

NOTICE OF REGULAR MEETING AND EXECUTIVE SESSION OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on February 6, 2024, at 6:00 p.m. Doors open to Council Chambers at 5:30 pm for public seating. As indicated on the agenda pursuant to A.R.S. § 38-431.03(A)(1), (3) and (4), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

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MINUTES

**TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, February 6, 2024 6:00 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the meeting to order at 6:00 pm.

ROLL CALL OF COUNCIL: Mayor Hartless, Council Member Shontz, Council Member Hooper, Council Member Woodell, Council Member Daniels, Absent Council Member De Leon, Absent Vice Mayor Lucas

Staff: Interim Town Manager/Community Development Director Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Human Resource Director Jenaya Stringham, Library Manager Fenix Markel, Town Attorney Christina Estes-Werther

Others Present: John Gutekunst, Allen May, Taelar O'Berg, Tim Brinkman, Amanda Rowse, Omero Blake

PLEDGE OF ALLEGIANCE: Led by all in attendance.

INVOCATION: Pastor Garcia

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

There was two calls to the Public presented to the clerk

1. *Allen May: Mr. May spoke about the recent cemetery clean up and the need for a new cemetery board.*
2. *Omero Blake: Mr Blake spoke about missing minutes on the website.*

CHAMBER DIRECTORS REPORT: Taelar O'Berg spoke briefly about the upcoming Chamber Mixer

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Regular Meeting Minutes of August 1, 2023 (absent CM DeLeon)

MOTION: To Approve Town of Parker Regular Town of Parker Regular Meeting Minutes of August 1, 2023
BY: CM Shontz
SECOND: CM Hooper
APPROVE: With all others in favor; the motion passed

- b. Meeting Minutes of October 17. 2023 (absent Mayor Hartless)

MOTION: To approve Meeting Minutes of October 17. 2023
BY: CM Hooper
SECOND: CM Shontz
APPROVE: With Mayor Hartless abstaining and all others in favor; the motion passed

- c. Town of Parker Regular Meeting Minutes of November 7, 2023 (absent VM Lucas, CM Hooper)

MOTION: To Approve Town of Parker Regular Meeting Minutes of November 7, 2023
BY: CM Daniels
SECOND: CM Shontz
APPROVE: With Vice Mayor Lucas and CM Hooper abstaining and all others in favor; the motion passed

- d. Town of Parker Regular Meeting Minutes of January 2, 2024 (absent CM DeLeon, CM Wooddell)

MOTION: To Approve Town of Parker Regular Meeting Minutes of January 2, 2024
BY: CM Hooper
SECOND: CM Daniels
APPROVE: With Cm DeLeon and CM Wooddell abstaining and all others in favor; the motion passed

- e. Town of Parker Regular Meeting Minutes of January 16, 2024

MOTION: To Approve Town of Parker Regular Meeting Minutes of January 16, 2024
BY: CM Daniels
SECOND: CM Hooper
APPROVE: With all others in favor; the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and action to approve/deny agreement with ThemAir Systems for the purchase of 3 ABB HVAC Variable Frequency Drives for the pump house distribution pumps for \$16,965.20

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to authorize staff to purchase 3 ABB VFDs from ThermAir Systems for the Pump House distribution pumps for \$16,965.20. The current VFDs were installed in 2004 and over the past 20 years have had extreme heat exposure and are showing signs of failure, have come to the end of their service, and they need to be replaced. Staff solicited a quote for 3 ABB VFD models that are the direct replacement model for the existing ABB drives from ThermAir Systems for \$16,965.20. ThermAir Systems is the sole source distributor for these ABB brand VFDs so no other quotes were solicited. Staff budgeted \$20,000 in the FY 23-24 Water Department Capital Budget to replace all 3 of these VFDs.

MOTION: To Approve agreement with ThemAir Systems for the purchase of 3 ABB HVAC Variable Frequency Drives for the pump house distribution pumps for \$16,965.20
BY: CM Hooper
SECOND: CM Daniels
APPROVE: With all others in favor; the motion passed

2. Discussion and action to approve/deny agreement with Elite Sports Builders through the 1-GPA Contract 19-17PV-02 for the purchase of artificial turf for Aaron Hill Field for \$733,850.00

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests Mayor and Council to authorize staff to hire Elite Sports Builders using their 1GPA Contract 19-17PV-02 for \$733,850.00 for the Aaron Hill Field Artificial Turf installation. On January 2, 2024 staff received the fully executed WIFA Grant agreement for 3 projects totalling \$1,230,783.63. The grant will pay for \$923,087.72 and

the Town grant match amount is \$307,695.91. The Aaron Hill Field Turf project will conserve on average 150,000 gallons a month or 1.8 million gallons a year. This project will commence after the end of the Little League season in July and will be completed in time for the start of fall ball. The fiscal impact is that staff budgeted \$1,009,954 in the FY 23-24 Grants Budget for these projects which will cover our match amount and any overage. The updated proposal for Elite Sports Builders is 14k higher than the proposal they provided in June of last year so the Town is responsible for the additional cost per the agreement. When the contractor is finished with the project, the Town will pay the invoice then submit to WIFA for reimbursement of \$426,154.09. Council Member Hooper asked if the infield was going to have dirt or turf and Steve replied it would have turf.

MOTION: To Approve agreement with Elite Sports Builders through the 1-GPA Contract 19-17PV-02 for the purchase of artificial turf for Aaron Hill Field for \$733,850.00
BY: CM Shontz
SECOND: CM Daniels
APPROVE: With all others in favor; the motion passed

3. Discussion and action to approve/deny agreement with Dana Kemper Company, LLC for the purchase of 596 iPeri Water Meters and 986 520M radios for \$356,839.63
Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests Mayor and Council to authorize staff to purchase 596 iPeri Water Meters and 986 520M radios from Dana Kepner Company, LLC for \$356,839.63. On January 2, 2024 staff received the fully executed WIFA Grant agreement for 3 projects totalling \$1,230,783.63. This is one of the approved projects. The grant will pay \$923,087.72 and the Town grant match amount is \$307,695.91. The Water Meter Replacement Project will help reduce water loss which is on average approximately 11 million gallons a year. This project also included replacing the 986 first generation radios with new Smart Point 520M radios transceivers. Staff solicited a proposal from Dana Kepner Company which is the sole source distributor for these Sensus meters and radios so no other companies were solicited. The fiscal impact for this project is that staff budgeted \$356,000 in the Grants and Water Department Capital Budget for this project. Once the invoice is received, the Town will pay the invoice and then submit a reimbursement request to WIFA for \$356,839.63.

MOTION: To Approve agreement with Dana Kemper Company, LLC for the purchase of 596 iPeri Water Meters and 986 520M radios for \$356,839.63
BY: CM Hooper
SECOND: Mayor Hartless
APPROVE: With all others in favor; the motion passed

4. Discussion and action to approve/deny 2 change order requests for the Joshua/Kofa street project performed by Sunland Asphalt for a total \$27,850.65
Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests Mayor and Council to authorize staff to approve the 2 change orders associated with the project for \$27,850.65. The Sunland Asphalt Project is to remove the asphalt and construct valley gutters, aprons and new asphalt on Joshua Ave. to Kofa Ave. and from 16th St. to 17th St. was completed a week ago. During the course of the project, there were 2 items that came up that increased the amount of work and materials that were agreed upon, therefore change orders were needed. Change Order #1- While removing the asphalt on Kofa Ave from 16th St to 17th St, the milling was stopped because not all of the

existing asphalt was being removed. They were only removing the darker shaded area and they should have been removing more so the new asphalt would go from the curb pop out radius to the curb pop out radius ending at the 17th St curb pop out. The change order amount is \$24,900.41. Change Order #2- While the new valley gutters and aprons were being constructed at the 17th St and Kofa Ave intersection, we found the sidewalk ADA ramp was completely broken and coming away from the corner. In order to properly install the aprons and valley gutter at this corner, the ADA handicap ramp had to be a solid structure. The ramp was removed and a new ramp installed. This change order amount is \$2,950.24. The funds to pay for these change orders will come from the approved FY 23-24 Streets Capital Project Budget. Council Member Hooper asked if the apron on 16th St was not brought over all the way and Steve replied that there were not any aprons on 16th St.

MOTION: To Approve 2 change order requests for the Joshua/Kofa street project performed by Sunland Asphalt for a total \$27,850.65
BY: CM Shontz
SECOND: Mayor Hartless
APPROVE: WITH ALL OTHERS IN FAVOR, THE MOTION PASSED

5. Discussion and action to approve/deny direction to the Town Clerk and Town Attorney to prepare a referral to the November 5, 2024 ballot for the direct election of mayor beginning at the 2026 election. If Council approves, a resolution and ordinance will be brought for approval at a subsequent meeting.

Amy Putnam, Town Clerk

Town Clerk Amy Putnam respectfully requests Town Council to approve direction to the Town Clerk and Town Council to prepare a referral to the November 5, 2024 ballot for the direct election of mayor beginning at the 2026 election. Amy briefly described to Council in detail how the Town of Parker currently does not have this on the ballot and that the Town is one of 15 other towns in the state that also do not. The other towns have a much smaller population size compared to Parker. Mayor Hartless asked for clarification on if there will be a separate section for the Mayor and a separate section for the Council on the ballot? Amy replied yes. Council Member Hooper expressed concern about not having enough candidates to have them separated. Amy replied that the expectation for a healthy run of candidates this election season. Council Member Shontz expressed concern that the candidate voted in may not be the best choice for the job just because they were voted in by the people. She continued to share that being elected on council was a popularity contest and just because you get the most votes does not mean that person is the best leader. Concern for a recall and causing the use of taxpayer monies. Amy explained that there are other ways to handle that issue. Council Member Hooper also added the concern for lack of experience or never serving on another council before. Council Member Daniels asked for clarification on what this would mean if approved? Mayor Hartless explained that if you ran for mayor, you could not run for council.

MOTION: To Approve direction to the Town Clerk and Town Attorney to prepare a referral to the November 5, 2024 ballot for the direct election of mayor beginning at the 2026 election. If Council approves, a resolution and ordinance will be brought for approval at a subsequent meeting.
BY: Mayor Hartless
SECOND: CM Hooper
APPROVE: With CM Shontz, Daniels, and Wooddell voting no; the motion fails

6. Discussion and action to approve/deny selection of possible candidates to interview for the position of Town Manager. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(1),(3).

Jenaya Stringham, Human Resources Director

Human Resources is directed to contact candidates for interviews on February 20, 2024

7. Discussion and action regarding the status of the InterGovernmental Agreement with Parker Fire District, including providing instructions to the Interim Town Manager regarding continuing negotiations with Parker Fire District and receiving legal advice from the Town Attorney regarding the InterGovernmental Agreement. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(3),(4).

Christina Estes-Werther, Town Attorney

There was no action on this item.

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism- Mayor Hartless + CM DeLeon
Joint Venture-CM Hooper + CM Shontz *Tribal Committee -Mayor Hartless + CM Daniels* *Parks & Recreation- VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic -CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG- Mayor Hartless + CM Daniels*

ANNOUNCEMENTS:

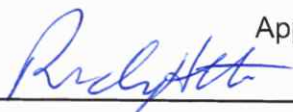
Wednesday	February 7, 2024	Community Awareness Night, hosted by Colorado River Crisis Services	6:00 PM @ Arizona Western College Building B Room 107
Friday-Saturday	February 9-10, 2024	Friends of the Library Book Sale	9:00 AM - 12:00 PM @ Parker Public Library
Saturday	February 10, 2024	44th Annual Take a Kid Fishing	9:00 AM @ La Paz County Park
Thursday	February 15, 2024	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer	5:30 @ La Paz County Park
Tuesday	February 20, 2024	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 8:35 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve

Randy Hartless, Mayor