

NOTICE OF SPECIAL BUDGET WORK SESSION AND MEETING OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Special Budget Work Session immediately followed by a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on June 20, 2023 at 5:00 pm. Doors open to Council Chambers at 4:30 pm for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

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AGENDA

**TOWN OF PARKER COMMON COUNCIL
SPECIAL BUDGET WORK SESSION/REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, June 20, 2023 5:00 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE SPECIAL BUDGET WORK SESSION TO ORDER: Mayor Hartless called the meeting to order at 5:00 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas, Council Member Shontz, Council Member Hooper, Council Member Wooddell, Council Member De Leon, Absent Council Member Daniels

Staff: Town Manager Edward Dickie, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Community Development Director Nora Yackle, Interim Library Manager Fenix Markel, Community Center/TOP CHOP Director Lee Ann Anderson

Others Present: Casey Haaker, Melissa Newton, John Gutekunst

PURPOSE:

1. Discussion

Re: Fiscal Year 2023/2024 Budget

Edward Dickie, Town Manager

Mayor Hartless opens the floor for discussion on the 23/24 budget. Tpw Manager Dickie provided an overview of the highlights of the budget. COLA raise is discussed with either a 3% or 5% option. Council would like to see the 5%. Human Resources/Grant Manager is discussed. We will be budgeting \$72,000.00 for this position. Staff agrees this is a much needed position. Ed also noted that we would like to add a part time admin assistant, 2 new police officers and a maintenance worker for public works. Council Member Shontz asked about the funding for the maintenance worker, it will be split between a couple of funds. Vehicle leases for police department public works and community development are discussed. Additional capital project and PSPRS liability is discussed.

ADJOURNMENT THE SPECIAL BUDGET WORK SESSION: Mayor Hartless adjourned the special worksession at 5:59 PM

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the regular meeting to order at 5:59 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas, Council Member Shontz, Council Member Hooper, Council Member Wooddell, Council Member De Leon, Absent Council Member Daniels

Staff: Town Manager Edward Dickie, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Community Development Director Nora Yackle, Interim Library Manager Fenix Markel, Community Center/TOP CHOP Director Lee Ann Anderson

Others Present: Casey Haaker, Melissa Newton, John Gutekunst, Catherine Scott, Jaxon Gomez, Jodi Scott, Esther Scott, Angela Naranjo, Angelo Jimenez, Dana Scott, Dusti Miller, Jason Scott, Xavier Santiago, Joseph Santiago, Alia Santiago

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

INVOCATION: John Gutekunst

PRESENTATION: Promotion Presentation, Chief of Police Michael Bailey

Chief Bailey presents Officer Gomez who will be promoted to sergeant. Pictures are taken

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

There was no call to public presented to the clerk

CHAMBER DIRECTORS REPORT: Melissa Newton

Melissa provided an update of chamber activities. The tube float was very successful with 3,475 tickets sold for the event

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Regular Meeting Minutes of May 2, 2023
- b. Town of Parker Regular Meeting Minutes of May 16, 2023
- c. Town of Parker Regular Meeting Minutes of June 6, 2023

MOTION: To Approve consent items a-c
BY: Mayor Hartless
SECOND: VM Lucas
VOTE: With all others in favor; the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

- 1. Discussion and Action to Approve/Deny Agreement With Stanton Contracting LLC for the Western Park Basketball Court Replacement

Steve Ziegler, Public Works Director

The public works department respectfully requested the mayor and Council to authorize staff to hire Stanton Contracting LLC to remove the existing basketball court and sidewalk toward the restrooms and install new concrete for \$92,250. The basketball courts at Western Park are a safety hazard with large cracks and gaps that will lead to injury. There are pictures attached in the packet showing the severity of the damaged concrete. The scope of work is to remove the concrete and the sidewalk leading to the restroom. Grade, compact, form and pour back a new concrete court and sidewalk. Concrete will be 4 and 1/2 in thick with fiber reinforcement and a 3,500 PSI mix. Staff solicited bids from Stanton Contracting LLC for \$92,250 and Extreme Performance Contracting LLC for \$93,429 both parties are local contractors who live and work in the Parker area. The funds to pay for this project will come from the approved FY 22-23 capital projects budget. There are no questions on this item.

MOTION: To Approve Agreement With Stanton Contracting LLC for the Western Park Basketball Court Replacement
BY: CM Hooper
SECOND: CM DeLeon
VOTE: With all others in favor; the motion passed

- 2. Discussion and Action to Approve/Deny Agreement with First Due Fire Protection Services to Test 101 Fire Hydrants

Steve Ziegler, Public Works Director

The Public Works water department respectfully requested the Mayor and Council to authorize staff to hire First Due Fire Protection Services to test 101 fire hydrants for \$7,575.00. Our water system has 101 fire hydrants that need to be serviced. the AWWA M17 standards is the guidebook for performing annual maintenance which includes the following; Inspect each hydrant, check the static pressure, lubricate the threads, flush and measure the flow rate of each hydrant by fully opening and closing it, check for drainage and main valve leaks, cracks and broken flanges and perform corrosion repair and painting. Contractors were solicited to perform these services and provided a detailed report for each which will include whether or not the fire hydrants need repairs, flow rate, and static pressure. Once this service is performed they will provide a proposal to repair the hydrants that they found to be in need of repairs. Staff reached out to Certizona Fire and Safety in Peoria and they provided a proposal for \$225 per hydrant which equals \$22,725.00, First Due Fire Protection Services in Kingman is \$7,575 and Hydra Contracting LLC in Tempe is 9,688.58. The funds for this will come from the approved FY 22-23 water department Capital Improvement budget of \$150,000 for miscellaneous water infrastructure projects. There is \$11,552.67 remaining.

Steve Ziegler, Public Works

MOTION: To Approve Agreement with First Due Fire Protection Services to Test 101 Fire Hydrants
BY: CM Hooper
SECOND: CM Shontz
VOTE: With all others in favor; the motion passed

3. Discussion and Action to Approve/Deny Opioid Settlement Agreement Disbursement to La Paz County

Edward Dickie, Town Manager

The town does not wish to accept 4,756.22 of the opioid settlement monies and directs La Paz County to use the money for the purposes specified in the settlement agreement, on behalf of the town of Parker. These are the first of 18 distribution payments to Arizona local governments and only represent the amount owed to the county by the settling distributors and does not include amounts Owed by any other defendants in the opioid litigation. The payment amounts include funds owed to La Paz County as well as the cities and towns that are geographically embraced by La Paz County. Breakdown of the fund distribution is provided. The La Paz County Health Department will present the town's Disbursement amount with the council deciding what to do with the funds. The funds could go up or down depending on the settlements of that year. CM Shonts provides a little more information regarding the settlement structure.

MOTION: To Approve Opioid Settlement Agreement Disbursement to La Paz County
BY: CM Hooper
SECOND: CM DeLeon
VOTE: With CM Shontz abstaining and all others in favor; the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism- Mayor Hartless + CM DeLeon
Joint Venture-CM Hooper + CM Shontz *Tribal Committee -Mayor Hartless + CM Daniels* *Parks & Recreation- VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic -CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* * WACOG- Mayor Hartless + CM Daniels*

Library advisory board met, CM Shontz notes that library staff will be attending the annual library conference in Chicago.

ANNOUNCEMENTS:

Friday	June 23, 2023	Summer Potpourri	5:30 PM to 7:30 PM @ Parker Community Center
Monday	June 26, 2023	Streets and Traffic Committee	5:15 PM
Monday	July 3, 2023	Friends of the Library Book Sale	9:00 AM to 11:00 AM @ Parker Public Library
Tuesday	July 4, 2023	Independence Day	All Town Offices Closed

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 6:22 pm

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve


Randy Hartless, Mayor