

**NOTICE OF COMBINED PUBLIC HEARING, SPECIAL MEETING AND REGULAR
MEETING OF TOWN OF PARKER COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a public hearing, special meeting and regular meeting open to the public at Parker Town Hall at 1314 11th Street on Tuesday, June 21, 2022 at 5:30 p.m. The agenda for the meeting is as follows:

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

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MINUTES
TOWN OF PARKER COMMON COUNCIL
PUBLIC HEARING/SPECIAL MEETING/REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, June 21, 2022 5:30 P.M.

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE PUBLIC HEARING TO ORDER: Mayor Bonds called the meeting to order at 5:30 PM

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member DeLeon, Council Member Shontz, Council Member Hartless, Council Member Savino, Council Member Lucas

STAFF PRESENT: Interim Town Manager/Town Clerk Amy Putnam, Finance Director Megan Poe, Public Works Director Steve Ziegler, PCC Director/TOP CHOP Director Lee Ann Anderson, Town Attorney Christina Estes-Werther

OTHERS PRESENT: Melissa Newton, Dolores Ferris, Bunni Hooper, Mason Madewell, Brenda Crutcher, Saralyn DeLeon, Yareli Duron, Mesena Gilbert, John Gutekuntz, Leo Bejarano

PURPOSE:

1. Discussion

a. Fiscal Year 2022/2023 Budget

Interim Town Manager/Town Clerk Amy Putnam reviewed the 2022/2023 Fiscal Budget with the Mayor and Council and others in attendance. Mayor Bonds and Council discussed any concerns. Amy thanked everyone for their hard work in getting the Budget put together.

b. Citizen Comments

There were no comments from any citizens

Amy Putnam, Interim Town Manager/Town Clerk

ADJOURN THE PUBLIC HEARING: Mayor Bonds adjourned the meeting at 5:39 PM

CALL THE SPECIAL MEETING TO ORDER: Mayor Bonds called the meeting to order at 5:39 PM

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member DeLeon, Council Member Shontz, Council Member Hartless, Council Member Savino, Council Member Lucas

STAFF PRESENT: Interim Town Manager/Town Clerk Amy Putnam, Finance Director Megan Poe, Public Works Director Steve Ziegler, PCC Director/TOP CHOP Director Lee Ann Anderson, Town Attorney Christina Estes-Werther

OTHERS PRESENT: Melissa Newton, Dolores Ferris, Bunni Hooper, Mason Madewell, Brenda Crutcher, Saralyn DeLeon, Yareli Duron, Mesena Gilbert, John Gutekuntz, Leo Bejarano

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Resolution 11-2022 Tentative Budget Adoption, thereby setting the maximum expenditure limit for FY 22-23 and setting Public Hearing for Adoption of Final Budget for FY 2022-2023

Amy Putnam, Interim Town Manager/Town Clerk

Interim Town Manager/Town Clerk Amy Putnam respectfully requests the Mayor and Council approve the Resolution 11-2022 Tentative Budget Adoption, thereby setting the maximum expenditure limit for FY 22-23 and setting a Public Hearing for the Adoption of the Final Budget for FY 2022-2023

MOTION: To approve the Resolution 11-2022 Tentative Budget Adoption, thereby setting the maximum expenditure limit for FY 22-23 and setting a Public Hearing for Adoption of Final Budget for FY 2022-2023
BY: CM Shontz
SECOND: CM DeLeon
APPROVE: With all others in favor the motion passed

ADJOURN THE SPECIAL MEETING: Mayor Bonds adjourned the meeting at 5:43 PM

CALL THE REGULAR MEETING TO ORDER: Mayor Bonds called the meeting to order at 5:39 PM

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member DeLeon, Council Member Shontz, Council Member Hartless, Council Member Savino, Council Member Lucas

STAFF PRESENT: Interim Town Manager/Town Clerk Amy Putnam, Finance Director Megan Poe, Public Works Director Steve Ziegler, PCC Director/TOP CHOP Director Lee Ann Anderson, Town Attorney Christina Estes-Werther

OTHERS PRESENT: Melissa Newton, Dolores Ferris, Bunni Hooper, Mason Madewell, Brenda Crutcher, Saralyn DeLeon, Yareli Duron, Mesena Gilbert, John Gutekuntz, Leo Bejarano

INVOCATION: Deacon Leo Bejarano

PLEDGE OF ALLEGIANCE: Led by all in attendance

PROCLAMATION: Elder Abuse Awareness Month- Carol Brown, WACOG

WACOG Representative Carol Brown read the Proclamation. Mayor Bonds proclaimed the month as Elder Abuse Awareness Month.

PRESENTATION: Arizona Public Safety Personnel Retirement System, Clark Partridge

Arizona Public Safety Personnel Retirement System representative Clark Partridge presented a slide show and explained how the retirement system works. Mayor Bonds thanked Mr. Partridge for his time and stated CM Shontz would be in contact with him soon for further discussion.

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

There were no Call to the Public presented to the clerk

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

No Items Submitted for Approval

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Funding for Pop Harvey Aquatic Summer Camp & Learn to Swim Program

Amy Putnam, Interim Town Manager/Town Clerk

Interim Town Manager/Town Clerk Amy Putnam respectfully requests the Mayor and Council to approve the budgeted funding for the Pop Harvey Aquatic Association's Swim Camp in the amount of \$1,500.00, and the Learn to Swim Program in the amount of \$5,500.00. The Pop Harvey Aquatic Association provides a summer program designed to teach kids how to swim and lifesaving classes for teens. It is especially important to note that children under the supervision of the crisis shelter and CPS benefit from the swim lessons available through the aquatics association. Swim lessons were offered to over 100 children last summer. The Kofa Inn is also contributing to the program by allowing the Association to use the pool and facilities at the hotel. The Town of Parker has supported the program by making a financial contribution to the swim program. Fund the Pop Harvey Aquatics Summer Camp in the total amount of \$7,000.00. CM Hartless made a point to state that the Director of this program that was also asking the Town of Parker for funds is also suing the Mayor and himself. Mayor Bonds thanked all the members for their hard work and support with the program.

MOTION: To approve the Funding for Pop Harvey Aquatic Summer Camp & Learn to Swim Program in the total amount of \$7,000.00

BY: CM Hartless

SECOND: CM DeLeon

APPROVE: With all others in favor the motion passed

2. Discussion and Action to Approve/Deny Applications for Parks and Recreation Committee Members

Amy Putnam, Interim Town Manager/Town Clerk

Interim Town Manager/Town Clerk Amy Putnam respectfully requests the Mayor and Council to approve the applications for Carissa Hartless-Walrod and Gloria Rodriguez to fill the 2 vacancies on the Park and Recreation Committee.

MOTION: To approve the Applications for Parks and Recreation Committee Members

BY: VM Hooper

SECOND: CM Lucas

APPROVE: With all others in favor the motion passed

3. Discussion and Action to Approve/Deny Agreement with Seabury Fritz Architects, Inc. for Architectural Design Services for New Police Department Facility

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to approve the agreement for Seabury Fritz Architects for Architectural Services for \$11,300.00 to design the Police Department Facility at 1112 Arizona Avenue. This item was approved by Council on April 19, 2022. Seabury Fritz requested the following changes to the agreement which we felt were significant enough to return this item for approval again. The changes have been reviewed and approved by the Town Attorney and I. The funding for this professional service is coming from the approved FY 21-22 Building Maintenance Operating Budget. We budgeted 20k for Engineering and Architectural Services. CM Hartless, is this just the first phase of the project? Steve replied it has passed the first 2 phases. CM Hartless confirmed this location is where the old magistrate court is? Steve replies, yes, the other half of the building is where they will be.

MOTION: To approve the Agreement with Seabury Fritz Architects, Inc. for Architectural Design Services for New Police Department Facility

BY: CM Shontz

SECOND: CM DeLeon

APPROVE: With all others in favor the motion passed

4. Discussion and Action to Approve/Deny Services Agreement with Allied Waste Transportation, Inc., dba Republic Services of the Colorado River Valley for Residential Curbside Waste and Recycling Collection (contract revisions for a previously approved item)

Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to approve the service agreement with Republic Services for Residential Curbside Waste Collection. The term of this agreement begins July 1, 2022, and ends June 30, 2027. It includes up to 3 successive 3-year renewal terms if it is deemed in the best interest of the Town and Republic. This will be an approximate average increase of 3.2% annually over the course of the 5-year agreement.

MOTION: To approve the Services Agreement with Allied Waste Transportation, Inc., dba Republic Services of the Colorado River Valley for Residential Curbside Waste and Recycling Collection
BY: CM Savino
SECOND: VM Hooper
APPROVE: With all others in favor the motion passed

5. Discussion and Action to Approve/Deny First Amendment to Agreement with Charley's Kustom Air, LLC for Senior Center Air Conditioning Replacement
Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to authorize staff to hire Charley's Kustom Air to replace the 5 ton AC Unit that provides cooling in the Art and Conference rooms at the Senior Center for \$8,2126.00. While performing the summer service on this unit it was determined that the compressor was bad and needed to be replaced. To replace the compressor would not be cost-effective, in addition, the R-22 refrigerant inside this unit was phased out by the EPA in 2015. Staff reached out to 3 contractors to provide proposals to install a 5-ton Trane SEER AC unit. Charley's Kustom Air for \$8,216.00, Chuck's Air Conditioning for \$8,450.00, and Scott's A/C for \$10,119.22. The funding for this project will come from the approved FY 21-22 Capital Contingency Budget.

MOTION: To approve the First Amendment to Agreement with Charley's Kustom Air, LLC for Senior Center Air Conditioning Replacement
BY: CM Hartless
SECOND: CM Shontz
APPROVE: With all others in favor, the motion passed

6. Discussion and Action to Approve/Deny Resolution 12-2022 USDA Rural Development Community Facilities Grant Application and Matching Funds Commitment
Steve Ziegler, Public Works Director

Public Works Director Steve Ziegler respectfully requests the Mayor and Council to approve the Resolution 12-2022 USDA Rural Development Community Facilities Grant Application and Matching Funds Commitment.

MOTION: To approve the Resolution 12-2022 USDA Rural Development Community Facilities Grant Application and Matching Funds Commitment
BY: VM Hooper
SECOND: CM DeLeon
APPROVE: With all others in favor the motion passed

7. Discussion and Action to Approve/Deny Agreement with Instrumart, Inc. for Well 6 Water Meter Replacement

Steve Ziegler, Public Works Director
Public Works Director Steve Ziegler respectfully requests the Mayor and Council to authorize staff to purchase a new 8" M2000 Mag Meter from Instrumart for \$3,806.37. The existing meter is not compatible with the new SCADA system that was recently installed at the well site to automatically operate and control the well. The old meter will be replaced with a new 21st-century meter, the Badger M2000 Mag Meter. This is the same type of meter that is being installed at all the well locations. I received 4 proposals for this item. Instrumart for \$3,806.37, Badger Meter for \$5,527.86, Baker Utility Supply for \$5,554.73, and MCS for \$4,286.00. The funding for this project will come from the adopted FY 21-22 Water Department Capital Budget where \$20,000 was budgeted for meter replacements. VM Hooper asked if the current meter was mechanical. Steve replied, yes. VM Hooper stated that we do not even know how accurate it reads then. Steve replied, no, we do not.

MOTION: To approve the Agreement with Instrumart, Inc. for Well 6 Water Meter Replacement
BY: CM DeLeon
SECOND: CM Savino
APPROVE: With all others in favor the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce-CM Savino + Manager Wedemeyer
 * Tourism-CM Hartless * Joint Venture-VM Hooper + CM Savino* PAACE-CM Lucas*
 *Tribal Committee -Mayor Bonds + CM Savino *
 Parks & Recreation- CM Lucas + VM Hooper Senior Center-CM De Leon+ CM Savino *
 Streets & Traffic -VM Hooper + CM Savino
 Library Board-CM Shontz La Paz County Fair Board-Mayor Bonds*
 * WACOG-CM De Leon + CM Savino*
 WAEDD- CM Hartless
 Parker Regional Chamber of Commerce and Tourism, Directors Report

Melissa Newton shared that on 06-22 at 6:00 PM at the Senior Center is meet the Meet the Candidate. On July 14 from 8:30-1:30, the Chamber and partnership with Arizona Western College is teaching a customer service class and the cost is \$50 per person and includes lunch.

ANNOUNCEMENTS:

Wednesday	June 22, 2022	2022 Meet the Candidate	6:00 PM @ Town of Parker Community/Senior Center
Monday	June 27, 2022	Streets and Traffic Committee Meeting	5:15 PM
Monday	July 4, 2022	All Town offices closed	

Tuesday	July 5, 2022	Next Regular Council Meeting	6:00 PM
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Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Bonds adjourned the meeting at 7:15 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve



Randy Hartless, Mayor