

NOTICE OF REGULAR MEETING AND EXECUTIVE SESSION OF THE TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and the general public that the Parker Common Council will hold a Regular Meeting and Executive Session open to the public at Parker Town Hall at 1314 11th Street on August 5, 2025, at 6:00 pm. Doors open to the Council Chambers at 5:30 pm for public seating. As indicated on the agenda, pursuant to A.R.S. § 38-431.03(A)(3), (4), and (6), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

MEETINGS CAN BE VIEWED VIRTUALLY ON YOUTUBE
<http://www.youtube.com/@townofparkerarizona810>

MINUTES
REGULAR MEETING and EXECUTIVE SESSION
TOWN OF PARKER COMMON COUNCIL
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, August 5, 2025, 6:00 P.M.

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the meeting to order at 6:00 PM

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Wooddell, Council Member Shontz, Council Member Grenwalt, Council Member Genc, Council Member Daniels, Council Member De Leon

Staff Present: Town Manager Nora Yackley, Town Clerk Amy Putnam, Human Resource Director/Payroll Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Library Director Fenix Markel, Town Attorney Christina Estes-Werther

Others Present: John Gutekunst, Brie McRae, Morris Sevada, Courtney Kom, Zach Kom, Gwendolyn Hildebrand, Mariah Jimenez, Adilyn Beaver, Hope Jimenez, Winter Harper, Mary-Korine Insunsa

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

INVOCATION: Briue McRae, River Church

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3 minutes**.

Mariah Jimenez shared her thoughts on the approved Marijuana Ordinance.

Courtney Kom shared her thoughts regarding the youth's freedom of speech at this Council Meeting and thanked the Mayor and Council for providing time for them to speak and be heard regarding the Marijuana Ordinance.

CHAMBER DIRECTORS REPORT: Erica Daniels, Parker Regional Chamber of Commerce & Director

No report provided

CONSENT AGENDA:

All items in the Consent Agenda are considered routine or have been previously reviewed by the Council and will be enacted by one motion. There will be a separate discussion of these items if a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Meeting Minutes of July 15, 2025

MOTION:	To approve the Meeting Minutes of July 15, 2025
BY:	VM Wooddell
SECOND:	CM DeLeon
APPROVE:	With all others in favor; the motion passed

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny the Parker Jailhouse Historic Building Bid Award to G&G Specialty Contractors Inc for \$308,453.00 and execute the contract
Steve Ziegler, Public Works Director

The Public Works Department respectfully requests the Mayor and Council authorize staff to award G&G Specialty Contractors Inc. the Parker Jailhouse Historic Building Rehabilitation Project for \$308,453.00. This project was published for bids on June 25, 2025. A Pre-Bid Meeting was held on July 9, 2025. Three contractors attended that meeting. On July 24, 2025, the Bid Opening was held, and 2 bids were received. Concord General Contracting's bid was \$405,334.00. G&G Specialty Contractor's bid was \$308,453.00. G&G specializes in historic building restoration and rehabilitation. In 2023, they performed exterior brick repointing, truss restoration, and interior rehabilitation on the First United Methodist Church of Glendale, built in 1923. In 2022, they performed a Library restoration on the 100-plus-year-old Glendale Library,

replacing structural posts, replacing the historic doors and jambs, and repairing the adobe wall in numerous locations. They have all the experience and expertise to perform the scope of work on this project. Fiscal Impact: This project is partially grant-funded via the Arizona State Parks Heritage Grant that was awarded in July of 2023. It is a matching grant \$107,500 from the grant, and \$100,000 is the Town match. To date, the Town has paid for half of the architectural work and has been reimbursed for half of that as well. In the adopted FY 25-26 Capital Improvement Project budget \$207,000 was budgeted to complete the project. Unfortunately, there isn't enough budgeted to complete this project, so I will be working with G&G to do some value engineering to reduce the cost. In addition, I have reached out to Arizona State Parks to seek additional grant funding. Mayor Hartless voiced his thoughts on the project and the importance of following the guidelines. CM DeLeon asked for more information on the contractors using local subcontractors. Steve stated that the contractors would be able to use any subcontractors they choose to complete the work. VM Wooddell asked if the contractors would agree to do the initial work in phases. Steve shared what his current plan is to save costs.

MOTION: To approve the Parker Jailhouse Historic Building Bid Award to G&G Specialty Contractors Inc for \$308,453.00 and execute the contract
BY: Mayor Hartless
SECOND: CM Shontz
APPROVE: With all others in favor; the motion passed

2. Discussion and Action to Approve/Deny the Purchase of an Accu-Tab Chlorinator Unit for Parker South from AquaFlow Solutions, Inc. for \$81,550.89
Steve Ziegler, Public Works Director

The Public Works Water Department respectfully requests the Mayor and Council authorize staff to purchase the Accu-Tab Power Pro 3075 chlorination unit from Aquaflow Solutions for Parker South for \$81,550.89. Since 2022, the Water Department has been replacing all of the chlorinators that are way beyond their service life. The chlorinators in the Pump House, Well 6 and 8, have all been replaced with the Accu-Tab Chlorinators. The existing chlorinator for the Parker South water system is the original one when the system was built in the early 2000s. Hammonds, the company that manufactured this chlorinator, sold this business in 2009, so parts and equipment to maintain it are no longer available. The Accu-Tab Chlorinators are manufactured by Axiall, LLC. They're a sole source provider of this specialized equipment, and it is only sold through their authorized distributors, so there were no competing proposals gathered. Fiscal Impact: The funds to pay for this will come from the approved FY 25-26 Water Department Capital budget, where staff budgeted \$81,550.89 for this purchase.

MOTION: To approve the Purchase of an Accu-Tab Chlorinator Unit for Parker South from AquaFlow Solutions, Inc. for \$81,550.89
BY: CM Genc
SECOND: CM Shontz
APPROVE: With all others in favor; the motion passed

3. Discussion and Action to Approve/Deny License Agreement between the Town of Parker and the Parker Little League for Use of the Aaron Hill Field
Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests that the Mayor and Council approve the License Agreement between the Town of Parker and the Parker Little League for the Use of the Aaron Hill Field. With the recent renovation of the Aaron Hill Field, the Parks and Recreation Committee, along with the Public Works Director, made various recommendations for usage of the new field at a works session on February 12, 2025. Those recommendations were approved at the following meeting held on February 18, 2025. During that discussion possible licensing agreement between the town and Little League was discussed for ongoing use of the Aaron Hill Field. The attached agreement sets forth the responsibilities of both parties and ensures that the proper use and maintenance of the field are adhered to in order to extend the life of the facility and to provide both parties with clear expectations. Steve voiced concerns that the public is not keeping up with the regulations in the use contract. The Mayor and Council discussed the current issues. Town Attorney Christina Estes-Werther shared the changes to the current agreement with the Mayor and Council. Steve shared suggestions with the Mayor and Council.

MOTION: To Table this Item for Future Discussion
BY: CM DeLeon
SECOND: CM Genc
APPROVE: With all others in favor; the motion passed

4. Discussion and Action to Approve/Deny the Purchase of a Kenwood VM5000 Mobile Radio for \$5420.60 for the Department's K-9 Vehicle

Michael Bailey, Chief of Police

The Parker Police Department is respectfully requesting to purchase a Kenwood VMS000 Mobile Radio for \$5,420.60 for the Department's K9 vehicle. The Parker Police Department was recently awarded funding through the Arizona Department of Public Safety's Border Security grant to purchase and outfit a new K9 vehicle. With this funding, we are able to purchase a Mobile Radio to install in the vehicle. I have received two quotes through Gila Electronics. One quote for Motorola for \$7,522.53 and a second quote for Kenwood in the above amount of \$5,420.60. There is no fiscal impact as we have already received funds from the Border Security Grant.

MOTION: To approve the Purchase of a Kenwood VM5000 Mobile Radio for \$5420.60 for the Department's K-9 Vehicle
BY: Mayor Hartless
SECOND: CM DeLeon
APPROVE: With all others in favor; the motion passed

5. Discussion and Action to Approve/Deny the Purchase of an Evidence Cold Storage Locker from RTF Manufacturing for \$9150.00

Michael Bailey, Chief of Police

The Town of Parker is seeking approval to purchase a new evidence cold storage locker through RTF Manufacturing, utilizing a purchase agreement between the Town of Parker and RTF Manufacturing. The Parker Police Department recently moved into our new facility in November. In the new facility, we have a small evidence storage and processing room with pass-through lockers for non-refrigerated items of evidence and safekeeping. We are currently utilizing a small refrigerator/freezer to use as cold storage for our evidence. This refrigerator is not designed to be used as an evidence storage device and lacks any proper locking mechanism to alleviate any

chain of custody integrity issues. Evidence cold storage lockers are designed to prevent any sort of tampering and maintain a chain of custody that ensures anyone who is not authorized to handle that evidence. Just as our regular evidence/property lockers, this refrigerated evidence locker will also be a pass-through unit. Fiscal impact: Two companies that make these units and received quotes from both distributors. Sentinel, which is sold by Grainger, is approximately \$13,489, with shipping. This product would not be in stock until the end of September. RTF Manufacturer sells their unit with a price of \$9,150, including shipping. This product is in stock and will ship as soon as an order is placed. Funding for this purchase would partially come from the Department of Justice's grant for Agencies Seeking Accreditation that we received in 2022. This amounts to approximately \$4,000. The remainder would come from the Fiscal Year 2025/2026 budget. Mayor Hartless asked what would typically be stored in the locker. Chief Bailey stated that mostly blood from a blood draw is used in a DUI Charge.

MOTION: To approve the Purchase of an Evidence cold Storage Locker from RTF Manufacturing for \$9150.00
BY: CM DeLeon
SECOND: CM Shontz
APPROVE: With all others in favor; the motion passed

6. Discussion and Action to Approve/Deny an MOU between the Town of Parker and the FBI Northern Arizona Safe Trails Task Force for the Designation of a Task Force Member to Conduct Federal Investigations Within the Town of Parker

Michael Bailey, Chief of Police

The Parker Police Department is seeking council approval to enter into a Memorandum of Understanding with the Federal Bureau of Investigation's Northern Arizona Safe Trails Task Force. The FBI's Northern Arizona Safe Trails Task Force Officer (TFO) program allows our Department to designate an Officer to be a Task Force Member with the FBI. This will allow our Department to conduct Federal Investigations within the Town of Parker. This is a part-time position. There is no fiscal impact to the Town. VM Wooddell asked if the Officer would have to go through any special training. Chief Bailey shared the specific training requirements. CM DeLeon asked who the deputized Officer falls under in the Chain of command. Chief Bailey stated that during an investigation, they would fall under the FBI. CM DeLeon asked if the Chief foresees any conflicts. Chief Bailey stated no, he foresees the benefits. CM Genc asked if the hours for the Officer would decrease. Chief Bailey stated the Officer would work their allotted time, and if we could adjust them out, there would be overtime hours to be paid out. No reimbursement from the FBI will be given.

MOTION: To approve an MOU between the Town of Parker and the FBI Northern Arizona Safe Trails Task Force for the Designation of a Task Force Member to Conduct Federal Investigations Within the Town of Parker
BY: VM Wooddell
SECOND: CM Shontz
APPROVE: With all others in favor; the motion passed

7. Discussion and Action to Approve/Deny the Submission of the Settlement Participant Form for the Purdue Opioid Settlement, releasing claims against Purdue in exchange for opioid remediation monies

Nora Yackley, Town Manager

Town Attorney provided an overview of the settlement terms for the new Purdue Settlement and outlined next steps for the Town of Parker if it seeks to participate. The full settlement documents are listed in Attachment A and are on file with the Town Clerk.

MOTION: To approve the Submission of the Settlement Participant Form for the Purdue Opioid Settlement, releasing claims against Purdue in exchange for opioid remediation monies

BY: CM Genc

SECOND: CM DeLeon

APPROVE: With all others in favor; the motion passed

8. Discussion and Action to Approve/Deny Second Hold Over Agreement Between the Town of Parker and La Paz County for Cooperative Action relating to the Animal Control Shelter/Cattery

Nora Yackley, Town Manager

Town Manager Nora Yackley respectfully requests that the Mayor and Council approve the Second Holdover Agreement. There are no changes to the Second Agreement.

MOTION: To approve the Second Hold Over Agreement Between the Town of Parker and La Paz County for Cooperative Action relating to the Animal Control Shelter/Cattery

BY: CM Genc

SECOND: CM Shontz

APPROVE: With all others in favor; the motion passed

9. Discussion and Action to Approve/Deny Ordinance 02-2025 Adoption of the 2018 ICC Building Codes

Nora Yackley, Town Manager

Town Manager Nora Yackley respectfully requests that the Mayor and Council to approve Ordinance 02-2025. The Planning and Zoning Commission is requested to review and approve the adoption of the 2018 International Code Council (ICC) building codes, replacing the currently enforced 2006 ICC building codes. Building-related technical model codes are usually on a three-year cycle by national organizations to establish minimum requirements to safeguard the public health, safety, and general welfare through structural strength, means of egress, stability, sanitation, adequate light and ventilation, energy conservation, systems efficiency, and safety to life and property. Adopting the 2018 codes to Parker will return the town to current building safety and efficiency standards, thereby creating greater uniformity with other municipalities within La Paz County. Town Manager Nora Yackley answered questions asked by the Mayor and Council in regards to previous and current Building Codes.

MOTION: To approve Ordinance 02-2025 Adoption of the 2018 ICC Building Codes

BY: VM Wooddell

SECOND: CM Shontz

APPROVE: With all others in favor; the motion passed

10. Discussion and Action to Approve/Deny the WACOG FY 26 Initial Contract for Congregate and Home Delivered Meal Services for \$273,307.00

Nora Yackley, Town Manager

Town Manager Nora Yackly respectfully requests that the Mayor and Council approve the WAGCOG FY 26 Initial Contract for Congregate and Home Delivered Meal Services for \$273,307.00. This fixed price contract is funded by the Older Americans Act, Title XX & State Funded programs and has a reimbursement ceiling of \$ 273,307 with a town match of \$418,000. The contract period runs from July 1, 2025-June 30, 2026. It reimburses direct services for Congregate Meals (CNG) here at the Center and Home Delivered Meals (HDM) to homebound citizens throughout La Paz County. Approving this contract will support the continuation of both of these important senior programs. Fiscal Impact: \$418,00 matching funds by the Town. Nora provided a breakdown of monies to be paid to the Town by other Cities and Towns in La Paz County to dramatically reduce the Town's match.

MOTION: To approve the WACOG FY 26 Initial Contract for Congregate and Home Delivered Meal Services for \$273,307.00
BY: CM Genc
SECOND: CM Shontz
APPROVE: With all others in favor; the motion passed

11. Discussion and Action to consider amending the terms of the Joint Venture contract relating to the Town's sewer services. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(3) for legal advice and (A)(4),(6) to provide direction to the Town Attorney for contract negotiations with Joint Venture and the Colorado River Indian Tribes relating to the Town's sewer services.

MOTION: To approve moving to Executive Session
BY: CM Genc
SECOND: CM Shontz
APPROVE: With all others in favor; the motion passed

There was no action taken on this item

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism-Mayor CM DeLeon+Mayor Hartless
 Joint Venture-CM Shontz+CM Grenwalt *Tribal Committee-Mayor Hartless + CM Daniels* *Parks & Recreation- CM Daniels+CM Grenwalt* *Senior Center-CM De Leon + CM Daniels* *Streets & Traffic-VM Wooddell+CM Grenwalt* *Library Board-CM Shontz + VM Wooddell* * WACOG-Mayor Hartless + CM DeLeon*

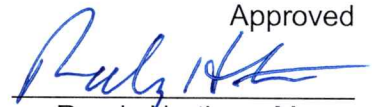
ANNOUNCEMENTS:

Wednesday	August 6, 2025	Parker Community Center Advisory Board Meeting	4:30 PM
Monday	August 11, 2025	Library Advisory Board Meeting	5:00 PM
Tuesday	August 12, 2025	Parks and Recreation Advisory Board Meeting	4:00 PM

Tuesday	September 2, 2025	Next Regular Council Meeting	6:00 PM
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Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 7:48 PM

Approved

 Randy Hartless, Mayor

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).