

NOTICE OF SPECIAL BUDGET WORK SESSION AND REGULAR MEETING OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Special Budget Work Session immediately followed by a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on April 2, 2024 at 5:30 pm. Doors open to Council Chambers at 5:00 pm for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

MEETINGS CAN BE VIEWED VIRTUALLY ON YOUTUBE
<http://www.youtube.com/@townofparkerarizona810>

MINUTES
SPECIAL BUDGET WORK SESSION AND REGULAR MEETING
TOWN OF PARKER COMMON COUNCIL
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, April 2, 2024, 5:30 P.M.

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE SPECIAL BUDGET WORK SESSION TO ORDER: Called to order at 5:30 PM by Mayor Hartless

ROLL CALL OF COUNCIL: Mayor Hartless, Council Member Shontz, Council Member Hooper, Council Member Woodell, Council Member Daniels, Council Member De Leon(arrived @ 5:37 pm), Absent Vice Mayor Lucas

Staff: Town Manager/Community Development Director Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler,

Others Present: John Gutekunst, Tammy Thorn

PURPOSE:

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1. Discussion

Re: Fiscal Year 2024/2025 Budget

Nora Yackley, Town Manager

Town Manager, Nora Yackley provided an outline of the proposed budget for the upcoming FY 24-25. Public works and the Police Department both present their capital projects for the year.

ADJOURNMENT OF THE SPECIAL BUDGET WORK SESSION: Adjourned at 5:59 PM by Mayor Hartless

CALL THE REGULAR MEETING TO ORDER: Called to order at 6:00 pm by Mayor Hartless

ROLL CALL OF COUNCIL: Mayor Hartless, Council Member Shontz, Council Member Hooper, Council Member Woodell, Council Member Daniels, Council Member De Leon(arrived @ 5:37 pm), Absent Vice Mayor Lucas

Staff: Town Manager/Community Development Director Nora Yackley, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Library Manager Fenix Marke, Town Attorney Christina Eastes-Werther(telephonic)

Others Present: John Gutekunst, Tammy Thorn, Brie McRae, Denise Perez, Barbara Cuadras, Rob Smith, Laynee Scholl, Tom Brinkman, Melissa Newton (telephonic)

PLEDGE OF ALLEGIANCE: Led by all in attendance

INVOCATION: Brie McRae, River Church

PROCLAMATION: Sexual Assault Awareness Month, Denise Perez, Colorado River Crisis Services

Denise Perez read the Proclamation on Sexual Assault Awareness Month. Mayor Hartless proclaimed April as the Sexual Assault Awareness Month, dated April 2, 2024.

PROCLAMATION: Fair Housing Month, Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler read the Proclamation on Fair Housing Month. Mayor Hartless proclaimed April as the Fair Housing Month on April 2, 2024.

CALL TO THE PUBLIC:

There were 2 calls to the public presented to the Clerk:

Mike Villeneuve spoke about the interest in bringing a Tiny Home Dealership to the Town of Parker. Rob Smith is the owner of RiverSports and is interested in selling his property to support this Tiny Home Project. Laynee Scholl spoke about her support of the business coming to the Town of Parker and the benefit it would have for the Town.

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3 minutes**.

CHAMBER DIRECTORS REPORT: Melissa Newton (telephonic)

Melissa spoke about the Arizona Game & Fish Expo. There were over 23K in attendance on Saturday and they were forced to leave early due to severe weather on Sunday. The annual Tube Float is coming up on June 8, 2024 and over 650 people have registered so far. The Tri-State meeting will be held next Monday. The 50/50 Raffle Fundraiser is still going on at this time. The Chamber property lease is not going to be renewed and they are currently looking for another location.

CONSENT AGENDA:

All items in the Consent Agenda are considered routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be a separate discussion of these items if a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Special Meeting Minutes September 13, 2022
- b. Town of Parker Regular Meeting Minutes September 20, 2022
- c. Town of Parker Regular Meeting Minutes October 18, 2022
- d. Town of Parker Regular Meeting Minutes March 19, 2024
- e. Special Event Application Fraternal Order of Eagles Annual Diabetes Walk April 13, 2024, 8:00 AM to 10:00 AM (no street closure requested)

MOTION:	To approve items a-e
BY:	CM Hooper
SECOND:	CM Wooddell
APPROVE:	With all others in favor, the motions passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

- 1. Discussion and Action to Approve/Deny Overage Fee for AZ SMART Fund Grant for \$143,615.06

Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler respectfully requests Mayor and Council to approve the overage fees of \$143,615.06 for the AZ SMART Fund Grant Project to have the engineering design and cost of construction to install rolled curb, gutter, and sidewalks on 86 street segments throughout Town. This Project was approved by Council and in January of this year, the IGA with ADOT to administer the project was signed. Kimley Horn was chosen by ADOT and the Town to perform the work. There was a kick off meeting followed by the first scope and fee meeting. The draft scope and fee submitted on March 1 was \$517,458.76. This proposed amount far exceeded the budget. It was found that one of the root causes of the high cost was the cost of the survey. The revised draft scope and fee proposal is now \$321,879.06. Kimley Horn was able to cut \$195,579.00 from the first proposal which is much more reasonable and fits within our budget. The grant pays for \$178,264 of the costs and the IGA states if any costs go over that amount, the

town must cover that cost. Staff budgeted \$208,000 in the FY 23-24 Grants Capital Budget for this project so we must pay the \$143,615.06 overage with the money budgeted for this project.

MOTION: To approve the Overage Fee for Az SMART Fund Grant for \$143,615.06
BY: CM Wooddell
SECOND: CM Daniels
APPROVE: With all others in favor, the motion passed

2. Discussion and Action to Approve/Deny Agreement with Western Alarm Services for Police Department Tenant Improvement Access Control System Installation for \$16,479.28

Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler respectfully requests Mayor and Council to approve Western Alarm to install the access control system for the new Parker Police location for \$16,479.28. The rough plumbing, framing, HVAC, and electrical have been installed and before the drywall is hung, the wiring for the access control system needs to be installed. Western Alarm provides all of the Town's access control and alarm system monitoring which we have at all of the Town's buildings. The system will include 2 4-door controllers that have battery backup for card readers, proximity sensors, and magnetic locks for 8 doors at the chosen locations that Chief Bailey wants to install. Western Alarm is our sole source provider for these systems so no other proposals were solicited. Staff budgeted \$547,941 for the Police Station Tenant Improvement Project in the FY 23-24 Budget and we were expecting to have enough funds remaining to pay for this but due to the bid coming in over what we had budgeted for, there will not be any funds remaining to pay for this equipment. Staff would like to use the \$47,700 that was budgeted for the Employee Housing Architectural Services to pay for this equipment and any additional project-related costs needed to complete the project. Mayor Hartless asked why this was not budgeted for. Steve replied that it was just not planned for the increase in cost.

MOTION: To approve the Agreement with Western Alarm Services for Police Department Tenant Improvement Access Control System Installation for \$16,479.28
BY: CM Daniels
SECOND: CM Hooper
APPROVE: With all others in favor, the motion passed

3. Discussion and Action to Approve/Deny Memorandum of Understanding with the Colorado River Crisis Services for the Office of Violence Against Women Act Grant

Michael Bailey, Chief of Police

Chief of Police, Michael Bailey respectfully requests Mayor and Council to approve the Memorandum of Understanding between the Town of Parker and the Colorado River Crisis Services for the Office of Violence Against Women Act grant. Chief Bailey provided a brief description of the Grant. There is no fiscal impact to the Town with this grant. Council Member Hooper asked if the grant would be ready by the 16th of the month. Chief Bailey responded, yes, it would be.

MOTION: To approve the Memorandum of Understanding with the Colorado River Crisis Services for the Office Against Women Act Grant
BY: CM Wooddell
SECOND: CM Hooper

APPROVE:**With all others in favor, the motion passed**

4. Discussion regarding the use of South East Corner of Western Park for a New Location for the Parker Area Chamber of Commerce

Nora Yackley, Town Manager

Town Manager, Nora Yackley respectfully requests the Mayor and Council to discuss the option for the use of the South East Corner of Western Park for a New Location for the Parker Area Chamber of Commerce. Nora shared briefly with the Council the options for a new location for the Chamber of Commerce Office. Mayor, Council, Town Attorney, Chistina Estes-Werther, Steve Ziegler, and Melissa Newton discussed different options and shared thoughts on what a cost-effective and logical site might be. Mayor Heartless requested the Town Clerk to discuss this with the Parks and Recreation Advisory Board at their next regular meeting. This item will be brought back for future discussion.

5. Discussion Regarding the Deed Restrictions and Zoning for River Motorsports located at 616 Riverside Dr.

Nora Yackley, Town Manager

Town Manager, Nora Yackley respectfully requests the Mayor and Council to discuss the Deed Restrictions and Zoning for River Motorsports located at 616 Riverside Drive. Mayor, Council, Mike Villeneuve, Rob Smith, and Town Attorney, Chistina Estes-Werther shared thoughts on the pros and cons of having a business of this sort in the Town of Parker and what deed restrictions and zoning would affect or benefit the area. This item will be brought back for future discussion.

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism-VM Lucas + CM DeLeon
Joint Venture-CM Hooper + CM Shontz *Tribal Committee-Mayor Hartless + CM Daniels* *Parks & Recreation-VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic-CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG-Mayor Hartless + CM Daniels*

Council Member Hooper stated there was no quorum for the Streets & Traffic meeting last week, therefore, it was canceled. CM Daniels spoke about Parks and Recreation activities

ANNOUNCEMENTS:

Monday	April 8, 2024	Library Advisory Board	5:45 PM
Tuesday	April 9, 2024	Parks and Recreation Advisory Board	4:00 PM
Monday	April 15, 2024	Parker Community Center Advisory Board	5:15 PM
Tuesday	April 16, 2024	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Meeting was adjourned at 8:15 by Mayor Hartless

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve

Randy Hartless, Mayor