

**NOTICE OF REGULAR MEETING AND EXECUTIVE SESSION OF TOWN OF PARKER
COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on August 16, 2022, at 6:00 p.m. As indicated on the agenda, pursuant to A.R.S. § 38-431.03(A)(1) and (3), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters. The agenda for the meeting is as follows:

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

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MINUTES

**TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, August 16, 2022, 6:00 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE MEETING TO ORDER: Mayor Bonds called the meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member Shontz, Council Member De Leon, Council Member Hartless, Absent Council Member Lucas

Other Staff Present: Interim Town Manager/Town Clerk Amy Putnam, Chief of Police Michael Bailey, Community Development Director Nora Yackely, Public Works Director Steve Ziegler, Finance Manager Megan Poe, Library Manager Tracy McConnell, Senior Center/TOP CHOP Director Lee Ann Anderson, Lieutenant Johnny Ferris, Fenix Markel, Joanna Short

Others Present: Melissa Newton, John Gutekunst, Morris Sevada, Tammy Thorn, Allen May, Darrell Grissum, Josh Philipps, Tami Meritt

INVOCATION: Leo Bejarano

PLEDGE OF ALLEGIANCE: Led by Mayor Bonds

CALL TO THE PUBLIC: If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3 minutes**.

There was one call to public presented to the clerk:

Pastor Grissum expressed his concern about the effects of having a "Drag Queen" read to children at the Library and asked the Mayor and Council to share what direction they are heading on this matter. Mayor Bonds stated that CM Shontz would be in touch with him regarding the matter.

CONSENT AGENDA:

All items in the Consent Agenda are considered routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Street Closure Request February 18, 2023, at 10:00 AM to February 19, 2023, 10:00 AM for 12th Street Barber Shop Annual Block Party. Music requested until 12:00 AM
- b. Parade Request October 1, 2022, from 7:00 AM to 12:00 PM for the Annual C.R.I.T. Native American Day Fair and Expo

MOTION: To Approve Consent Agenda Items a and b
BY: VM Hooper
SECOND: CM Hartless
VOTE: With all others in favor; the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

- 1. Discussion and Action to Approve/Deny ADHS Healthy People Healthy Communities IGA Amendment #2

Lee Ann Anderson, TOP CHOP/Senior Center Director

Lee Ann Anderson Senior Center Director is respectfully requesting the council's approval for amendment number two of the Town of Parker Community Health Outreach Programs annual contract with the Arizona Department of Health Services. This multiple Grant IGA is funded by Chronic Disease Prop 303, Tobacco Prop 200, WIC Lottery funds, and teen pregnancy funds. Amendment two lists a new price sheet from July 1, 2022, through July 30, 2023. Page seven of the contract lists the itemized service descriptions in detail. The town has delivered these programs to Parker Community Health Outreach Program staff for over 20 years. Approving this IGA will ensure the continuation of our many youth, family, and Senior programs. There's no further discussion on this item

MOTION: To Approve ADHS Healthy People Healthy Communities IGA
Amendment #2
BY: CM Shontz
SECOND: CM DeLeon
VOTE: With all others in favor; the motion passed

2. Discussion and Action to Approve/Deny Meals on Wheels Unmet Needs Grant Application

Lee Ann Anderson, TOP CHOP/Senior Center Director

Lee Ann Anderson Senior Center Director respectfully requested approval for the submission of the Meals on Wheels of America meeting unmet needs Grant to help bridge gaps in the availability of nutrition services and communities across the nation. This grant focus is on investing in existing Meals on Wheels programs and their ability to serve more seniors with a particular focus on the nutrition aspect of their service model. grants of up to \$15,000 will be awarded in a single payment to select the applicants. This funding opportunity had a quick turnaround time with a submission date of August 10th. After having Amy Putnam take a look and give the green light to submit the Town of Parker's Grant writer, John Luther applied for this funding opportunity on behalf of the Parker Senior Center. Applicants will be notified on or around September 14th, 2022 and funds will be dispersed within 3 weeks. There's no further discussion on this item.

MOTION: To Approve Meals on Wheels Unmet Needs Grant Application
BY: VM Hooper
SECOND: CM DeLeon
VOTE: With all others in favor; the motion passed

3. Discussion and Action to Approve/Deny WACOG SFY 2023 Contract

Lee Ann Anderson, TOP CHOP/Senior Center Director

Senior Center Director Lee Ann Anderson respectfully requests the Mayor and Council to approve the renewal of the PCSC's Annual Contract with Western Arizona Council of Governments. This fixed-price contract is funded by the Older Americans Act, Title XX & State Funded Programs. It has a reimbursement ceiling of \$383,223. The contract period runs from July 1, 2022, thru June 30, 2023. It reimburses direct services for Congregate Meals here at the Center and Home delivers meals to homebound citizens throughout La Paz County. Approving this contract will support the continuation of both of these important senior programs.

MOTION: To approve the WACOG SFY 2023 Contract
BY: CM Shontz
SECOND: CM DeLeon
APPROVE: With all others in favor, the motion passed

4. Discussion and Action to Approve/Deny Parks and Recreation Purchase for Lighted Christmas Tree from Treetime

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to approve the purchase of a 16-foot LED Christmas tree with clear lights from Treetime Christmas Creations for the amount of \$5,985.99. Steve mentioned to the Parks & Recreation Committee in 2020 to have

a Christmas Tree lighting event at one of our parks. The committee thought it would be a great idea and that it could be held in conjunction with the Annual Lighted Christmas Parade the Soroptomist put on every year. Steve reached out to 3 companies for price quotes and delivery times. Treetime Christmas Creations for \$5,985.99 with a 7-day delivery, Christmas Lights Etc for \$6,323.93, and All American Christmas Co for \$6,852.44. The funding for this purchase will come from the General Fund Capital Projects. CM Hooper asked if there was a place to store the tree. Steve replied, yes, at our yard in our storage facility. Mayor Bonds asked which park it was going to be placed at. Steve replied Ppp Harvey Park is where the event is held.

MOTION: To approve the Parks and Recreation Purchase for Lighted Christmas Tree from Treetime
BY: CM Shontz
SECOND: CM Hartless
APPROVE: With all others in favor; the motion passed

5. Discussion and Action to Approve/Deny Resolution 15-2022 Canvass of the August 2, 2022, Primary Election

Amy Putnam, Interim Town Manager/Town Clerk

Interim Town Manager/Town Clerk Amy Putnam respectfully requests the Mayor and Council to approve Resolution 15-2022 declaring and adopting the results of the August 2, 2022 Town of Parker Primary Election and ordering the recording of such resolution. There were 2046 registered voters in 51.1 & 51.4 precincts; the number of ballots cast was 1395, with 68% of the turnout. Four candidates ran for the three available Council Member seats; of those four, the three determined and declared received more than one-half of the total valid votes cast were: Marion Shontz with 289 votes, Erica Daniels with 264 votes, and Dusty Wooddell with 241 votes. The Resolution, upon approval, will be recorded by the La Paz County Recorder and the Canvass of Vote will be placed on file in the Town Clerk's office. The new Council will be sworn in at the first Regular Council meeting on the 3rd of January 2023. CM Hartless clarified that the 3 candidates mentioned were the ones with the most votes, getting over half. Amy replied yes, and that she had checked with the Town's Attorney for confirmation.

MOTION: To approve the Resolution 15-2022 Canvass of the August 2, 2022 Primary Election
BY: VM Hooper
SECOND: CM Hartless
APPROVE: With all others in favor; the motion passed

6. Discussion and Action to Approve/Deny Resolution 16-2022 Check Signing Authority

Amy Putnam, Interim Town Manager/Town Clerk

Interim Town Manager/Town Clerk Amy Putnam respectfully requests the Mayor and Council to adopt Resolution No. 16-2022, approving the form and authorizing the Mayor, Vice Mayor, a Council Member, and the Town Manager to be authorized to sign checks, warrants, and drafts for and on behalf of the Town of Parker. To sign and endorse checks on behalf of the Town of Parker, the Council must identify officers of the organization and assign them that authority through this resolution. With the resignation of Council Member Savino, the new signer must be identified in the form of a resolution. Upon approval, the banks will be notified and new signature cards will be circulated for signature by each officer. CM Hartless volunteered and was chosen by the Mayor and Council.

MOTION: To approve the Resolution 16-2022 Check Signing Authority
BY: CM Shontz

SECOND: VM Hooper
APPROVE: With all others in favor; the motion passed

7. Discussion and Action to Approve/Deny Appointment of Council Liaisons to the Chamber Board and Joint Venture

Amy Putnam, Interim Town Manager/Town Clerk

Interim Town Manager/Town Clerk Amy Putnam respectfully requests the Mayor and council to appoint one member each to Joint Venture and Chamber of Commerce to fill Frank Savino's vacant seats as Council Liaison. CM Shontz volunteered to go to Joint Venture and CM Hartless volunteered to go to the Chamber of Commerce as a Council Liaison.

MOTION: To approve and Appointment of Council Liaisons to the Chamber Board and Joint Venture
BY: VM Hooper
SECOND: CM Hartless
APPROVE: With all others in favor; the motion passed

8. Discussion and Action to Approve/Deny Directing the Interim Town Manager to Solicit Letters of Interest for the Replacement of a Vacant Council Seat

Amy Putnam, Interim Town Manager/Town Clerk

Interim Town Manager/Town Clerk Amy Putnam respectfully requests the Mayor and Council to direct the Interim Town Manager to solicit letters of interest to fill the vacant seat on Town Council following the resignation of Frank Savino.

MOTION: To approve the Directing the Interim Town Manager to Solicit Letters of Interest for the Replacement of a Vacant Council Seat
BY: VM Hooper
SECOND: CM Hartless
APPROVE: With all others in favor; the motion passed

9. Discussion and possible action for the purpose of discussion or consideration of the employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of the Chief of Police, Michael Bailey. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(1) and (3).

VM Hooper motions to move into executive session, seconded by CM DeLeon, all members in favor.

MOTION: To approve a 20% merit increase to bring the Chief of Police equal to other Surrounding agencies, retroactive to July 1, 2022
BY: CM Hartless
SECOND: VM Hooper
APPROVE: With all others in favor; the motion passed

10. Discussion and possible action for the purpose of discussion or consideration of the employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of the Interim Town Manager/Town Clerk, Amy Putnam. The

Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(1) and (3).

MOTION: To approve a 5% merit increase and an additional \$5.00 an hour for Interim Manager Duties, retroactive to July 1, 2022
BY: CM Hartless
SECOND: CM DeLeon
APPROVE: With all others in favor; the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce
* Tourism-CM Hartless * Joint Venture-VM Hooper + CM Savino* PAACE-CM Lucas*
*Tribal Committee -Mayor Bonds + CM Savino *
Parks & Recreation- CM Lucas + VM Hooper Senior Center-CM De Leon*
Streets & Traffic -VM Hooper
Library Board-CM Shontz La Paz County Fair Board-Mayor Bonds*
* WACOG-CM De Leon + CM Savino*
WAEDD- CM Hartless
Parker Regional Chamber of Commerce and Tourism, Directors Report

ANNOUNCEMENTS:

Thursday	August 18, 2022	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer	5:30 PM @ Anderson Powersports
Wednesday	August 17, 2022	Joint Venture Board	10:00 AM
Monday	August 22, 2022	Streets and Traffic Committee Meeting	5:15 PM
Monday	September 5, 2022	Labor Day	All Town Offices Closed
Tuesday	September 6, 2022	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Myor Bonds adjourned the meeting at 8:05 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible
The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve


Randy Hartless, Mayor