

NOTICE OF SPECIAL BUDGET WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Special Budget Work Session immediately followed by a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on May 7, 2024 at 5:30 pm. Doors open to Council Chambers at 5:00 pm for public seating. As indicated on the agenda pursuant to A.R.S. § 38-431.03(A)(3), (4) and (6), the Parker Common Council may vote to go into executive session in its Special meeting, which will not be open to the public, to discuss certain matters. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

MEETINGS CAN BE VIEWED VIRTUALLY ON YOUTUBE
<http://www.youtube.com/@townofparkerarizona810>

MINUTES
SPECIAL BUDGET WORK SESSION AND REGULAR MEETING
TOWN OF PARKER COMMON COUNCIL
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, May 7, 2024, 5:30 P.M.

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE SPECIAL BUDGET WORK SESSION TO ORDER: Mayor Hartless called the Special Budget Work Session to order at 5:30 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas (telephonic), Council Member Shontz, Council Member Hooper, Council Member Woodell, Council Member Daniels, Absent Council Member De Leon

Staff: Town Manager/Community Development Director Nora Yackley, Town Clerk Amy Putnam, Chief of Police Michael Bailey, Public Works Director Steve Ziegler (telephonic), Public Library Manager Fenix Markel, Town Attorney Christina Estes-Werther (telephonic)

Others Present: Melissa Newton

PURPOSE:

1. Discussion

Re: Fiscal Year 2024/2025 Budget

Nora Yackley, Town Manager

Mayor and Council discussed with Town Manager Nora Yackley the key changes to the 24-25 Budget. Changes to be made for the Police Department are an addition of one Police Officer up to step 7 and an Accreditation Manager/Victims Advocate. The Community Center would like their Dishwasher/Prep Cook moved from part-time to full-time. Town Hall would like their Office Assistant to move from part-time to full-time. The impact, town-wide, would be a 3% living adjustment, up to 3% possible merit, inflation/rate increase to all expenditures, and benefit costs will be decreasing with the addition of HDHP & HSA.

ADJOURNMENT OF THE SPECIAL BUDGET WORK SESSION: Mayor Hartless adjourned the Special Budget Work Session at 6:00 PM

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas (telephonic), Council Member Shontz, Council Member Hooper, Council Member Woodell, Council Member Daniels, Council Member De Leon (arrived at 6:24 PM)

Staff: Town Manager/Community Development Director Nora Yackley, Town Clerk Amy Putnam, Chief of Police Michael Bailey, Public Works Director Steve Ziegler (telephonic), Public Library Manager Fenix Markel, Town Attorney Christina Estes-Werther (telephonic)

Others Present: Melissa Newton, Pastor Louie Marsh, John Gutekunst, Missy Gilbert

PLEDGE OF ALLEGIANCE: Led by all in attendance

INVOCATION: Pastor Louie Marsh, River Church

CALL TO THE PUBLIC: There was no Call to the Public

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3 minutes**.

CHAMBER DIRECTORS REPORT: Melissa Newton

Chamber Director Melissa Newton shared with the Mayor and Council that CDL Classes are now going to be available in Parker. Classes are \$58 and will begin in June. More information to come on dates and times. Classes will be held at the CRIT Airport. The next Chamber Mixer is on Thursday, May 16 at the Parker Community Center.

CONSENT AGENDA:

All items in the Consent Agenda are considered routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be a separate discussion of these items if a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Meeting Minutes June 21, 2022
- b. Town of Parker Meeting Minutes September 27, 2022 (absent CM Lucas)
- c. Town of Parker Meeting Minutes July 18, 2023
- d. Town of Parker Meeting Minutes August 15, 2023
- e. Town of Parker Meeting Minutes April 16, 2024 (absent Lucas and Daniels)
- f. Special Event Application Parker Regional Chamber of Commerce and Tourism Local Bazaar October 12, 2024 7:00 am to 4:00 PM (no street closure requested)
- g. Special Event Application Parker Regional Chamber of Commerce and Tourism Local Bazaar November 23, 2024 7:00 am to 4:00 PM
- h. Special Event Application Parker Regional Chamber of Commerce and Tourism Local Bazaar December 7, 2024 7:00 am to 4:00 PM
- i. Adoption of Chapter 48 of the Parker Police Department Policy and Procedures Handbook
- j. Adoption of Parker Police Department NIBRS Policy

MOTION: Motion to approve items a, c, d, f, g, h, i, and j.
BY: Mayor Hartless
SECOND: CM Hooper
APPROVE: With all others in favor the motion passed

MOTION: Motion to approve item b
BY: CM Hooper
SECOND: CM Shontz
APPROVE: With CM Lucas abstaining and all others in favor, the motion passed

MOTION: Motion to approve item e
BY: CM Hooper
SECOND: CM Shontz
APPROVE: With CM Lucas and CM Daniels abstaining and all others in favor, the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Publication of Invitation for Bids on the Community Center Roof Replacement

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to authorize staff to publish the Invitation for Bids for the Community Center Roof Replacement Project. The existing roof at the Community Center has numerous locations that leak. The roof has 3 different types of roofing which is foam, asphalt, and shingles. All of these are overdue for replacement. The project scope will be removing the existing roof down to the plywood decking. Replace any damaged plywood. The main portion of the roof over the dining room, conference room, workout area, etc., will have a new TPO roof installed. The existing locations that have shingles will have new shingles installed. The IFB will be published on May 8, 2024, on the Town website and PipelineSuite.com. It will also be published in the Havasu Herald and Parker Pioneer on May 15, 2024, and June 5, 2024. There is a Pre-Bid Conference at 11 am in the Council Chambers. The Bid Opening is scheduled for June 10, 2024, at 11 am in the Council Chambers. The funding for this project is coming from the FY 23/24 Capital Projects Budget for the Community Center. \$123,000 was budgeted for this project and if needed the \$28,700 that was budgeted for the Community Center Feasibility Study that did not take place this Fiscal Year can be used increasing the total amount to \$151,700. CM Hooper asked if Steve had been up on the roof to examine the damage. Steve replied, Too many times. CM Hooper asked how bad was the damage to the plywood. Steve replied that there would be a significant amount of plywood that needs to be replaced.

MOTION: Motion to approve the Publication of Invitation for Bids on the Community Center Roof Replacement
BY: CM Hooper
SECOND: CM Shontz
APPROVE: With all others in favor the motion passed

2. Discussion and Action to Approve/Deny Publication of Invitation for Bid on the Water Meter and MXU Replacement Project-WIFA Grant Funded

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to authorize staff to publish the Invitation for Bids (IFB) for the Water Meter and MXU Replacement Project funded by the WIFA Grant. On January 2, 2024, staff received the fully executed WIFA Grant agreement for 3 projects totaling \$1,230,783.63. This is one of the approved projects. The grant will pay for \$923,087.72 and the Town grant match amount is \$307,695.91 for all 3 projects. The IFB will be published May 8, 2024, on the Town website and PipelineSuite.com. It will also be published in the Havasu Herald and Parker Pioneer. There is a Pre-Bid Conference scheduled for May 27, 2024, at 10 am and the Bid opening is scheduled for June 10, 2024, at 10 am. Staff purchased the iPERL Smart Water Meters and MXU's already which satisfies our grant match amount of \$307,695.91. The installation portion of this project will be paid for using the WIFA Grant award of \$923,087.72. CM Hooper asked how many meters were purchased and how far away are we from having those meters replaced. Steve replied the meters will all be replaced when this project is complete. There were 496 meters purchased.

MOTION: Motion to approve the Invitation for Bid on the Water Meter and MXU Replacement Project-WIFA Grant Funded
BY: CM Hooper
SECOND: CM Daniels

APPROVE: **With all others in favor the motion passed**

3. Discussion and Action to Approve/Deny Intergovernmental Agreement Between the Colorado River Indian Tribes, La Paz County, and The Town of Parker regarding Law Enforcement Jurisdiction. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(3),(4) and (6).

Nora Yackley, Town Manager

Mayor Hartless motioned to go into Executive Session seconded by CM Hooper with all others in favor; the motion passed.

MOTION: **Motion to approve the Intergovernmental Agreement
Between the Colorado River Indian Tribes, La Paz County,
and The Town of Parker regarding Law Enforcement
Jurisdiction.**

BY: **CM Hooper**

SECOND: **CM DeLeon**

APPROVE: **With all others in favor the motion passed**

4. Discussion to Consider the Deed Restrictions and Redevelopment Plan for the property located at 900 Riverside Drive. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(3) and (4).

CM Hooper motioned to go into E-Session seconded by CM Shontz with all others in favor, the motion passed

No action was taken on this item.

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism-VM Lucas + CM DeLeon
Joint Venture-CM Hooper + CM Shontz *Tribal Committee-Mayor Hartless + CM Daniels* *Parks & Recreation-VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic-CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG-Mayor Hartless + CM Daniels*

ANNOUNCEMENTS:

Monday	May 13, 2024	Library Advisory Board Meeting	5:45 PM
Tuesday	May 14, 2024	Parks and Recreation Advisory Board Meeting	4:00 PM
Thursday	May 16, 2024	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer hosted by the Parker Community Center	5:30 PM

Wednesday	May 15, 2024	Joint Venture Meeting	10:00 AM
Monday	May 20, 2024	Senior Center Advisory Board Meeting	5:15 PM
Tuesday	May 21, 2024	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 7:01 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve

Randy Hartless, Mayor