

NOTICE OF REGULAR MEETING, AND EXECUTIVE SESSION OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting and Executive Session open to the public, at Parker Town Hall at 1314 11th Street on October 1, 2024, at 6:00 pm. Doors open to Council Chambers at 5:30 pm for public seating. As indicated on the agenda pursuant to A.R.S. § 38-431.03(A), (1), and (3), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

MEETINGS CAN BE VIEWED VIRTUALLY ON YOUTUBE
<http://www.youtube.com/@townofparkerarizona810>

MINUTES

**REGULAR MEETING AND EXECUTIVE SESSION
TOWN OF PARKER COMMON COUNCIL
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, October 1, 2024, 6:00 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the regular meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas, Council Member Shontz, Council Member Hooper, Council Member Woodell, Council Member Daniels, Council Member De Leon(telephonic @ 6:04 pm)

Staff Present: Town Manager Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Library Director Fenix Markel, Town Attorney Christina Estes-Werther(telephonic)

Others Present: Erin Uken, John Gutekunst, Teresa VanDemark, Brie McRae, Joshua Grenwalt, Kyleen Baldenegro

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

INVOCATION: Brie McRae, River Church

PROCLAMATION: Domestic Violence Awareness Month, Erica Daniels, Colorado River Crisis Services

Council Member Erica Daniels presented the Proclamation for Domestic Violence Awareness Month to the Mayor and Council and shared upcoming events. Mayor Hartless proclaimed October 2024 as Domestic Violence Awareness Month.

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3 minutes**.

There was no Call to the Public

CHAMBER DIRECTORS REPORT: Erin Uken, Chamber Director

Chamber Director Erin Uken shared with the Mayor and Council the upcoming events hosted by the Chamber. On October 5th, Hot Boats and Hot Rods will be held at the Pirates Den, the Desert Bar re-opens on October 5th, on October 8th is the final round for Meet the Candidates from 6-8 pm at the Parker Community Center. On October 12, a 5K Run is presented by the 554 Foundation, the Parker Fire District's 77th Annual BBQ, Parker Elk's Lodge Oktoberfest, and the Local Bizarre at Western Park. On October 17th, at the Joshua Street Mall, there will be a Domestic Violence Awareness Event held in a street fair style with live entertainment and a contest. On October 19th is the Eagle's Cancer Walk and CASA Council Charity Golf Tournament. On October 26th are the Parker Enduro Race and NWSRA Water Ski Races, along with, the Elks Lodge doing the Annual Food Drive and Poker Run. On November 2nd is the Taste of Parker held through the Chamber of Commerce. On November 10th, the Elks Lodge Charity Golf Tournament will be held at Emerald Canyon Golf Course. Two new members joined this month, Carissa Hartless-Waldrod and Parker Family Dental. There are educational opportunities through AWC. On November 21st, there is a no-cost Funding Your Dream at the Quartzsite Learning Center.

CONSENT AGENDA:

All items in the Consent Agenda are considered routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be a separate discussion of these items if a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. PAACE Red Ribbon Week Family Fun Day November 3, 2024, 12:00 PM to 6:00 PM
(street closure requested see attached map)

MOTION:

To approve the PAACE Red Ribbon Week Family Fun Day November 3, 2024, 12:00 PM to 6:00 PM

BY:

CM Daniels

SECOND:

CM Shontz

APPROVE:

With all others in favor; the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Agreement with Safeware Inc. for the Purchase of a Magnetometer for the Parker Magistrate Court for \$8,023.76

Teresa VanDemark, Court Administrator

Court Administrator Teresa VanDemark respectfully requests the Mayor and Council approval to spend \$8,023.76 for an ADA-Compliant Walk-Through Metal Detector with Hand-held Wand and Casters. The Parker Magistrate Court requires a walk-through metal detector per the AOC Security Recommendations. More violent occurrences are happening in Courts all around Arizona and the Parker Magistrate Court would like to be as secure as possible to help prevent violent or life-threatening situations from occurring. The Parker Magistrate has obtained a quote from Safeware Inc., for the purchase of a Garrett PD 6500i 32 ½ ADA Compliant Walk-Through Gray Metal Detector K-12 Pkg. Model 1168442. Safeware is the supplier partner for OMNIA Partners Public Safety and Emergency Preparedness Equipment and Related Service Contract #159469. The Walk-Through Metal Detector with handheld Magnetometer was approved as a Capital Project for FY 24/25. CM Hooper asked if the unit was able to be moved to another location if needed. Teresa states yes, it would be.

MOTION:

To approve the Agreement with Safeware Inc. for the Purchase of a Magnetometer for the Parker Magistrate Court for \$8,023.76

BY:

CM Hooper

SECOND:

VM Lucas

APPROVE:

With all others in favor; the motion passed

2. Discussion and Action to Approve/Deny Initiation of a K9 Program for the Parker Police Department and Acceptance of Funds from the Arizona Law Enforcement Canine Association in the amount of \$15,000.00

Micheal Bailey, Chief of Police

Chief of Police Michael Bailey respectfully requests the Mayor and Council to approve the Parker Police Department to initiate a K9 Program and accept funding in the form of a donation through Arizona Law Enforcement Canine Association (ALECA) to purchase a K9 and fund training for the future K9 handler. Parker is situated on State Route 95 and in close proximity to Interstate 10 and 40, and Highways 72, 60, and CA 62. All of which are major arteries north of Mexico (US/SR 95) and West/East (I10 & I40). Highways 72, 60, and CA 62 are also supply routes between the interstates and alternative access routes from SR 95. By Having a K9 Program, our department will be more self-sufficient and capable of enhanced drug interdiction in our jurisdiction without relying heavily on other agencies. The Parker Police Department was notified of interest by ALECA in helping us fund the initiation of a K9 Program and has notified us that they would fund our program through a donation of \$15,000 to purchase a K9 and training. There is no fiscal impact as this is a donation through ALECA and all purchases will be made directly to vendors.

MOTION:

To approve the Initiation of a K9 Program for the Parker Police Department and Acceptance of Funds from the Arizona Law Enforcement Canine Association in the amount of \$15,000.00

BY:
SECOND:
APPROVE:

CM Wooddell
CM Shontz
With all others in favor; the motion passed

3. Discussion and Action to Approve/Deny Arizona Department of Public Safety Local Border Support Grant Application to Purchase a New K9 Vehicle, Outfitting, and K9 Safety Equipment

Micheal Bailey, Chief of Police

Parker Police Chief Michael Bailey respectfully requests the Mayor and Council's approval to submit a grant application to the Arizona Department of Public Safety Local Border Support Funding, in conjunction with the La Paz County Sheriff's Office, to purchase a new K9 vehicle, outfitting, and K9 safety equipment. In 2024, Governor Katie Hobbs and the Arizona Legislature have appropriated \$17,232,900 this year for the Department of Public Safety to award to local jurisdictions for local border support, an increase of \$5,000,000 since last year. Money from this grant will fund local law enforcement officer positions for border drug interdiction to deter and apprehend any individuals who are charged with drug trafficking, human smuggling, illegal immigration, and other border-related crimes. There is no fiscal impact on the Town. CM Wooddell asked what the correlation of the Sheriff's involvement. Chief Bailey stated the Sheriff's Department will be putting in for a piece of the grant for something unknown and we were informed we would have a better chance at receiving the grant with the correlation of the Sheriff's Department.

MOTION:

To approve the Arizona Department of Public Safety Local Border Support Grant Application to Purchase a New K9 Vehicle, Outfitting, and K9 Safety Equipment

BY:
SECOND:
APPROVE:

CM Daniels
CM Shontz
With all others in favor; the motion passed

4. Discussion and Action to Approve/Deny Agreement with Osuch Consulting for Audit Preparation of the June 30, 2022, 2023, and 2024 Audits

Nora Yackley, Town Manager

Town Manager Nora Yackley respectfully requests the Mayor and Council to authorize staff to agree with Osuch Consulting (Dennis Osuch, CPA) for ongoing finance and accounting services to update and assist the Town with the preparation of the June 30, 2022, 2023, and 2024 audits. The Town has had an agreement with Osuch Consulting to reconcile the annual financial statements and make the financial statements audit-ready for the years 2020 and 2021. This agreement is an update to the year 2024. This agreement shall begin upon signing the engagement letter and continue through September 30, 2025. The professional fees will be billed based on the degree of responsibility and construction of professionals working on the engagement. He has proposed an hourly rate of \$195.00 per hour for these services, plus applicable travel reimbursement costs and our 5% administrative/technology fee. They estimate they will be providing 20 to 25 hours per month for these services. CM Hooper asked if all the information had been returned. Nora stated that some of the information has been returned and they should be able to complete the audits with what we have.

MOTION:

To approve the Agreement with Osuch Consulting for Audit Preparation of the June 30, 2022, 2023, and 2024 Audits

BY: CM Hooper
SECOND: Mayor Hartless
APPROVE: With all others in favor; the motion passed

5. Discussion and Action to Approve/Deny Agreement with Osuch Consulting for Finance and Accounting Services

Nora Yackley, Town Manager

Town Manager Nora Yackley respectfully requests the Mayor and Council to approve an agreement with Osuch Consulting for Finance and Accounting Services. Nora explained the benefits of this agreement. The Mayor and Council discussed concerns and possible actions to the agreement.

MOTION: To approve the Agreement with Osuch Consulting for Finance and Accounting Services
BY: CM Hooper
SECOND: CM Shontz
APPROVE: With all others in favor; the motion passed

6. Discussion and Action to Approve/Deny Agreement with Osuch Consulting to Prepare a 5-Year Finance Projection of the Town Finances

Nora Yackley, Town Manager

This item was tabled for further discussion

7. Discussion and possible action for the purpose of discussion or consideration of the employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of the Town Clerk, Amy Putnam. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(1) and (3).

MOTION: To approve moving the discussion of item 7 into an Executive Session
BY: Mayor Hartless
SECOND: CM Hooper
APPROVE: With all others in favor; the motion passed

MOTION: To approve a 3% Merit Increase for Town Clerk Amy Putnam Retroactive to Hired Date September 3, 2024
BY: Mayor Hartless
SECOND: CM Hooper
APPROVE: With all others in favor; the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism-VM Lucas + CM DeLeon

Joint Venture-CM Hooper + CM Shontz *Tribal Committee-Mayor Hartless + CM Daniels* *Parks & Recreation-VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic-CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG-Mayor Hartless + CM Daniels*

ANNOUNCEMENTS:

Wednesday	October 2, 2024	Parker Community Center Advisory Board	4:30 PM
Tuesday	October 8, 2024	Parks and Rec Advisory Board	4:00 PM
Saturday	October 12, 2024	Annual Parker Fire District BBQ	6:00 PM
Tuesday	October 15, 2024	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor HArtless Adjourned the Meeting at 7:04 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve
Randy Hartless, Mayor