



**ILLINOIS LABORERS' & CONTRACTORS  
JOINT APPRENTICESHIP & TRAINING PROGRAM**

**1730 750N Avenue  
Mount Sterling, Illinois 62353-4521  
Phone: (217) 773-2741  
Fax: (217) 773-2835**

**Dear Applicant:**

The Illinois Laborers' and Contractors Joint Apprenticeship & Training Program (ILCJATP) welcomes your application to the Construction Craft Preparation Program (CCPP).

The CCPP is an educational learning program offered to juniors and seniors, to assist high school students in learning the necessary skills they will need to begin a career as a Construction Craft Laborer. The CCPP will have classroom instruction as well as hands-on training and it will be conducted at the ILCJATP Training Facility. While enrolled in the CCPP, students will learn the skills needed to perform various tasks within the construction industry. The topics that will be covered will include; concrete, asphalt, bridge, landscaping, hoisting and rigging, construction math, grade checking, GPS, and blueprint reading. In addition to learning the hands-on skills, students will also be required to participate in classroom discussions and activities. After completion of the program, an individual will have the knowledge needed to make an educated decision if he/she would like to move forward with a career in the construction industry.

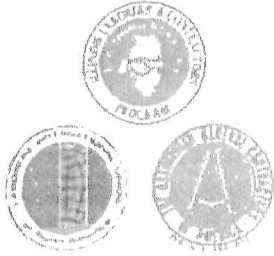
The ILCJATP CCPP shall not be considered a guarantee for employment or membership into LiUNA. Upon successful completion of the CCPP, shall an individual express interest in pursuing a career as a Construction Craft Laborer, they will be required to apply under the current guidelines provided by the ILCJATP.

The class will meet for 2 hours (7:30-9:30) each day at the ILCJATP's facility. Each student will be responsible for their own transportation to and from the facility. There will be 2 instructors present during class, who are current ILCJATP accredited instructors.

This application must be completed in full and submitted to your guidance counselor by no later than March 31, 2026. Upon review, each applicant will be required to complete an interview with the program's acceptance committee, which will consist of representatives from the schools, LiUNA Local Union and the ILCJATP. You will be notified by mail and your guidance counselor on the date, time and location of your interview.

Should you have any questions regarding the Construction Craft Preparation Program or you would like additional information, please contact Todd Goforth at 618/993-1500.

Thank you for your interest in the Construction Craft Preparation Program and we look forward to assisting you on this journey.



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**2025-2026 CLASS APPLICATION**

Student Name

Male Female

Home Address

State Zip

Street Number

City

Student Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Student Telephone (\_\_\_\_) \_\_\_\_\_

Email address

Name of High School

Current Grade Level \_\_\_\_

Parent or Legal Guardian's Full Name

Parent or Legal Guardian's Home Address (if different than above)

Parent or Legal Guardian's Telephone (\_\_\_\_) \_\_\_\_\_ (if different than student number)

Parent email addresses

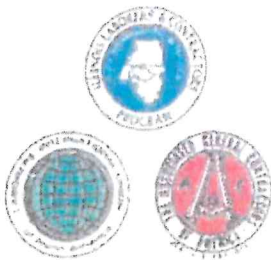
**Student Statement and Signature**

- I certify that to the best of my knowledge all of the information I have provided is accurate and that the work submitted is my own.
- I acknowledge that the CCPP is being offered to me as a student of a high school in the ILCJATP.
- I understand that by participating in the Construction Craft Preparation Program I am, by no means, being guaranteed employment or membership into LiUNA.
- I acknowledge that information about my selection to the CCPP and the projects that I develop in CCPP may be shared with the public.
- I understand that it is my responsibility to provide my own transportation to and from the ILCJATP training facility.
- I understand that it is my responsibility to return this form and the required attachments to the ILCJATP Training Facility or my guidance counselor.
- I acknowledge that, while engaged in hands-on training, I may be required to lift up to 50lbs.
- I agree that I will not have more than 6 excused absences per year, while enrolled in the CCPP.
- I agree to participate in a formal interview process prior to my selection to the program, if requested.
- I acknowledge that, while enrolled in the CCPP, I will be required to participate in hands-on training that may be deemed hazardous.
- I understand that if I am selected and participate in the CCPP class, I am making a 2-year commitment to remain engaged in the program until the completion of my senior year.

Applicant's Signature

Date: \_\_\_\_\_

Parent's/Guardian's Initials



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**(2025-2026 Class Application Continued)**

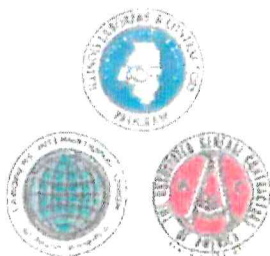
**Parent/Guardian's Statement and Signature**

- *I have reviewed the information on this form and give my permission for my child to proceed with the application process. I authorize my child's school and its employees to release any information necessary for this application.*
- *I recognize that it is my child's responsibility to ensure that the completed application is filed in accordance with the stated deadline.*
- *I understand that the application becomes the property of the school and cannot be returned.*
- *I understand that, upon acceptance into the CCPP, my child will be involved in hands on training that may be deemed hazardous.*
- *I acknowledge that my child may be required to lift heavy objects of up to 50lbs.*
- *I agree that my child will not miss more than 6 school days per year, while enrolled in the CCPP.*
- *I agree to hold harmless and release, the ILCJATP, from any accident that may occur while my child is involved in the CCPP. I understand that I will also be required to sign a separate Acknowledge and Release form*
- *I understand that my child is responsible for their own transportation to and from the ILCJATP Facility while enrolled in the CCPP.*
- *I acknowledge that by enrolling in the CCPP, my child is making a 2-year commitment to complete the program upon high school graduation.*

Parent/Guardian Signature

Date

Parent's/Guardian's Initials \_\_\_\_\_



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## High School Official Character Reference

*This reference is to be filed out by a high school Guidance Counselor, Teacher or Administrator. Please account for your answers as accurately as possible.*

School Official (Guidance Counselor, Administrator, or Teacher): \_\_\_\_\_

Student Name: \_\_\_\_\_

	Excellent	Good	Average	Below-Average
Motivation		—		—
Work Ethic				
Responsibility Level				—
Communication				
Initiative				
Character				
Maturity				
First Impression				
Dependability			—	

How long have you known the applicant?

How many absences since enrolling in high school?

Why do you believe the applicant is well-suited for the Construction Craft Preparation Program?

How do you feel the student will be able to handle the responsibility of attending class off-campus, driving to and from class, and representing the CCPP?

Indicate your recommendation for the applicant to participate in the CCPP:

☐ Highly recommend ☐ Recommend ☐ Recommend with reservations ☐ Not recommended

Please explain why you allocated this rating

Name (print) \_\_\_\_\_  
School: \_\_\_\_\_  
Signature \_\_\_\_\_

Guidance Counselor/Teacher/Admin  
Phone # \_\_\_\_\_  
Date \_\_\_\_\_



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**APPLICATION RATING SYSTEM:**

- Application- 20 points
- CCPP Interview- 60 points
- Guidance Counselor Character Reference - 20 Points

**Once your application is completed and signed, please attach your counselor reference and submit to either your guidance counselor or by mailing it to the ILCJATP Facility or hand delivery. The last day to submit your application will be March 31, 2025.**

**Illinois Laborers' and Contractors Training Facility  
5105 Ed Smith Way  
Marion, IL 62959**

**We thank you for your interest in the Construction Craft Preparation Program and we look forward to your participation. We will be reviewing your application and you will receive notification on the details for your interview. These details will be sent to the address listed on the application as well as a copy sent to your guidance counselor. Once we close the application process and form the class, we will be hosting an open house to go over the program in more detail. This event will be MANDATORY for all participating students.**

