

**NOTICE OF SPECIAL BUDGET WORK SESSION AND REGULAR MEETING OF THE TOWN
OF PARKER COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Special Budget Work Session immediately followed by a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on June 4, 2024, at 5:30 pm. Doors open to Council Chambers at 5:00 pm for public seating.
The agenda for the meeting is as follows:

MEETINGS CAN BE VIEWED VIRTUALLY ON YOUTUBE
<http://www.youtube.com/@townofparkerarizona810>

**MINUTES
SPECIAL BUDGET WORK SESSION AND REGULAR MEETING
TOWN OF PARKER COMMON COUNCIL
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, June 4, 2024, 5:30 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE SPECIAL BUDGET WORK SESSION TO ORDER: Mayor Hartless called the special budget work session to order at 5:30 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas, Council Member Shontz, Council Member Hooper, Council Member Daniels, Absent Council Member Wooddell, Absent Council Member De Leon

Staff Present: Town Manager Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Library Director Fenix Markel, Town Attorney Christina Estes-Werther(telephonic)

PURPOSE:

1. Discussion
Re: Fiscal Year 2024/2025 Budget

Nora Yackley, Town Manager

Town Manager Nora Yackley presented a slide show to the Mayor and Council. High-profile changes to the Town will be a Merit increase of up to 3%, the part-time Office Assistant will go to full-time, 1 new full-time Police Officer and 1 full-time Accreditation Manager/Victims Advocate, the part-time Dishwasher

at the Community Center will move to a full-time Kitchen Helper and the playground equipment is over 20 years old at Pop Harvey Park and will be replaced. Currently, the Revenue Share is down by approximately \$148k and the Bed Tax Revenue is at \$165k. The Bed Tax will improve as we have yet to be aware of some businesses that should have been paying and now will be. The cost of the new playground equipment is \$154,962.65, the Parks Department requires a new mower to be replaced at \$30,000, the Phase 1 upgrade to the Community Center's Kitchen is \$28,700, Annual repairs for Town Hall, Community Center, Library, Court, and Police Department all will have \$10,000 each and the Library will have an additional \$2,910 for the large window to be replaced due to a safety concern. The HURF total estimated revenue is \$3,670,260. The Water Fund's estimated revenue is \$882,335. The total possible Grant Funding is \$2,628,571, including CDGB, BOR, WIFA, USDA, Heritage, ADOT, CHOP, WACOG, and PUSD.

ADJOURNMENT OF THE SPECIAL BUDGET WORK SESSION: Mayor Hartless adjourned the special budget work session at 5:59 PM

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas, Council Member Shontz, Council Member Hooper, Council Member Daniels, Council Member De Leon(telephonic), Absent Council Member Woodell

Staff Present: Town Manager Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Library Director Fenix Markel, Town Attorney Christina Estes-Werther(telephonic)

Others Present: Melissa Newton, John Gutekunst, Pastor Louie Marsh, Frank Vadrine, Josh Grenwalt

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

INVOCATION: Pastor Louie Marsh, River Church

CALL TO THE PUBLIC: There was no Call to the Public

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3 minutes**.

CHAMBER DIRECTORS REPORT: Melissa Newton

Chamber Director Melissa Newton reminded the Mayor and Council that the 46th Annual Tube Float will be held this weekend and the San Bernadino County Sherriff's Office would like to remind the public that there is a no wake zone in effect from 7 am until 5 pm from Buckskin Park to Pirate's Den. On June 25th at the Community Center is the Meet the Candidates at 6 pm.

CONSENT AGENDA:

All items in the Consent Agenda are considered routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be a separate discussion of these items if a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Meeting Minutes May 21, 2024

MOTION: To approve the Town of Parker Meeting Minutes May 21, 2024
BY: CM Shontz
SECOND: CM Hooper
APPROVE: With all others in favor, the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Hopi/Geronimo Catch Basin Project Change Order for \$15,838.50

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to approve the Change Order from Sunland Asphalt to install 1 additional catch basin on Geronimo Avenue for \$15,838.50. We currently have a contract for Sunland Asphalt to install 7 catch basins. The staff has determined that by installing 1 additional catch basin, we can help remove the water that collects in the right of way at the corner of 9th Street and Geronimo Avenue. The stormwater that collects there does not drain down to Riverside Drive and impacts Jake's Speed & Marine's business, which is located on that corner. The funds to pay for this change order are coming from the HURF Fund for Streets Capital Projects where the balance remaining for FY 23-24 year is \$103,788.

MOTION: To approve the Hopi/Geronimo Catch Basin Project Change Order for \$15,838.50
BY: CM Shontz
SECOND: VM Lucas
APPROVE: With all others in favor, the motion passed

2. Discussion and Action to Approve/Deny Resolution 05-2024 Adopting a Tentative Budget For The Fiscal Year 2024/2025; Proposing An Expenditure Limitation For The Same Year; and Setting a Date For Public Hearing On The Tentative Budget and Adoption of a Final Budget

Amy Putnam, Town Clerk

Town Clerk Amy Putnam respectfully requests the Mayor and Council to approve the Resolution 05-2024.

MOTION: To approve the Resolution 05-2024 Adopting a Tentative Budget For The Fiscal Year 2024/2025; Proposing An Expenditure Limitation For The Same Year; and Setting a Date For a Public Hearing On The Tentative Budget and Adoption of a Final Budget
BY: CM Hooper

SECOND: CM Shontz
APPROVE: With all others in favor, the motion passed

3. Discussion and Action to Approve/Deny Resolution 06-2024 Designating The Chief Fiscal Officer For Officially Submitting The Fiscal Year 2024 Expenditure Limitation Report To The Arizona Auditor General

Amy Putnam, Town Clerk

Town Clerk Amy Putnam respectfully requests the Mayor and Council to approve Resolution No. 06-2024.

MOTION: To approve the Resolution 06-2024 Designating The Chief Fiscal Officer For Officially Submitting The Fiscal Year 2024 Expenditure Limitation Report To The Arizona Auditor General
BY: CM Hooper
SECOND: CM Daniels
APPROVE: With all others in favor, the motion passed

4. Discussion and Action to Approve/Deny Setting of Two (2) Public Hearings for the Fall 2024 Proposed Adoption of the Alternative Expenditure Limitation (Home Rule Option)

Amy Putnam, Town Clerk

Town Clerk Amy Putnam respectfully requests the Mayor and Council to approve the setting of two (2) Public Hearings for the Fall 2024 Proposed Adoption of the Alternative Expenditure Limitation (Home Rule). Amy provides a summary of the Rule. FY 25/26 \$18,083,101 FY 26/27 \$18,969,746 FY 27/28 \$19,918,232 FY 28/29 \$20,914,144. Mayor Hartless asked if it does not pass, it is not a good thing? Amy replies no, it is not. We would be bound by the State Imposed Limits which are significantly less.

MOTION: To approve the Setting of Two (2) Public Hearings for the Fall 2024 Proposed Adoption of the Alternative Expenditure Limitation (Home Rule Option)
BY: CM Shontz
SECOND: CM Hooper
APPROVE: With all others in favor, the motion passed

5. Discussion and Action to Approve/Deny Resolution 07-2024 Authorizing the Mayor and the Town Manager to Create a Certificate of Deposit Account to Secure The Use of the Town's Commercial Credit Card Accounts

Nora Yackley, Town Manager

Town Manager Nora Yackley respectfully requests the Mayor and Council to approve Resolution No. 07-2024.

MOTION: To approve Resolution 07-2024 Authorizing the Mayor and the Town Manager to Create a Certificate of Deposit Account to Secure The Use of the Town's Commercial Credit Card Accounts

BY: CM Hooper
SECOND: CM Daniels
APPROVE: With all others in favor, the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Mayor Hartless states that the Chamber has a lot going on with the Tube Float, looking for a new place to live, and hiring a new Executive Director and invited Louie to speak and he stated that they have 2 applicants at this time. CM Daniels states that the Parks & Recreation Department has started the Summer Program and it is going well. CM Hooper states that Joint Venture was informed they were approved for a 4 million dollar grant.

Chamber of Commerce and Tourism-VM Lucas + CM DeLeon

Joint Venture-CM Hooper + CM Shontz *Tribal Committee-Mayor Hartless + CM Daniels* *Parks & Recreation-VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic-CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG-Mayor Hartless + CM Daniels*

ANNOUNCEMENTS:

Saturday	June 8, 2024	Parker Regional Chamber of Commerce and Tourism 46th Annual Tube Float	8:00 AM@La Paz County Park
Monday	June 10, 2024	Library Advisory Board	5:45 PM
Tuesday	June 11, 2024	Parks and Recreation Advisory Board	4:00 PM
Monday	June 17, 2024	Parker Community Center Advisory Board	5:15 PM
Tuesday	June 18, 2024	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 6:20 PM

 Approve

Randy Hartless, Mayor

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).