

NOTICE OF REGULAR MEETING OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold its regular meeting open to the public at Parker Town Hall at 1314 11th Street on Tuesday, October 18, 2022 at 6:00 p.m. The agenda for the meeting is as follows:

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

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MINUTES

**TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, October 18, 2022 6:00 P.M.**

CALL THE REGULAR MEETING TO ORDER: Called to order by Mayor Bonds at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member Hartless, Council Member Shontz, Council Member Lucas, Council Member Daniels, Council Member De Leon

Staff: Interim Town Manager Charlie Cassens, Community Development Director Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Town Attorney Christina Estes-Werther

Others Present: Melissa Newton, John Gutekunst, Ashley Bonds, Lois Moore, Pastor Louie Marsh, Teresa Van DeMark

INVOCATION: Given by Pastor Louie Marsh

PLEDGE OF ALLEGIANCE: Led by Mayor Bonds

CALL TO THE PUBLIC: There was no Call to the Public

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Special Council Meeting Minutes of October 22, 2021

MOTION: To approve Meeting Minutes of October 22, 2021
BY: CM Shontz
SECOND: CM Hartless
APPROVE: With all others in favor, the motion passed

- b. Town of Parker Regular Meeting Minutes of December 7, 2021 (absent Council Member Shontz)

MOTION: To approve Meeting Minutes of December 7, 2021
BY: VM Hooper
SECOND: CM Lucas
APPROVE: With all others in favor, the motion passed

- c. Town of Parker Regular Meeting Minutes of January 4, 2022

MOTION: To approve Meeting Minutes of January 4, 2022
BY: CM DeLeon
SECOND: CM Hartless
APPROVE: With all others in favor, the motion passed

- d. Town of Parker Regular Meeting Minutes of May 3, 2022 (absent Council Member De Leon and Council Member Savino)

MOTION: To approve Meeting Minutes of May 3, 2022
BY: CM Hartless
SECOND: CM Lucas
APPROVE: With all others in favor, the motion passed

- e. Town of Parker Regular Meeting Minutes of May 17, 2022 (absent Council Member Lucas, Council Member De Leon, and Council Member Hartless)

MOTION: To approve Meeting Minutes of May 17, 2022
BY: CM Shontz
SECOND: VM Hooper

APPROVE:

With all others in favor, the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Purchase of New Patrol Vehicles from Parker Motor Company, State of Arizona Bid #10327P, for the Parker Police Department.
Michael Bailey, Chief of Police

Chief of Police Michael Bailey respectfully requests Mayor and Council to approve the purchase and outfit of two new patrol vehicles. The Parker Police Department obtained a quote from Parker Motor Company to purchase three 2023 Ford f-150 Police Responder vehicles. This was a budgeted item for FY 22/23. The quote for each vehicle is \$47,292.36 based on the State of Arizona Bid Reference#10327P. At the time of budgeting, the original price we were quoted was \$39,382.31, a \$7,910.05 increase. We budgeted to purchase three vehicles, but the extra approximate \$24,000 increase for all three vehicles surpasses the amount we budgeted. Under the new quote, if we purchase three vehicles, the total cost would be \$141,877.08. To purchase two new trucks, the price is \$94,585.00. Vice Mayor Hooper asked how many vehicles the Department has that are in poor shape. Michael responds at this time, we have a 2012 vehicle the motor needs to be replaced for \$12,000 and the 2017 Ford Explorers we have had the front ends on them all replaced, and now the rear suspensions need to be replaced on them. Those vehicles will be phased out as well. Vice Mayor Hooper asked if he felt the 2012 was worth saving. Michael responds, no, not for the department's purposes, no. Mayor Bonds asked if we had a regular maintenance plan or does our maintenance supervisor take care of it. Michael responds, if the vehicles are under warranty, they go to Ford and if not, they go to our shop. Member Hartless asked if on leased vehicles, is there a buyout at the end of the lease. Michael responds, yes, at the end of the term of the lease. Member Hooper asked after the lease of the vehicle is up, how long does the vehicle last? Michael responded, it really depends on the type of vehicle that we get. The F-150 lasts the longest. Member Hartless asked how long the leases are for. Michael responds 3 years. There is no penalty for paying them off early. If we purchase 2 now, we can budget for three next year. That is the plan for phasing the old ones out.

MOTION:

To approve the Purchase of New Patrol Vehicles from Parker Motor Company, State of Arizona Bid #10327P, for the Parker Police Department.

BY:

CM DeLeon

SECOND:

VM Hooper

APPROVE:

With all others in favor, the motion passed

2. Discussion and Action to Approve/Deny Parker Police Department Vehicle Outfitting with Pride Outfitting, Chandler Cooperative Purchasing Agreement #PD20554378.
Michael Bailey, Chief of Police

Chief of Police Michael Bailey respectfully requests Mayor and Council to approve the Parker Police Department Vehicles Outfitting with Pride Outfitting, Chandler Cooperative Purchasing Agreement #PD20554378. The Parker Police Department budgeted \$73,000 to outfit three new patrol vehicles. This equates to approximately \$24,183 per vehicle. The outfitting will include emergency lighting, transport cage, graphics, and MDCs in each vehicle. Pride Outfitting is \$17,930.00 per vehicle. \$35,860.00 for two vehicles and \$53,790.00 for three vehicles.

MOTION: To approve the Parker Police Department Vehicle Outfitting with Pride Outfitting, Chandler Cooperative Purchasing Agreement #PD20554378.
BY: CM Lucas
SECOND: CM Hartless
APPROVE: With all others in favor, the motion passed

3. Discussion and Action to Approve/Deny Parker Police Department Vehicle Outfitting with Brite, Interstate Cooperation Contract for the Texas Department of Information Resources Cooperative Contracts Program.

Michael Bailey, Chief of Police

Chief of Police Michael Bailey respectfully requests Mayor and Council to approve the Outfitting of Parker Police vehicles with Brite. The Parker Police Department budgeted \$73,000 to outfit three new patrol vehicles. This equates to approximately \$24,183 per vehicle. The outfitting will include emergency lighting, transport cage, graphics, and MDCs in each vehicle. Brite's quote is \$6,252.00 per vehicle. \$12,505 for two vehicles and \$18,754 for three vehicles.

MOTION: To approve Parker Police Department Vehicle Outfitting with Brite, Interstate Cooperation Contract for the Texas Department of Information Resources Cooperative Contracts Program.
BY: VM Hooper
SECOND: CM Shontz
APPROVE: With all others in favor, the motion passed

4. Discussion and Action to Approve/Deny Annual Rye Grass Purchase from Yuma Nursery Supply

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to approve the annual rye grass seed purchase winter grass at the parks and cemetery from Yuma Nursery Supply for \$6,450.51. The end of summer signifies the start of cooler temperatures and Fall, which means it is time to seed the lawns with annual ryegrass to keep them looking green throughout the cooler months. It is also time to add fertilizer to feed the new grass and sustain the roots of summer grass. This year we will not be overseeding the Library as we will let the Bermuda grass go dormant for the winter and then we plan to transition that grass over to desert landscape for water conservation next year. 3 Suppliers provided quotes for 175/50-pound bags of annual rye grass seed. ACE for \$7,756.35, Yuma Nursery Supply for \$6,450.51, and Wilbur Ellis will not have annual rye seed this year but provided a quote for Perennial Rye at \$19,950. The cost of the annual rye grass seed and fertilizer is included in the annual operating budgets for the parks and cemetery. Vice Mayor Hooper asked if they were conserving water, why are we re-seeding the lawns? Steve replied it was for the parks and cemetery. Member Hartless asked about the quote from Yuma Nursery Supply including delivery. Steve responded, no, we will pick it up. Member DeLeon asked if it would be cheaper to purchase from Ace with wages and fuel. Steve responded, No.

MOTION: To approve the Annual Rye Grass Purchase from Yuma Nursery Supply
BY: CM Hartless

**SECOND:
APPROVE:**

**CM DeLeon
With VM Hooper opposing and the majority in favor,
the motion passed**

5. Discussion and Action to Approve/Deny Purchase of ADA-Compliant Wood Fiber for Western Park Playground from Play it Safe Playgrounds, Mohave Cooperative #190-Play-0221

Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler respectfully requests Mayor and Council to approve the purchase and delivery of 130 cubic yards of ADA compliant wood fiber from Play it Safe Playgrounds for \$5,786.87. The Western Park Playground Equipment Project was approved by the Council on January 18, 2022. This was a project in which we received grant funds of 28k from Arizona State Parks and 10k from Arizona Health. The total cost of the equipment from Play it Safe Playgrounds was \$71,537.07. My estimated budget amount for this fiber was \$2,500. The total Town share of the cost was \$36,037.07. This is an additional \$3,286.87 over that amount. Play it Safe is a member of the Mohave Cooperative #190-PLAY-0221 and additional proposals are not needed. This additional amount will be paid for via the approved FY 22/23 Capital Projects Budget. Member Shontz asked if the fence would be temporary. Steve responded, yes, it would be temporary. Vice Mayor Hooper asked how long it would take to get this product delivered. Steve stated it was scheduled for delivery on the 24th of this month.

MOTION:

**To approve the Purchase of ADA Compliant Wood
Fiber for Western Park Playground from Play it Safe
Playgrounds, Mohave Cooperative #190-Play-0221**

BY:

VM Hooper

SECOND:

CM Shontz

APPROVE:

With all others in favor, the motion passed

6. Discussion and Action to Approve/Deny Purchase of Furniture for the Parker Magistrate Courtroom and Jury Room from Wist, Arizona State Procurement Contract #ADSP018-211706

Teresa Van DeMark, Court Administrator

Court Administrator Teresa Van DeMark respectfully requests Mayor and Council for the approval to spend \$29,114.22 for Courtroom/Jury furnishings which includes tables, chairs, desks, a podium, and more. The New Parker Magistrate Court opened in December of 2020 and has been working with borrowed folding tables and chairs from the Council Chambers, and folding tables from the Senior Center, and has no furnishings in the Jury Room or Jury Box. Both the Judges Desk and Administrator's Desk fell apart during the move of 2020 and are now held together with tape and screws with some parts still sitting on the floor. The Council has previously approved a Capital Project for the FY 22/23 Budget. Parker Magistrate used Wist Furniture which is a State Procurement Contract Company, for the estimate and purchase. Wist Furniture will require a down payment of \$13,282.04 before ordering.

MOTION:

**To approve the Purchase of Furniture for the Parker
Magistrate Courtroom and Jury Room from Wist,
Arizona State Procurement Contract
#ADSP018-211706**

BY:

CM Lucas

SECOND:

CM Hartless

APPROVE:

With all others in favor, the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber Director Melissa Newton shared that the Chamber Mixer was this Thursday from 5:30-7:00 at Bingham Equipment Company and there will be a raffle and BBQ and it is a "dry" mixer. Our Hawaiian Luau is a fundraiser for the Chamber, replacing the Chili Cook-Off, on November 5th and it is \$45 per person which includes food, music, hula dancers, and fire dancers. The price will increase by \$5 next week and by \$10 the day of the event.

Chamber of Commerce and Tourism-CM Hartless

Joint Venture-VM Hooper + CM Shontz* *PAACE-CM Lucas

Tribal Committee -Mayor Bonds + CM Daniels * *Parks & Recreation- CM Lucas + VM Hooper* *Senior Center-CM De Leon* *Streets & Traffic -VM Hooper* *Library Board-CM Shontz* La Paz County Fair Board-Mayor Bonds

** WACOG-CM De Leon* WAEDD- CM Hartless**

Parker Regional Chamber of Commerce and Tourism, Directors Report

ANNOUNCEMENTS:

Thursday	October 20, 2022	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer @ Bingham Equipment	5:30 PM
Friday	October 21, 2022	Colorado River Crisis Services Annual Domestic Violence Autumn Awareness Festival	5:00 PM @ Joshua Street Mall
Saturday	October 22, 2022	Parker Eagles 5th Annual Cancer Walk	7:00 AM
Monday	October 24, 2022	Streets and Traffic Committee Meeting	5:15 PM
Saturday	October 29, 2022	Town of Parker Annual Clean Sweep	8:00 AM-11:00 AM @ Western Park
Sunday	October 30, 2022	PAACE Family Fun Day	2:00 PM-5:00 PM @ Pop Harvey Park
Monday	October 31, 2022	Town of Parker Parks and Recreations Annual Trunk or Treat	5:30 PM-7:00 PM @ Pop Harvey Park
Tuesday	November 1, 2022	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Adjourned by Mayor Bonds at 6:29 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve

Randy Hartless, Mayor