

NOTICE OF REGULAR MEETING AND EXECUTIVE SESSION OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on March 19, 2024, at 6:00 p.m. Doors open to Council Chambers at 5:30 pm for public seating. As indicated on the agenda pursuant to A.R.S. § 38-431.03(A)(3), (4) and (6), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

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MINUTES

**TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, March 19, 2024 6:00 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE REGULAR MEETING TO ORDER: Called to order at 6:00 PM by Mayor Hartless

ROLL CALL OF COUNCIL: Mayor Hartless, Council Member Shontz, Council Member Hooper, Council Member Woodell, Council Member Daniels, Absent Council Member De Leon, Absent Vice Mayor Lucas

Staff: Town Manager/Community Development Director Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Lieutenant Johnny Ferris, Public Works Director Steve Ziegler, Human Resource Director Jenaya Stringham, Town Attorney Christina Estes-Werther, Town Attorney Michelle Stinson, Parker Library Manager Fenix Markel

Others Present: Melissa Newton, John Gutekunst, Pastor Louie Marsh, David Plunkett, Anna Camacho, Omero Blake, Melissa Gilbert

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

INVOCATION: Pastor Louie Marsh, River Church

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

There was one call to the public presented to the clerk.

Anna Camacho: She spoke about not having access to the Town of Parker's IWorks Site;

CHAMBER DIRECTORS REPORT: Melissa Newton

Melissa invited all present to the Chamber Mixer at the Black Hat Bar at the La Paz County Fairgrounds on Thursday, March 21 from 5:30-7:00 PM. This weekend is the Game and Fish Expo and she and a co-worker will have a booth all weekend long to promote tourism for the Town of Parker. She explained results from the first year of attending and last year's Expo results from how many of the public knew anything about the Town of Parker. The Chamber Raffle will be held on May 1st and you do not need to be present to win.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Meeting Minutes of September 20, 2023

This item had an incorrect date and will be brought back for future discussion

- b. Town of Parker Meeting Minutes of February 20, 2024
- c. Town of Parker Meeting Minutes of March 5, 2024

MOTION:	To approve items b & c
BY:	CM Hooper
SECOND:	CM Shontz
APPROVE:	With all others in favor, the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

- 1. Discussion and Action to Approve/Deny Industrial Development Authority of La Paz County Grant Application and Acceptance of Funds If Awarded in the Amount of \$8,042.26

Fenix Markel, Library Director

Parker Public Library Manager Fenix Markel respectfully requests the Mayor and Council to approve the application and acceptance of a grant for \$8,042.26 through the Industrial Development Authority of La Paz County to make further updates and upgrades within the library. We also request permission to accept the funds if we are awarded the grant. Fenix provides details of what the funds would be used for. There will be no fiscal impact on the Town.

MOTION: To approve the Industrial Development Authority of La Paz County Grant Application and Acceptance of Funds If Awarded in the Amount of \$8,042.26
BY: CM Shontz
SECOND: CM Daniels
APPROVE: With all others in favor, the motion passed

2. Discussion and Action to Approve/Deny Creation of Library Assistant I, II, III Positions and Descriptions for Parker Public Library

Jenaya Stringham, Human Resources Director

Human Resource Director Jenaya Stringham respectfully requests the Mayor and Council to authorize the Library to implement the revised positions and job descriptions. Currently, Library staff are all classified as Library Aides regardless of the length of employment and certifications. Library Manager, Fenix Markel, would like to create three new positions and descriptions. Library Assistant I, Library Assistant II, and Library Assistant III. These descriptions will reflect more accurately the responsibilities and duties of each role. Jenaya explains the ranges in salary for these positions. Library I \$33,571.20-\$49,920.00, Library II \$38,792.00-\$58,739.20, and Library III \$42,660.80-\$64,563.20. These will fall under Library Director and there will still be a Part-time Library Aide position. There will be a future impact if and when staff are moved into the new positions, within the budgeted salaries. CM Hooper asked how the current salaries compare to the revised salaries. Fenix Markel responded that currently staff all range between \$33,000-\$35,000. CM Hooper stated that it would be bumped up to the \$42,000 range. Fenix replied yes. CM Hooper asked how it would affect their budget. Fenix replied that it would not and that they would be under budget for this year. Mayor Hartless stated that being the check signer for the departments, he often wondered why the Library was paid so low and stated he felt this was a good request. CM Shontz asked if the employees would hold only one title or can they move into a higher position if funding allowed. Fenix replied yes if their job description and duties for that level were being completed.

MOTION: To approve the Creation of Library Assistant I, II, III Positions and Descriptions for Parker Public Library
BY: CM Daniels
SECOND: Mayor Hartless
APPROVE: With all others in favor, the motion passed

3. Discussion and Action to Approve/Deny Creation of Administrative Specialist Position and Job Description for the Parker Community Center

Jenaya Stringham, Human Resources Director

Human Resource Director Jenaya Stringham respectfully requests the Mayor and Council to authorize the Community Center to implement the revised position and job description. This updated job description is a reclassification of the Office Assistant position currently held at the

Community Center. This job will reflect more accurately the responsibilities and duties of this role. The salary range is as follows: Administrative Secretary \$38,525.00-\$49,640.00. The current salary range for the Office Assistant is \$33,571.00-\$45,565.00. There will be a future impact when staff is moved into the new position, within the budgeted salary. Mayor Hartless asked if the current person would just change the name of the title from Office Assistant to Administrative Secretary. Jenaya responded yes. CM Shontz asked if there was any grant money tied to this increase. Jenaya explained the information provided to her by the PCC Director, Lee Ann Anderson, that yes it was tied to a grant but did not mention which grant it was tied to.

MOTION: To approve the Creation of an Administrative Specialist Position and Job Description for the Parker Community Center
BY: CM Shontz
SECOND: CM Hooper
APPROVE: With all others in favor, the motion passed

4. Discussion and Action to Approve/Deny Intergovernmental Agreement Between the Colorado River Indian Tribes, La Paz County, and The Town of Parker regarding Law Enforcement Jurisdiction. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(3),(4) and (6).

MOTION: To approve moving into Executive Session for discussion
BY: Mayor Hartless
SECOND: CM Hooper
APPROVE: With all others in favor, the motion passed

The Council went into executive session at 6:15 PM and returned to an open meeting at 7:10 PM there was no further discussion or action on this item.

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism- Mayor Hartless + CM DeLeon
 Joint Venture-CM Hooper + CM Shontz *Tribal Committee -Mayor Hartless + CM Daniels* *Parks & Recreation- VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic -CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG- Mayor Hartless + CM Daniels*

CM Shontz mentioned the Summer Program at the Library. CM Daniels mentioned the Parks & Recreation's Easter Eggstravaganza Event. CM Hooper mentioned that the Joint Venture was about 40% done with engineering for the new plant.

ANNOUNCEMENTS:

Thursday	March 21, 2024	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer	5:30 PM @ La Paz County Fair
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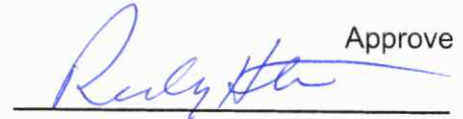
Monday	March 25, 2024	Streets and Traffic Advisory Board	5:15 PM
Saturday	March 30, 2024	Parks and Recreation Annual Easter Eggstravaganza	10:00 AM @ Western Park
Tuesday	April 2, 2024	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Adjourned at 7:12 PM by Mayor Hartless

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve

Randy Hartless, Mayor