sock day: January 4, 2023

CURRICULUM / INSTRUCTION / TECHNOLOGY

Block Motion – Curriculum/Instruction/Technology
A motion was made by Mr. Ciccarelli and seconded by Mr. Tighe to approve the following agenda item #1. Motion carried as follows: Mrs. Beatty – yes, Mr. Ciccarelli – yes, Mr. Tighe – yes, Mrs. Chamberlain – yes and Mrs. Skow – yes.

1. Approve the Updated American Rescue Plan Safe Return Plan
To approve the submission of the ARP Safe Return to School Plans as per NJDOE guidelines effective December 20, 2022.

FINANCE

Block Motion –Finance
A motion was made by Mr. Ciccarelli and seconded by Mr. Tighe to approve the following agenda items #1 through #6. Motion carried as follows: Mrs. Beatty – yes, Mr. Ciccarelli – yes, Mr. Tighe – yes, Mrs. Chamberlain – yes and Mrs. Skow – yes.

1. Approve November 2022 Board Secretary's Report and Treasurer's Report
To approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary for the month of November 2022 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of November 30, 2022, after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. As required by N.J.A.C 6A:23A-16-10(c) 3, I, Andrew Italiano, Board Secretary, hereby certify that no line account has been over expended as of November 30, 2022.

2. Approve December 2022 Bills & Claims List
To approve the December 2022 Bills & Claims List for all funds.

3. Approve Budget Transfers for November 2022
To approve budget transfers for November 2022.

4. Approve Resolution for Participation in Coordinated Transportation with Warren County Special Services School District for 2023-2024
WHEREAS, the Hope Township School District Board of Education desires to transport students for the purpose of special education, non-public school education, or their own public school students to specific destinations; and
WHEREAS, the Warren County Special Services School District hereinafter referred to as WCSSSD offers coordinated transportation services; and
WHEREAS, the WCSSSD will organize and schedule routes to achieve the maximum cost effectiveness;
NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus a 4% administration fee as presented to the Hope Township School District Board of Education as calculated by the billing formula adopted by the WCSSSD's Board of Education, does approve its participation in said coordinated transportation for 2023-2024 in accordance with the terms and conditions of the contract as offered by WCSSSD for 2023-2024.

5. Approve Staff Travel and Professional Development
To approve the following staff travel and professional development:

- Tammy Green to attend a digital webinar on Section 504 Law on February 3, 2023. The cost for the training is $119.

Block Motion –Finance - Continued

6. Approve Staff Travel and Professional Development
To approve the following staff travel and professional development:

- Honacy Beco to attend the annual NJ School Buildings and Grounds Convention from March 19, 2023 through March 22, 2023. The cost for the training is $325 plus lodging and mileage reimbursable at the US General Service Administration (GSA) rate.

PERSONNEL

Block Motion – Personnel
A motion was made by Mr. Ciccarelli and seconded by Mr. Tighe to approve the following agenda items #1 and #2. Motion carried as follows: Mrs. Beatty – yes, Mr. Ciccarelli – yes, Mr. Tighe – yes, Mrs. Chamberlain – yes and Mrs. Skow – yes.

1. Approve Special Education Para Professional
To approve Lauren Connelly as a Special Education Para Professional at the rate of $15 per hour, up to 5 days per week, 7.5 hours per day effective December 20, 2022 through June 30, 2023.

2. Approve Para Professional
To approve Nicole Anarumo as a Para Professional at the rate of $15 per hour, up to 2 days per week, 7.5 hours per day effective December 20, 2022 through June 30, 2023.

POLICY
No items in this section.

LEGISLATIVE UPDATE
No updates.

APPOINT A REPRESENTATIVE TO THE BELVIDERE BOARD OF EDUCATION
A motion was made by Mr. Ciccarelli and seconded by Mrs. Skow to appoint Doug Tighe to serve on the Belvidere Board of Education as the Hope Township Board of Education representative for the 2023 calendar year.

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS
A motion was made by Mr. Lucas and seconded by Mrs. Skow to acknowledge receipt of no HIB investigations deemed HIB incidents, since last meeting. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

BELVIDERE UPDATE
Mr. Tighe reported that winter sports are in full swing. Mr. Tighe also informed the Board that there is potential for many BHS athletic programs to be cut and something needs to be done.

OLD BUSINESS
None

GOOD OF THE ORDER
None

NEW BUSINESS
Mr. Italiano provided an update on the food service program and the prospects for a five day per week on site food service program next school year.

Mr. Italiano also reminded the Board of the upcoming reorganization meeting.

PUBLIC HEARING & PETITION
None

EXECUTIVE SESSION
None

ADJOURNMENT
A motion was made by Mr. Tighe and seconded by Mr. Ciccarelli to adjourn the meeting at 7:50 p.m. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

Respectfully Submitted,

Andrew Italiano
Business Administrator/
Board Secretary