

NOTICE OF REGULAR MEETING OF THE TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on November 21, 2023, at 6:00 p.m. Doors open to Council Chambers at 5:30 pm for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

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MINUTES
TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, November 21, 2023, 6:00 P.M.

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the meeting to order at 6:00 pm

Please silence or mute your electronic devices during the Council Meetings

ROLL CALL OF COUNCIL: Mayor Hartless, Council Member Shontz, Council Member Hooper, Council Member Woodell, Council Member Daniels, Council Member De Leon, Absent Vice Mayor Lucas

Staff: Interim Town Manager/Community Development Director Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Library Manager Fenix Markel

Others Present: Melissa Newton (telephonic), Deacon Daniel Beavers

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

INVOCATION: Deacon Daniel Beavers

CALL TO THE PUBLIC: If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3 minutes**.

There was no Call to the Public presented to the clerk

CHAMBER DIRECTORS REPORT: Melissa Newton

Chamber Director, Mellissa Newton attempted to call in telephonically. Due to technical difficulties, there was no Chamber Directors Report.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be a separate discussion of these items if a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Soroptimist 16th Annual Parade of Lights Street Closure December 9, 2023 5:30 PM to 7:00 PM Traditional Joshua Street Parade Route
- b. Take a Kid Fishing Annual Rods and Reels Repairs Street Closure January 27, 2024 8:30 AM to 4:00 PM Laguna from 1011 Agency to 11th Street

MOTION: to approve items a and b
BY: CM Shontz
SECOND: CM Wooddell
APPROVE: With all others in favor, the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Purchase Agreement with Quality Fence for City Ballfield #2 Dugout Chain Link Fence Repairs for \$7,474.56
Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler respectfully requests Mayor and Council to approve and authorize staff to hire Quality Fence to install a chain link fence dugout at the City Park Ballfield #2 for \$7,474.56. In order to eliminate the vandalism (graffiti) and nefarious activity (drug use) that occurs on a regular basis inside and out of the softball field dugouts at the City Park, staff recommended the block wall dugouts be knocked down and chain link dugouts be installed. Staff took this item to the Parks and Recreation Committee for review and approval, in addition sent a letter to CRIT for approval which is a requirement in our lease terms. Public Worksstaff will be performing the demolition of the existing dugouts and footings. Quality Fence will then install a 9 gauge chain link fence dugout with roof and slats for shade along with a gate. Each dugout will be connected to the existing backstop and field fences. Proposals were solicited from Quality Fence for \$7,474.56, All About Fencing for \$8,862.00 and Armor Fence and Masonry for \$12,154.03. The funds for this project are included in the adopted FY 23-24 Capital Improvement Plan where \$10,000.00 was budgeted. CM Hooper asked what the condition is of the rest of the fencing that

exists? Steve responded that Field #4 recently had a repair but all the fencing is in need of being replaced. Steve added that there is a plan in place currently for renovation of the entire park.

MOTION: To Approve Purchase Agreement with Quality Fence for City Ballfield #2 Dugout Chain Link Fence Repairs for \$7,474.56
BY: CM Hooper
SECOND: CM Shontz
APPROVE: With all others in favor, the motion passed

2. Discussion and Action to Approve/Deny Design Agreement with Seabury Fritz for Architectural Services for the Arizona State Parks Jailhouse Rehabilitation Project for \$41,760.00

Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler respectfully requests the Mayor and Council to approve and authorize staff to hire Seabury Fritz Architects to perform architectural services for the Jailhouse Rehabilitation grant funded project for \$41,760. On July 11, 2023 Council approved the agreement with Arizona State Parks through the Historic Preservation Heritage Fund Program to receive \$107,500 with a Town match amount of \$100,000 combined for a total of \$207,500 that will be used on this rehabilitation project. The services include the following phases: Pre-Design, Design, Construction Documents, Bidding, and Construction. The agreement with Arizona State Parks stipulates that all funds need to be spent by 12/15/2025. The adopted FY 23-24 Capital Improvement Plan includes \$207,500 for this project. CM Wooddell asked what the ultimate goal for this building is? Steve responded to restore the building as best that we can back to its original state when it was first built in the early 1900s for visitors and community members alike to enjoy.

MOTION: To Approve Design Agreement with Seabury Fritz for Architectural Services for the Arizona State Parks Jailhouse Rehabilitation Project for \$41,760.00
BY: Mayor Hartless
SECOND: CM Shontz
APPROVE: With all others in favor, the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Council member Shontz requested Library Manager, Fenix Markel, to share with Council with what is happening currently at the library as the new Manager. Fenix briefly spoke about the library's after school program and upcoming events that are planned, Council member DeLeon shared that the Senior Center served 400 meals for Thanksgiving lunches making it an all time high count. Council member Daniels shared that the Park and Recreation Department will have its City Park Feasibility Kick Off on November 28 at 4:00 pm.

Chamber of Commerce and Tourism-VM Lucas + CM DeLeon

Joint Venture-CM Hooper + CM Shontz *Tribal Committee-Mayor Hartless + CM Daniels* *Parks & Recreation-VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic-CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG-Mayor Hartless + CM Daniels*

ANNOUNCEMENTS:

Thursday and Friday	November 23-24, 2023	Thanksgiving	All town offices closed
Saturday	November 25, 2023	La Paz County Sheriff Lighted Boat Parade	5:30 PM
Friday	December 1, 2023	Christmas in the Park	4:00 PM @ Western Park
Tuesday	December 5, 2023	Next regular Council Meeting	

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 6:24 pm

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve



Randy Hartless, Mayor